



## **Minutes for Board of Directors Meeting**

12/07/2020 | 08:30 AM - 09:20 AM - Eastern Time (US and Canada)

### **Board Members Attending:**

Mr. Jamie Shelton, Chairman  
Ms. Wendy Hamilton, Vice Chair  
Mr. Palmer Clarkson, Treasurer  
Mr. Daniel Bean, Secretary  
Mr. Ed Fleming, Member  
Dr. John Allen Newman, Member

### **Other Attendees:**

Mr. Eric Green, Chief Executive Officer  
Ms. Beth McCague, Chief Financial Officer  
Ms. Linda Williams, Chief, Adm. & Corporate Performance  
Mr. Robert Peek, Director & GM, Business Development  
Mr. James Bennett, Sr. Director, Engineering & Construction  
Mr. Mike McClung, Director of Finance  
Mr. Nick Primrose, Chief, Regulatory Compliance  
Mr. David Migut, Office of General Counsel  
Ms. Rebecca Dicks, Board Liaison

## **Agenda**

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, December 7, 2020 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairman Shelton called the meeting to order at 8:30 a.m. and welcomed all attendees.

### **Pledge of Allegiance/Moment of Silence**

Board Member John Newman led the audience in the Pledge of Allegiance and a moment of silence.

### **Approval of Minutes**

Chairman Shelton called for approval of the October 5, 2020 Board of Directors Meeting Minutes and the November 5, 2020 Board of Directors Workshop Minutes. After a motion by Mr. Bean and a second by Mr. Fleming, the Board unanimously approved the minutes as submitted.

## **Public Comments**

Chairman Shelton called for comments from the public. There being none, he moved on to New Business.

## **New Business**

### **BD2020-12-01 Capital Budget Transfer – Talleyrand Marine Terminal West**

Ms. Beth McCague presented this submission seeking approval of a transfer of \$3 million from the capital budget for development of 27 acres west of Talleyrand for continued expansion.

After a motion by Dr. Newman and a second by Mr. Bean, the Board voted to approve this submission.

### **BD2020-12-02 FDOT Grant for Rail Crossing Signal Installation at Talleyrand Avenue**

Mr. James Bennett presented this submission seeking approval of a Florida Department of Transportation grant for the installation of gate arms and other safety enhancements to JAXPORT's southern railroad crossing on Talleyrand Avenue.

After a motion by Mr. Fleming and a second by Mr. Clarkson, the Board voted to approve this submission.

### **BD2020-12-03 City of Jacksonville, Big Fishweir Creek Project Temporary Work Area Easement**

Mr. James Bennett presented this submission seeking approval of a temporary work area easement to the City of Jacksonville for the USACE to perform maintenance dredging on behalf for the City of Jacksonville to allow a contractor to access the dredge material management area at Bartram Island in support of the City's maintenance dredging of Big Fishweir Creek.

After a motion by Mr. Clarkson and a second by Dr. John Newman, the Board voted to approve this submission.

### **AC2020-11-30-02 Railroad Trestle Repairs at BIMT**

Mr. James Bennett presented this submission seeking approval of a change order in the amount of \$274,500.00 to Intron Technologies, Inc. to complete railroad trestle repairs currently underway at Blount Island.

After a motion by Mr. Fleming and a second by Mr. Clarkson, the Board voted to approve this submission.

## **CEO Update**

Mr. Green thanked the Board for their participation in the Strategic Planning Workshop held last month. He stated the team took their suggestions and that he will be presenting them with a prioritized timeline for projects at the January meeting.

Mr. Green stated that 2020 has been a challenging year for JAXPORT; however, the entire JAXPORT team has performed amazingly. The team has persevered in the face of adversity. In the month of November alone, the port faced a sinking barge at TraPac, the drowning of a Tug Boat Captain who was a subcontractor to Great Lakes, and another Höegh ship fire at Berth 20.

Mr. Green informed the Board that business is beginning to rebound and the port is seeing autos come back very strong. He stated that Toyota is utilizing an additional 27 acres at the Talleyrand South property. Mr. Green stated that there has also been an uptick in containers, but trade and the upcoming Chinese New Year may cause an impact on containers.

He also informed the Board that the port is preparing its response to the JEA RFQ for the St. Johns River Power Park property with support from Jacobs Engineering. The scheduled submittal date for the RFQ is January 27, 2021. He stated that the port's response timeline is for 50% completion by December 23; 75% completion by January 1; and to have a completed rough draft by January 18. He stated that his goal would be for Jacobs Engineering to attend the January 25, 2021 Board meeting and present the Board with a high-level presentation of the RFQ.

Mr. Green provided the Board with details on the G4S Security issues and solutions. Currently G4S has 130-140 employees but they have a high turnover rate. The turnover has resulted in several failures or breaches at the terminal gates. G4S management team met with the port's executive team regarding these issues. One innovative solution was to utilize the funds from fines assessed on G4S by JAXPORT to create a "Secret Shopper" program that rewards G4S employees who are diligent with TWIC inspections and other duties. He explained that word is getting around and G4S employees are stepping up. One recent example over the weekend, a G4S employee noticed smoke and promptly notified JAXPORT.

Mr. Green informed the Board he will discuss the DMMA disposal site and how the port can mitigate impending capacity concerns going forward at the next Board meeting.

He also stated that he, along with Fred and James, will be traveling to Vicksburg, Mississippi this week for a vessel simulation training. This information will help the port's marketing team as it will provide data for different types and sizes of vessels that can call on JAXPORT.

## **Reports**

### **R2020-12-01 Engineering and Construction Update**

Mr. James Bennett provided an overview of the key capital and engineering projects.

### **R2020-12-02 Financial Highlights by Beth McCague**

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of October 2020.

### **R2020-12-03 Financials/Vital Statistics**

Mr. Mike McClung provided an overview of the financials and vital statistics.

### **R2020-12-04 Commercial Highlights by Robert Peek**

Mr. Robert Peek provided commercial highlights to the Board in their books for the month of December 2020.

## **Miscellaneous**

### **A. Awards Committee Meeting Minutes - November 30, 2020**

### **B. Emergency Purchases**

There was an emergency purchase of One (1) Active Front End (AFE) for ZPMC crane #10486 located at Talleyrand Marine Terminal in support of Crowley's operations.

### **C. Unbudgeted Transactions - None**

## **Adjourn**

There being no further business of the Board, the meeting adjourned at 9:20 a.m.