

**Escort Application**

*Must be legible*

Name \_\_\_\_\_

Company \_\_\_\_\_

Government ID # \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Company \_\_\_\_\_

Government ID # \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

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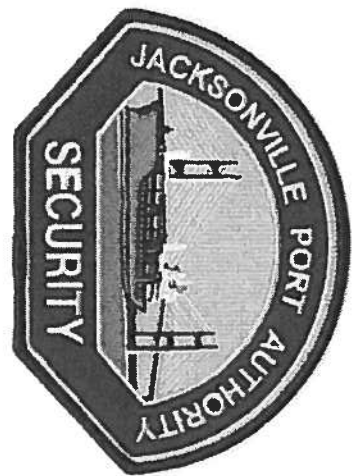
Name \_\_\_\_\_

Company \_\_\_\_\_

Government ID # \_\_\_\_\_

Signature \_\_\_\_\_

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The Jacksonville Port Authority Facilities are designated RESTRICTED ACCESS AREAS. All Non-TWIC visitors MUST be under authorized Escort of a JAXPORT Credentialed TWIC holder at all times  
33 CFR 105.255

Escorting means Individuals without a TWIC may not enter restricted areas without having an individual who holds a TWIC as a side-by-side companion.

**Report suspicious activity immediately to the Jacksonville Port Authority Security Operations Center (staffed 24 hours a day)**

(904) 357-3360  
9530 New Berlin Court  
Jacksonville, FL 32226  
or Emergency 911

**TWIC Visitor/Escort Requirements and Conditions of Agreement**



**TWIC Escort Procedures**

- Firearms are prohibited on JAXPORT properties. Failure to declare firearms may result in arrest or denied access to JAXPORT.
- All visitors must be declared to security and escorts. Any person not declaring any occupant(s) of their vehicle may be subject to arrest or denied access to JAXPORT.
- All persons entering JAXPORT Terminals, not possessing a TWIC must have an Escort. An Escort for the purposes of TWIC Escorting, is defined as continuous physical proximity to i.e. side by side and visual contact with the escorted person(s).
- Individuals authorized by JAXPORT to escort a visitor must present a valid TWIC or JAXPORT / TWIC credential and have completed 33CFR105.215 training.
- Escorts must ensure that persons being escorted present a valid government issued ID with photograph to enter any JAXPORT Restricted Access Area.
- Escorts will not be arranged at a JAXPORT gate
- No more than 5 non-TWIC holders may be escorted at any one time in Restricted Access Areas by a single escort.
- No more than 10 non-TWIC holders may be escorted at any one time in Secure Access Areas by a single escort.
- Escorts must possess the ability to immediately contact the JAXPORT Security Operations Center by cell phone in

the event he / or she loses contact with the person(s) being escorted or if unlawful or suspicious activity is suspected.

- Escorts who fail to follow proper procedures for conducting TWIC escorts may be prohibited from conducting future escorts and may have their terminal access suspended or revoked.

**MARSEC Levels**

MARSEC Levels are set to reflect the prevailing threat environment to the maritime elements of the national transportation system, including ports, vessels, facilities, and critical assets and infrastructure located on or adjacent to waters subject to the jurisdiction of the U.S. MARSEC Levels apply to US Coast Guard regulated vessels and facilities.

MARSEC Level 1 means the level for which minimum appropriate security measures shall be maintained at all times.

MARSEC Level 2 means the level for which appropriate additional protective security measures shall be maintained for a period of time as a result of heightened risk of a transportation security incident.

MARSEC Level 3 means the level for which further specific protective security measures shall be maintained for a limited period of time when a transportation security incident is probable, imminent, or has occurred, although it may not be possible to identify the specific target.

**Transfer of Escort Responsibilities**

To transfer responsibility of an escort a new TWIC Visitor / Escort Requirements and Conditions of Agreement will need to be completed.

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**Escort Application** *Must be legible*

Escort Name (print) \_\_\_\_\_

Company (print) \_\_\_\_\_

Telephone Number \_\_\_\_\_ Mobile Number \_\_\_\_\_

Escort Date \_\_\_\_\_ Escort Time \_\_\_\_\_

Terminal: BI TMT DP Cruise SET

Destination (print) \_\_\_\_\_

Purpose of visit \_\_\_\_\_

**AGREEMENT**

All visitors and escorts must agree to abide by the policies and procedures outlined in the JAXPORT TWIC policy or access is denied. Failure to adhere to these procedures is a violation of federal law and constitutes a breach of security. All breaches of security will be reported, as required by federal law and the United States Coast Guard (USCG) approved Facility Security Plan (FSP), and may result in fines imposed by the USCG for non-compliance. Fines levied against JAXPORT for a visitor / escort's failure will be redirected to the visitor/escort and/or their employer.

The TWIC escort will assume responsibility and accountability for their visitor. Both the visitor and escort will sign the VISITOR/ESCORT REQUIREMENTS AND CONDITIONS OF AGREEMENT. Visitors and escorts on JAXPORT property are granted at the sole discretion of JAXPORT for a period determined by JAXPORT, and JAXPORT reserves the right to deny, suspend or revoke access or escort privileges at anytime.

I agree to the terms and conditions outlined within the JAXPORT TWIC Policy, the JAXPORT Pamphlet and this document. Furthermore, as the authorized ESCORT, I agree to make restitution for any fines or penalties levied by the government for any violation of escorting requirements as noted above. This Escort Application is only valid for one entry.

Escort Signature \_\_\_\_\_

Date \_\_\_\_\_