



Post Office Box 3005
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October 14, 2025

ADDENDUM NO. 01
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS FOR
REQUEST FOR
QUALIFICATIONS
TMT-TERMINAL EXPANSION-AGGREGATE
TERMINAL DESIGN
JPA CONTRACT NO. RFQ AE-2098

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum will be grounds for rejection of proposal.)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

Item No. 01

Reference to 5.02 SELECTION CRITERIA, A. ABILITY OF PERSONNEL AND EXPERIENCE – (MAXIMUM SCORE; 45 POINTS), "The SOQ shall clearly document that Proposer itself has possesses a minimum of ten (10) years of experience in professional civil engineering consulting and design." **DELETE AND REPLACE** with **"The SOQ shall clearly document that Proposer itself possesses a minimum of twenty-five (25) years of experience in professional civil engineering consulting and design."**

Item No. 02

Reference to 5.02 SELECTION CRITERIA, A. ABILITY OF PERSONNEL AND EXPERIENCE – (MAXIMUM SCORE; 45 POINTS), "(4) Environmental Engineer" **DELETE AND REPLACE** with **"(4) Environmental Specialist."**

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 1

Pre-Submission Meeting Minutes

Attachment No. 2

Response to Questions

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR SOQ SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF PROPORAL.

PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> PRIOR TO THE PROPORAL OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

PRE-SUBMISSION MEETING **REQUEST FOR QUALIFICATIONS**

RFQ _AE-2098 TMT-TERMINAL EXPANSION-AGGREGATE TERMINAL DESIGN

Date: Tuesday, October 07, 2025

Time: 11:00 AM

Good morning! It is now **11:00 AM** on Tuesday, **October 07, 2025** and this is the Pre-Submission Meeting for **JPA REQUEST FOR QUALIFICATIONS OF AE-2098 TMT-Terminal Expansion-Aggregate Terminal Design**.

This meeting is being held via “ZOOM” teleconference which allows interested persons to view and participate remotely.

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

Instructions for all participants/members of the public –

To avoid any microphones transmitting sounds that causes feedback, echoes or sounds what will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on “mute” at all times when not speaking. PLEASE TAKE A MOMENT AND “MUTE” YOUR MICs FOR THIS MEETING.

- I. Any individual who wishes to speak, should “*unmute*” their microphones and wait to be recognized by the host before speaking.
- II. When called upon, please announce your name and the company you are representing.
- III. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

I will begin the meeting by introducing JAXPORT Staff Members in attendance.

And as I am doing so, I ask that all outside companies please type their full name and the company they were representing in the “Chat Box” and I will read the names for the record.

JAXPORT STAFF IN ATTENDANCE:

☒ Name: Chris Good	Title: Director, Procurement Services
☒ Name: Jerrie Gunder	Title: Sr. Contract Specialist
☒ Name: Elijah Wright	Title: Sr. Contract Specialist
☒ Name: Michael McCoy	Title: Coordinator, Vendor Management & SEB Programs
☒ Name: Jose Vazquez	Title: Director, Project Management
☒ Name: Jack Taylor	Title: Project Manager
☒ Name: Raynesha Jones	Title: Manager, Procurement Services

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

	Company Name	First Name	Last Name
1	CSI GEO Inc.	Jill	Renzi
2	PM Barge Design Solutions	Brian	Kelsay
3	Colliers Eng. & Design	Stephanie	DeLaforcade
4	Jacobs Eng.	Paul	Starr
5	Civil Eng. & Design	Johniya	N/A
6	NFPS	Robin	Smith
7	Colliers	Chad	Riddle
8	Colliers	Patrick	Senne
9	Meskel & Associates Eng.	Rodney	Mank
10	CSI	Bill	P
11	CSI	Jason	Valeria

Key Dates:

- Any questions after the meeting must be e-mailed with the **SUBJECT: AE-2098 TMT-TERIMAL EXPANSION-AGGREGATE TERMINAL DESIGN**, only to Elijah.Wright@JAXPORT.com. Please do not send questions to anyone else. The deadline to submit questions is: **Friday, October 10, 2025 at 2:00 PM (ET)**.
- Statement of Qualifications (SOQs) are due on **Monday, October 20, 2025, at 2:00 PM (EST)**. SOQs and all required supplemental material listed in **Section 4.01 Instructions and 4.02 Required Forms and Documentation**, must be submitted in **PDF Format** through E-Builder only. The PDF file name should read **"AE-2098."** **JAXPORT is *not* accepting any SOQ packages submitted by mail, hand delivery, fax or email. Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- The Request for Qualifications document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/>.

- Items to review:**

- ✓ **Purpose (1.02)**
 - **Describes the reason for the solicitation**
- ✓ **Submission Process (1.03)**
 - **Describes how, when and where of the submission process**
- ✓ **Requirements for Statement of Qualifications (1.04)**
 - **Specifics of content and formatting**
- ✓ **Schedule of Events (1.05)**
 - **Timeline of key dates**
- ✓ **Addenda (2.03)** *(It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).*

- ✓ **Ex-Parte Communications Prohibited (2.26)**
 - **Prohibits unauthorized communication**
- ✓ **Evaluation Criteria (5.01)**
 - **Lists the standards and scoring methods**

I will now pass the meeting over to Dr. Michael McCoy, Coordinator, Vendor Management & SEB Programs for the **SEB Requirements: 15%**

I will now pass the meeting over to Jose Vazquez, Director, Project Management for the **Scope of Services:**

Question & Answers: Questions should be sent via email submission to Elijah.Wright@JAXPORT.com and will be answered via Addendum.

Note: These minutes shall become part of the contract documents. Any corrections, additions or errors must be brought to the attention of JAXPORT Procurement Services within 5 days of receipt of the minutes. It shall be the responsibility of the Proposer submitting a SOQ to ensure that all Subconsultants, Suppliers, and services that are incorporated into their proposal have received the benefit of the minutes and any addenda that may be issued.

If there are no additional questions, I will read back the names of the attendees. As mentioned, if I do not read back your name please bring it to my attention immediately.

Thank you for your participation.

Meeting adjourned at **11:14 AM**

Documented By: Elijah Wright, Sr. Contract Specialist



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ADDENDUM NO. 01

REQUEST FOR QUALIFICATIONS

TMT-TERMINAL EXPANSION-AGGEGATE TERMINAL DESIGN JPA CONTRACT NO.: AE-2098

RESPONSE TO QUESTION(S)

1. We would like to clarify the number of years required by the prime firm to be considered qualified, as it states 25 in section 4-1, and 10 years in section 5-2?

ANSWER: 25 years

2. If a firm is acquired, will those firm years be acceptable?

ANSWER: Yes, as long as the acquired firm has the minimum required years of experience at the time of qualifications/proposal submission.

3. Based on the scope of services, can "experience in the fields related to wharf and pier design" be excluded from the resumes as this does not appear to be part of the current scope? (Article 5.02 – SELECTION CRITERIA)

ANSWER: No, wharf and pier design will not be excluded.

4. The minimum qualifications states "Environmental Engineer" on section 5-2, however on Section 5-3 it states "Environmental Specialist". Can you please clarify which classification is required?

ANSWER: "Environmental Specialist"