



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005
www.jaxport.com

February 12, 2026

ADDENDUM NO. 01

**TO
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
INVITATION TO BID
TMT BODY SHOP ROOFING RETROFIT
JPA CONTRACT NO.: MC-2108D**

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum will be grounds for rejection of proposal)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

**Changes have been highlighted for ease of review*

Item No. 1

EXTENDED DEADLINE FOR QUESTIONS – 4:00 PM (ET), FRIDAY, FEBRUARY 20, 2026. Submit Questions by e-mail ONLY to Elijah.Wright@JAXPORT.com or through Trimble Unity Construct (E-Builder). Questions will then be released by e-mail via an Addendum to all known prospective bidders and posted on the JAXPORT website. Please do not send questions to anyone else.

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01

Pre-Bid Meeting Minutes and Site Visit Roster held on Thursday, February 5, 2026, at 10:00 AM & 2:00 PM (ET)

Attachment No. 02

Aerial Photos and Drone Videos

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM MAY BE GROUNDS FOR REJECTION OF BID.

PLEASE VISIT [HTTP://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS](http://www.jaxport.com/procurement/active-solicitations) PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

PRE-BID MEETING
JAXPORT CONTRACT NO.: MC-2108D
TMT BODY SHOP ROOFING RETROFIT

Date: THURSDAY, FEBRUARY 5, 2026

Time: 10:00 AM

Good morning! It is now **10:00 AM** on **Thursday, February 5, 2026** and the Pre-Bid Meeting for JPA Contract No. **ITB MC-2108D TMT BODY SHOP ROOFING RETROFIT** will now begin. My name is Elijah Wright, I am the Sr. Contract Specialist for this project.

This meeting is being held via ZOOM teleconference which allows interested persons to view and participate remotely.

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

Please type your name and the company you represent in the "Chat Box".

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

☒ Name: Elijah Wright	Title: Sr. Contract Specialist
☒ Name: Chris Good	Title: Director, Procurement Services
☒ Name: Raynesha Jones	Title: Manager, Procurement Services
☒ Name: Jerrie Gunder	Title: Sr. Contract Specialist
☒ Name: Michael McCoy	Title: Coordinator, Vendor Management & SEB Programs
☒ Name: Jack Taylor	Title: Project Manager
☒ Name: Jose Vazquez	Title: Director, Engineering

Instructions for all participants/members of the public –

To avoid any microphones transmitting sounds that causes feedback, echoes or sounds what will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.

- i. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.
- ii. When called upon, please announce your name and the company you are representing.
- iii. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Alex Eggers	1st Class Roofing Inc.
2. Jeb Ward	Register Roofing
3. Josh Johnson	Core Roofing Systems
4. Vince Niesen	Jenkins Roofing, Inc.
5. Glenn Watson	Advanced Roofing

Key Dates:

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_MC-2108D** to my attention at elijah.wright@jaxport.com or through Trimble Unity Construct (E-Builder) by the deadline of **4:00 PM (ET), FRIDAY, FEBRUARY 13, 2026**. After that time, no questions will be answered concerning this ITB. Responses to all submitted questions/inquiries will be issued by an Addendum.
- **Bids Due: THURSDAY, MARCH 5, 2026, before 2:00 PM (ET).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. **The PDF file name should read "MC-2108D" JAXPORT is *not* accepting any bid packages submitted by Email, Fax, Mail or Hand-Deliveries.** Bids and supplemental documents submitted other than through E-Builder will not be accepted or considered. **Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- **Site Visit:** A **Mandatory Site Visit** will be held **today** at **2:00 PM, THURSDAY, FEBRUARY 5, 2026**. Attendees will meet out front of the **Port Central Office Building at 2831 Talleyrand Avenue, Jacksonville, FL 32206**. Due to the area of the project, attendees will be transported by bus to the site location. Contact Person will be Jack Taylor, Project Manager. **ALL ATTENDEES MUST HAVE A HARD HAT, SAFETY BOOTS AND VEST.**

If you have not done so already and plan to attend the MANDATORY SITE VISIT at 2:00 PM today, immediately following this meeting please contact me by email at elijah.wright@jaxport.com or call at **(904)357-3065** to have your name added to the attendance list please. **NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT. ATTENDANCE BY A REPRESENTATIVE OF EACH PROSPECTIVE BIDDER IS MANDATORY.**

SEB Requirements: now I am going to turn the meeting over to Dr. Michael McCoy, Coordinator, Vendor Management and SEB Programs to give an overview of The SEB Participation Goal established for this project.

Scope of Services: now I am going to turn the meeting over to Jack Taylor, Project Manager, to give an overview of the Scope of Work as outlined in the specification documents.

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be reviewed from our website:
<https://www.jaxport.com/procurement/active-solicitations/>

- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in a PDF format and submitted in e-Builder)

If you should have any questions regarding the solicitation package, please submit them **by e-mail to Elijah Wright, Sr. Contract Specialist at: elijah.wright@jaxport.com or through E-Builder**. All submitted questions will addressed by an Addendum and released to all known prospective bidders in E-Builder and posted on the JAXPORT website.

- **Question & Answers: 4:00 PM (ET), FRIDAY, FEBRUARY 13, 2026.**
- **Acknowledgment of Addenda** (It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).
- **Transportation Workers Identification Credential (aka=TWIC) Requirements:** Please refer to bid documents for TWIC / ESCORT Requirements for working on the port.
- **Bids Due: THURSDAY, MARCH 5, 2026 before 2:00 PM (ET).**
- **Site Visit:** A **Mandatory Site Visit** will be held **today** at **2:00 PM, THURSDAY, FEBRUARY 5, 2026.**

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at **10:22 AM,**

Prepared By **Elijah Wright, Sr. Contract Specialist**

JAXPORT CONTRACT NO.: ITB_MC-2108CD
TMT BODY SHOP ROOFING RETROFIT
Mandatory Site Visit Attendance List

Thursday, February 5, 2026, at 2:00 PM

Attended	Indiv. Name	FL ID / TWIC	Company
☒	Alex Eggers		1 st Class Roofing, Inc.
☒	Jeb Ward		Register Roofing
☒	Vince Niesen		Jenkins Roofing, Inc.
☒	Josh Johnson		Core Roofing Systems
☒	Glenn Watson		Advanced Roofing
JAXPORT STAFF			
☒	Elijah Wright	TWIC	JAXPORT
☒	Jack Taylor	TWIC	JAXPORT
☒	Michael McCoy	TWIC	JAXPORT



AERIAL PHOTOS AND DRONE VIDEOS

FOR

TMT BODY SHOP ROOFING RETROFIT

Project No.: T2026.04

Contract No.: MC-2108D

TALLEYRAND MARINE TERMINAL

***DRONE VIDEOS CAN BE ACCESSED
VIA E-BUILDER ONLY**



















