

# INVITATION TO BID

ITB No. C-1784



## PCOB LOBBY AND RESTROOM REMODEL

**ITB DUE DATE: FRIDAY, SEPTEMBER 17, 2021**

**Sandra Platt, Sr. Contract Specialist**

[Sandra.Platt@JAXPORT.com](mailto:Sandra.Platt@JAXPORT.com)

PROCUREMENT SERVICES

2831 Talleyrand Avenue, Jacksonville, Florida 32206

[JAXPORT.com/procurement/active-solicitations](https://www.jaxport.com/procurement/active-solicitations)



**BID RELATED DOCUMENTS**

**FOR**

**PCOB LOBBY AND RESTROOM REMODEL**

**Contract No.: C-1784**

**TALLEYRAND MARINE TERMINAL**

# BID RELATED DOCUMENTS

## INDEX

---

<b>ITEM</b>	<b>PAGE NO(S).</b>
INVITATION FOR BIDS .....	IFB
BID CONTENTS AND FORMAT .....	BCF-1 TO BCF-2
"NO BID" RESPONSE .....	NB
SUPPLEMENTAL INSTRUCTIONS TO BIDDERS .....	SIB-1 TO SIB-12

### BID RELATED FORMS

- CONFLICT OF INTEREST CERTIFICATE ..... COI-1 TO COI-3
- SWORN STATEMENT, PUBLIC ENTITY CRIME..... PEC-1 TO PEC-2
- CERTIFICATION, SCRUTINIZED COMPANIES..... CCRSC
- E-VERIFY ACKNOWLEDGEMENT..... E-VERIFY
- BIDDERS MINIMUM REQUIREMENTS ..... MR-1 TO MR-4
- BID FORM ..... BF-1 TO BF-2
- BID BOND FORM ..... BBF-1 TO BBF-2
- ARTICLE V – JAXPORT PROCUREMENT GOALS FOR  
SMALL AND EMERGING BUSINESS (SEB)  
PARTICIPATION POLICY ..... SEB FORM - 1

**INVITATION FOR BIDS**  
**PCOB LOBBY AND RESTROOM REMODEL**  
**TALLEYRAND MARINE TERMINAL**  
**JAXPORT PROJECT NO.: G2021.08**  
**JAXPORT CONTRACT NO.: C-1784**

---

AUGUST 27, 2021

Sealed bids will be received by JAXPORT up to **2:00 PM (EST)**, local time, **Friday, September 17, 2021**, at which time they shall be opened via "Go To Meeting" at: <https://global.gotomeeting.com/join/783635053>, Access Code: **783-635-053** for **PCOB LOBBY AND RESTROOM REMODEL**.

All bids must be submitted in accordance with specifications and drawings for Contract No. **C-1784**.

**IT IS MANDATORY THAT THE BIDDER SHALL ACKNOWLEDGE THE INCLUSION OF ALL ADDENDA ON THE BID FORM, FORM BF. ACKNOWLEDGEMENT SHALL BE MADE BY INITIALS AND DATE. FAILURE TO ACKNOWLEDGE ALL ADDENDA SHALL RESULT IN REJECTION OF THE BID.**

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS/](https://www.jaxport.com/procurement/active-solicitations/) OR CALL PROCUREMENT SERVICES AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

A PRE-BID CONFERENCE AND SITE VISIT WILL BE HELD ON September 2, 2021, AT 10:00 AM, SITE VISIT (same date) 2:00 PM at Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, FL 32206, "Go To Meeting" at: <https://global.gotomeeting.com/join/626372141>, Access Code: **626-372-141**.

**ATTENDANCE BY A REPRESENTATIVE OF EACH PROSPECTIVE BIDDER IS ENCOURAGED.**

Bid Bond is required.

This project is funded by JAXPORT.

The mandatory SEB Goals established for this project is Sheltered **100% SEB (JSEB/DBE/SBA/MBE/WBE)**.

Retta Rogers  
Manager, Procurement Services  
JAXPORT



# BID CONTENTS AND FORMAT

## PCOB LOBBY AND RESTROOM REMODEL

---

Interested bidders shall prepare and electronically submit, a bid package consisting of bidder's REQUIREMENTS (a-h), signed FORM BF and any other technical information required in order to be considered for award of this project. JAXPORT no longer accepts any bid packages submitted by Mail or Hand-Deliveries. Please visit the JAXPORT's website at [www.jaxport.com](http://www.jaxport.com) for more information and updates. Bids received via email, fax or hand delivery will be declared nonconforming and will not be read or accepted.

