



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005
www.jaxport.com

March 20, 2026

ADDENDUM NO. 01

TO SPECIFICATIONS AND CONTRACT DOCUMENTS FOR INVITATION TO BID NO. 26-04

ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE) FOR THE JACKSONVILLE PORT AUTHORITY

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum may be grounds for rejection of quote)

ATTACHMENTS TO CONTRACT SPECIFICATIONS

*The attachments accompanying Addendum No. 01 are posted in E-Builder in a "read-only" format.
All ATTACHMENTS are available to view only under the "Bid Documents" tab in the E-Builder System.*

- Attachment No. 1** – Mandatory Pre-Bid Conference Meeting Minutes (held 03-16-26)
- Attachment No. 2** – Attendance List from the Mandatory Pre-Bid and Optional Site Visit (held 03-16-26)
- Attachment No. 3** – Response to Question(s) from Pre-Bid, Email and/or E-Builder
- Attachment No. 4** – Bid Results for RFQ 21-VDS_ON-SITE VEHICLES DETAIL CLEANING SERVICES
- Attachment No. 5** – Security Operation Center (SOC) Vehicle Cleaning Requirements
- Attachment No. 6** – Security Operation Center (SOC) Vehicles List and Mobile Command Unit Photos

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company: _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED AS REQUESTED ABOVE AND SUBMITTED WITH YOUR RFQ SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM MAY BE GROUNDS FOR REJECTION OF QUOTE.

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/](https://www.jaxport.com/procurement/) OR CALL PROCUREMENT SERVICES AT (904) 357-3455, PRIOR TO THE SUBMISSION DEADLINE TO DETERMINE IF ANY ADDITIONAL ADDENDA HAVE BEEN RELEASED.

INVITATION TO BID NO. 26-04
ON-SITE VEHICLE DETAIL CLEANING SERVICES
FOR THE JACKSONVILLE PORT AUTHORITY
(100% SEB SET-ASIDE)

MANDATORY PRE-BID MEETING MINUTES

Date: MONDAY, MARCH 16, 2026 **Time:** 9:00 AM

Good morning! It is now 9:00 AM on MONDAY, MARCH 16, 2026 and the MANDATORY PRE-BID Meeting for JPA Contract No. ITB 26-04 – ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET ASIDE) will now begin. My name is Jerrie Gunder, I am the Senior Contract Specialist for this project.

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded and minutes are being taken. The minutes and recording for this meeting may be obtained via public record request. (Please visit our website www.jaxport.com for information regarding Public Records)

To ensure that all Bidders are fully informed of the requirements for this contract this is a mandatory pre-bid meeting. All vendors who wish to submit a bid on this ITB, must sign the attendance sheet. Bids will only be accepted from vendors on the sign-in sheet.

At this time, I will ask the JAXPORT staff to introduce themselves:

JAXPORT STAFF IN ATTENDANCE:

- | | |
|--|---|
| ☒ Name: Jerrie Gunder | Title: Sr. Contract Specialist |
| ☒ Name: Angelia Wilson | Title: Director, Procurement Services |
| ☒ Name: Raynesha Jones | Title: Manager, Procurement Services |
| ☒ Name: Elijah Wright | Title: Sr. Contract Specialist |
| ☒ Name: Michael McCoy | Title: Coordinator, Vendor Mgmt & SEB Programs |
| ☒ Name: John Taylor | Title: Director, Human Resources (POC for PCOB) |
| ☒ Name: Kelly Harris | Title: Manager, Human Resources (POC for PCOB) |

SEB REQUIREMENTS: Michael McCoy, the Coordinator, Vendor Mgmt & SEB Programs will address the SEB requirements on this project. This project is 100% SEB Set Aside. Your company must be certified at the time of opening. Please contact Mr. McCoy at (904) 357-3003 for questions and/or information regarding SEB Program.

PLEASE SIGN IN: Because this is a MANDATORY PRE-BID MEETING. Please sign the attendance sheet in order to validate your company's attendance. **Bids will only be accepted from vendors on the sign-in sheet.** The site visits are optional and will begin immediately after the mandatory pre-bid overview of the scope of work. The site visit for the vehicles at the **Port Central Office Building (PCOB) will be held approximately 9:30 AM (ET) and the bus will depart for the Security Operations Center (SOC) exactly at 10:00 AM (ET). AGAIN, THE PRE-BID MEETING IS "MANDATORY" AND THE SITE VISITS ARE "OPTIONAL".**

NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT. Submit all questions by e-mail **ONLY** to my attention at jerrie.gunder@jaxport.com or through [Trimble Unity Construct \(E-Builder\)](#) by the deadline of **9:00 AM (ET), WEDNESDAY, MARCH 18, 2026.** After that time, no questions will be answered concerning this ITB. Responses to questions/inquiries (*if any*) will be issued by an Addendum to all known prospective bidders registered in the Trimble Unity Construct (E-Builder).

ADDENDA: Any questions from this meeting or submitted questions after this meeting will be included in an addendum. The answers to questions will be released on an Addendum and sent directly to all known potential bidders registered in the Trimble Unity Construct (E-Builder) website and posted on the JAXPORT's website under Active Solicitations. Acknowledgment of all addenda must be submitted with your quotes. Exclusion of the addenda may result in rejection of your quote. Please visit JAXPORT's website at www.jaxport.com for more information and updates regarding this ITB.

