



## Minutes for Board of Directors Meeting

03/22/2021 | 09:00 AM - 10:11 AM - Eastern Time (US and Canada)

2831 Talleyrand Avenue, Jacksonville, FL 32206

Board Members Attending:

Mr. Jamie Shelton, Chairman  
Mr. Palmer Clarkson, Treasurer  
Mr. Daniel Bean, Secretary  
Mr. Ed Fleming, Member  
Dr. John Allen Newman, Member

Ms. Wendy Hamilton, Vice Chair - Absent

Other Attendees:

Mr. Eric Green, Chief Executive Officer  
Mr. Fred Wong, Chief Operating Officer  
Ms. Beth McCague, Chief Financial Officer  
Ms. Linda Williams, Chief, Adm. & Corporate Performance  
Mr. Nick Primrose, Chief, Regulatory Compliance  
Mr. James Bennett, Sr. Director, Engineering & Construction  
Mr. Robert Peek, Director & GM, Business Development  
Mr. Mike McClung, Director of Finance  
Ms. Lawsikia Hodges, Office of General Counsel  
Ms. Rebecca Dicks, Board Liaison

## Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, March 22, 2021 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairman Jamie Shelton called the meeting to order at 9:00 a.m. and welcomed all attendees. Chairman Shelton welcomed guest Brad Talbert, President & CEO of Memorial Hospital, to the Board meeting. Mr. Talbert is currently going through the City Council confirmation process to replace former Board Member John Baker, and it is expected that he will be confirmed by the April Board meeting.

## Pledge of Allegiance/Moment of Silence

Board Member Daniel Bean led the audience in the Pledge of Allegiance and a moment of silence.

## **Approval of Minutes**

Chairman Shelton called for approval of the February 22, 2021 Board of Directors Meeting Minutes. After a motion by Mr. Fleming and a second by Mr. Bean, the Board unanimously approved the minutes as submitted.

## **Public Comments**

Chairman Shelton called for comments from the public. There being none, he moved on to Presentations.

## **Presentation - Milestone:**

Mr. Fred Wong recognized Roy Crumpler, Crane Tech II, for reaching his 10-year milestone and thanked him for his service.

## **New Business**

### **AC2021-03-01 TMT Westrock Buildings Demolition Realco Recycling Co., Inc.**

Mr. James Bennett presented this submission seeking Board approval of the issuance of a contract to Realco Recycling Co., Inc. for TMT Westrock Building Demolition in the lump sum amount of \$606,570, which includes \$486,870.00 for the Base Bid, \$100,000 for COJ Demo C&D Allowance, \$4,900 for Owner's Option No. 1 (JSO House), \$10,900 for Owner's Option No. 2 (19th Street Warehouse), and \$3,900 for Owner's Option No. 3 (Old Water Tank & Pump House).

After a motion by Dr. Newman and a second by Mr. Bean, the Board voted to approve this submission.

### **AC2021-03-02 Rehabilitate Underdeck Concrete - Phase 4 Southern Road & Bridge, LLC**

Mr. James Bennett presented this submission seeking Board approval of the issuance of a contract to Southern Road & Bridge, LLC for TMT Underdeck Concrete – Phase 4 in the amount of \$2,143,244 with a contingency amount of \$214,324 for a total approval amount of \$2,357,568.

After a motion by Mr. Fleming and a second by Mr. Bean, the Board voted to approve this submission.

### **BD2021-03-01 USACE Agreement for DMMA Maintenance/Capacity Creation**

Mr. James Bennett presented this submission for Board approval to accept the Memorandum of Agreement with the Department of the Army for the dredged material management area (DMMA) at Bartram Island for maintenance and the additional capacity created.

After a motion by Mr. Clarkson and a second by Mr. Bean, the Board voted to approve this submission.

### **BD2021-03-02 Portus Lease Amendment - Thirteenth Amendment**

Ms. Linda Williams presented this submission for Board approval of the Thirteenth Amendment to the Operating and Lease Agreement between the Jacksonville Port Authority and Portus Stevedoring, LLC which would reduce Portus' leasehold area by approximately 8.01 (1.55 and 6.46) acres, terminate 15,762 square feet of warehouse space, terminate 1,026 square feet of operations building, and modify the Minimum Annual Revenue Guarantee.

After a motion by Mr. Fleming and a second by Dr. Newman, the Board voted to approve this submission.