1. BIDDER REQUIREMENTS FOR CONTRACT NO.: **C-1784**

NAME OF FIRM: \_\_\_\_\_

The electronically submitted documents shall contain the following information:

- a. Bid bond, certified check or cashier's check for 5 percent of the amount of the bid (See Article 6 in Supplemental Instructions to Bidders).
  - b. Form COI, "Conflict of Interest Certificate" statement.
  - c. Form PEC, "Sworn Statement on Public Entity Crime."
  - d. Bidders Representation and Authorization – Written Statement (Only if necessary).
  - e. Form MR, "Bidders Minimum Requirements" (See Article 4 in Supplemental Instructions to Bidders).
  - f. Form CCRSC, "Contractor Certification Regarding Scrutinized Companies."
  - g. Form E-Verify, "Acknowledgement and Acceptance of E-Verify Compliance."
  - h. SEB Form 1, "Schedule of Subcontractor/Sub-consultant Participation."
2. **Signed FORM BF, and any technical information required** to be submitted by the specifications.

---

Alternatively, the entire bid package must be submitted in **PDF format only** through E-Builder Electronic Bid Submission, in sufficient time to ensure receipt prior to the time specified in the "Invitation for Bids."

**Bids must be submitted prior to 2:00 PM (EST), September 17, 2021. The submit button will deactivate exactly at 2:00 PM and you will not be permitted to submit your bid regardless of where you are in the process. Please plan accordingly.**

The PDF file name(s) should read "**C-1784**." "How to Submit Your Bid Response in E-Builder" is provided as "Attachment No. 1." Additional instructions on how to navigate in E-Builder, click the below link to access the "**Bidders Portal Instructional Training Video**":

<https://resources.e-builder.net/bidding/e-builder-bidders-portal-instructional-training-video>

It is the sole responsibility of the Bidder to have its bid submitted to JAXPORT as specified herein before the aforementioned date and time. For the purpose of the ITB, a Bid is considered delivered when confirmation of delivery is provided by E-Builder. Bidders must ensure that its electronic submission in E-Builder can be assessed and viewed at the time of the Bid Opening. JAXPORT will consider any file that cannot be immediately accessed and viewed at the time of the Bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. Bidders will not be permitted to unencrypt files, remove password protections, or resubmit documents after Bid Opening to make a file viewable if those documents are required with Bid. All expenses for submitting Bids to JAXPORT are to be borne by the Bidder and will not be borne, charged to or reimbursed by JAXPORT in any manner or under any circumstance.

If your firm does not intend to submit a bid for this project, please complete Form NB and fax to (904) 357-3077 or e-mail to [Sandra.Platt@JAXPORT.com](mailto:Sandra.Platt@JAXPORT.com)

# "NO BID" RESPONSE

## PCOB LOBBY AND RESTROOM REMODEL

---

PROJECT: **PCOB LOBBY AND RESTROOM REMODEL**

CONTRACT NO. **C-1784**

BID OPENING DATE: **Friday, September 17, 2021**      TIME: **2:00 PM (EST)**

If your firm does not intend to submit a bid for this project, please provide us with the information requested below and fax to (904) 357-3077 or e-mail to

[Sandra.Platt@JAXPORT.com](mailto:Sandra.Platt@JAXPORT.com)

NAME OF FIRM: \_\_\_\_\_

We are unable to submit a bid for this project for the following reasons:

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

TELEPHONE: (    )

We (    ) are / (    ) are not interested in bidding on similar JAXPORT projects in the future.

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

<b>ARTICLE</b>	<b>TITLE</b>	<b>PAGE NO.</b>
1.	Authentication of Bid Form .....	SIB-2
2.	Award of Contract .....	SIB-2
3.	Bid Amendments .....	SIB-2
4.	Bidders Minimum Requirements .....	SIB-3
5.	Bid Form .....	SIB-3
6.	Bid Guaranty .....	SIB-4
7.	Bid Opening – Procedure .....	SIB-4
8.	Examination of Drawings, Specifications, and Site of Work .....	SIB-4
9.	Execution of the Agreement .....	SIB-5
10.	Failure to Execute the Agreement .....	SIB-5
11.	Familiarity with Laws .....	SIB-5
12.	Florida State Sales Tax .....	SIB-5
13.	Omissions, Discrepancies and Addenda .....	SIB-5
14.	Protest Procedures .....	SIB-6
15.	Public Meeting Requirements .....	SIB-6
16.	Requirement of the Bidders .....	SIB-6
17.	Statements By Bidders .....	SIB-6
18.	Small Business Program.....	SIB-10
19.	Public Records .....	SIB-11

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

### 1. AUTHENTICATION OF BID FORM

All bids submitted for this project shall be signed as outlined below. **FAILURE ON THE PART OF THE INDIVIDUAL, PARTNERSHIP OR CORPORATION TO SIGN THE BID, FORM BF, WILL CONSTITUTE A MATERIAL IRREGULARITY AND SHALL RESULT IN THE REJECTION OF THE BID.**

- a. If made by an individual, Form BF shall show the name and business address of the individual or firm and shall be signed by the individual or authorized representative of the individual.
- b. If made by a partnership, Form BF shall show the name and business address of the partnership and shall be signed by a partner or authorized representative of the partnership.
- c. If made by a corporation, Form BF shall show the name and business address of the corporation and shall be signed by an officer or an authorized representative of the corporation.

