

**JACKSONVILLE PORT  
AUTHORITY  
ZONE SCHEDULE  
FOR  
FOREIGN TRADE ZONE NO. 64**

Effective Date:  
October 1, 2007

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**INTRODUCTION**

This Zone Schedule (“Schedule”) has been adopted by the Jacksonville Port Authority (“JPA”), a body politic and corporate created and existing under Chapter 2001-319, laws of Florida, as amended, acting in its capacity as the Grantee of Foreign Trade Zone Number 64 and shall govern all operations taking place within Foreign Trade Zone No. 64 .

**I. ZONE SCHEDULE**

**1.01 Schedule Content:** This Schedule has been promulgated and adopted by the Grantee and contains the internal rules and regulations governing the use of Foreign Trade Zone No. 64 by Operators, Subzone Operators, Users and all other persons or entities. The Schedule also includes the Rates and Charges applicable to the use of the Zone. This Schedule is intended to conform with and supplement the Foreign Trade Zones Act (“Act”) and the rules and regulations of the Board and United States Customs and Border Protection (“USCBP”). The effective date of this Schedule is set forth on the cover page.

**1.02 Amendment and Interpretation:** Subject only to the requirements of the Act and the FTZ Regulations, this Schedule may be modified, amended or replaced by the JPA at any time, if the JPA determines it to be necessary or appropriate to do so. JPA shall, in its sole discretion, interpret the provisions of this Schedule and determine the applicability of any of its provisions. The JPA shall also have complete authority governing the imposition of the Rates and Charges provided for herein, including a decision to waive any such rate or charge in whole or in part.

**II. DEFINITIONS**

The following words have the following meanings when used in this Schedule:

**2.01 “Act”** means the Foreign-Trade Zones Act of June 18, 1934 (48 Stat. 998-1003; 19 USC 81 81a-81u), as amended.

**2.02 “Activated Area”** means a Zone Site or Subzone or any portion thereof that has been activated pursuant to the Act.

**2.03 “Board”** means the U.S. Foreign-Trade Zones Board of the United States (U. S.) Department of Commerce, as established by the Act.

**2.04 “CF”** means Customs Form as used in the Regulations, which will typically be paired with a specific number used by USCBP to stipulate the use of such form.

**2.05 “Customs Territory”** means the territories of the U.S. in which general U.S. Tariff laws apply. This includes all of the U.S. States, District of Columbia and Puerto Rico minus any areas within the boundaries of Foreign Trade Zones.

**2.06 “Domestic Merchandise”** means merchandise which has been (i) produced in the United States and not exported, or (ii) previously imported into the Customs Territory of the United States and properly released from USCBP’s custody. Foreign merchandise on which all necessary and applicable duties and taxes have been paid, and upon which no drawback has been claimed, is considered Domestic Merchandise when admitted to a foreign-trade zone.

- 2.07** “**FTZ**” means Foreign Trade Zone (capitalized or not) as defined by the Act.
- 2.08** “**FTZ Regulations**” means Title 15, Code of Federal Regulations (CFR), Part 400, as presently constituted and as amended from time to time, which governs the grant of authority, the establishment and maintenance of FTZ’s by Grantees.
- 2.09** “**General Purpose Zone**” means those portions of the Zone used for the general import, storage and distribution of merchandise which do not involve manufacturing or processing.
- 2.10** “**Grant**” means the authorization, as amended, issued to the Grantee that established the Zone pursuant to, Board Order Number 170, dated December 29, 1980.
- 2.11** “**Grantee**” means the JPA as the recipient of the Grant, approved pursuant to Board Order No. 170 issued December 29, 1980, and subject to the requirement of Title 15 CFR Part 400, this Schedule and all other applicable federal, state and local statutes and regulations, including JPA’s Federal Maritime Commission Published Tariff.
- 2.12** “**Operating Agreement**” means a written agreement between the Grantee and any Operator utilizing the Zone that establishes the rules, procedures and requirements for the Operator’s use of the Zone.
- 2.13** “**Operating Procedures**” means the inventory control and record keeping system that will be used in the Zone, specified in writing and certified by the Operator to USCBP and the Grantee to meet the requirements of Subpart B of 19 CFR 146
- 2.14** “**Operator**” means any company or other entity that executes an Operating Agreement with the Grantee and that assumes the responsibilities enumerated by Operating Agreement and 19 CFR 146.
- 2.15** “**Port Director**” means the local USCBP Port Director with jurisdiction over the Jacksonville area port of entry and the Zone pursuant to Section 4.02(h) of 15 CFR 15.
- 2.16** “**Regulations**” collectively means 15 CFR 400 and 19 CFR 146.
- 2.17** “**Schedule**” means this schedule of rules, regulations and fees issued and promulgated by the Grantee.
- 2.18** “**Subzone**” means a special purpose zone established for a limited use that cannot be accommodated as a general purpose use within the Zone.
- 2.19** “**Tariff**” means JPA’s Federal Maritime Commission published Tariff, as amended or re-issued from time to time.
- 2.20** “**USCBP**” means the United States Customs and Border Protection Service.
- 2.21** “**USCBP Regulations**” means 19 CFR 146 that governs the activities of Operators within the Zone; the admission, manipulation, manufacture or exhibition of merchandise within the Zone; the exportation of merchandise from the Zone; the transfer of merchandise from one zone to another; and the transfer of merchandise from the Zone into Customs Territory.
- 2.22** “**User(s)**” means those persons, whether real or artificial, utilizing the services of any **Operator** of a Zone Site.
- 2.23** “**Zone**” means the aggregate of all Zone Sites at FTZ #64.

