

BOARD OF DIRECTORS VIRTUAL MEETING
Jacksonville Port Authority
2831 Talleyrand Avenue
May 4, 2020

A GoTo virtual meeting of the Jacksonville Port Authority Board of Directors was held on Monday, May 4, 2020. Chairman Shelton called the meeting to order at 9:03 a.m. He welcomed everyone and started the meeting with a moment of silence. Chairman Shelton made an opening statement explaining that due to the COVID-19 emergency conditions, the Board was going to follow Governor DeSantis' Executive Order 20-69 which allows local government bodies to meet via telephonic and/or video conferencing as provided in Section 120.54, Florida Statutes.

Board Members Attending:

Mr. Jamie Shelton, Chairman
Ms. Wendy Hamilton, Vice Chair/Treasurer
Mr. Palmer Clarkson, Secretary
Dr. John A. Newman, Member
Mr. Ed Fleming, Member
Mr. Daniel Bean, Member

Other Attendees:

Mr. Eric Green, CEO
Ms. Beth McCague, CFO
Ms. Linda Williams, Chief, Adm. & Corporate Performance
Mr. James Bennett, Sr. Director, Facilities Development
Mr. Robert Peek, Director & GM of Sales & Marketing
Ms. Lawsikia Hodges, Office of General Counsel
Mr. Ron Salem, City Council Liaison
Ms. Rebecca Dicks, Board Liaison

Approval of Minutes

Chairman Shelton called for approval of the March 9, 2020 Board of Directors Meeting Minutes. After a motion by Mr. Bean and a second by Dr. Newman, the Board unanimously approved the minutes as submitted.

Public Comments

Chairman Shelton called for comments from the public. There being none, he moved on to New Business.

New Business

BD2020-05-01 Public Transportation Grant Agreement FY2020 JAXPORT BIMT Upland Improvements

Mr. James Bennett presented this submission for Board approval of a Public Transportation Grant Agreement with the Florida Department of Transportation to receive \$2.150 million in grant funding to improve traffic flow at Blount Island. The agreement includes a JAXPORT match of an additional \$2.150 million.

After a motion by Mr. Bean and a second by Ms. Hamilton, the Board voted to approve this submission.

BD2020-05-02 Public Transportation Grant Agreement FY2020 JAXPORT Seaport Security

Mr. Fred Wong presented this submission seeking Board approval of a Public Transportation Agreement with the Florida Department of Transportation to receive \$116,250 in grant funding for various seaport security enhancements at JAXPORT. The port will contribute an additional \$38,750 to the initiative.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve this submission.

CEO UPDATE

Mr. Green stated that even with the COVID-19 pandemic, JAXPORT continues to have a bustling business. JAXPORT terminal workers have been practicing safe social distancing and wearing masks. Mr. Green was pleased to inform the Board that as of today, the port has had zero positive COVID-19 cases. He stated that on Tuesday, May 5, 2020, administrative employees can return to work on a voluntary basis, and they are required to return to work on Monday, May 11. The protocols that will be implemented are as follows:

- All employees will have their temperature checked at the front desk.
- All employees are encouraged to wear facial masks.
- All interior doors will remain open.
- A limited number of staff members in conference rooms at all times.

No outside visitors, with the exception of contractors who will be required to follow the same rules.

No international travel for the remainder of this calendar year and very limited domestic travel.

Mr. Green advised the Board that the Jacksonville Chapter of the Florida Public Relations Association awarded an Image and a Judges' Award to JAXPORT's marketing team. Judges' Awards are presented for an outstanding entry that achieves maximum results while using a minimum amount of money. Since the port had not rebranded in close to two decades, the marketing team capitalized on the opportunity to reintroduce the port to the marketplace, to change the industry's perception to that of a leading U.S. East Coast port and global gateway. Mr. Green stated that these awards validate the port's rebranding program and reflect the talent of the entire marketing team. The team was led by Marketing Director Jeff Price and the technical expertise of Amy Klinkenberg, Whitney Croxton and Chelsea Kavanaugh.

Mr. Green also recognized the port's Talleyrand Equipment Department. The team took on a project to replace a crane festoon system. The estimated cost savings to perform this project in-house was approximately \$40,000 dollars. The completion of this project highlights the technical prowess of the port's employees. This project was led by Assistant Manger Brandon Blanton with technical expertise from Chris Good, Bradley Burch, Wade Taylor, Wayne Lewis, Eddie Vogel, Justin Davis, Andrew Reed, Ron Tucker, Andrew Hizon, Jack Harrison, Rod King and Tracy Ohler.

Mr. Green stated that given the downturn in the market, the port has exercised strong expense management procedures without jeopardizing its business model. Such procedures include a hiring freeze and deferrals on some capital projects.

Mr. Green was pleased to announce that Fitch Rating Agency has affirmed its long-term 'A' stable rating on JAXPORT \$129.8 million dollars in outstanding revenue bonds. This rating reflects JAXPORT's versatile financial and operating position even in light of the volatility stemming from the coronavirus pandemic. This speaks volumes about the strength and resiliency of the port.

Mr. Green gave kudos to COO Fred Wong for his dedicated work in getting three Norwegian Cruise Line ships back to JAXPORT. These vessels will be returning to Jacksonville next week and will remain in idle dock at JAXPORT with only crew members on board.

Reports

R2020-05-01 Engineering and Construction Update

Mr. James Bennett provided an overview of the key capital and engineering projects.

R2020-05-02 Monthly Financials/Vital Statistics

Ms. Beth McCague provided an overview of the financials and vital statistics.

R2020-05-03 Commercial Highlights

Mr. Robert Peek provided updated commercial highlights to the Board for the month of May 2020.

Other Business

Chairman Shelton appointed Board Member Daniel Bean to fill a vacancy on the Audit Committee. The Audit Committee will now be chaired by Wendy Hamilton. In addition, Palmer Clarkson and Daniel Bean will serve as voting members of this Audit Committee through the remaining term ending September 30, 2020.

Miscellaneous

There were no emergency purchases or unbudgeted transactions.

City Council Liaison Ron Salem informed the Board that he initiated a Resolution which was passed at the City Council meeting last Tuesday urging the independent agencies, specifically the Jacksonville Aviation Authority, JEA, Jacksonville Port Authority, and the Jacksonville Transportation Authority, to limit executive contracts only to the Chief Executive Officer. Councilman Salem noted that JAXPORT currently conforms to this legislation.

There being no further business of the Board, the virtual meeting adjourned at 10:04 a.m.