



Post Office Box 3005  
2831 Talleyrand Avenue  
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**November 1, 2022**

**ADDENDUM NO. 01**  
**TO**  
**SPECIFICATIONS AND CONTRACT DOCUMENTS**  
**FOR**  
**INVITATION TO BID**  
**BIMT CRANE TIE-DOWN MODIFICATIONS**  
**BLOUNT ISLAND MARINE TERMINAL**  
**JPA CONTRACT NO. MC-1856**

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date. (Failure to acknowledge this addendum will be grounds for rejection of proposal.)

**ATTACHMENTS TO CONTRACT SPECIFICATIONS**

**Attachment No. 01**

Pre-Bid Meeting Minutes held on Wednesday, October 26, 2022 @ 10:00 AM.

**Attachment No. 02**

Response to Question(s)

**Acknowledgment of the following addenda is hereby made:**

Addendum #1, Dated: \_\_\_\_\_ Initials \_\_\_\_\_

Company \_\_\_\_\_

**NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE AND UPLOAD ADDENDUM IN E-BUILDER WILL BE GROUNDS FOR REJECTION OF BID.**

**PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> OR CALL THE PROCUREMENT DEPARTMENT AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.**

**PRE-BID MEETING MEETINGS**  
**JPA Contract: ITB MC-1856**

**BIMT CRANE TIE-DOWN MODIFICATIONS**

**Date:** Wednesday, October 26, 2022

**Time:** 10:00 AM

Good morning! It is now **10:00 AM** on **Wednesday, October 26, 2022** and the Pre-Bid Meeting for JPA Contract No. **ITB MC-1856 BIMT CRANE TIE-DOWN MODIFICATIONS** will now begin. This meeting is being held via "ZOOM Meeting" teleconference which allows interested persons to view and participate remotely."

**This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.**

We will begin the meeting by introducing JAXPORT Staff Members:

**JAXPORT STAFF IN ATTENDANCE:**

|                             |   |
|-----------------------------|---|
| Name: Sandra Platt          | Title: Sr. Contract Specialist                      |
| Name: Retta Rogers          | Title: Manager, Procurement Services                |
| Name: Lisa Gee              | Title: Director, Procurement Services               |
| Name: Jerrie Gunder         | Title: Contract Specialist                          |
| Name: Jose Vazquez          | Title: Director, Engineering & Construction Support |
| Name: Marvin Grieve         | Title: Director, Project Management                 |
| Name: James "Tripper" Jones | Title: Project Manager                              |
| Name: Brian Williams        | Title: Coordinator, SEB Programs                    |
| Name: Ellen Carmosino       | Title: Construction Program Administrator           |
| Name: James Conoly          | Title: Risk Specialist                              |

**HDR Representative** – Stephen Mersdorf, PE

**IDENTIFY MEMBERS OF PUBLIC ATTENDEES**

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

| <b>COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING</b> |   |
|--|---|
| <b>REPRESENTING AGENT</b>                              | <b>COMPANY'S NAME</b>   |
| <b>1. Steve Yoos</b>                                   |   |
| <b>2. Carrie Harrison</b>                              | C. Harrison Construction, Inc dba CHCI                              |
| <b>3. Ed Johnston</b>                                  | ZPMC  |
| <b>4. Mike Jackson</b>                                 | Sarens Nuclear & Industrial Services & Champions Specialty Services |
| <b>5. Derek Ritch</b>                                  | Sarens/Champions  |
| <b>6. Kevin McElveen</b>                               |   |

**Instructions for all participants/members of the public –**

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how

they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.

- ii. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.
- iii. When called upon, please announce your name and the company you are representing.
- iv. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

**Key Dates:**

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB\_MC-1856** to my attention at [sandra.platt@jaxport.com](mailto:sandra.platt@jaxport.com). Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Friday, October 28, 2022 at 3:00 PM (EDT)** After that time no questions will be answered concerning this ITB.
- **Bids Due: Thursday, November 10, 2022, at 2:00PM (EDT).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. Bids and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is not accepting any ITB packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit JAXPORT's website at [www.jaxport.com](http://www.jaxport.com) for more information and updates.**
- **Site Visit:** No Site Visit

The PDF file name should read "**MC-1856**"

**INVITATION TO BID DOCUMENTS**

The Invitation to Bid document can be reviewed from our website: <https://www.jaxport.com/procurement/active-solicitations/> If you should have any questions regarding the solicitation package, please submit them **by e-mail to Sandra Platt, Sr. Contract Specialist at: [sandra.platt@jaxport.com](mailto:sandra.platt@jaxport.com) or through E-Builder.**

- **Acknowledgment of Addenda** (*It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged*).
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Total Lump Sum Bid**
- **Time for Completion – Refer to Special Conditions, page SC-2 Item 1 60 calendar days after issuance of Construction NTP to successful bidder.**
- **Liquidated Damages - \$ 882.00 per day**
- **JSEB Participation is Zero (0%)** is strongly encouraged (Brian Williams)
- **Scope of Services Overview –** Marvin Grieve, Director, Project Management and Tripper Jones, Project Manager.

**SEB Requirements:** Brian Williams, Coordinator, SEB Programs, addressed the requirements for the JSEB Participation (**Encouraged**).

**Project Manager:** Marvin Grieve, Director, Project Management discussed the Security Requirements relative to TWIC credentials and Tripper Jones, Project Manager gave an overview of the Scope of Work as outlined in the specification documents.

**Question & Answers:** Questions asked during the meeting were addressed, however, it was stated that **questions should be sent via email** to [Sandra.Platt@jaxport.com](mailto:Sandra.Platt@jaxport.com) to be properly addressed via Addendum.

Can you address the date this project will start?

Will weekend work be allowed?

**Mr. Grieve addressed both questions which will be included in Addendum No. 01.**

**Note:** These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

***QUESTIONS:***

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at 10:20 AM.

Prepared By *Sandra Platt, Sr. Contract Specialist.*



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## **INVITATION TO BID**

### **JPA CONTRACT NO.: MC-1856 BIMT CRANE TIE-DOWN MODIFICATIONS BLOUNT ISLAND MARINE TERMINAL**

#### **RESPONSE TO QUESTION(S)**

1. Can you address the date this project will start?

**ANSWER:** A Notice to Proceed will be issued on November 22, 2022 after all contract documents are approved.

2. Will weekend work be allowed?

**ANSWER:** Yes. Work can be scheduled 24 hours per day/ 7 days a week but must avoid vessel traffic.

3. After contacting several fabricators, we are being told that 3/8" plate (Lid-Td 1,2,3, & 4) cannot be bent/rolled in the requested shape. we're requesting these shapes be fabricated in two pieces and be joined before galvanizing. Is this acceptable?

**ANSWER:** No exceptions taken to this approach. The joint between the two pieces shall be a partial joint penetration weld at a minimum. Another option would to use flat plate and connect them similar to the cover plate to vertical fillet weld. Final fabrication method will be submitted in shop drawings for review and approval prior to procurement and fabrication.