AWARD OF CONTRACT: **This contract is for an initial period of one (1) year, with four (4) additional, one (1) year renewal options** made at the sole discretion of JAXPORT based on bidder performance, in accordance with prices stated for each renewal and subject to availability of funds. JAXPORT will award this contract to one (1) Bidder, who will be the designated Prime Bidder and who will be the single point of contact and will be fully responsible for providing these services.

INSURANCE: **Please review the Insurance Requirements under Section 2.11 of the specifications.** Note, the insurance certificates are only required from the awarded bidder.

SECURITY: The Federal Transportation Worker Identification Credential (TWIC) is required for all Prime Contractor/Sub-Contractor employees working on the job site for this Contract. **Please review Section 2.12 of the specification for more information.**

RE: PowerPoint Presentation (attached below):

SCOPE OF SERVICES: *Gave an overview of the Scope of Work as outlined in the specification documents and an example of a complete "BID FORM".*

SUBMITTING YOUR BID: *And because submittal method has changed to submitting your bid on-line, Mr. Elijah Wirght will give an overview of "How to Submit Your Bid in E-Builder". Step-by-step E-Builder Vendor instructions with screen shots were presented during the presentation.*

PUBLIC BID OPENING: As a final reminder, make sure that you submit your package no later than **2:00 PM (ET), THURSDAY, MARCH 26, 2026**. The submit button in Trimble Unity Construct (E-Builder) will deactivate at exactly **2:00:00 PM ET** and you will not be permitted to submit your bid regardless of where you are in the process. **JAXPORT no longer accepts any bid packages submitted by Mail or Hand-Delivery.**

READ: The following items must be submitted with the Bid Form:

- (1) Bid Form Article III - (Pages A3-1 thru A3-3);
- (2) Copy of Occupational License;
- (3) Name, phone number and email address of three (3) customer references;
- (4) Describe commercial/industrial experience in On-Site Vehicle Detail Cleaning of similar service as requested by JAXPORT and the number of years' experience;
- (5) Resume of the Supervisor/Owner to be assigned to this contract;
- (6) Acknowledgement of Addenda, *if any*
- (7) Conflict of Interest Certificate (Exhibit "A")
- (8) Sworn Statement of Public Entity Crimes (Exhibit "B")
- (9) E-Verify Compliance Form (Exhibit "C")
- (10) SEB Form 1, "Schedule of Subcontractor/Sub-consultant Participation"
- (11) SEB Certification; **JSEB/DBE/SBA/WBE/MBE**

Failure to provide above information in stated format may be grounds for rejection of Bid.

ANY QUESTIONS – If there are no additional questions, This MANDATORY PRE-BID MEETING IS ADJOURNED.

MANDATORY PRE-BID MEETING ADJOURNED AT: 9:30 AM

Optional Site Visits held:

- **9:30 AM** - held outside to view the vehicles stationed at PCOB.
- **10:00 AM** - JAXPORT Bus left from PCOB to SOC for Site Visit

ATTACHMENT NO. 1

MONDAY, MARCH 16, 2026

**WELCOME TO THE MANDATORY PRE-BID MEETING FOR ITB 26-04:
ON-SITE VEHICLE DETAIL CLEANING SERVICES FOR PCOB & SOC (100% SEB SET-ASIDE)**



THE MEETING WILL BEGIN SHORTLY

CURRENT VEHICLES PER LOCATION	
Port Central Office Building (PCOB)	Security Operations Center (SOC)
6/ea - SUVs 1/ea – SEDAN (CEO) 3/ea - MINI VANS 1/ea - CARGO VAN 1/ea - BUCKET TRUCK 1/ea - 24-PASSENGER BUS	6/ea - SUVs 1/ea - SEDAN 12/ea - TRUCKS 1/ea - MOBILE COMMAND UNIT <i>Class B Commercial Truck (truck driver cab with attached 33’ box with workspace)</i> 2/ea - OFF-ROAD SIDE-BY-SIDE <i>Off-Road, Utility Task Vehicles (UTVs) with side-by-side seating</i>

JAXPORT does not guarantee any number of vehicles for detail cleaning services. JAXPORT, without invalidating the ITB, may make changes by altering, adding or deleting vehicles and/or locations as needed.

SCHEDULE OF SERVICE TIERS

There are three (3) schedules of Service Tiers as outlined in the ITB; with the exception of the PCOB Bus; PCOB Bucket Truck; SOC Mobile Command Unit; and the two (2) SOC Utility Task Vehicles, which will be “as required”.

- **TIER 1** will require “bi-weekly” exterior/interior services as listed for the vehicles at PCOB;
- **TIER 2** will require “monthly” exterior/interior services as listed for the vehicles at SOC.
- **TIER 3** will require “quarterly” exterior/interior services as listed for the vehicles at SOC.