**2.24 “Zone Site”** means each separate area comprising the Zone and its Subzones including the buildings and facilities located within that particular area that is utilized by an **Operator** while exercising the rights and privileges granted it pursuant to its Operating Agreement with the Grantee.

**2.25 “Zone Status”** means status of merchandise that is brought into the Zone or any of its Subzones. Merchandise shall be identified according to its type of status.

The four types of Zone Status are:

- A. Privileged Foreign Status** is the status that will be given to foreign merchandise or non-tax-paid domestic merchandise upon which the duty and applicable taxes have been determined at the time the status is approved according to a CF 214. Once they have been determined, the duty rate and taxes are not subject to future fluctuation. Once established, the Privileged Foreign Status given to merchandise cannot be changed. If merchandise has already been admitted into the Zone and given Non-Privileged Foreign Status, Privileged Foreign Status for that merchandise may be requested by filing CF 214, CF 7502 and related documents. Application for Privileged Foreign Status must be filed prior to manipulation or manufacture of any merchandise.
- B. Non-Privileged Foreign Status** is the status that will be given to foreign merchandise or non-tax paid domestic merchandise upon which the duty and applicable taxes will be determined at the time the merchandise enters Customs Territory from the Zone for consumption.
- C. Domestic Status** is the status that will be given to merchandise that is comprised of (i) U.S. products on which all internal revenue taxes have been paid; or (ii) imported merchandise on which all duty and/or taxes have been paid; or (iii) imported merchandise which is free of duty and tax.
- D. Zone Restricted Status** is the status that will be given to merchandise entering the Zone for the purpose of exportation or destruction (other than alcoholic spirits or beverages). Merchandise with Zone Restricted status may not be returned to any geographic area under USCBP jurisdiction for domestic consumption except as approved by the Board.

### **III. AUTHORITY**

The Zone has been established pursuant to the Grant subject to oversight by the Grantee and all activities within the Zone. All persons doing business within the Zone and all operations moving merchandise into or out of the Zone must strictly conform to the Act, the Regulations, this Schedule and all other applicable federal, state and local laws, rules and regulations.

### **IV. ZONE TO BE OPERATED IN THE PUBLIC INTEREST**

**4.01 Uniform Treatment:** The Grantee shall have the responsibility of ensuring that the needs of the business community utilizing the port of entry for the Zone are reasonably served and that the Zone is being operated in the public interest affording uniform treatment to all Operators, Subzone Operators and Users operating under like circumstances. The Grantee will ensure that rates and charges imposed according to this Schedule will be fair and reasonable taking into account the costs and expenses of the Grantee.

**4.02 Potential Detriment to Public Interest:** In accordance with the FTZ Regulations, the Board may restrict or prohibit any operation in the Zone that the Board deems detrimental to public interest, health and/or safety. Any party that is concerned that it is or may be adversely

affected by any Zone operation may submit written comments to the Board relative to these concerns, if the Grantee is unable to resolve the party's concerns. Comments must stipulate how the activity in question is or would be detrimental to the public interest, health and/or safety.

## **V. ZONE REGULATION, RULES AND POLICIES**

**5.01 General Policy:** It is the policy of JPA to promote the use of the U.S. Foreign Trade Zone program and the Zone. The JPA shall encourage companies that can benefit from the activities allowed under the Act to invest resources and create jobs for the purpose of increasing international commerce.

