

# REQUEST FOR QUOTE

RFQ No. 21-PCS



## PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES

**RFQ DUE DATE: WEDNESDAY, JUNE 2, 2021**

**Jerrie Gunder, Contract Specialist**

[Jerrie.Gunder@JAXPORT.com](mailto:Jerrie.Gunder@JAXPORT.com)

PROCUREMENT SERVICES

2831 Talleyrand Avenue, Jacksonville, Florida 32206

[JAXPORT.com/procurement/active-solicitations](http://JAXPORT.com/procurement/active-solicitations)

**PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES  
FOR THE JACKSONVILLE PORT AUTHORITY**

**TABLE OF CONTENTS**

SCOPE OF WORK.....3

QUOTE FORM ..... 9

ATTACHMENT NO. 1 - Building Locations with Square Footage.....13

EXHIBIT A - Conflict of Interest Certificate.....14

EXHIBIT B - Sworn Statement on Public Entity Crimes.....15

EXHIBIT C - E- Verify Certificate .....17

## SCOPE OF WORK

### PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES FOR THE JACKSONVILLE PORT AUTHORITY

#### SCOPE OF WORK

The Jacksonville Port Authority (JAXPORT) is seeking a qualified and licensed vendor to furnish all labor, equipment and materials to provide Pest Control, Turf Management and Subterranean Termite Control Services at JAXPORT's Talleyrand Marine Terminal, Blount Island Marine Terminal, Dames Point Cruise Terminal, Port Central Office Building and Security Operations Center.

#### A. BUILDINGS PEST CONTROL:

The Awarded Contractor will provide monthly interior and exterior pest control services around the perimeter of the buildings. Reference ATTACHMENT NO. 01 for a list of JAXPORT properties, locations and building approximate square footage. Monthly treatment shall include, but is not limited to, elimination of the following pests: ants (all species), spiders, crickets, roaches, silverfish, scorpions, mice, rats, fleas, earwigs, black gnats, moths, wasps, hornets, bees and all similar pests.

#### B. TURF MANAGEMENT:

The turf management services will be provided monthly and billed at the time of service; the lawn and shrub management require a guarantee. JAXPORT reserves the rights to request retreatments of any areas at no additional charge. Service must include controlling of pests on the outer grounds of the buildings, such as sidewalks and lawns. See ATTACHMENT NO. 01 for approximate perimeter.

#### C. SUBTERRANEAN TERMITE CONTROL:

The subterranean termite control and inspection services will be provided annually, on or before an anniversary date set by the Building Maintenance Foreman. Termite control services must include primary preventive treatment for subterranean termites and other wood-destroying organisms by eliminating any existing colonies and/or prevent ones from being established. Annual treatments must include, but not limited to treatment of the interior and exterior areas, around doors, windows, lighting fixtures, vents, through foundation cracks, under patios, inside pipes, inside blocks, baseboards, walls, windows, crawl spaces, door frames, insides of cabinets, closets, and anywhere else termites hide.

Annual inspections with no requested warranty will include checking for visible signs of a termite infestation, which include: droppings, broken wings, mud tubes, and damaged wood. If termite activity is found during the annual inspection of the facilities, determine the extent of the termite problem and provide JAXPORT with a recommendation for immediate treatment and repairs, if necessary.

A schedule for the monthly and annual treatments will be arranged by the Building Maintenance Foreman at each location once an award has been made. When the cruise ship resumes operations, the Cruise Terminal monthly pest control treatments will be on "*non-cruise days*" only. Annual cruise schedules are posted at [www.jaxport.com/cruise/](http://www.jaxport.com/cruise/) or can be obtained by visiting the Carnival's website at [www.carnival.com](http://www.carnival.com).

The successful Contractor shall prepare and provide JAXPORT with monthly inspection or service reports of pest control maintenance activities. These reports shall include location(s), contract tasks worked on and/or completed, date of service, Technician's name, chemicals used and any problems encountered. The inspection or service reports can be submitted in conjunction with payment requests.

If the awarded contract expires or lapses before a contractually obligated retreatment can be performed, the company is required to provide JAXPORT a written offer within 90-days to perform this retreatment (in accordance with the original contract terms) at no additional cost.