The Awarded Contractor must be able to perform the following Minimum Services per schedule:

TIER 1 - PCOB – BI-WEEKLY DETAILING:

- EXTERIOR
 - o Wash all exterior surfaces
 - o Bug removal
 - o Clean headlights, taillights and light bars
 - o Spot free towel dry
 - o Clean rims/hubcaps
 - o Apply tire shine and wheel cleaner
 - o Window cleaning
- INTERIOR
 - o Remove trash and debris
 - o Clean dash, console, door panels, door jams and vents
 - o Vacuum and wipe down interior seats, spot clean cloth seats as necessary
 - o Use protective products such as Armor All on all interior surfaces
 - o Vacuum all carpets including under seats,
 - o Window cleaning

TIER 2 - SOC - MONTHLY DETAILING:

- EXTERIOR
 - o *Wash all exterior surfaces*
 - o *Spot free towel dry*
 - o *Window cleaning*
 - o *Clean rims/hubcaps*

- INTERIOR
 - o *Remove trash and debris*
 - o *Clean dash, console, door panels, door jams and vents*
 - o *Vacuum and wipe down interior seats; spot clean cloth seats as necessary*
 - o *Use protective products such as Armor All on all interior surfaces*
 - o *Vacuum all carpets including under seats,*
 - o *Window cleaning*

TIER 3 - SOC – QUARTERLY DETAILING:

- EXTERIOR
 - o *Wash all exterior surfaces*
 - o *Bug removal*
 - o *Clean headlights, taillights and light bars*
 - o *Spot free towel dry*
 - o *Clean rims/hubcaps*
 - o *Apply tire shine and wheel cleaner*
 - o *Window cleaning*

- INTERIOR
 - o *Remove trash and debris*
 - o *Clean dash, console, door panels, door jams and vents*
 - o *Vacuum and wipe down interior seats; spot clean cloth seats as necessary*
 - o *Use protective products such as Armor All on all interior surfaces*
 - o *Vacuum all carpets including under seats*
 - o *Window cleaning*

ADDITIONAL SERVICES UPON REQUEST

- o *Interior Deep Cleaning (carpet and seating)*
- o *Headlight Polish/Restoration*

3. CONTRACTOR TO BE RESPONSIBLE FOR PROPERTY

Contractor shall be responsible for any damage or loss (including theft) of property of JAXPORT, or its tenants, caused by Contractor’s employees.

4. HOURS OF SERVICE

Scheduled service time will be between 8:00 a.m. and 5:00 p.m. Monday through Friday only. Contractor will “not” receive payment for services provided outside of standard working hours, for any weekends, or on these holidays: New Years Day, Martin Luther King Jr. Day, President’s Day, Memorial Day, Juneteenth, July 4th, Labor Day, Thanksgiving’s Thursday & Friday and Christmas Eve & Day. JAXPORT will establish a service schedule and a designated work site on the property for each location with the awarded Contractor.

ARTICLE III
BID FORM

ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE)

BIDDER’S COMPANY NAME: GLAM-GLAM CAR DETAILING

BEFORE COMPLETING THIS FORM, ALL BIDDERS SHOULD READ THE FOLLOWING INSTRUCTIONS CAREFULLY AND BE SURE THEY PREPARE THEIR BIDS ACCORDINGLY. FAILURE TO COMPLY WITH THESE INSTRUCTIONS MAY RESULT IN REJECTION OF THE BID OR MAY RESULT IN ANOTHER COMPANY BEING AWARDED THE CONTRACT.

The undersigned proposes to furnish all supervision, labor, material and equipment to perform ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE) for approximately thirty-five (35) various fleet vehicles located at the Port Central Office Building (PCOB) and at the Security Operations Center (SOC). The Contractor must be able to perform on-site. JAXPORT will furnish a designated work site on the property at each location. The services will include, but not be limited to, exterior/interior cleaning on a bi-weekly, monthly, quarterly, and as needed basis. The Contractor is required to have its own source of water and electric (i.e., mobile water truck and generator) and must be able to provide all cleaning agents, chemicals (i.e., Armor-All, Windex, etc.), vacuum cleaners, lint free wipes/rags, gloves, brushes, and any other materials/supplies or equipment used to perform these services for initial period of one (1) year in accordance with the Scope of Services detailed in Article IV of this ITB, at the following prices:

TIER 1 SERVICES

Port Central Office Building (PCOB) – 2831 Talleyrand Avenue, Jacksonville, FL 32206

BID ITEM	VEHICLE DESCRIPTION	CLEANING SERVICE TYPE	UNIT COST VEHICLE	PER VEHICLE	ESTIMATED NUMBER VEHICLES	OF	EXTENDED UNIT COST VEHICLE * multiplied by * NUMBER OF VEHICLES	SERVICE SCHEDULE * multiplied by * EXTENDED UNIT COST PER VEHICLE	ANNUAL TOTAL COST
T1.1	SUV's	Exterior Cleaning	\$	0.10	x 6		\$ 0.60	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 15.60
		Interior Cleaning	\$	0.05	x 6		\$ 0.30	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 7.80
T1.2	SEDAN	Exterior Cleaning	\$	0.20	x 1		\$ 0.20	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 5.20
		Interior Cleaning	\$	0.10	x 1		\$ 0.10	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 2.60
T1.3	MINI VAN	Exterior Cleaning	\$	0.15	x 3		\$ 0.45	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 11.70
		Interior Cleaning	\$	0.06	x 3		\$ 0.18	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 4.68
T1.4	CARGO VAN	Exterior Cleaning	\$	0.25	x 1		\$ 0.25	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 6.50
		Interior Cleaning	\$	0.15	x 1		\$ 0.15	x 26 (weeks) BI-WEEKLY: 8AM-4PM	\$ 3.90
TIER 1 SERVICES ANNUAL TOTAL - (Bid Items T1.1 thru T1.4):									\$ 57.98

