



Post Office Box 3005  
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[www.jaxport.com](http://www.jaxport.com)

June 18, 2025

## **ADDENDUM NO. 01**

**TO  
SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
INVITATION TO BID  
BIMT Pond 8 CMAC Retrofit  
JPA CONTRACT NO.: MC-1859BR**

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.  
**(Failure to acknowledge this addendum will be grounds for rejection of proposal)**

### **ATTACHMENTS TO CONTRACT SPECIFICATIONS**

**Attachment No. 1** - *Pre-Bid Meeting Minutes and Site Visit Roster held on Tuesday, June 10, 2025 at 10:00 AM & 2:00 PM (ET)*

**Acknowledgment of the following addenda is hereby made:**

Addendum #1, Dated: \_\_\_\_\_ Initials \_\_\_\_\_

Company \_\_\_\_\_

**NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM MAY BE GROUNDS FOR REJECTION OF BID.**

**PLEASE VISIT [HTTP://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS](http://www.jaxport.com/procurement/active-solicitations) PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.**

**PRE-BID MEETING**  
**JAXPORT CONTRACT NO.: MC-1859BR**  
**BIMT POND 8 CMAC RETROFIT**

**Date: TUESDAY, JUNE 10, 2025**

**Time: 10:00 AM**

Good morning! It is now **10:00 AM** on **Tuesday, June 10, 2025** and the Pre-Bid Meeting for JPA Contract No. **ITB MC-1859BR BIMT POND 8 CMAC RETROFIT** will now begin. My name is Elijah Wright, I am the Sr. Contract Specialist for this project.

**This meeting is being held via ZOOM teleconference which allows interested persons to view and participate remotely.**

**This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.**

**Please type your name and the company you represent in the "Chat Box".**

We will begin the meeting by introducing JAXPORT Staff Members:

**JAXPORT STAFF IN ATTENDANCE:**

|                                                           |                                       |
|-----------------------------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> Name: Elijah Wright   | Title: Sr. Contract Specialist        |
| <input checked="" type="checkbox"/> Name: Chris Good      | Title: Director, Procurement Services |
| <input checked="" type="checkbox"/> Name: Sandra Platt    | Title: Manager, Procurement Services  |
| <input checked="" type="checkbox"/> Name: Raynesha Jones  | Title: Manager, Procurement Services  |
| <input checked="" type="checkbox"/> Name: Retta Rogers    | Title: Procurement Support Specialist |
| <input checked="" type="checkbox"/> Name: Jerrie Gunder   | Title: Sr. Contract Specialist        |
| <input checked="" type="checkbox"/> Name: Brandon Braziel | Title: Project Manager                |
| <input checked="" type="checkbox"/> Name: Jose Vazquez    | Title: Director, Project Management   |
| <input checked="" type="checkbox"/> Name: Jack Taylor     | Title: Project Manager                |

**IDENTIFY MEMBERS OF PUBLIC ATTENDEES**

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

| <b>COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING</b> |                                                                          |
|--------------------------------------------------------|--------------------------------------------------------------------------|
| <b>REPRESENTING AGENT</b>                              | <b>COMPANY'S NAME</b>                                                    |
| <b>1. Mark Thomasson</b>                               | <b>National Stormwater Trust</b>                                         |
| <b>2. Johnny Barton</b>                                | <b>CGC, Inc.</b>                                                         |
| <b>3. Bart Ciambella</b>                               | <b>1<sup>st</sup> Choice Engineering, Construction &amp; Development</b> |
| <b>4.</b>                                              |                                                                          |
| <b>5.</b>                                              |                                                                          |
| <b>6.</b>                                              |                                                                          |

7.

**Instructions for all participants/members of the public –**

To avoid any microphones transmitting sounds that causes feedback, echoes or sounds what will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.