### **BD2021-03-03 SSA Lease Agreement - First Amendment**

Ms. Linda Williams presented this submission for Board approval of the First Amendment to the facilities lease agreement between the Jacksonville Port Authority and SSA Jacksonville, LLC which will expand the current premises from 77 acres to 93.1 acres. The same terms and conditions would still apply to the lease as well as the Minimum Annual Guarantee.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

### **CEO Update**

Mr. Green informed the Board that the port's Procurement Department will host its third annual Small Business Appreciation Day virtual seminar on Wednesday, March 24, 2021 from 9:30 to noon. There are currently 124 vendors registered. This virtual seminar is geared towards helping small businesses navigate the federal relief programs currently in place, along with helping them navigate the pandemic and to give them advice for connecting with business opportunities in today's virtual business environment.

Mr. Green stated that SSA's Board of Directors approved the purchase of one of three post-Panamax cranes last week. He stated this is one of the three cranes that will actually be commissioned at Berths 34 and 35. They will be piggybacking on an existing order of cranes that they have in the pipeline today. He stated that typically, the new build on the cranes is roughly about 24 months. SSA seems to think they can get delivery of this crane and have it in commission in 12 to 14 months because of the build that they have currently in process.

Mr. Green stated that Governor DeSantis announced last week that he would propose \$260 million dollars to Florida Seaports. The funding is from the latest round of federal stimulus funds to states for COVID relief. The majority of the funding is to assist ports with lost income from canceled cruise operations. If approved by the legislature, JAXPORT is estimated to receive \$10 million dollars from the funding proposal. Mr. Green thanked Governor DeSantis and FDOT Secretary Kevin Thibault for their continued support of Florida seaports.

Mr. Green informed the Board that JAXPORT continues to work with its existing partners while creating new partnership opportunities for Northeast Florida. He stated that the port will be signing two important memorandums of understanding.

The first MOU is with Volusia County in Central Florida. Under this agreement, JAXPORT and Volusia County will work to promote each other's geographical and business advantages. The goal of this partnership is to attract more global businesses to Volusia County, bring more Florida-bound cargo through JAXPORT and create high-wage jobs for Florida. Mr. Green stated that JAXUSA was instrumental in the creation of this agreement, and the port is grateful for their support and partnership as we look to expand JAXPORT's reach into the growing Central Florida market. Mr. Green also thanked Mr. Talbert, who is the current JAXUSA Partnership Chair, for the work he and his team put into creating this agreement.

Mr. Green stated that the second MOU is with the Puerto Rico Ports Authority. JAXPORT will sign a separate MOU with the Puerto Rico Ports Authority after the April 26th board meeting. Puerto Rico's Executive Director is traveling to Jacksonville with other dignitaries to be a part of the signing. Mr. Green stated that Puerto Rico is a significant trading partner for JAXPORT and has been for decades. He is expecting leadership from the port's three Puerto Rican carriers, the USACE, federal, state and local dignitaries to be in attendance for the signing ceremony. Under the MOU, JAXPORT will work together with Puerto Rico to share best practices in port management and business development.

Mr. Green informed the Board that as one of the military's 17 strategic seaports, JAXPORT continues to support military exercises and deployments. JAXPORT will be assisting and moving approximately 2400 pieces of military equipment this month and another 1700 pieces in the month of April.

Lastly, Mr. Green thanked Board Chairman Shelton for their discussion on updating JAXPORT premises. After this discussion, we have decided to undertake a major renovation project to the lobby and boardroom. This update will give a boost to employees and show a message of pride and ownership.

Mr. Green then introduced Amy Klinkenberg, Sr. Coordinator, Creative Services, who gave a presentation on proposed updates to the exterior of the office building and the interior renovations of the lobby.

## **Reports**

### **R2021-03-01 Engineering and Construction Update**

Mr. James Bennett provided an overview of the key capital and engineering projects.

### **R2021-03-02 Financial Highlights by Beth McCague**

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of February 2021.

### **R2021-03-03 Financials/Vital Statistics**

Mr. Mike McClung provided an overview of the financials and vital statistics.

### **R2021-03-04 Commercial Highlights**

Mr. Robert Peek provided commercial highlights to the Board for the month of March 2021.

## **Miscellaneous**

There were no emergency purchases or unbudgeted transactions.

## **Adjourn**

There being no further business of the Board, the meeting adjourned at 10:11 a.m.