TIER 2 SERVICES

Security Operations Center (SOC) – 9530 New Berlin Court, Jacksonville, FL 32226

BID ITEM	VEHICLE DESCRIPTION	CLEANING SERVICE TYPE	UNIT COST VEHICLE	PER VEHICLE	ESTIMATED NUMBER VEHICLES	OF	EXTENDED UNIT COST PER VEHICLE * multiplied by * NUMBER OF VEHICLES	SERVICE SCHEDULE * multiplied by * EXTENDED UNIT COST PER VEHICLE	ANNUAL TOTAL COST
T2.1	SUV's	Exterior Cleaning	\$	0.10	x 6		\$ 0.60	x 12 (months) ONCE A MONTH	\$ 7.20
		Interior Cleaning	\$	0.05	x 6		\$ 0.30	x 12 (months) ONCE A MONTH	\$ 3.60
T2.2	SEDAN	Exterior Cleaning	\$	0.20	x 1		\$ 0.20	x 12 (months) ONCE A MONTH	\$ 2.40
		Interior Cleaning	\$	0.10	x 1		\$ 0.10	x 12 (months) ONCE A MONTH	\$ 1.20
T2.3	TRUCKS	Exterior Cleaning	\$	0.25	x 12		\$ 3.00	x 12 (months) ONCE A MONTH	\$ 36.00
		Interior Cleaning	\$	0.15	x 12		\$ 1.80	x 12 (months) ONCE A MONTH	\$ 21.60
T2.4	MOBILE COMMAND	Exterior Cleaning	\$	0.40	x 1		\$ 0.40	x 12 (months) ONCE A MONTH	\$ 4.80
		Interior Cleaning	\$	0.25	x 1		\$ 0.25	x 12 (months) ONCE A MONTH	\$ 3.00
TIER 2 SERVICES ANNUAL TOTAL - (Bid Items T2.1 thru T2.4):									\$ 79.80

TIER 3 SERVICES

Security Operations Center (SOC) – 9530 New Berlin Court, Jacksonville, FL 32226

BID ITEM	VEHICLE DESCRIPTION	CLEANING SERVICE TYPE	UNIT COST PER VEHICLE	ESTIMATED NUMBER OF VEHICLES	EXTENDED UNIT COST PER VEHICLE * multiplied by * NUMBER OF VEHICLES	SERVICE SCHEDULE * multiplied by * EXTENDED UNIT COST PER VEHICLE	ANNUAL TOTAL COST
T3.1	SUV's	Exterior Cleaning	\$ 0.10	x 6	\$ 0.60	x 4 (quarterly) EVERY THREE MONTHS	\$ 2.40
		Interior Cleaning	\$ 0.05	x 6	\$ 0.30	x 4 (quarterly) EVERY THREE MONTHS	\$ 1.20
T3.2	SEDAN	Exterior Cleaning	\$ 0.20	x 1	\$ 0.20	x 4 (quarterly) EVERY THREE MONTHS	\$ 0.80
		Interior Cleaning	\$ 0.10	x 1	\$ 0.10	x 4 (quarterly) EVERY THREE MONTHS	\$ 0.40
T3.3	TRUCKS	Exterior Cleaning	\$ 0.25	x 12	\$ 3.00	x 4 (quarterly) EVERY THREE MONTHS	\$ 12.00
		Interior Cleaning	\$ 0.15	x 12	\$ 1.80	x 4 (quarterly) EVERY THREE MONTHS	\$ 7.20
T3.4	MOBILE COMMAND	Exterior Cleaning	\$ 0.40	x 1	\$ 0.40	x 4 (quarterly) EVERY THREE MONTHS	\$ 1.60
		Interior Cleaning	\$ 0.25	x 1	\$ 0.25	x 4 (quarterly) EVERY THREE MONTHS	\$ 1.00
TIER 3 SERVICES ANNUAL TOTAL - (Bid Items T3.1 thru T3.4):							\$ 26.60

MISCELLANEOUS SERVICES					
Additional Services Upon Request					
BID ITEM	VEHICLE DESCRIPTION	REQUIRED SERVICE	ESTIMATED NO. OF VEHICLES	UNIT COST PER VEHICLE	EXTENDED TOTAL
M.1	ALL VEHICLES	DEEP CLEAN INTERIOR	35	\$ 0.75	\$ 26.25
M.2		HEADLIGHT POLISH / RESTORATION	35	\$ 0.65	\$ 22.75
ADDITIONAL SERVICES EXTENDED TOTAL:					\$ 49.00
As Needed Services Upon Request					
BID ITEM	VEHICLE DESCRIPTION	REQUIRED SERVICE	ESTIMATED NO. OF VEHICLES	UNIT COST	
M.3	JAXPORT BUS - Located at PCOB	Exterior Cleaning	1	\$ 0.85	
		Interior Cleaning	1	\$ 0.45	
M.4	BUCKET TRUCK - Located at PCOB	Exterior Cleaning	1	\$ 0.75	
		Interior Cleaning	1	\$ 0.25	
M.5	OFF-ROAD SIDE-BY-SIDE - Polaris - Located at SOC - (VEHICLE PICTURE ATTACHMENT NO. 3)	Exterior Cleaning	1	\$ 0.50	
		Interior Cleaning	1	\$ 0.20	
M.6	OFF-ROAD SIDE-BY-SIDE - Honda - Located at SOC - (VEHICLE PICTURE ATTACHMENT NO. 4)	Exterior Cleaning	1	\$ 0.50	
		Interior Cleaning	1	\$ 0.20	
AS NEEDED SERVICES UPON REQUEST EXTENDED TOTAL:					\$ 3.70