**5.02 Qualifications:** Persons and business entities may qualify as Operators or Users of the Zone provided that they have:

- A. Satisfied any requirements imposed by the USCBP.
- B. Executed the necessary Operating Agreement with the Grantee.
- C. Conformed with all federal, state and municipal statutes and regulations, including but not limited to, the USCBP Regulations.
- D. Have filed a schedule of rates and charges with the Grantee.

**5.03 Non-Reliance:** Users contemplating the utilization of an Operator's services should not rely solely upon the schedule for that Operator that is on file with the Grantee. The User should always contact that Operator directly for current quotes of rates and rules relating to the User's cargo to be handled by that Operator.

**5.04 Operators Not Filing a Schedule:** Any Operator that does not file a Schedule with the Grantee is restricted to handling only its own merchandise.

**5.05 Local Requirements:** Operators and Users, whether operating on or off of property owned by the Grantee, shall comply with all requirements of applicable local laws, including the provisions of local zoning ordinances.

**5.06 Other Requirements:** Operators and Users shall comply with agencies of such legislation, rules or regulations promulgated by agencies having jurisdiction of certain import and/or exports, including but not limited to, the Food and Drug Administration, Fish and Wildlife Commission, Environmental Protection Agency, Department of Defense, Import Administration, Export Administration, U.S. Census Bureau, Alcohol, Tobacco & Firearms and any other agencies related to the import and export of merchandise. Operators and Users shall cooperate fully with all such agencies.

**5.07 Use of Grantee Owned Facilities:** In the event an Operator or User is utilizing a facility owned by the Grantee as a Zone Site, the Operator or User shall maintain that facility in a good state of repair and housekeeping in accordance with its Operating Agreement with the Grantee.

**5.08 Availability of Approved Facilities:** In the event there are no facilities available in the approved areas of the Zone that meet the Operator's or User's requirements, the Grantee shall use its best efforts to obtain approved status for an area located outside of the Zone to accommodate such facilities on a first-come, first-to-be-served basis.

**5.09 Application to the Board:** The Grantee shall have the primary responsibility for filing applications with the Board requesting modifications to the Grant. Requests for modification to the Grant may include expansion of the Zone, Zone boundary modifications, Subzone applications and/or changes in the scope of authority. However, a potential Operator or User may file an application directly with the Board subject to the approval of the Grantee and the Port Director evidenced by a letter of concurrence from each.

**5.10 Interpretation of This Schedule:** Whenever interpretation of the provisions of this Schedule become necessary, such interpretation shall be made by the Grantee in accordance with the Regulations and the laws of the State of Florida, as the same apply to the Operator's activities in the Zone.

## **VI. OPERATIONS WITHIN THE ZONE**

**6.01 USCBP Approval:** No Operator or User shall commence operations within the Zone or a Subzone without having first received approval for activation from the Port Director.

**6.02 Treatment of Merchandise in the Zone:**

**A. Admission:** Application for admission of merchandise into the Zone must be approved by the Port Director. Admission may also be conditioned upon the approval of any other state or federal agency having jurisdiction over such merchandise. If merchandise is to be admitted into the facilities owned or operated by the Grantee, such admittance shall be accomplished in accordance with the JPA's Federal Maritime Commission published tariff or its reissue.

**B. Status of Merchandise:** Status of merchandise in the Zone shall be determined according to the provisions of Section 2.25 of this Schedule and shall be approved by the Port Director.

**C. Treatment of Merchandise in the Zone:**

1. General Purpose: Merchandise may be imported, exported, stored, labeled, exhibited, separated, sorted, graded, cleaned, and/or mixed with foreign or domestic merchandise within the Zone. Distribution of merchandise into Customs Territory or export of merchandise from the Zone shall be processed in accordance with the Act, the Regulations and USCBP directives.
2. Manufacturing or Processing in the Zone: No manufacturing or processing activities as defined by the Regulations, shall take place in the General Purpose Zone unless the Zone Site has been designated as an appropriate site for processing or manufacturing by the Board and the Grantee.

**6.03 Prohibited Use:** The Zone shall not be used to circumvent trade laws and directives of the United States, nor shall the Zone be used for any activities that do not comply with any other federal, state and municipal law or regulation or the JPA's published Federal Maritime Commission Tariff.

