



## Minutes for Board of Directors Meeting

06/22/2020 | 09:15 AM - 10:43 AM - Eastern Time (US and Canada)

Boardroom - 2831 Talleyrand Avenue

### Attendees:

Board Members Attending:

Mr. Jamie Shelton, Chairman  
Ms. Wendy Hamilton Vice Chairman/Treasurer  
Mr. Palmer Clarkson, Secretary  
Dr. John A. Newman, Member  
Mr. Ed Fleming, Member  
Mr. Daniel Bean, Member

Other Attendees:

Mr. Eric Green, CEO  
Ms. Beth McCague, CFO  
Mr. Fred Wong, COO  
Ms. Linda Williams, Chief, Adm. & Corporate Performance  
Mr. James Bennett, Sr. Director, Facilities Development  
Mr. Robert Peek, Director & GM of Sales & Marketing  
Mr. Mike McClung, Director, Finance  
Mr. David Migut, Office of General Counsel  
Mr. Ron Salem, City Council Liaison  
Ms. Rebecca Dicks, Board Liaison

### Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, June 22, 2020 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairman Shelton called the meeting to order at 9:15 a.m. and welcomed all attendees.

Chairman Shelton stated for the record that due to Governor DeSantis' extension of Executive Order 20-69 allowing these types of meetings to be conducted by communications media technology through June 30, 2020, and in keeping in compliance with social distancing recommendations, he has requested that all other interested parties who would like to attend this meeting do so via the video/audio conferencing as stated on the Public Meeting Notice.

### Pledge of Allegiance/Moment of Silence

Board Member Wendy Hamilton led the audience in the Pledge of Allegiance and moment of silence.

## **Approval of Minutes - May 4 2020**

Chairman Shelton called for approval of the May 4, 2020 Board of Directors Meeting Minutes. After a motion by Dr. Newman and a second by Mr. Bean, the Board unanimously approved the minutes as submitted.

## **Public Comments**

Chairman Shelton asked if there were any comments from the public. There being none, he moved on to Presentations.

## **Presentations**

Mr. Eric Green, CEO of JAXPORT, recognized Robert Peek, GM of Sales & Marketing, for reaching his 25-year milestone and thanked him for his service.

## **New Business**

### **BD2020-06-01**

#### **Proposed Operating and Capital Budget for FY2021**

Ms. Beth McCague presented this submission for Board approval of JAXPORT's proposed FYE2021 Operating and Capital Budget as presented and its submission in the appropriate format to the Finance Committee of the Jacksonville City Council. This submission was approved earlier by the Audit Committee and recommended for approval by the full board.

Chairman Shelton asked Wendy Hamilton, Chair of the Audit Committee, if she would like to add any remarks. Ms. Hamilton stated that the Audit committee did meet earlier this morning and unanimously voted to approve the Proposed Operating and Capital Budget for FY2021. She thanked Beth and her team for putting together a good and thoughtful budget especially during these uncertain times.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

### **BD2020-06-02**

#### **Public Transportation Grant Agreement with FDOT for JAXPORT's Dredge Material Management Area Initiative**

Mr. James Bennett presented this submission for Board approval to enter into a Public Transportation Grant Agreement with the Florida Department of Transportation (FDOT) to provide additional capacity

for maintenance dredging material at JAXPORT's two dredge material management areas. The \$6 million initiative includes \$3 million in funds from FDOT with a \$3 million JAXPORT match.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve this submission.

### **BD2020-06-03**

#### **Authorize and Approve the Sovereignty Submerged Lands Easement for the August Drive Bridge over Wynn's Creek**

Mr. Fred Wong presented this submission seeking Board approval to accept a submerged land easement from Florida Department of Environmental Protection for sheet pile wall replacement and future bridge repairs to the August Drive bridge at the entrance of the cruise terminal.

After a motion by Mr. Bean and a second by Dr. Newman, the Board voted to approve this submission.

### **BD2020-06-04**

#### **Authorize and Approve the Granting of Easement to FDOT for Dynamic Message Signs at Talleyrand Avenue**

Mr. Fred Wong presented this submission seeking Board approval for grant land easements to FDOT for the installation of three dynamic messaging signs to improve traffic flow around the Talleyrand Marine Terminal.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve this submission.

### **BD2020-06-05**

#### **Tote Maritime Puerto Rico LLC - Lease Amendment**

Ms. Beth McCague presented this submission for Board approval to amend the lease agreement with TOTE Maritime regarding the company's minimum annual guarantee.

After a motion by Mr. Fleming and a second by Dr. Newman, the Board voted to approve this submission. Board member Daniel Bean recused himself from voting on this issue due to a conflict of interest.

## **CEO Update**

Mr. Green stated that he asked Captain Mark Vlaun of the U.S. Coast Guard and Chief Keith Powers of the Jacksonville Fire and Rescue Department to attend today's meeting to update the Board regarding the fire onboard the Höegh Xiamen on June 4, 2020 at the Blount Island terminal. Mr. Green stated that this fire presented a very challenging situation and could have been much worse if it had not been for Chief Powers and Captain Vlaun. Their teams worked around the clock to methodically contain the fire, safeguarding human lives and protecting the environment. This was truly an incredible joint effort, and one JAXPORT is extremely grateful for. Mr. Green then introduced Capt. Vlaun and asked him to say a few words.

Captain Vlaun informed the Board that the fire initially happened around 4:00 p.m. on June 4, 2020 when the Höegh Xiamen caught fire on its seventh deck after completing its loading operations at the Blount Island terminal. He stated that crews sprayed 25,000 gallons of water per minute onto the ship to help keep it cool. The Coast Guard's main goal in fighting this fire was to maintain the structural integrity of the ship so it wouldn't sink and cause environmental problems.

Mr. Green then introduced Chief Powers. Chief Powers stated that approximately 120 firefighters were sent to battle this fire. Firefighters closed the ship's dampers to starve the fire of oxygen. At about 6:45 p.m., there was an explosion that injured eight firefighters. Two of the firefighters were transported to Shand's hospital burn unit in Gainesville where they underwent surgery and skin grafts as a result of their injuries. All eight firefighters are now recovering at home but they have a long haul ahead of them. After burning for a week, the fire was officially extinguished by June 12, 2020.

Mr. Green and Chairman Shelton then presented Capt. Vlaun and Chief Powers with commemorative plaques and thanked them for their leadership and outstanding response during the Höegh Xiamen vessel fire.

## **Reports**

### **R2020-06-01 Engineering and Construction Update**

Mr. James Bennett provided an overview of the key capital and engineering projects.

### **R2020-06-02 Financial Highlights by Beth McCague**

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of May 2020.

## **R2020-06-03 Financials/Vital Statistics by Mike McClung**

Mr. Mike McClung provided an overview of the financials and vital statistics to the Board in their books for the month of May 2020.

## **R2020-06-04 Commercial Highlights**

Mr. Robert Peek provided updated commercial highlights to the Board for the month of June 2020.

## **Other Business**

Chairman Shelton announced a change in the Board meeting schedule beginning in January 2021. JAXPORT 2021 Board meetings will take place on the fourth Monday of each month.

## **Miscellaneous**

### **A. Emergency Purchases - None**

There were no emergency purchases.

### **B. Unbudgeted Transactions - None**

There were no unbudgeted transactions.

## **Adjourn**

There being no further business of the Board, the meeting adjourned at 10:43 a.m.