ON-SITE VEHICLE DETAIL CLEANING SERVICE ~ EXTENDED TOTALS ~	
Bid Items T1.1 thru T3.4 - TIER 1-3 SERVICES EXTENDED ANNUAL TOTAL:	\$ 164.38
Bid Items M.1 thru M.6 - MISCELLANEOUS SERVICES EXTENDED TOTAL:	\$ 52.70
TOTAL BID AMOUNT - (Tier 1-3 and Misc.1-6):	\$ 217.08 (Enter This Amount in E-Builder)

Failure to provide above information may be grounds for rejection of Bid

Invitation to Bid - ITB 26-04 ON-SITE VEHICLE DETAIL CLEANING SERVICES FOR JAXPORT

JG

Jerrie Gunder <bounces@e-builder.net>
To • Elijah Wright

PDF

Instructions - How to Submit Your Bid Response.pdf
100 KB

▼



You have been invited to bid. [Click here](#) to gain access to the project bid information.

Invitation Key	343H2H
Project	Procurement Services
Bid Package	ITB 26-04 ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE)
Bid Description	The Jacksonville Port Authority (JAXPORT) is seeking a qualified and licensed company to provide all supervision, labor, material and equipment to perform ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE) for approximately thirty-five (35) various fleet vehicles located at the Port Central Office Building (PCOB) and at the Security Operations Center (SOC). The Contractor must be able to perform on-site. JAXPORT will furnish a designated work site on the property at each location. The services will include, but not be limited to, exterior/interior cleaning on a bi-weekly, monthly, quarterly, and as needed basis. The Contractor is required to have its own source of water and electric (i.e., mobile water truck and generator) and must be able to provide all cleaning agents, chemicals (i.e., Armor-All, Windex, etc.), vacuum cleaners, lint free wipes/rags, gloves, brushes, and any other



Bid Packages (42)

Invitation Key

Invitation Key

>

ENTER INVITATION KEY HERE
IF BID DOES NOT SHOW

Bid Archive

42 Not Accepted 0 Unsubmitted 0 Submitted

March 26, 2026

OPEN Procurement Services

ITB 26-04 ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE)

CLICK HERE

Expired

EXPIRED Aggregate Terminal Design/Construction

RFQ_AE-2098 TMT-TERMINAL EXPANSION-AGGREGATE TERMINAL DESIGN

EXPIRED Aggregate Terminal Design/Construction

RFQ_AE-2098 TMT-TERMINAL EXPANSION-AGGREGATE TERMINAL DESIGN



Jaxport / Procurement Services

➡ ITB 26-04 ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE)

 Status

Bid Package	Open
Bidding	Pending
Response Submitted	No

13 Days 1 Hours 49 Minutes Left

Due on 03.26.2026 at 2:00 PM
(GMT-05:00) Eastern Time (US & Canada)

Summary	0.00
Base Bid Total	0.00

Package Invitation

Response Form

Q&A Board

Accept

Decline

Bid Info

Invitation Documents (2)

Addenda

Dates & Times		Details	
Bid Start	03.05.2026 5:00 PM	Bid Contact	Jerrie Gunter
Pre-Bid meeting location	Jacksonville Port Authority, 2831 Talleyrand Avenue, 1st Floor Boardroom, Jacksonville, FL 32206	Bid Instructions	Instructions - How to Submit Your Bid Response.pdf
Pre-Bid meeting date/time	03.16.2026 9:00 AM	Bid sqft	0
Pre-Bid meeting required attendance	✓ Yes	Description	The Jacksonville Port Authority (JAXPORT) is seeking a qualified and licensed company to provide all supervision, labor, material and equipment to perform ON-SITE VEHICLE DETAIL CLEANING SERVICES (100% SEB SET-ASIDE) for approximately thirty-five (35) various fleet vehicles located at the Port Central Office Building (PCOB) and at the Security Operations Center (SOC). The Contractor must be able to perform on-site. JAXPORT will furnish a designated work site on the property at each location. The services will include, but not be limited to, exterior/interior cleaning on a bi-

Package Invitation

Response Form

Q&A Board

Accept

Decline

Bid Info

Invitation Documents (2)

Addenda

Hide All | Show All

Click this icon to download files. Clicking the icon next to a folder will download all files and subfolders within it.

File / Folder Name		Uploaded on	File Size
 ITB 26-04 (BID DOC) (2)	CLICK HERE TO DOWNLOAD ALL BID DOCUMENTS ATTACHED,		
ITB 26-04 (REQUIRED DOC).pdf Version 1		03.06.2026 5:17 PM	641.54 KB
ITB 26-04 (BID DOC).pdf Version 1	CLICK FILE NAME TO DOWNLOAD SINGLE FILE	03.06.2026 5:17 PM	1.84 MB

Package Invitation

Response Form

Q&A Board

Accepted

Decline

03.11.2026 2:26 PM (GMT-05:00) Eastern Time (US & Canada)

Bid Info

Invitation Documents (3)

Addenda (1)

⬆

 Hide All

|

⬆

 Show All

Addendum Number, Description and Details ⬆	Created Date ⬇	Available Date ⬆
⬆ Addendum Addendum No. 01: JPA_Test		
Test	03.11.2026 12:55 PM	03.11.2026 1:00 PM
Test Addendum added at 1250 with document access at 1300		

Package Invitation

Response Form

Q&A Board

 Submit Question

 Export

View List

View All

Note: The date and time are shown in the bid time zone.

