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January 12, 2024

ADDENDUM NO. 01
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS FOR
INVITATION TO BID
BIMT HIGHBAY SERVICE HOIST REPLACEMENT
JPA CONTRACT NO. EQ-1945

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum will be grounds for rejection of proposal.)

PHYSICAL CHANGE TO CONTRACT SPECIFICATIONS

Item No. 01

Reference to Mandatory Pre-Bid Meeting - **2nd Mandatory Pre-Bid Meeting** is scheduled for **Thursday, January 18, 2024**
at **10:00 AM (ET)** via **ZOOM Meeting**:

<https://us02web.zoom.us/j/85161385138?pwd=V1NiR3o0cTlMdFdtZXpxRnRuK3pudz09>

Meeting ID: 851 6138 5138

Passcode: 397563

Reference to Mandatory Site Visit - **2nd Mandatory Site Visit** is scheduled for **Thursday, January 18, 2024, at 2:00 PM (ET)**. Attendees will meet in the parking lot of the BIMT/Access Control Central Office Building, 9620 Dave Rawls Blvd., Jacksonville, FL 32226. Please email Sandra.platt@jaxport.com or call at (904) 357-3017 to have your name added to the Roster.

Note: Participants of the meeting held on Friday, January 12, 2024 are not required to attend the 2nd Mandatory meeting.

All attendees must sign a Hold Harmless Agreement. HARD HATS, SAFETY BOOTS AND VEST and a valid driver's license/TWIC badge are required. No questions will be answered during the site visit.

Item No. 02

Extend Deadline for Questions to Tuesday, January 23, 2024 at 12:00 PM.

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01

Mandatory Pre-Bid Meeting Minutes held on Friday, January 12, 2024 @ 10:00 AM

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF BID.

PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

MANDATORY PRE-BID MEETING MINUTES
JPA Contract: ITB EQ-1945

BIMT HIGHBAY SERVICE HOIST REPLACEMENT

Date: Friday, January 12, 2024
Time: 10:00 AM

Good morning! It is now **10:00 AM** on **Friday, January 12, 2024** and the Mandatory Pre-Bid Meeting for JPA Contract No. **ITB EQ-1945 BIMT HIGHBAY SERVICE HOIST REPLACEMENT** will now begin. This meeting is being held via **"ZOOM Meeting"** teleconference which allows interested persons to view and participate remotely."

Please type your name and company you represent in the "Chat Box".

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

Name: Sandra Platt	Title: Manager, Procurement Services
Name: Retta Rogers	Title: Director, Procurement Services
Name: Jerrie Gunder	Title: Contract Specialist, Procurement Services
Name: Jose Vazquez	Title: Director, Project Management
Name: Chris Good	Title: Manager, Terminal Operations

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

This is a Mandatory Meeting and all bidders are required to have a representative present at both the Pre-Bid Meeting & the Site Visit.

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Peter Luciano	Mazella Lifting Technologies
2. Will Gerber	Mazella Lifting Technologies

Instructions for all participants/members of the public –

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when *not* speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.
- ii. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.

- iii. When called upon, please announce your name and the company you are representing.
- iv. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Key Dates:

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_EQ-1945** to the attention of sandra.platt@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Thursday, January 18, 2024 at 12:00 PM (ET)** After that time no questions will be answered concerning this ITB.
- **Bids Due: Friday, February 2, 2024, at 2:00PM (ET).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. Bids and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is not accepting any ITB packages submitted by Mail or Hand-Deliveries. Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- **Site Visit:** A Mandatory Site Visit will be held today, **Friday, January 12, 2024 at 2:00 PM (ET) (for your bid to be considered, a representative from your company must attend both the Pre-Bid & Site Visit)**. Attendees will meet in the parking lot at BIMT/Access Control Center Building, 9620 Dave Rawls Blvd., Jacksonville, FL 32226. Please email Sandra.platt@jaxport.com or call at (904) 357-3017 to have your name added to the Roster.

All attendees must sign a Hold Harmless Agreement prior to entering JAXPORT's shuttle. HARD HATS, SAFETY BOOTS AND VEST and a valid driver's license/TWIC badge are required. No questions will be answered during the site visit.

The PDF file name should read "EQ-1945"

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/> If you should have any questions regarding the solicitation package, please submit them **by e-mail to Sandra Platt, Sr. Contract Specialist at: sandra.platt@jaxport.com or through E-Builder.**

- **Acknowledgment of Addenda** *(It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).*
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Total Bid Amount (Item 1)**
- **Time for Completion – Refer to Special Conditions, page SC-2 Item 1 – 30 calendar days after issuance of Construction NTP to successful bidder.**
- **Liquidated Damages – N/A**
- **This project is funded by JAXPORT**
- **SEB** Participation is encouraged (Michael McCoy)
- **Scope of Services Overview –** Jose Vazquez, Director, Project Management
- **Warranty Period – 2 years**

SEB Requirements: N/A

Scope of Services: Jose Vazquez, Director, Project Management gave an overview of the Scope of Work as outlined in the specification documents.

Question & Answers: There were no questions asked, however, it was stated that questions should be sent via email to Sandra.Platt@jaxport.com to be properly addressed via Addendum.

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

Thank you for your participation and we look forward to your attendance at the Site Visit and bid submission.

Meeting adjourned at 10:15 AM.

Prepared By *Sandra Platt, Manager, Procurement Services (JAXPORT)*