## **AWARD**

JAXPORT prefers to award this contract to the responsive, responsible bidder offering the lowest price consistent with meeting all specifications, terms and conditions set forth in this RFQ. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder, and JAXPORT is satisfied that the bidder is qualified to do the work and has the necessary experience, organization, and equipment to perform under the terms of the contract.

JAXPORT reserves the right to accept and/or reject any or all quotes, in whole or in part. There is no obligation to award the RFQ to the lowest quoted offer; JAXPORT reserves the right to award the RFQ to the bidder submitting the quote that JAXPORT, in its sole discretion, determines will be most advantageous and beneficial. JAXPORT will be the sole judge of which quote will be in its best interest and its decision will be final.

## **CERTIFICATION/BIDDER QUALIFICATIONS**

The vendor must be a qualified, licensed and approved vendor by the **Florida Department of Agriculture and Consumer Services (FDACS) – Bureau of Entomology and Pest Control** and have current experience in providing the types of services required under this RFQ. The vendor must become fully aware of the specifications provided in this RFQ. Failure to do so will not relieve a successful bidder of its obligation to furnish “Pest Control, Turf Management and Subterranean Termite Control Services” in accordance with the terms and conditions of this RFQ. **Copy of license shall be furnished with RFQ submission.**

## **RESPONSIBLE BIDDER CRITERIA**

In considering the responsibility of bidders, JAXPORT will examine the following factors:

- A. Bid Price.
- B. Degree of experience in required disciplines and references from customers.
- C. Adherence to specifications listed on this RFQ.

With your quote, please submit a copy of your Company’s Occupational License and three (3) references for companies that you have performed similar services within the last three (3) years. Include the contact person’s name, name of company, phone number, and email address for each reference.

In this regard, JAXPORT reserves the right to reject any and all quotes, in whole or in part, and to waive any non-conformance in quotes or any irregularities received, whenever such rejection or waiver is in the best interest of JAXPORT.

## **QUESTIONS**

Any questions regarding this RFQ should be directed to Jerrie Gunder and submitted by e-mail to [Jerrie.Gunder@jaxport.com](mailto:Jerrie.Gunder@jaxport.com) or by submittal in E-Builders. Answers to questions will be released in an Addendum to all known prospective bidders registered in the E-Builders website. The deadline for questions will be **THURSDAY, MAY 20, 2021 at 9:00 AM (EST)**.

## **INSURANCE**

- A. Without limiting its liability under the contract, the Bidder will obtain and maintain at its sole expense during the life of the contract, insurance of the types and in the minimum amount stated below:
  - (1) Business Owners Policy combining Commercial general liability (\$500,000 limit) Garage Keepers Liability \$75,000 limit and Garage Liability Insurance Limits: \$500,000.

- (2) Auto coverage ISO Form Number CA 00 01 covering any auto (code 1), or if contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limit no less than \$300,000 per accident for bodily injury and property damage. Failure of Contractor to maintain the required insurance shall constitute a default under this Agreement and, at Owner's option, shall allow Owner to terminate this Agreement.
  - (3) Workers Compensation/Employers Liability at the minimum of the Florida Statutory coverage and Employer's Liability (including appropriate Federal Acts); Insurance Limits: Statutory Limits (Workers' Compensation) \$100,000 per occurrence and per disease, \$500,000 in aggregate.
  - (4) DEDUCTIBLES AND SELF-INSURED RETENTIONS: Any deductibles or self-insured retentions must be declared to and approved by JAXPORT.
  - (5) ACCEPTABILITY OF INSURERS: Insurance is to be placed with insurers with a Best's rating of no less than A: VI, and approved to do business in the State of Florida.
- B. JAXPORT requires a waiver of subrogation endorsement for all insurance coverages listed. The insurance specified above will, either by separate policy, provisions in the policies or by special endorsements attached thereto, insure JAXPORT against the risks to which it is exposed as the owner of the premises. The inclusion of JAXPORT as an additional insured is not intended to, and will not make JAXPORT a partner or joint venture with Bidder in Bidder's services at JAXPORT. Such policies will also insure Bidder against the risks to which it is exposed as the Bidder authorized under this contract and will be for full coverage without any deductibles and/or retentions subject to approval by JAXPORT.
- C. The proof of insurance supplied before execution of this contract will have the words "endeavor to" stricken.
- D. All insurance will be maintained in force until completion of the work, and will include an endorsement requiring thirty (30) days prior written notice to JAXPORT's Risk Manager before any change or cancellation is made effective.
- E. Such insurance will be written by a company or companies licensed to do business in the State of Florida and satisfactory to JAXPORT. Before commencing any work under this contract, certificates evidencing the maintenance of said insurance will be furnished to JAXPORT and will be subject to the approval of JAXPORT's Risk Manager, P.O. Box 3005, Jacksonville, FL 32206.
- F. Any sub Bidders of Company shall procure and maintain the insurance required of Company hereunder during the life of the subcontracts. Sub Bidders' insurance may be either by separate coverage or by endorsement under insurance provided by Company. Company shall submit sub Bidders' Certificates of Insurance to JAXPORT prior to allowing sub Bidders to perform Work on JAXPORT's job sites