View	Subject	Questionee	Date & Time
	1 Test	Elijah Wright	03.11.2026 2:29 PM

Question	03.11.2026 2:29 PM
Test Question #1	
Answer	03.11.2026 2:30 PM

Test Answer #1: Thank you for your question(s). Answers to questions will be released in an Addendum and sent to all known prospective proposers. Remember to acknowledge all addenda in the appropriate area on your bid/quotation/proposal form. Thank you again for your interest in doing business with JAXPORT.

Submit Question



* Required field

Your question may be made public to other bidders.

Subject *

Start typing....

Question *

Start typing....



Submit Question



Cancel

 **Summary**

0.00

Base Bid Total

0.00

TOTAL
COST WILL
UPDATE
HERE

Package Invitation

Response Form

Q&A Board

Submit







STEP 1: Bid Form

STEP 2: Response Documents

STEP 3: Additional Info

Base Bid

#	Description	Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost
A.	TOTAL BID FORM AMOUNT - (Tier 1-3 & Misc.1-6):			1,0000	LS		

Base Bid Subtotal 0.00

TOTAL COST
WILL SHOW
HERE

ENTER
"TOTAL BID AMOUNT"
FROM BID FORM
HERE

Package Invitation

Response Form

Q&A Board

▶ Submit







STEP 1: Bid Form

STEP 2: Response Documents

STEP 3: Additional Info

⚠ There are no supporting documents attached to this bid.

Please provide response documents

Upload Additional Files

Drag and drop files here to upload, or [browse](#).



Package Invitation

Response Form

Q&A Board

▶ Submit







STEP 1: Bid Form

STEP 2: Response Documents

STEP 3: Additional Info

☐ I have read and agree to the terms of [Addenda Addendum No. 01: JPA_Test](#).

Qualifications

ACKNOWLEDGE ADDENDA HERE

Confirm Bid



 You are about to submit bid.

Once you click on the “Submit Bid” button below, “Bid Recall” is possible until bid due date/time. If a new addendum is added to the bid scope, you will be able to re-submit bid.

Here is the summary of bid amounts you entered:

Base Bid Total: 10,000,000,000.00

Please enter your e-Builder password to confirm your submission:

 Submit Bid

 Cancel

Recall Bid

×

⚠

Please confirm.

Are you sure you want to recall your bid submission?

Reason

➔ Yes. I am sure.

⊘ Cancel

Elijah Wright

From: support@e-builder.net
Sent: Thursday, March 12, 2026 8:55 AM
To: Elijah Wright
Subject: New Bid Submission Confirmation

EXTERNAL

This message is from an external sender.
Please use caution when opening attachments, clicking links, and responding.
If in doubt, contact the person or the helpdesk by phone.



Thank you for your bid!

Your bid was received and will be handled with care.

- Received: 03.12.2026 8:54 AM



MONDAY, MARCH 16, 2026

**MANDATORY PRE-BID MEETING FOR ITB 26-04:
ON-SITE VEHICLE DETAIL CLEANING SERVICES FOR PCOB & SOC (100% SEB SET-ASIDE)**



THANK YOU FOR YOUR INTEREST IN JAXPORT!

SITE VISIT BEGINS AT APPROXIMATELY 9:30 AM (ET)

INVITATION TO BID NO. 26-04
ON-SITE VEHICLE DETAIL CLEANING SERVICES
FOR THE JACKSONVILLE PORT AUTHORITY
(100% SEB SET-ASIDE)

ATTACHMENT NO. 02

ATTENDANCE RECORD

MANDATORY PRE-BID MEETING & OPTIONAL SITE VISIT

MONDAY, MARCH 16, 2026 at 9:00 AM (ET)

It is the established policy of the Jacksonville Port Authority that attendance at this Pre-Bid Meeting is MANDATORY for all who intend to bid on this project as the Prime.

Failure to sign this Attendance sheet during this meeting will result in your bid being rejected

COMPANY	REPRESENTATIVE NAME	EMAIL	ATTENDING OPTIONAL SITE VISIT (YES ~ or ~ NO)
JAX PORT	JERRIE GUNDER	Jerrie.Gunder@jaxport.com	Yes
Kevin's Mobile Detail Service	Kevin Aiken	Kevin's mobile detail service inc@gmail.com	Yes
Keep it Clean Services Allstarz Mobile Detailing	Patrick Taylor	patricktaylor318@gmail.com	no
Fleet Pressure Washing	JAMES R JONES	Fleetpressurewashing@Aol.com	yes
Resi Comm 360 Cleaning Service LLC	Chris White	Support@resicomm360.com	Yes

INVITATION TO BID NO. 26-04
ON-SITE VEHICLE DETAIL CLEANING SERVICES
FOR THE JACKSONVILLE PORT AUTHORITY
(100% SEB SET-ASIDE)

ATTACHMENT NO. 02

ATTENDANCE RECORD

MANDATORY PRE-BID MEETING & OPTIONAL SITE VISIT

MONDAY, MARCH 16, 2026 at 9:00 AM (ET)

COMPANY	REPRESENTATIVE NAME	EMAIL	ATTENDING OPTIONAL SITE VISIT (YES ~ or ~ NO)
JAXPORT/PS	E. Wright	Elijah.Wright@jaxport.com	Y
JAXPORT/SEB	M L McCoy	Michael.McCoy@jaxport.com	Y
Present Enterprises LLC	PAUL DORSEY	SUPPORT@PresentEnterprisesLLC.com	Y
BNA Business Advisors /Mr Carshuen	Yara Banta	Yara@bnaba.com	
Jax Port /Procurement	Angelia Wilson	Angelia.Wilson@jaxport.com	Y
FL Fleet cleaning Specialist	Wicky Thomas	Miahthuck01@aol.com	Y