### 2. AWARD OF CONTRACT

The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents. Nevertheless, JAXPORT (JAXPORT) reserves the right to waive informalities in any bid, to reject any or all bids, and to accept the bid which in its judgment will be in the best interest of JAXPORT. JAXPORT will be the sole judge of which proposal will be in its best interest and its decision will be final.

JAXPORT reserves the right to award this contract to the bidder offering the lowest price consistent with meeting all specifications, terms, conditions, delivery requirements set forth on this bid. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder and JAXPORT is satisfied that the lowest bidder met all the requirements, is qualified and has the necessary organization, capital and resources required to perform the work under the terms and conditions of the contract. JAXPORT reserves the right to accept or reject any or all proposals, in whole or in part.

### 3. BID AMENDMENTS

Bid price amendments are permissible if received by JAXPORT Procurement Services, via E-Builder electronic submission, prior to the bid opening time stated in the "Invitation for Bids."

Refer to **Attachment No. 1** "How to Submit Your Bid Response in E-Builder." For additional instructions on how to navigate in E-Builder, click the below link to access the "**Bidders Portal Instructional Training Video**":

<https://resources.e-builder.net/bidding/e-builder-bidders-portal-instructional-training-video>

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

It is the responsibility of the individual, partnership, or corporation submitting the bid to ensure that any amendment, is made prior to the bid opening time stated in the "Invitation for Bids." JAXPORT accepts no responsibility for late amendments, and bidders shall not be permitted to modify their bids after the specified time for the bid opening. EMAIL, MAIL AND FACSIMILE TRANSMISSION OF AMENDMENTS TO JAXPORT WILL NOT BE ACCEPTED.

All amendments must be signed by an individual authorized to sign the bid. An unsigned amendment shall be considered nonconforming and will therefore cause the amendment to be rejected. No amendment shall be withdrawn after the time stated in the "Invitation for Bids" has been reached and the call for bids has been closed.

### 4. BIDDERS MINIMUM REQUIREMENTS

Contractors are required to upload via E-Builder Electronic Bid Submission FORM MR, "BIDDERS MINIMUM REQUIREMENTS," and include it as part of the "BIDDER REQUIREMENTS" (see section "Bid Contents and Format"). Before an award is made, Minimum Requirements of the apparent low conforming bidders will be examined to determine the Contractor's financial responsibility and work history, experience and current workload. Additional information may be requested if JAXPORT considers it necessary to make a proper evaluation. Based on the review of the Contractor's financial condition, previous experience, current workload or any other information included on BIDDERS MINIMUM REQUIREMENTS or subsequently requested from the Contractor, JAXPORT reserves the right to reject any Contractor's bid, should, in its judgment, the Contractor be deemed to be unqualified or incapable of successfully completing the project in a timely manner.

The Minimum Requirements requires a financial statement as outlined in Section 119.07, Florida Statutes, and provides:

"Any financial statement which an agency requires a prospective bidder to submit in order to pre-qualify for bidding or for responding to a proposal for a road or any other public works' project is exempt from s. 119.07 (1) and s.24(a), Art. I of the State Constitution."

### 5. BID FORM

The bidder shall submit the bid on Bid Form BF furnished herein. If additional forms are required, they may be secured from JAXPORT or may be duplicated. The bidder shall state the price, typewritten or written in ink, in numerals, for which the bidder proposes to do each item of work. See "BID CONTENTS AND FORMAT" section for more details.

**NOTE: IT IS MANDATORY THAT THE BIDDER SHALL ACKNOWLEDGE THE INCLUSION OF ALL ADDENDA ON THE BID FORM, FORM BF. ACKNOWLEDGEMENT SHALL BE MADE BY INITIALS AND DATE. FAILURE TO ACKNOWLEDGE ALL ADDENDA SHALL RESULT IN REJECTION OF THE BID.**

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-](https://www.jaxport.com/procurement/active-)

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

**SOLICITATIONS/ OR CALL THE PROCUREMENT SERVICES DEPARTMENT AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.**

### **6. BID GUARANTY**

Each bidder shall furnish with the bid a bid bond in an amount not less than **5** percent of the total bid, as a guaranty that the bid will not be withdrawn for a period of **90** calendar days after opening of bids. As soon as practicable after opening of bids, any check submitted as guaranty by other than the three low conforming bidders will be returned. Any such checks submitted by the remaining three bidders will be returned after execution of the Agreement and submittal of a contract bond by the successful bidder.