**6.04 Retail Trade:** No retail trade shall be conducted within the activated areas of the Zone except as may be approved by the Board and the Port Director, with the concurrence from the Grantee.

**6.05 Residence within the Zone:** No person or persons shall reside within the activated areas of the Zone unless such residence is deemed to be necessary or beneficial by the Board, the Port Director. Permission for this activity shall also be required from the Grantee with respect to facilities that it owns; however, the Grantee shall not be required to grant such permission if it is not in the best interest of the Grantee's facilities.

**6.06 Controlled Access to the Zone:** All persons and vehicles entering and leaving each Zone Site shall do so only through designated entrances to and exits from activated areas. All such

persons and vehicles shall comply at all times with requirements of USCBP, the Grantee and/or Operator relating to ingress to and egress from the Zone.

#### **6.07 Reporting:**

**A. Annual Report:** All Operators are required to submit an annual report to the Grantee no later than November 30 of each year which shall address the activated areas of the Zone detailing the total value of cargo that was handled in the Zone from October 1 to September 30 each year. Said report shall be in the format prescribed by the Board and the Grantee. A copy of the report form may be obtained from the Grantee at the address contained in this Schedule.

**B. Other Reports:** The Grantee or the Operators may be required from time to time to furnish information to other governmental entities. The Operators and Users of the Zone shall cooperate and provide any information necessary to comply with mandates of other governmental entities possessing jurisdiction over cargo handled through the Zone.

**C. Confidentiality:** To the extent permitted by the laws of the State of Florida, the Grantee will avoid disclosing proprietary information regarding an Operator's or User's activities and handling of merchandise within the Zone.

**6.08 Prior Disclosure:** In the event an Operator or User discovers any error or violation related to the handling or reporting of merchandise in the Zone, the Operator or User shall report such error or violation to USCBP as soon as reasonably practical.

**6.09 Indemnification:** All Operators or Users operating within the Zone shall be required to indemnify, defend and hold harmless JPA, its officers, employees, and any of its agents or representatives from all claims and demands including, but not limited to, claims and demands for personal injuries, including death, and for property damage and for any other loss, arising out of or connected or related in any way to the activities of the Operator or User, its agents, officers, representatives, employees or contractors within the Zone or in connection with any of its activities or responsibilities related to its use of the Zone. Without limiting the generality of the foregoing, it is understood that Operators and Users recognize that this indemnification includes any liability resulting from all claims and demands prosecuted by any governmental agency, department or other entity, including without limitation, any claim or demand made by the USCBP for lost duty, penalties, fines and liquidated damages. In the event any claim or demand is asserted against the Grantee in connection with the operation by any Operator or User of the Zone, JPA shall promptly notify such Operator or User in writing of such claim or demand and shall provide the Operator or User the opportunity to defend JPA and/or Operator or User (as the case may be) against such claim or demand.

#### **6.10 Insurance**

**A. On Facilities Not Owned By Grantee:** Whether using facilities owned by the Grantee or not, all Operators shall at all times during the term of their respective Operating Agreements, carry and keep in force comprehensive general liability insurance policies, issued by an insurance carrier or carriers acceptable to Grantee, providing standard coverage for the Commercial General Liability in an amounts of not less than a limit of \$2,000,000 General Aggregate in combined single limit of liability for personal and bodily injury, property damage and fire legal liability, naming and endorsing the Grantee as an additional insured thereunder. Operator will furnish Grantee with certificates evidencing such insurance, which certificates shall provide that there shall be no reduction or cancellation of, or failure to renew such insurance without thirty (30) days written notice to Grantee.

**B. On Grantee Owned Facilities:** In addition to the above referenced insurance coverage, an Operator shall carry and provide the Grantee proof of the following insurance coverage if it is conducting its business on facilities owned by Grantee:

1. Comprehensive Automobile Liability – Coverage shall include owned, non-owned and hired vehicles – coverage amount \$1,000,000.
2. Terminal Operators and Stevedores Liability - \$2,000,000 per occurrence.
3. Property Insurance/Fire and Extended Coverage – In the amount of the full insurable value of the merchandise, equipment and personal property under the Operator’s care and custody.
4. Pollution Liability - \$5,000,000 per incident/aggregate for bodily injury, property damage, business interruption and extra expense covering process, operations, and transportation/vehicles, loading and unloading.

