



Staff for JAXPORT's Small and Emerging Business Program

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The Jacksonville Port Authority (JAXPORT) contributes to the economic growth, diversity and vitality for Northeast Florida. JAXPORT is committed to promoting equal opportunities throughout all of its capital and procurement contracts. This commitment is executed through JAXPORT's Small and Emerging Business Program.

The vision of the Jacksonville Port Authority is to be a major economic engine in Northeast Florida by continuing to be a premier diversified port in the Southeastern United States, with connections to major trade lanes throughout the world.

JAXPORT is committed to increasing Small and Emerging Business opportunities in the community by aggressively establishing participation goals on a majority of Port's capital and procurement projects.

- ⚓ Free Advertisement Opportunities
- ⚓ Free Marketing/Networking Opportunities

The "Advantages" of becoming a Certified Vendor

- ⚓ Free Training/Workshop Opportunities
- ⚓ Notification of Upcoming Opportunities
- ⚓ Maximize Your Business Opportunities
- ⚓ Business listed in City of Jacksonville's MBE/JSEB Directory



Small and Emerging Business Program

2831 Talleyrand Avenue
P.O. Box 3005
Jacksonville, Florida 32206

WWW.JAXPORT.COM



Jacksonville Small and Emerging Business (JSEB) Definition

- 1) Must be a citizen or lawfully admitted permanent resident of the United States with either Duval County residency for one or more years prior to the application or have an established Jacksonville business for three or more years prior to the application, plus residency in Duval, St. Johns, Nassau, Baker, or Clay County for one or more years prior to the application.
- 2) Personal net worth less than \$605,000, excluding personal residence, including but not limited to business value and assets (measured as book value).
- 3) 3-year Average Gross Receipts less than \$6,000,000.
- 4) Program Participation of 15 years or less.
- 5) Must own and control more than 51% of the business in question, the contributions for which ownership must be real and substantial and provided by the qualifying owner(s), who must also own any license required by local, state or federal law and have expertise normally required by the industry for the field for which certification is sought. The business must perform a commercially useful function typical of the field for which certification is sought, and must not operate as a front, a broker or a pass-through.
- 6) Be a for-profit small business, which includes sole proprietorships, partnerships, corporations, limited liability companies and any other business or professional entities.

To be certified as a Minority Business Enterprise or MBE under the JSEB Program, an applicant must provide evidence that the qualifying owner(s) and business meet the above requirements AND that at least one of the following categories applies to the qualifying owner(s): (i) Black / African-American; (ii) Hispanic-American; (iii) Native-American; (iv) Asian-American; or (v) woman.

State/Federal Funded Projects

Vendors certified under the state's Minority Business Enterprise (MBE), the federal's Disadvantaged Business Enterprise (DBE) or under the United States Small Business program Administration's 8(a) Business Development Program are eligible to participate on JAXPORT projects funded by State / Federal grants as applicable.

How Do I Get Certified?

JSEB – Jacksonville Small and Emerging Business
The City of Jacksonville (COJ) is the certifying agent for JAXPORT. All vendors certified with the COJ are eligible to bid on JAXPORT projects.

To become certified, the business owners must complete the City of Jacksonville's Small and Emerging Business Program application. This application is located online at www.coj.net. From the home page click on "Procurement" found in the left-hand side office category listings. Then, click on EBO Office/JSEB.

Forward the completed application along with the necessary documentation to:

117 West Duval Street, Suite 335
Jacksonville, Florida 32202
(904) 630-1165

MBE – Minority Business Enterprise
http://dms.myflorida.com/other_programs/office_of_supplier_diversity_osd/mbe_certification

DBE – Disadvantaged Business Enterprise
<http://www.dot.state.fl.us/equalopportunityoffice/dbeprogram.htm>

Vendors can obtain their DBE certifications locally through the Jacksonville Transportation or Airport Authorities.

JAXPORT's Opportunities Include the Following Services:

GENERAL CONSTRUCTION

Civil Engineering	Railroad/Road Construction
Concrete Work	Roofing
Design/Installation of Signs	Electrical Maintenance and Repairs
Electrical Engineers	Crane Repairs
Environmental Consultants	Asphalt Repairs
Framing	Roofing
Hauling	
Industrial Painting	
Landscaping/Irrigation	
Millwork	
Maintenance/ Repairs	

MISCELLANEOUS- not all inclusive

Information Technology/
Infrastructure
Plumbing Maintenance

Where Does JAXPORT Advertise It's Upcoming Projects

- ⚓ www.jaxport.com/about/projects.cfm
- ⚓ The Florida Star
- ⚓ The Financial News and Daily Record
- ⚓ First Coast African American Chamber of Commerce
- ⚓ Jacksonville Free Press



www.jaxport.com
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