If contract bond is not furnished within the time stated herein, the bid guaranty will be forfeited and the contract may be awarded the next low conforming bidder. **THE BID BOND MUST BE SECURED FROM AND EXECUTED BY AN AGENCY DULY-LICENSED TO DO BUSINESS IN THE STATE OF FLORIDA, PURSUANT TO CHAPTER 255 OF THE FLORIDA STATUTES, SECTION 255.05. FAILURE TO FURNISH THE BID GUARANTY, INCLUDING POWER OF ATTORNEY, IF REQUIRED, WILL CONSTITUTE A MATERIAL IRREGULARITY AND SHALL RESULT IN THE REJECTION OF THE BID.**

If a bid bond is used, it shall be written through a Surety bond agency and with a Surety company meeting the same specifications as those required for contract bonds.

The bid bond provided by the Owner of the Property/Contracting Public Entity may be utilized (see Form BBF). Surety's standard bond form for State of Florida is acceptable. Refer also to "Surety Bonds" of the "General Conditions."

### **7. BID OPENING - PROCEDURE**

At the time and place stated in the "Invitation for Bids," JAXPORT's representative will announce the close of bidding and commence with the Bid Opening. Bidders are invited to attend the **GoToMeeting** proceedings.

The Bidder's name and the total amount used for basis of award will be the only information read aloud.

### **8. EXAMINATION OF DRAWINGS, SPECIFICATIONS, AND SITE OF WORK**

The bidder is advised, before submitting a bid, to visit the site of the proposed work and become familiar with the nature and extent of the work and any local conditions that may in any manner affect the work to be done, and equipment, materials, and labor required. The bidder is required to examine carefully the drawings and specifications and contract forms, and to be informed regarding any and all conditions and requirements contained herein that may in any manner affect the work to be performed.

# **SUPPLEMENTAL INSTRUCTIONS TO BIDDERS**

## **PCOB LOBBY AND RESTROOM REMODEL**

---

No allowances will be made for conditions overlooked or ignored by the bidder.

### **9. EXECUTION OF THE AGREEMENT**

The individual, firm, or corporation to which the contract has been awarded shall sign the Agreement and return it within ten (10) calendar days after receipt from JAXPORT.

### **10. FAILURE TO EXECUTE THE AGREEMENT**

Failure on the part of the successful bidder to execute the Agreement as required will be just cause for the annulment of the award, and in the event of the revocation of the award, the bidder shall forfeit the Bid Guaranty. This forfeiture shall not be construed as a penalty, but as reasonable, fixed and liquidated damages because of the bidder's failure to enter into contract with JAXPORT.

### **11. FAMILIARITY WITH LAWS**

The bidder shall be familiar and comply with all Federal, State, and local laws, ordinances, rules and regulations that in any manner affect the work. Lack of such knowledge on the part of the bidder will in no way relieve the bidder from any responsibility.

### **12. FLORIDA STATE SALES TAX**

It is the bidder's sole responsibility to incorporate any and all applicable taxes into the bid. However, Chapter 212 of the Florida Statutes provides JAXPORT with sales tax exemption for all procurements made directly by JAXPORT. After a contract has been awarded, certain items which have been included in this bid may be purchased directly by JAXPORT in order to benefit from this tax savings program (See Special Conditions, Section 10, Tax Savings Program, General for more information).

### **13. OMISSIONS, DISCREPANCIES AND ADDENDA**

- a. Should an omission or discrepancy be found in the bidding documents, or if there is any doubt as to the meaning, the bidder shall notify JAXPORT Procurement Services Department, in writing, in sufficient time in order that an addendum might be issued to all prospective bidders, if necessary.
- b. Any addenda issued by JAXPORT for the purposes of changing the intent of the plans and specifications or clarifying the meaning of same shall be binding in the same way as if written in the specifications. All addenda will be issued by the Procurement Services Department prior to the bid opening. It is each bidder's sole responsibility to contact the Procurement Services Department to insure that they have received all addenda and that they have obtained the addenda in sufficient time to properly evaluate the contents before submitting a bid. It is the usual practice for JAXPORT to email



# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

addenda to known prospective bidders, but JAXPORT does not guarantee that all bidders will receive addenda in this manner in due time before the bid opening.

- c. It is mandatory that the bidder shall acknowledge the inclusion of all addenda on the bid form, FORM BF. Acknowledgement shall be by initials and date. Failure to acknowledge all addenda shall result in rejection of the bid.