## VII. FEES AND CHARGES

**7.01 Credit Privileges:** Application for credit should be made at least two weeks in advance to Manager, Credit and Collections, Jacksonville Port Authority, 2831 Talleyrand Avenue, Jacksonville, Florida 32206 or Fax 904-630-3010. Failure to do so may result in cash being required in advance. Should it become necessary for an Operator or User to exceed its established credit limits then a cash payment made in advance of activation may be required by the Manager, Credit and Collections. At the discretion of JPA, an Indemnity Bond may be required before credit is established. Material errors or discrepancies on any invoice shall be specifically reported in writing within ten days after receipt thereof. If such report is not received within 10 days, the invoice shall be considered valid and due. Credit privileges can be withdrawn from any Operator or User that is delinquent in the payment of their account. Payment of all outstanding invoices, in addition to charges in advance, can be required before further services will be performed or facilities used. JPA reserves the right to refuse the use of JPA facilities and services to Operators or Users who are delinquent in the prompt and proper handling of their accounts and may impose penalties on amounts due in accordance with JPA’s Tariff. Any Operator or User that has been denied or that has lost its credit may apply for reinstatement of credit. Credit will be reinstated solely at the discretion of the JPA.

**7.02 Rates:** Operators and Users shall pay JPA for services rendered at the rates published on Exhibit A attached to this Schedule.

**7.03 Late Fee Assessment:** A late fee assessment of one and one-half percent (1-1/2%) per month (.000493) or fraction thereof, will be imposed on all past due amounts not made within ten (10) days of the due date and shall be assessed for as long as said amount remains delinquent. This provision shall not preclude the JPA from terminating this Agreement as provided herein or from exercising any other remedy contained herein or as provided by law.

**7.04 Non-Payment of Fees:** JPA reserves the right to terminate any Operating Agreement or otherwise deny any Operator or User the use of the Zone as a result of the Operator or User’s failure to pay fees due the Grantee, as provided for in this Schedule.

**7.05 Fees Assessed by Operators:** All Operators, unless listed under Section 5.04 shall publish its own schedule of services offered to and fees to be charged to Users. Such schedule must be available at the Operator’s Zone Site and at the office of the Grantee. Such fees shall be uniform and reasonable, but shall not preclude any Operator from entering into agreements with Users based on time, volumes and other considerations.

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**JACKSONVILLE PORT AUTHORITY  
ZONE SCHEDULE  
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**EXHIBIT A  
SCHEDULE OF FEES AND CHARGES**

**EFFECTIVE DATE: October 1, 2007**

The Grantee reserves the right to change or waive any fee or charge contained herein if, in the Grantee's determination, it is in the best interest of the welfare of the community to do so. Any fees enumerated herein shall be due and payable *in addition to any other fee* required by the FTZ Board, USCBP Directives, any other Government Agency, JPA's Tariff, Document Recording Fees, and/or other fees associated with any other agreement in effect with JPA.

**I. General Purpose Zone**

- A. Applications to FTZ Board:
  - 1. Expansion Application<sup>1</sup>:..... \$2,500 - \$7,500
  - 2. Change in Scope of Authority:.....\$1,000
  - 3. Minor Boundary Modification (Permanent).....\$1,000
  - 4. Request for Temporary Minor Boundary Modification .....\$500
  - 5. Request for time extension of Temporary Minor Boundary Modification...\$500
- B. Drafting of USCBP Procedures Manual:.....\$1,500
- C. Activation Fee (Per Site) .....\$750
- D. Annual Fees to Grantee (in addition to any project fee(s) listed above)
  - 1. Minimum Annual Fee: .....\$5,000

**II. Sub-Zones and Special Purpose Zones**

- A. Applications to FTZ Board:
  - 1. New Sub-Zone Application<sup>2</sup>:..... \$5,000 - \$10,000
  - 2. Sub-Zone Expansion (at existing site):.....\$1,500
  - 3. Change in Scope of Authority:.....\$1,500
- A. Activation Fee (Per Site): .....\$ 1,000
- B. Annual Fee to Grantee (in addition to any project fee(s) listed above)
  - 1. Minimum Annual Fee:.....\$ 7,500

**III. Other Fees and Charges**

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<sup>1</sup> To be determined by Grantee based on complexity of application, including legal consultation as necessary

<sup>2</sup> To be determined by Grantee based on complexity of application, including legal consultation as necessary

Any other fees, charges, or expenses incurred by Grantee for the purpose of obtaining Foreign Trade Zone Board approval and/or U.S. Customs & Border Protection approval on behalf of client, and not specifically listed herein, will be assessed to client at cost.