## **RESPONSE TIME**

Return quote responses no later than **WEDNESDAY, JUNE 2, 2021 by 2:00 PM (EST)** to the attention of **Jerrie Gunder, Contract Specialist**, either by Email to [Jerrie.Gunder@jaxport.com](mailto:Jerrie.Gunder@jaxport.com) ~or~ by Fax Number at **(904) 357-3077**. Please select only one (1) submittal option, multiple submittals will be rejected.

Until further notice, JAXPORT is not accepting any bid packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit the JAXPORT's website at [www.jaxport.com](http://www.jaxport.com) for more information and updates.

After the above stated response deadline, all timely submittals will receive a confirmation email of receipt. Any Quotes received after the above stated time and date will not be considered. It is the sole responsibility of the Bidder to have its quotes submitted to JAXPORT as specified herein on or before the above date and time.

## **PRICES**

Prices offered shall be firm for a period of one (1) year from award date of this contract. At the sole discretion of JAXPORT the contract may be extended for up to four (4) additional one (1) year periods. Upon receipt of a renewal request or within 30-days of the annual anniversary date of the award, JAXPORT will consider an increase or decrease in rate/price if the Awardee submits a written request for escalation or notice of de-escalation prior to the start of the renewal period.

The request must include a brief description of the services, the new rate/price, and a justification for the escalation or notice of de-escalation with supporting documentation. If the request for escalation or de-escalation is approved by JAXPORT, the new rate/price will remain firm for the duration of the renewal period.

JAXPORT reserves the right to grant, decline or reduce any request for escalation or de-escalation with or without cause. Any decision by JAXPORT to grant, decline or reduce a request for rate/price adjustment will be at the sole discretion of JAXPORT and its decision shall be final.

## **INVOICES**

All invoices must include at minimum a description, address/location, date of service and total invoice cost.

A. All invoices will reference Contract **RFQ # 21-PCS**. Submit an electronic copy via emailed to:

[accounts.payable@jaxport.com](mailto:accounts.payable@jaxport.com)

**or mailed the original and one copy to:**

Jacksonville Port Authority  
Attn: Accounts Payable  
P.O. Box 3005  
Jacksonville, FL 32206-3496

B. Invoices will be processed following normal JAXPORT payment procedures, which are **thirty (30) days net after receipt of an approved invoice**. Special or early payments will not be authorized.

C. Attached to the invoice, the contractor must also include an approved work ticket signed by a JAXPORT Inspector.

## **SECURITY IMPLEMENTATION PROCEDURE**

JAXPORT's rigid security standards include the [Federal Transportation Worker Identification Credential \(TWIC\) program](#), which is administered by the Transportation Security Administration. The TWIC is required for access to all JAXPORT terminals. Please remember that it is your responsibility to ensure that all of your employees and other support personnel for your company have been properly screened and credentialed with the TWIC, and the JAXPORT Business Purpose Credential.

The JAXPORT prime contractor is responsible for sponsoring all sub-contractors.

### **Transportation Worker Identification Card (TWIC)**

The TWIC will be required for all Prime Contractor/Sub-Contractor employees working on the job site for this Contract. This credential is for all personnel requiring unescorted access to secure areas of Maritime Transportation Security Act (MTSA)-regulated facilities. TSA will issue a tamper-resistant "Smart Card" containing the person's biometric (fingerprint template) to allow for a positive link between the card and the individual.

The fee for TWIC® is \$128.00, and the credential is valid for five years. The pre-enrollment process can be initiated online at <https://universalenroll.dhs.gov/> or at a Universal Enrollment Service Center.



