



Administrative and Professional Jobs

JOB NUMBER: 969

POSITION: Analyst, Business Applications

LOCATION: Jacksonville, FL (Regency)

DUTIES: Reviews, analyzes, and evaluates business systems and user needs. Formulates systems to parallel overall business strategies. Writes detailed description of user needs, program functions, and functional steps required to develop or modify computer programs. Supports business users of application systems through trouble-shooting problems, on-line help and training. Works with business owners to develop priorities, define requirements, recommend solutions, construct application solutions, perform GAP analyses, participate in the QA process, and report statuses for application system changes. Interfaces with business users and other IT groups as liaison for communicating user requirements and resolving application problems. Has significant experience with off-the-shelf packaged software and working with software vendors. Acts as a liaison between key business users/super users and software vendors. Coordinates software problem resolution between vendors, the Enterprise Support Center (ESC) and business users.

EDUCATION: Bachelors degree in business or information systems or equivalent experience.

WORK EXPERIENCE: 3 - 5 years of business analysis experience. Strong analytical and programming skills. Solid understanding of and experience with RMDBS, client-server, mainframe, SOA, and web concepts. Understanding of Human Resources and Payroll business processes. Experience with packaged software applications containing complex business functionality. Be familiar with UML, object-oriented, systems integration, and development lifecycle concepts. Have knowledge of internet-based solutions (ASP, .NET, JavaScript, UNIX, et. al.). Experience with the Rational Unified Process (RUP) and/or Lean Sigma is a plus. Experience and background in PeopleTools 8.46 technical design and development and PeopleSoft HR 8.8; Payroll packages desired, preferably Time and Labor. Prior experience with PeopleSoft system administration, upgrades, patch/fix/bundle/updates, and integration tools a plus. Must have excellent communication skills and be able to work closely with business customers to define requirements and develop solutions to meet those needs. Must possess skill sets and demonstrate proven experience developing, improving and streamlining processes to meet established goals and objectives. Requires the ability to effectively manage projects that may vary in nature and scope. Minimal travel required.

INQUIRIES: If you meet these minimum requirements, please contact us by clicking the Apply online link to our Human Resources Department

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JOB NUMBER: 953

POSITION: Mechanic

LOCATION: Palmer, AK

DUTIES: Under direct supervision, responsible for mechanical repair and maintenance of diesel and gasoline industrial trucks, and any other industrial machinery. Conducts regular on-site surveys of equipment to determine needed repairs. Troubleshoots and makes appropriate repairs, including fabrication and welding. Maintains and lubricates machine tools and equipment. May change tires, batteries and other parts. May also be responsible for Propane Tank testing to ensure that U.S. DOT specifications are being met.

EDUCATION: High school diploma or GED required. Technical school preferred.

WORK EXPERIENCE: Two - three years related experience with diesel and gasoline engines, and heavy equipment repair. Forklift certification is preferred and may be required after completion of the introductory period.

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