### 14. PROTEST PROCEDURES

Respondents shall file any protest regarding this RFP in writing, in accordance with JAXPORT's Protest Procedures promulgated on SOP- 1215 Procurement Code for the Jacksonville Port Authority, available at <https://www.jaxport.com/procurement/active-solicitations/>

### 15. PUBLIC MEETING REQUIREMENTS

JAXPORT complies with Section 286.011 of the Florida Statutes. Therefore certain types of staff meetings and meetings of JAXPORT Awards Committee, and Board of Directors are required to be held in public, with sufficient notice made of the time and date of the meeting(s). All notices of public meetings are posted in the lobby of JAXPORT, 2831 Talleyrand Avenue, Jacksonville, FL 32206 and on JAXPORT's website at [www.jaxport.com](http://www.jaxport.com). For information concerning when the project(s) will be submitted for award, contact JAXPORT Procurement Services Department at telephone (904) 357-3017, Monday through Friday.

### 16. REQUIREMENTS OF THE BIDDERS

The successful bidder shall hold a current Contractor's certificate for the type of work to be performed, if it is required by JAXPORT and under applicable law. Evidence of such certificate shall be presented before contract award, or it may be requested with the Bidder's REQUIREMENTS at the time of bid.

In addition, Plumbing and Electrical Contractors and Subcontractors shall be required to hold current certificates issued by the City of Jacksonville qualifying them to perform such work. Chapter 489.103, Florida Statutes, provides that Contractors involved in work on bridges, roads, highways, railroads, or utilities and services incidental thereto, and certain specialties are exempt from licensing by the State of Florida. The Department of Professional and Occupational Registration, State of Florida, advises that wharves, airfield pavements, and fences are included among the specialties which are exempt from licensing.

### 17. STATEMENTS BY BIDDERS

- a. **CONFLICT OF INTEREST** - Pursuant to Chapter 112 of the Florida Statutes, Bidders are required to complete and submit with their bids a "Conflict of Interest" statement. Form COI is provided in the bid documents for that

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

purpose and must be included as part of the "BIDDER REQUIREMENTS" at the time bids are submitted.

Subcontractors, Vendors, and Suppliers selected by JAXPORT to participate in the Tax Savings Program will be required to submit Conflict of Interest statements prior to any Purchase Orders being issued. The Prime Contractor shall be responsible for obtaining those statements from Subcontractors, Vendors and Suppliers and providing same to JAXPORT in a timely manner. Refer to the "Special Conditions" entitled, "Tax Savings Program – General" of the contract documents for more details on the Tax Savings Program.

- b. **PUBLIC ENTITY CRIME** - Pursuant to Chapter 287 of the Florida Statutes, Bidders are required to complete and submit with their bids a Sworn Statement Pursuant to Section 287.133 (3) (a), Florida Statutes, on Public Entity Crimes. Form PEC is provided in the bid documents for that purpose and must be included as part of the "BIDDER REQUIREMENTS" at the time bids are submitted.

A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any of the following for a period of 36 months from the date of being placed on the convicted vendor list:

- Submitting a bid on a contract to provide any goods or services to a public entity;
- Submitting a bid on a contract with a public entity for the construction or repair of a public building or public work;
- Submitting bids on leases of real property to a public entity;
- Being awarded or performing work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and
- Transacting business with any public entity in excess of Category Two threshold amount (\$35,000) provided in section 287.017 of the Florida Statutes.

- c. **DISCRIMINATORY VENDOR LIST** – An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134 of the Florida Statutes may not:

- Submit a bid on a contract to provide any goods or services to a public entity;
- Submit a bid on a contract with a public entity for the construction or repair of a public building or public work;
- Submit bids on leases of real property to a public entity;
- Be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; or

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

- Transact business with any public entity.
  - To view a current list, visit:  
[http://www.dms.myflorida.com/business\\_operations/state\\_purchasing/vendor\\_information/convicted\\_suspended\\_discriminatory\\_complaints\\_vendor\\_lists](http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists)
- d. **BIDDERS REPRESENTATION AND AUTHORIZATION** – In submitting a bid, each Bidder understands, represents, and acknowledges the following (if the Bidder cannot so certify to any of the following, the Bidder shall submit with its response a written explanation of why it cannot do so).
- The Bidder is not currently under suspension or debarment by the State or any other governmental authority.
  - To the best of the knowledge of the person signing the bid documents, the Bidder, its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
  - Bidder currently has no delinquent obligations to the State, including a claim by the State for liquidated damages under any other contract.
  - The bid submission is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive response.
  - The prices and amounts have been arrived at independently and without consultation, communication, or agreement with any other respondent or potential respondent; neither the prices nor amounts, actual or approximate, have been disclosed to any Bidder or potential Bidder, and they will not be disclosed before the solicitation bid opening.
  - The Bidder has fully informed the Buyer in writing of all convictions of the firm, its affiliates (as defined in section 287.133(1)(a) of the Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract for violation of any misrepresentation with respect to a public contract. This includes disclosure of the names of current employees who were convicted of contract crimes while in the employ of another company.
  - The product(s) offered by the Bidder will conform to the specifications without exception.
  - The Bidder has read and understands the Contract terms and conditions, and the submission is made in conformance with those

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

terms and conditions.