- i. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.
- ii. When called upon, please announce your name and the company you are representing.
- iii. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

**Key Dates:**

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB\_MC-1859BR** to my attention at [elijah.wright@jaxport.com](mailto:elijah.wright@jaxport.com) or through Trimble Unity Construct (E-Builder) by the deadline of **4:00 PM (ET), FRIDAY, JUNE 13, 2025**. After that time, no questions will be answered concerning this ITB. Responses to all submitted questions/inquiries will be issued by an Addendum.
- **Bids Due: MONDAY, JUNE 23, 2025 before 2:00 PM (ET).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. **The PDF file name should read "MC-1859BR" JAXPORT is *not* accepting any bid packages submitted by Email, Fax, Mail or Hand-Deliveries.** Bids and supplemental documents submitted other than through E-Builder will not be accepted or considered. **Please visit JAXPORT's website at [www.jaxport.com](http://www.jaxport.com) for more information and updates.**
- **Site Visit:** A Site Visit will be held **today** at **2:00 PM, TUESDAY, JUNE 10, 2025**. Attendees will meet out front of the **BIMT Access Control Center located at 9620 Dave Rawls Blvd, Jacksonville, FL 32226**. Due to the secure area of the project, attendees will be transported by bus to the site location, **a valid driver's license/TWIC badge is required**. Contact Person will be Jack Taylor, Project Manager. **ALL ATTENDEES MUST HAVE A HARD HAT, SAFETY BOOTS AND VEST.**

If you have done so already and plan to attend the SITE VISIT at 2:00 PM today, immediately following this meeting please contact me by email at [elijah.wright@jaxport.com](mailto:elijah.wright@jaxport.com) or call at **(904) 545-0224** to have your name added to the attendance list please. **NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT. ATTENDANCE BY A REPRESENTATIVE OF EACH PROSPECTIVE BIDDER IS ENCOURAGED.**

**SEB Requirements:** now I am going to turn the meeting over to Michael McCoy, Coordinator, Vendor Management and SEB Programs to give an overview of The SEB Participation Goal established for this project.

**Scope of Services:** now I am going to turn the meeting over to Jack Taylor, Project Manager, to give an overview of the Scope of Work as outlined in the specification documents.

**INVITATION TO BID DOCUMENTS**

The Invitation to Bid document can be reviewed from our website:  
<https://www.jaxport.com/procurement/active-solicitations/>

- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in a PDF format and submitted in e-Builder)

If you should have any questions regarding the solicitation package, please submit them **by e-mail to Elijah Wright, Sr. Contract Specialist at: [elijah.wright@jaxport.com](mailto:elijah.wright@jaxport.com) or through E-Builder**. All submitted questions will addressed by an Addendum and released to all known prospective bidders in E-Builder and posted on the JAXPORT website.

- **Question & Answers: 4:00 PM (ET), FRIDAY, JUNE 13, 2025.**
- **Acknowledgment of Addenda** (It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).
- **Transportation Workers Identification Credential (aka=TWIC) Requirements:** Please refer to bid documents for TWIC / ESCORT Requirements for working on the port.
- **Bids Due: MONDAY, JUNE 23, 2025 before 2:00 PM (ET).**
- **Site Visit:** A Site Visit will be held **today** at **2:00 PM, TUESDAY, JUNE 10, 2025.**

**Note:** These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at **10:18 AM,**

Prepared By **Elijah Wright, Sr. Contract Specialist**

**JAXPORT CONTRACT NO.: ITB\_MC-1859BR****BIMT Pond 8 CMAC Retrofit****Site Visit Attendance List****TUESDAY, JUNE 10, 2025 at 2:00 PM**

| Attended      | Indiv. Name    | FL ID / TWIC | Company                                                        |
|---------------|----------------|--------------|----------------------------------------------------------------|
| Y             | Bart Ciambella | TWIC         | 1 <sup>st</sup> Choice Engineering, Construction & Development |
| Y             | George Gaskin  | DL Provided  | CGC, Inc.                                                      |
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|               |                |              |                                                                |
| JAXPORT STAFF |                |              |                                                                |
| Y             | Jack Taylor    | TWIC         | JAXPORT                                                        |
| Y             | Elijah Wright  | TWIC         | JAXPORT                                                        |
|               |                |              |                                                                |
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