



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005
www.jaxport.com

November 2, 2021

ADDENDUM NO. 01
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
INVITATION TO BID
BARTRAM ISLAND DMMA CELL "C" RESTORATION
& CAPACITY IMPROVEMENT
JPA CONTRACT NO. C-1795

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date. (Failure to acknowledge this addendum will be grounds for rejection of proposal.)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

Item No. 01

SITE VISIT – Optional site visits are being offered **Thursday, November 4, 2021. First (1st) trip at 8:30 AM, second (2nd) trip at 10:30 AM.** Please email Sandra.platt@jaxport.com or call at (904) 357-3017 to request the time you wish to attend. An email notification will be sent confirming all scheduled site visits. No questions will be answered during the site visit(s), all questions must be submitted in writing prior to the deadline. (See Attachment No. 3)

Item No. 02

QUESTIONS: Deadline for questions is **extended** to **Friday, November 5, 2021 at 5:00 PM.** We will not accept any questions after the extended deadline date and time.

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01

Pre-Bid Meeting Minutes held on Monday, November 1, 2021 at 10:00 AM.

Attachment No. 02

Response to Question(s) (Site visit).

Attachment No. 03

Instructions regarding scheduled Site Visit

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF BID.

PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> OR CALL THE PROCUREMENT DEPARTMENT AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

PRE-BID MEETING MEETINGS
JPA Contract: ITB C-1795
BARTRAM ISLAND DMMA CELL "C" RESTORATION &
CAPACITY IMPROVEMENT

Date: Monday, November 1, 2021

Time: 10:00 AM

Good morning! It is now **10:00 AM** on **Monday, November 1, 2021** and the Pre-Bid Meeting for JPA Contract No. **ITB C-1795 BARTRAM ISLAND DMMA CELL "C" RESTORATION & CAPACITY IMPROVEMENT** will now begin. "In an effort to slow the spread of the Covid-19 virus and to encourage social distancing, in accordance with the CDC Guidelines, JAXPORT continues to take proactive measures to keep our workplace safe and prevent the spread of COVID 19. Therefore, this meeting is being held via "GoToMeeting" teleconference which allows interested persons to view and participate remotely."

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

Name: Sandra Platt	Title: Sr. Contract Specialist
Name: Lisa Gee	Title: Director, Procurement Services
Name: Retta Rogers	Title: Manager, Procurement Services
Name: Marvin Grieve	Title: Director, Project Management
Name: Beth MaCague	Title: CFO/Chief of Staff
Name: Retta Rogers	Title: Manager, Procurement Services
Name: James Bennett	Title: Sr. Director, Engineering & Construction
Name: Cliff Baker	Title: Director, Engineering & Construction Support
Name: Jerrie Gunder	Title: Contract Specialist
Name: Brian Williams	Title: Coordinator, SEB Programs
Name: Chris Crouch	Title: Manager, Risk & Compliance

TAYLOR ENGINEERING STAFF ATTENDANCE:

Jonathan Armbruster – Taylor Engineering

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Hanna Carter Holloway	Carter Contracting
2. Rob Paulger	J B Coxwell Contracting
3. Jack Adams	
4. Ryan Kirk	Manson Construction
5. Jason Corbitt	Brance Diversified
6. Angie Magnole	Brance Diversified

7. April Campbell	Pars Construction Services
8.	Kirby Development
9. William House	Manson Construction
10. Brian Pate	Baker Construction
11. Fred Paup	Manson Construction
12. Brian	Kirby Development
13. Kyle Howell	Manson Construction

Instructions for all participants/members of the public –

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on “mute” at all times when *not* speaking. PLEASE TAKE A MOMENT AND “MUTE” YOUR MICs FOR THIS MEETING.
- ii. Any individual who wishes to speak, should “*unmute*” their microphones and wait to be recognized by the host before speaking. When called upon, please announce your name and the company you are representing.
- iii. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Key Dates:

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_C-1795** to my attention at sandra.platt@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Thursday, November 4, 2021 at 3:00 PM (EST)**. After that time no questions will be answered concerning this ITB.
- **Bids Due: Monday, November 22, 2021, at 2:00 PM (EST)**. Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. Bids and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is *not* accepting any ITB packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit the JAXPORT’s website at www.jaxport.com for more information and updates.**

The PDF file name should read **C-1795 BARTRAM ISLAND DMMA CELL “C”**

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/> If you should have any questions regarding the solicitation package, please submit them **by e-mail to Sandra Platt, Sr. Contract Specialist at: sandra.platt@jaxport.com** or through E-Builder.

- **Acknowledgment of Addenda** *(It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).*
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid.)
- **Bid Form – Total Sum of all Lump Sum Work (Items 1 – 13) and Itemized Unit Price Items (1-2)**
- **Time for Completion – 730 calendar days after issuance of NTP to successful bidder.**
- **Liquidated Damages - \$4,769.00 per day**

- **DBE Participation Goal is (0%), however, DBE participation is strongly Encouraged**
- **Scope of Services Overview – Marvin Grieve, Director, Project Management**

SEB Requirements: Mr. Brian Williams, Coordinator, SEB Programs, addressed the requirements for the DBE requirements.

Required Limits of Insurance: Mr. Chris Crouch, Manager, Risk and Compliance

Scope of Services: Marv Grieve, Director, Project Management gave an overview of the Scope of Work as outlined in the specification documents.

Question & Answers: Questions asked during the meeting were addressed, however, it was stated that questions should be sent via email submission to Sandra.Platt@jaxport.com to be properly addressed via Addendum.

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

Questions during meeting were addressed and bidders were advised to submit all questions in writing via email to Sandra.platt@jaxport.com. Response to all questions will be answered via Addendum and submitted to all prospective bidders.

1. Is there an Engineer's estimate?

There were no additional questions.

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at 10:25 AM.

Prepared By: *Sandra Platt, Sr. Contract Specialist (JAXPORT)*



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005

INVITATION TO BID

**JPA CONTRACT NO.: C-1795
BARTRAM ISLAND DMMA CELL "C" RESTORATION
& CAPACITY IMPROVEMENT**

RESPONSE TO QUESTIONS

1. Will there be an organized site visit, or are we responsible for doing it on our own?

ANSWER: Yes. (See Attachment No. 3)

2. Could you advise on how to schedule a site visit for the referenced project?

ANSWER: Yes. (See Attachment No. 3)

3. Do you know if the pre-bid meeting information from today will be sent out or made available?

ANSWER: Yes. (See Attachment No. 1)

**BARTRAM ISLAND DMMA CELL "C" RESTORATION
& CAPACITY IMPROVEMENT
JPA CONTRACT NO. C-1795**

SITE VISIT

In order to accommodate the request for a site visit, we have coordinated for vessel transport to the island on **Thursday, November 4** weather permitting. Following are the requirements:

- A maximum of two persons per company.
- One trip at 8:30 a.m., Second trip at 10:30 a.m. Attendees should call ahead to schedule trip time.
- Only two companies per trip (maximum of 4 individuals)
- Company representatives must wear mask and snake-proof boots

The trip will include the boat ride provided by JAXPORT security, and then a brief ride around Cell C and Cell B on our ATV. Note: ATV has limited seating (maximum of 4, including JAXPORT driver).

No questions will be answered.

Participants may also visit the island/site at their convenience by making their own arrangements for transport to/from Bartram Island. Any visits to the island will require notification in advance to our security operations office at 904-357-3360.

Site Location: 4916 Heckscher Dr., Jacksonville, FL 32226