- If an award is made to the Bidder, the Bidder agrees that it intends to be legally bound to the Contract that is formed with JAXPORT.
  - The Bidder has made a diligent inquiry of its employees and agents responsible for preparing, approving, or submitting the bid response, and has been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in the response.
  - The respondent shall indemnify, defend, and hold harmless the Buyer and its employees against any cost, damage, or expense which may be incurred or be caused by any error in the respondent's preparation of its bid.
  - All information provided by, and representations made by, the Bidder are material and important and will be relied upon by the Buyer in awarding the Contract. Any misstatement shall be treated as fraudulent concealment from the Buyer of the true facts relating to submission of the bid. A misrepresentation shall be punishable under law, including, but not limited to, Chapter 817 of the Florida Statutes.
  - That the Bidder has carefully examined the site of the work and that from his/her investigations has been satisfied as to the nature and location of the work, the kind and extent of the equipment and other facilities needed for the performance of the work, the general and local conditions, all difficulties to be encountered, and all other items which in any way affect the work or its performance.
  - That the Bidder is in full compliance with all federal, state, and local laws and regulations and intends to fully comply with same during the entire term of the contract.
- e. **SCRUTINIZED COMPANIES – ACTIVITIES IN SUDAN AND/OR IRAN**  
Section 287.135 of the Florida Statutes prohibits agencies from contracting with a company on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, lists created pursuant to section 215.473, Florida Statutes, for goods or services over \$1,000,000.  
Bidders are required to complete and submit with their bids a Contractor Certification Regarding Scrutinized Companies, Form CCRSC is provided in the bid documents for that purpose and must be included in the "BIDDER REQUIREMENTS" envelope at the time bids are submitted.

Bidder must certify that it is not listed on either the Scrutinized Companies

# SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

## PCOB LOBBY AND RESTROOM REMODEL

---

with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes. Pursuant to section 287.135(5), F.S., Contractor agrees JAXPORT may terminate this contract immediately without penalty if the Contractor is found to have submitted a false certification or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

### f. E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION

The successful bidder agrees to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the contractor during the term of this contract. Successful bidders must include in all subcontracts the requirement that subcontractors performing work or providing goods and services utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. The successful bidder further agrees to maintain records of its participation and compliance and its subcontractor's participation and compliance with the provisions of the E-Verify program, and to make such records available to Jaxport upon request. Failure to comply with this requirement will be considered a material breach of the contract.

### 18. SMALL AND EMERGING BUSINESS (SEB) PARTICIPATION GOAL 100% (JSEB//DBE/SBA/MBE/WBE)

The Authority has determined that the SEB participation is **100 (%)** percent **JSEB/DBE/SBA/MBE/WBE** for this project. SEB participation in the specified percentage must be met in order to satisfy this requirement, or good faith efforts submitted to demonstrate why the goal could not be achieved, in accordance with ARTICLE V, Section 5.10.

Contractors will take all necessary affirmative steps to ensure that minority firms, women's business enterprises, and labor surplus area firms are used when possible.

- Small Business Firms – Designated by the Small Business Administration.
- Minority Business Firms – 51% Minority Owner/Operated.
- Women's Business Enterprises – Small business that is at least 51% owned by a woman or women.
- Labor Surplus Area Firms – Firms geographically located in distressed labor surplus areas designated by the Secretary of Labor

# **SUPPLEMENTAL INSTRUCTIONS TO BIDDERS**

## **PCOB LOBBY AND RESTROOM REMODEL**

---

Contractors shall ensure the following actions are taken in dealing with the above listed firms:

1. Placement on Bidders List;
2. Ensuring that solicitations are mailed
3. Allocating requirements into smaller amounts, when feasible, to permit maximum participation;
4. Establishing delivery requirements, when feasible, for compatibility with capability of the above-listed firms;
5. Using the services of the Small Business Administration, and
6. When subcontracts are considered, the Contractors will take these steps (1-5) for subcontracts.

### **19. PUBLIC RECORDS**

In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

- (a) Keep and maintain public records required by JAXPORT to perform the services; and
- (b) Upon request from JAXPORT's custodian of public records, provide JAXPORT with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to JAXPORT; and
- (d) Upon completion of this Contract, transfer to JAXPORT at no cost all public records in possession of Contractor or keep and maintain public records required by JAXPORT to perform the service. If Contractor transfers all public records to JAXPORT upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to JAXPORT upon request from JAXPORT's custodian of public records in a format that is compatible with JAXPORT's information technology systems.