### **TWIC: Universal Enrollment Centers**

The Jacksonville Universal Enrollment Center is located at: 12400 Yellow Bluff Road, Suite 202, Jacksonville, FL 32226. The office hours are Monday-Friday: 08:00 AM –12:00PM / 1:00PM- 4:00 PM, Note: There is no semi-trailer parking available at this Enrollment Center. For general information you can call the TWIC Help Desk at 1-855-347-8371, Monday-Friday, 8 a.m. to 10 p.m. Eastern Time.

Once the TWIC is received, Contractors / Sub-contractors should then proceed to JAXPORT's Access Control Center located at the Blount Island Marine Terminal, 9620 Dave Rawls Blvd., Jacksonville, Florida 32226 to register your new TWIC card and be issued a JAXPORT Business Purpose Credential.

### **JAXPORT Business Purpose Credential**

In addition to the TWIC, JAXPORT requires a JAXPORT Business Purpose Credential to be issued and registered at JAXPORT's Access Control Center located at the 9820 Dave Rawls Blvd. Jacksonville FL 32226 (Brick Building next to the Main Gate concourse). Hours of operation are Monday-Friday 8:00AM-4:00PM. The JAXPORT Business Purpose Credential is renewed on the same date as the TWIC credential and is issued at no cost; however, all Prime Contractor/Sub-Contractor employees working on the job site for JAXPORT are required to attend JAXPORT's 33 CFR 105.215 (Security/Safety Training for All Other Facility Personnel) class at a cost of \$35.00 per person. JAXPORT Access Control Phone# (904) 357-3344.

### **(33CFR 105.215) Maritime Security Awareness Training**

JAXPORT is a federally regulated facility under the Maritime Transportation Security Act of 2002 (MTSA) as codified under the US Code of Federal Regulation 33 CFR Chapter 1, Subchapter H Part 105.

**33 CFR 105.215 Security training for all other facility personnel.** *All other facility personnel, including contractors, whether part-time, full-time, temporary, or permanent, must have knowledge of, through training or equivalent job experience*

- (a) Relevant provisions of the Facility Security Plan (FSP);*
- (b) The meaning and the consequential requirements of the different MARSEC Levels as they apply to them, including emergency procedures and contingency plans;*
- (c) Recognition and detection of dangerous substances and devices;*
- (d) Recognition of characteristics and behavioral patterns of persons who are likely to threaten security; and*
- (e) Techniques used to circumvent security measures.*
- (f) Familiar with all relevant aspects of the TWIC program and how to carry them out.*

To meet the requirements of 33 CFR 105.215 the Prime Contractor/Sub-Contractor employees and all support personnel: Engineers, Suppliers, Truck Drivers, Laborers, Delivery persons etc. are included (NO EXCEPTIONS) are required for to attend JAXPORT's Maritime Security Training given every Wednesday at JAXPORT's Access Control Building. Contact the JAXPORT Access Control Center to arrange for the training. JAXPORT will work with Contractors to conduct timely Maritime Security Training classes for larger groups.

### **TWIC Escort Provisions**

If the Prime Contractor wishes to dedicate an escort for **miscellaneous** deliveries, he/she will be required to attend a JAXPORT provided MTSA TWIC Escort Class in addition to the standard MTSA 33 CFR 105.215 Security Class at a combined cost of \$55.00. This individual must have no collateral duties while serving as escort. An escort is required for any individual who does not have a valid TWIC and JAXPORT Credential. If the contractor believes they will receive deliveries by Non-TWIC individuals, they may want to consider this as an option. All contractor employees, to include subcontractors, inside a Restricted Access Area (RAA) or Secured Area will be required to have a valid TWIC and JAXPORT badge. Note- Limitations to the number of TWIC Escort authorizations will be set by the JAXPORT Public Safety Department.

JAXPORT will not provide TWIC escorts. Truck drivers, vendors, labor may not conduct escorts. A Contractor authorized by JAXPORT to conduct an escort of a non-TWIC holder in a restricted area must have successfully completed MTSA 33 CFR 105.215 Security/ Escort Class at \$55.00; have a valid TWIC on their person and an approved, permanent JAXPORT TWIC ESCORT credential. TWIC Escorts will complete the *TWIC Escort Form* before getting to the gate and copies will be kept on file at the JAXPORT Security Operations Center (SOC). The escort assumes full liability for the escorted person(s) while on JAXPORT property. The person without a TWIC must have a **continuous side by side escort** in a restricted area. According to federal regulations, side by side escort “requires continuous physical proximity to and visual contact with the escorted person(s) in order to enable the TWIC holder to witness the escorted person(s) actions.”