INVITATION TO BID NO. 26-04
ON-SITE VEHICLE DETAIL CLEANING SERVICES
FOR THE JACKSONVILLE PORT AUTHORITY
(100% SEB SET-ASIDE)

ATTACHMENT NO. 02

ATTENDANCE RECORD

MANDATORY PRE-BID MEETING & OPTIONAL SITE VISIT

MONDAY, MARCH 16, 2026 at 9:00 AM (ET)

COMPANY	REPRESENTATIVE NAME	EMAIL	ATTENDING OPTIONAL SITE VISIT (YES ~ or ~ NO)
Florida Fleet	Art White	FhFleet11@yahoo	Y
Penny Pressure Washing Co.	Bostick, Jabari	jmb collaborations@gmail	Y
JAXPORT/PS	Raynesha Jones	raynesha.jones@jaxport.com	Y
JAXPORT/PCOB	Kelley Harris	Kelley.harris@jaxport.com	Y
Summers Srite LLC	Tom Summers		Yes
JAXPORT/BUS	Keith Sanders	(Keith) BIT-Bus@jaxport.com	—

**INVITATION TO BID NO. 26-04
ON-SITE VEHICLE DETAIL CLEANING SERVICES
FOR THE JACKSONVILLE PORT AUTHORITY
(100% SEB SET-ASIDE)**

ATTACHMENT NO. 02

ATTENDANCE RECORD

MANDATORY PRE-BID MEETING & OPTIONAL SITE VISIT

MONDAY, MARCH 16, 2026 at 9:00 AM (ET)

COMPANY	REPRESENTATIVE NAME	EMAIL	ATTENDING OPTIONAL SITE VISIT (YES ~ or ~ NO)
RI Pressure Cleaning LLC	Ian Mackenzie	ianmackenzie@ripressurecleaning.com	yes
SNX Business Advisors / Mr. Corshiners	Dean Reed	Dean2speed@gmail.com	Yes
JAXPORT / PBOB	John Taylor	john.taylor@jaxport.com	No
JAXPORT / SOC	David Gerard	POC at SOC Site Visit	Yes
JAXPORT / SOC	Steve Rhatigan	POC at SOC Site Visit	Yes



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005

ADDENDUM NO. 01

**SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
INVITATION TO BID NO. 26-04**

**ON-SITE VEHICLE DETAIL CLEANING SERVICES
(100% *SEB SET-ASIDE*)
FOR THE
JACKSONVILLE PORT AUTHORITY**

RESPONSE TO QUESTIONS

1. Can you provide a copy of the last bid results?

ANSWER: See Attachment No. 4 of Addendum No. 01.

2. Are there any environmental restrictions for disposal of wastewater from washing vehicles?

ANSWER: No, there should not be any adverse chemicals used when washing the vehicles.

3. Are we required to clean the two (2) boats located at SOC?

ANSWER: After review of the cleaning requirements for the boats, it would be in the best interest of JAXPORT to not include the boats into the ITB.

4. Are we required to clean the inside of the Mobile Command Center located at SOC?

ANSWER: Yes, when requested to clean, use the services listed under "TIER 2" to detail the inside front (driver) area only. (MCC Photos, See Attachment No. 6)