# **SUPPLEMENTAL INSTRUCTIONS TO BIDDERS**

## **PCOB LOBBY AND RESTROOM REMODEL**

---

The above requirements apply to a "Contractor" as defined in Section, 119.0701, Florida Statutes.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, IT IS THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT JAXPORT'S CUSTODIAN OF PUBLIC RECORDS AT (904) 357-3091 [public.records@jaxport.com](mailto:public.records@jaxport.com); JACKSONVILLE PORT AUTHORITY, PUBLIC RECORDS REQUEST, 2831 TALLEYRAND AVENUE, JACKSONVILLE, FLORIDA 32206.

# CONFLICT OF INTEREST CERTIFICATE

**EXHIBIT B**

**JAXPORT Contract No.: C-1784**

---

Bidder must execute either Section I or Sections II and III, hereunder, as required by Chapter 112 of the Florida Statutes. Failure to execute either Section I or Section II and Section III may result in the rejection of this bid/proposal.

## SECTION I

I hereby certify that no public officer or employee of JAXPORT has a material financial interest or any business entity of which the officer, director or employee of the officer's, director's or employee's spouse or child is an officer, partner, director, or proprietor or in which such officer, director or employee or the official's, director's or employee's spouse or child, or any combination of them, has a material interest in this contract.

"Material Interest" means direct or indirect ownership of more than 10 percent of the total assets or capital stock of any business entity.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Official (type or print)

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City and State

\_\_\_\_\_  
Zip Code



# CONFLICT OF INTEREST CERTIFICATE

**EXHIBIT B**

**JAXPORT Contract No.: C-1784**

## SECTION II

I hereby certify that the following named public official(s) and/or JAXPORT employee(s) having material financial interest(s) (in excess of 10%) in this company have each filed Section III (Public Official Disclosure) with JAXPORT, Office of the Chief Executive Officer, 2831 Talleyrand Avenue, Jacksonville, Florida 32206-0005 prior to the time of bid opening.

<b>Name</b>	<b>Title or Position</b>	<b>Date of PUBLIC OFFICIAL DISCLOSURE Filing</b>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Official (type or print)

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City and State

\_\_\_\_\_  
Zip Code

# CONFLICT OF INTEREST CERTIFICATE

**EXHIBIT B**

**JAXPORT Contract No.: C-1784**

---

## **SECTION III (Public Official Disclosure)**

JAXPORT requires that a public official who has a financial interest in a bid or contract make a disclosure at the time that the bid or contract is submitted or at the time that the public official acquires a financial interest in the bid or contract. Please provide disclosure, if applicable, with bid.

**Public Official Signature:** \_\_\_\_\_

**Public Official Name:** \_\_\_\_\_

**Public Position Held:** \_\_\_\_\_

**Position or Relationship with Bidder:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A),**

**FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to \_\_\_\_\_ **JAXPORT** \_\_\_\_\_

by \_\_\_\_\_

**(print individual's name and title)**

for \_\_\_\_\_

**(print name of entity submitting sworn statement)**

whose business address is \_\_\_\_\_

\_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_

(If the entity has no FEIN, include the Social Security Number of the individual signing

this sworn statement: \_\_\_\_\_.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A),**

**FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies.)**

\_\_\_\_\_ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent of July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(Attach a copy of the final order)**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
**(signature)**

\_\_\_\_\_  
**(date)**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

\_\_\_\_\_ who, after first being sworn by me, affixed

**(name of individual signing)**

his/her signature in the space provided above on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**

My commission expires:

**CONTRACTOR CERTIFICATION REGARDING  
SCRUTINIZED COMPANIES LISTS**

Respondent Contractor Name: _____
Contractor FEIN: _____
Contractor's Authorized Representative Name and Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____
Email Address: _____

Section 287.135 of the Florida Statutes prohibits agencies from contracting with a company on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, lists created pursuant to section 215.473, Florida Statutes, for goods or services over \$1,000,000.

As the person authorized to sign on behalf of Respondent, I hereby certify that this company, listed above by "Respondent Contractor Name," complies fully with the law and is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs.

So Certified:
Authorized Representative's Signature _____
Date Signed: _____

## **ACKNOWLEDGEMENT AND ACCEPTANCE OF E-VERIFY COMPLIANCE**

### **E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION**

In accordance with the Governor of Florida, Executive Order Number 11-02 (Verification of Employment Status), whereas, Federal law requires employers to employ only individuals eligible to work in the United States; and whereas, the Department of Homeland Security's E-Verify system allows employers to quickly verify in an efficient and cost effective manner;

The Contractor agrees to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Contractor during the term of the contract. Contractors must include in all subcontracts the requirement that all subcontractors performing work or providing goods and services utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. The Contractor further agrees to maintain records of its participation and compliance and its subcontractor's participation and compliance with the provisions of the E-Verify program, and to make such records available to JAXPORT upon request. Failure to comply with this requirement will be considered a material breach of the contract.