**NOTE:**

- **Federally imposed fines and or consequential damages resulting from a failed TWIC Escort by the Prime or Sub- contractor will be the responsibility of the JAXPORT Prime Contractor regardless of whether it is a direct employee.**
- **Any violations of the JAXPORT USCG approved Facility Security Plans will result in a Security Violation Hearing and be subject to temporary or permanent denial of access onto JAXPORT Terminals or ability to TWIC Escort.**

**WITHDRAWAL OF QUOTES**

Any quote may be withdrawn by written request of the bidder until the date and time established herein for opening of the quotes. Any quotes not timely withdrawn will, upon opening, constitute an irrevocable offer for a period of 90 days (or until one or more of the quotes have been duly accepted by JAXPORT, whichever is later).

***THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK***



## QUOTE FORM

### PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES FOR THE JACKSONVILLE PORT AUTHORITY

**BIDDER'S NAME:** \_\_\_\_\_

### MONTHLY PEST CONTROL SERVICES

ITEM NO.	LOCATIONS	MONTHLY SERVICE COST	ESTIMATED SERVICE SCHEDULE	ANNUAL TOTAL SERVICE COST
1.	<b>PORT CENTRAL OFFICE BUILDING</b> 2831 Talleyrand Avenue, Jacksonville, Florida 32206	\$	X 12 Months	\$
2.	<b>TMT FACILITIES MAINTENANCE</b> 2039 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	\$	X 12 Months	\$
3.	<b>TMT OPERATIONS/BREAKROOM</b> 2064 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	\$	X 12 Months	\$
4.	<b>BIMT FACILITIES/EQUIPMENT MAINTENANCE</b> 5945 William Mills Street, Jacksonville, Florida 32226	\$	X 12 Months	\$
5.	<b>BIMT SWITCHGEAR BUILDING</b> 8425 Plimsoll Street, Jacksonville, Florida 32226	\$	X 12 Months	\$
6.	<b>SECURITY ACCESS CONTROL</b> 9620 David Rawls Blvd., Jacksonville, Florida 32226	\$	X 12 Months	\$
7.	<b>SECURITY OPERATIONS CENTER</b> 9530 New Berlin Court, Jacksonville, Florida 32226	\$	X 12 Months	\$
8.	<b>DAMES POINT CRUISE TERMINAL</b> 9810 August Drive, Jacksonville, Florida 32226	\$	X 12 Months	\$

**“Pest Control Locations” - EXTENDED ANNUAL TOTAL: \$**

### MONTHLY TURF QUALITY MANAGEMENT

ITEM NO.	LOCATIONS	MONTHLY SERVICE COST	ESTIMATED SERVICE SCHEDULE	ANNUAL TOTAL SERVICE COST
9.	<b>PORT CENTRAL OFFICE BUILDING</b> 2831 Talleyrand Avenue, Jacksonville, Florida 32206	\$	X 12 Months	\$
10.	<b>SECURITY ACCESS CONTROL</b> 9620 Dave Rawls Blvd., Jacksonville, Florida 32226	\$	X 12 Months	\$

**“Turf Quality Management Locations” - EXTENDED ANNUAL TOTAL: \$**

### ANNUAL SUBTERRANEAN TERMITE CONTROL & INSPECTION

ITEM NO.	LOCATIONS	ESTIMATED SERVICE SCHEDULE	ANNUAL TOTAL SERVICE COST
11.	<b>TMT OPERATIONS/BREAKROOM</b> 2064 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	1 Year	\$
12.	<b>BIMT AMPORTS</b> 9240 Blount Island Blvd., Jacksonville, Florida 32226	1 Year	\$

**“Termite Control & Inspection” - EXTENDED ANNUAL TOTAL: \$**

**ANNUAL GRAND EXTENDED TOTAL – ITEMS NO. 1 – 12: \$**

Jacksonville Port Authority (JAXPORT) is seeking a qualified and licensed firm to provide “Pest Control, Turf Management & Subterranean Termite Control Services” for Port Central Office Building (PCOB), Security Operations Center (SOC), Blount Island (BIMT), Talleyrand (TMT) and Dames Point Cruise Terminals (DPCT). Service fees must include all cost associated with labor, materials, equipment, fuel surcharges, environmental fees and any other related charges.