RFQ # 21-VDS - ON-SITE VEHICLES DETAIL CLEANING SERVICES FOR JAXPORT - Tuesday, March 2, 2021 at 2:00PM

Required Documents:		Bidders:	ABLES INNOVATION MOBILE SERVICE	SUMMERS SHINE, LLC	KEEP IT REAL SERVICES, LLC	FLORIDA FLEET CLEANING SPECIALIST, INC.
COI FORM:			✓	✓	✓	✓
PEC FORM:			✓	✓	✓	✓
E-VERIFY FORM:			✓	✓	✓	✓
ADDENDUM NO. 01:			✓	✗ - NOT SUBMITTED	✓	✓
PCOB - 2831 Talleyrand Avenue, Jacksonville, FL 32206						
ITEM NO.	VEHICLE DESCRIPTION	ESTIMATED NO. OF VEHICLES	SERVICE INTERVALS *multiplied by*	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE
1	SEDAN	2	X 26 (weeks)	\$ 3,120.00	\$ 3,640.00	\$ 2,080.00
2	SUV's	7	X 26 (weeks)	\$ 10,920.00	\$ 18,200.00	\$ 9,100.00
3	CARGO / MINI VAN	2	X 26 (weeks)	\$ 3,120.00	\$ 9,100.00	\$ 2,600.00
4	BUS	1	X 1 (each)	\$ 200.00	\$ 300.00	\$ 55.00
PCOB EXTENDED TOTAL PER SERVICE & VEHICLES:				\$17,360.00	\$31,240.00	\$13,835.00
SOC - 9530 New Berlin Court, Jacksonville, FL 32226						
ITEM NO.	VEHICLE DESCRIPTION	ESTIMATED NO. OF VEHICLES	SERVICE INTERVALS *multiplied by*	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE
5	MOBILE COMMAND	1	X 12 (months)	\$ 2,400.00	\$ 5,400.00	\$ 900.00
6	SUV's	4	X 12 (months)	\$ 2,880.00	\$ 4,800.00	\$ 2,640.00
7	TRUCKS	9	X 12 (months)	\$ 6,480.00	\$ 13,500.00	\$ 5,940.00
8	MOBILE COMMAND	1	X 4 (quarter)	\$ 2,400.00	\$ 400.00	\$ 300.00
9	SUV's	4	X 4 (quarter)	\$ 2,880.00	\$ 2,160.00	\$ 880.00
10	TRUCKS	9	X 4 (quarter)	\$ 6,480.00	\$ 5,580.00	\$ 1,980.00
SOC EXTENDED TOTAL PER SERVICE & VEHICLES:				\$23,520.00	\$34,040.00	\$12,640.00
ADDITIONAL SERVICES UPON REQUEST						
ITEM NO.	VEHICLE DESCRIPTION	ESTIMATED NO. OF VEHICLES	SERVICE INTERVALS *multiplied by*	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE	ANNUAL EXTENDED TOTAL COST PER SERVICE & VEHICLE
11	ALL VEHICLES	26	X 1 (each)	\$ 1,560.00	\$ 4,550.00	\$ 1,170.00
12	ALL VEHICLES	26	X 1 (each)	\$ 1,300.00	\$ 2,600.00	\$ 1,300.00
ADDITIONS EXTENDED TOTAL ALL VEHICLES:				\$2,860.00	\$7,150.00	\$2,470.00
ANNUAL GRAND EXTENDED TOTAL PER SERVICE & VEHICLES - (Items No. 1-12):				\$43,740.00	\$72,430.00	\$28,945.00
				ABOVE EXTENDED TOTAL IS THE CORRECTED AMOUNT	ABOVE EXTENDED TOTAL IS THE CORRECTED AMOUNT	ABOVE EXTENDED TOTAL IS THE CORRECTED AMOUNT

Recording Secretary: Terrie Gunden

Witness: [Signature]

Witness: [Signature]

Director, Procurement Services: JR Jones 3/15/2021

** Be yet low quote. Supreme money to the file. J.R. Jones*

JAXPORT Public Safety & Security Department

Fleet Vehicle Detailing Procedures (SOC)

Purpose: Establish a standardized process for scheduling, coordinating, and documenting fleet vehicle detailing for Public Safety vehicles to ensure proper tracking, accountability, and accurate billing.

Pre Scheduling Checklist

- Email the detailing vendor to determine available dates that align with SOC operations.
- Confirm SOC parking lot availability (no meetings or events scheduled).
- Ensure sufficient space for the detailing vendor to safely perform services.

Scheduling Procedures

- Confirm detailing date with vendor.
- Send email and calendar invite to Public Safety personnel and CC the detailing vendor.
- Notify SOC personnel whose vehicles are scheduled for detailing and assign dates if possible.

Day of Detailing Procedures

- Director's vehicle detailed first unless unavailable due to meetings.
- Assistant Director's vehicle detailed next unless unavailable.
- Field Officers' vehicles should be rotated to minimize operational disruption.
- Personnel unable to participate on Day 1 should be scheduled for Day 2.

Vehicle Key Control

- Collect vehicle keys as vehicles arrive.
- Record the employee submitting keys.
- Provide keys directly to the detailing vendor.
- Maintain accountability for all keys during the detailing process.

Documentation & Billing Verification

- SOC Print the Fleet Vehicle Detailing List prior to detailing.
- Vendor will mark vehicles completed once detailing is finished.
- Vendor will ensure SOC have the same completed number of vehicles detailed.

SOC OPERATIONAL VEHICLES LIST

VEHICLE DESCRIPTION	VEH. NO.	LOCATION
Freightliner Mobile Command Unit	10522	SOC
OFF-ROAD - Honda Rancher ATV	10233	SOC
OFF-ROAD - Polaris RANGER CREW 1000	11074	SOC
SEDAN - Ford Crown Vic (Pool Vehicle)	10256	ACC/BIMT
SUV - 2014 Chevy Tahoe 4x4 SSV	10643	ACC/BIMT
SUV - 2015 Chevy Tahoe 4x4 SSV	10644	SOC
SUV - 2020 Ford Expedition	10966	SOC
SUV - 2024 Ford Interceptor	11232	SOC
SUV - 2024 Ford Interceptor Hybrid	11230	SOC
SUV - 2025 Ford Interceptor Hybrid	11325	SOC
TRUCK - 2006 Ford F250	10253	ACC/TMT
TRUCK - 2009 Chevy 3500 Heavy Dually	10410	SOC
TRUCK - 2009 Chevy 3500 Standard	10411	ACC/TMT
TRUCK - 2015 Chevy Silverado 1500	10651	SOC
TRUCK - 2015 Chevy Silverado ISOO	10652	SOC
TRUCK - 2018 Ford F150	10846	ACC/TMT
TRUCK - 2021 Ford F150	11031	SOC
TRUCK - 2021 Ford F150	11035	SOC
TRUCK - 2021 Ford F150	11034	SOC
TRUCK - 2021 Ford F150	11033	ACC/TMT
TRUCK - 2025 Ford F150	11310	SOC
TRUCK - 2025 Ford F150	11311	ACC/TMT

- **ACC** = Access Control Center
- **BIMT** = Blount Island Marine Terminal
- **SOC** = Security Operation Center
- **TMT** = Talleyrand Marine Terminal





