



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005
www.jaxport.com

February 19, 2026

ADDENDUM NO. 01

**TO
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
REQUEST FOR QUOTE NO. 26-WPA

WELLNESS PROGRAM ADMINISTRATOR
FOR THE
JACKSONVILLE PORT AUTHORITY**

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum may be grounds for rejection of proposal.)

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01 – *Response to Question(s) submitted via Email and/or E-Builder*

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company: _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED ON THE PROPOSAL FORM OR UPLOADED WITH PROPOSAL PACKAGE IN E-BUILDER. FAILURE TO ACKNOWLEDGE ADDENDUM MAY BE GROUNDS FOR REJECTION OF PROPOSAL.

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/](https://www.jaxport.com/procurement/) OR CALL PROCUREMENT SERVICES AT (904) 357-3455, PRIOR TO THE PUBLIC OPENING TO DETERMINE IF ANY ADDITIONAL ADDENDA HAVE BEEN RELEASED ON THIS PROJECT.



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WELLNESS PROGRAM ADMINISTRATOR FOR THE JACKSONVILLE PORT AUTHORITY

RESPONSE TO QUESTIONS

1. Is the "Wellness Program Administrator Contract" available for C2C engagements? Our staffing and recruitment firm have a few excellent U.S. citizen candidates on our W2 who are available to join immediately. Would you be open to reviewing their profiles?

ANSWER: No, C2C (corp-to-corp) engagements or W2 candidate placements are not applicable to this procurement. This solicitation is for a turnkey Wellness Program Administration service, not for staff augmentation or individual placements.

According to the Scope of Services for this Request for Quote (RFQ), the successful proposer must be a company/firm serving as the Prime Contractor and must provide the full scope of services as outlined in the RFQ specifications.

However, the company/firm may utilize subcontractors as part of their proposed quote, with the understanding they will be fully responsible and accountable for all requirements of the RFQ and serve as the Prime Contractor on behalf of JAXPORT.