JAXPORT does not guarantee any number of locations for Pest Control, Turf Management & Subterranean Termite Control Services. JAXPORT, without invalidating the RFQ, may make changes by altering, adding or deleting locations as needed.

**The Bidder should carefully review the submittal requirements in the RFQ. The following checklist is provided for convenience. The following items must be submitted with the Quote Form:**

- Quote Form (*Page 9*)
- Name, phone number, and email address for three (3) customer references
- Evidence that the company is licensed to do business in the State of Florida
- Copy of license issued by the FDACS Bureau of Entomology & Pest Control
- Authorized Agent Acknowledgement Form (*Page 11*)
- Acknowledgement of Addenda, *if any*
- Conflict of Interest Certificate (Exhibit “A”)
- Sworn Statement of Public Entity Crimes (Exhibit “B”)
- E-Verify Compliance Form (Exhibit “C”)

***Failure to provide above information in stated format may result in rejection of quote.***

**Return responses no later than **WEDNESDAY, JUNE 2, 2021 by 2:00 PM (EST)****

***“Either” by Email ~OR~ Fax to the attention:***

**Jacksonville Port Authority  
Jerrie Gunder, Contract Specialist  
Procurement Services**

**[Jerrie.Gunder@jaxport.com](mailto:Jerrie.Gunder@jaxport.com)**

***~ or ~***

**Fax Number: **(904) 357-3077****

**ACKNOWLEDGEMENT**

**Acknowledgement of the following addenda is hereby made:**

Addendum No 1: \_\_\_\_\_ Date: \_\_\_\_\_ Bidder's Init.: \_\_\_\_\_

Addendum No 2: \_\_\_\_\_ Date: \_\_\_\_\_ Bidder's Init.: \_\_\_\_\_

**ACKNOWLEDGEMENT OF AUTHORIZED AGENT**

I hereby acknowledge, as Vendor's authorized agent that I have fully read and understand all terms and conditions as set forth in this Quote and will fully comply with such terms and conditions.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Bidder is a (check one):     Corporation     Partnership     Individual

Authorized Agent's Name: \_\_\_\_\_

Authorized Agent's Signature: \_\_\_\_\_

Authorized Agent's Title: \_\_\_\_\_

Authorized Agent's Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Identification Number: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**REQUEST FOR QUOTE # 21-PCS**  
**PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES**  
**FOR THE JACKSONVILLE PORT AUTHORITY**

**NO BID FORM**

If your firm cannot submit a Bid at this time, please provide the information requested in the space provided below and return it to:

**Jacksonville Port Authority**  
**Attn: Procurement Services**  
**2831 Talleyrand Avenue**  
**Jacksonville, FL 32206**

We are unable to submit a Bid at this time due to the following reasons:

---

---

---

Name of Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**REQUEST FOR QUOTE 21-PCS  
PEST CONTROL, TURF MANAGEMENT & SUBTERRANEAN TERMITE CONTROL SERVICES**

**BUILDINGS & PERIMETER LOCATIONS ESTIMATED \*SQUARE FOOTAGE**

**\* Below are the square footage of the buildings and not necessarily the area of treatment**

MONTHLY PEST CONTROL LOCATIONS	SQUARE FOOTAGE
<b>PORT CENTRAL OFFICE BUILDING</b> 2831 Talleyrand Avenue, Jacksonville, Florida 32206	<b>44,500</b>
<b>TMT FACILITIES MAINTENANCE BUILDING</b> 2039 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	<b>5,487</b>
<b>TMT EQUIPMENT MAINTENANCE &amp; BREAKROOM WAREHOUSE</b> 2064 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	<b>10,260</b>
<b>BIMT MAINTENANCE OFFICES &amp; BREAKROOM BUILDING</b> 5945 William Mills Street, Jacksonville, Florida 32226	<b>4,000</b>
<b>BIMT EQUIPMENT WAREHOUSE</b> 5945 William Mills Street, Jacksonville, Florida 32226	<b>13,750</b>
<b>BIMT MAINTENANCE WAREHOUSE</b> 5945 William Mills Street, Jacksonville, Florida 32226	<b>17,760</b>
<b>BIMT CRANE WATCH &amp; SWITCHGEAR BUILDING</b> 8425 Plimsoll Street, Jacksonville, Florida 32226	<b>5,033</b>
<b>SECURITY ACCESS CONTROL BUILDING</b> 9620 David Rawls Blvd., Jacksonville, Florida 32226	<b>7,136</b>
<b>SECURITY OPERATIONS CENTER – (2 bldgs)</b> 9530 New Berlin Court, Jacksonville, Florida 32226	<b>9,030</b>
<b>DAMES POINT CRUISE TERMINAL</b> 9810 August Drive, Jacksonville, Florida 32226	<b>63,000</b>
MONTHLY TURF CONTROL LOCATIONS	SQUARE FOOTAGE
<b>PORT CENTRAL OFFICE BUILDING - (lawn area)</b> 2831 Talleyrand Avenue, Jacksonville, Florida 32206	<b>9,800' PERIMETER</b>
<b>SECURITY ACCESS CONTROL – (lawn area)</b> 9620 David Rawls Blvd., Jacksonville, Florida 32226	<b>54,450</b>
ANNUAL TERMITE CONTROL & INSPECTION LOCATIONS	SQUARE FOOTAGE
<b>TMT OPERATIONS/BREAKROOM BUILDING</b> 2064 East 11 <sup>TH</sup> Street, Jacksonville, Florida 32206	<b>3,930</b>
<b>BIMT AMPORTS BUILDING</b> 9240 Blount Island Blvd., Jacksonville, Florida 32226	<b>1,750' PERIMETER</b>

# EXHIBIT A

## CONFLICT OF INTEREST CERTIFICATE

Bidder must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either section may result in rejection of this quote/proposal.

### SECTION I

I hereby certify that no official or employee of JAXPORT requiring the goods or services described in these specifications has a material financial interest in this company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Official (type or print)

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State, Zip Code

### SECTION II

I hereby certify that the following named JAXPORT official(s) and/or employee(s) having material financial interest(s) (in excess of 5%) in this company have filed Conflict of Interest Statements with the JAXPORT Office of the Executive Director, 2831 Talleyrand Ave., Jacksonville, Florida 32206, prior to the time of bid opening.

Name \_\_\_\_\_

Title or Position \_\_\_\_\_

Date of Filing \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Print Name of Certifying Official

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State, Zip Code

### **PUBLIC OFFICIAL DISCLOSURE**

JAXPORT requires that a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the quote or contract. Please provide disclosure, if applicable, with bid.

Public Official \_\_\_\_\_

Position Held \_\_\_\_\_

Position/Relationship with Bidder \_\_\_\_\_

## EXHIBIT B

### SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Jacksonville Port Authority (JAXPORT)  
by \_\_\_\_\_  
(print individual's name and title)  
for \_\_\_\_\_  
(print name of entity submitting sworn statement)

whose business address is \_\_\_\_\_  
\_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_

(If the entity has no FEIN, include the Social Security Number of the individual signing

this sworn statement: \_\_\_\_\_.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies.)**



\_\_\_\_\_Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent of July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted bidder list. **(Attach a copy of the final order)**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
*(signature)*

\_\_\_\_\_  
*(date)*

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

PERSONALLY, APPEARED BEFORE ME, the undersigned authority,

\_\_\_\_\_ who, after first being sworn by me, affixed  
*(name of individual signing)*

his/her signature in the space provided above on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**

My commission expires:

## EXHIBIT C

### ACKNOWLEDGEMENT AND ACCEPTANCE OF E-VERIFY COMPLIANCE

#### E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION

In accordance with the Governor of Florida, Executive Order Number 11-02 (Verification of Employment Status), whereas, Federal law requires employers to employ only individuals eligible to work in the United States; and whereas, the Department of Homeland Security's E-Verify system allows employers to quickly verify in an efficient and cost-effective manner;

The Contractor agrees to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Contractor during the term of the contract. Contractors must include in all subcontracts the requirement that all subcontractors performing work or providing goods and services utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. The Contractor further agrees to maintain records of its participation and compliance and its subcontractor's participation and compliance with the provisions of the E-Verify program, and to make such records available to JAXPORT upon request. Failure to comply with this requirement will be considered a material breach of the contract.

**By signing below, I acknowledge that I have reviewed, accept and will comply with the regulations pertaining to the E-Verify program.**

---

**Company Name**

**Name of Official** *(Please Print)*

---

**Signature of Principal**

**Title**

**Date**