**By signing below, I acknowledge that I have reviewed, accept and will comply with the regulations pertaining to the E-Verify program.**

---

Company Name

Name of Official (Please Print)

---

Signature of Principal

Title:

Date

# BIDDERS MINIMUM REQUIREMENTS

## PCOB LOBBY AND RESTROOM REMODEL

**DATE:** \_\_\_\_\_

**Name of Bidder:** \_\_\_\_\_

**Address:** \_\_\_\_\_

The following information is required in connection with your bid under Contract No. **C-1784.**

1. Bidder is to furnish a complete set of your company's most recent audited financial statements. If no audited financial statements exist, provide firms most recent balance sheet, income statement, and statement of cash flows prepared internally, approved and attested to by your company president or chief executive officer. If the financial statements are more than 180 days old, the firm shall include evidence signed by an officer of the firm as to current financial condition in relation to the most recent reporting period.
2. Bidder is to furnish names and addresses of banks with which your firm maintains accounts, their telephone numbers and persons to contact.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Bidder is to list all of your current construction contracts.

<b>Owner, Address, Phone #, Contact Name and Email</b>	<b>Work, Scope and Location</b>	<b>Contract Value</b>	<b>Prime Y/N</b>	<b>Percent Complete</b>

4. Are you prepared to accomplish the work in accordance with the project time frame specified on page SC-2 as **120** Calendar days? \_\_\_\_\_ Yes/No

# BIDDERS MINIMUM REQUIREMENTS

## PCOB LOBBY AND RESTROOM REMODEL

5. Bidder is to list names and addresses of principal trade creditors (principal is defined to mean banks, suppliers, vendors, etc.).

---



---



---

6. Bidder is to list a minimum of three (3) projects similar in nature to the scope of work of this project over the past ten (10) years, previously performed as the primary contractor, and date completed. The owners listed may be contacted for reference checks.

Owner, Address, Phone #, Contact Name and Email	Scope of Work	Date Started & Completed	Prime Y/N	Contract Value

7. Bidder is to list gross receipts from construction contracts during last five (5) years.

Year	Gross Receipts From Construction Contracts	Average Annual Volume: \$
		Est. Annual Capacity: \$
	\$	Largest Job in 5 Years:



# BIDDERS MINIMUM REQUIREMENTS

## PCOB LOBBY AND RESTROOM REMODEL

	\$	
	\$	
	\$	
	\$	Description:

8. Bidder is to list officials and key employees who will be engaged on work.

Name	Address	Position

9. In compliance with the General Conditions, Section II: Bidders must provide the names and resumes of the management team (Project Manager and Project Superintendent) proposed to be assigned to the work at all times during the project with full authority to act for you as required by the General Conditions.

Project Manager: \_\_\_\_\_

Project Superintendent: \_\_\_\_\_

10. Bidder is to list major equipment to be employed on contract.

Equipment Type, Capacity and Manufacturer	Age	Condition	Location

# BIDDERS MINIMUM REQUIREMENTS

## PCOB LOBBY AND RESTROOM REMODEL

---


11. By execution below your firm acknowledges that it has reviewed the agreement and shall execute the JAXPORT agreement form without exception or qualification.

**Failure to furnish aforementioned information with the bid package may cause the bid to be non-responsive. Failure to assign the aforementioned management team to the project is a material breach of the contract that may result in termination of the contract in accordance with the General Conditions.**

**BIDDER (Company Name):** \_\_\_\_\_

**By (Signature):** \_\_\_\_\_

**Typed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**BID FORM**  
**JAXPORT PROJECT NO.: G2021.08**  
**JAXPORT CONTRACT NO.: C-1784**  
**PCOB LOBBY AND RESTROOM REMODEL**  
**TALLEYRAND MARINE TERMINAL**

---

**BIDDER'S NAME:** \_\_\_\_\_

The undersigned hereby proposes to furnish all materials, equipment, labor, and supervision for the above identified project, in accordance with the specifications and drawings for Contract No. **C-1784**, at the following price:

**Scope of Work:** Furnish all labor, material, equipment and supervision to renovate selected areas of public spaces inside the Port Central Office Building. The renovation comprises of enlarging and renovating existing restrooms, and installing an interior window to separate public and semi-public space; new plumbing, finishes, ceiling and lighting fixtures in the renovated restroom area; relocation of ductwork and HVAC accessories as necessitated by the renovation in accordance with specifications and drawings.

**LUMP SUM BID: \$** \_\_\_\_\_

(Submission of more than one bid form for the same work by an individual, firm, partnership or corporation under the same or different names and/or any alterations, exceptions or comments contained within the bid form shall be grounds for rejection of the bid)

**Basis of Award:** The Authority reserves the right to award this contract to the bidder whose price is the lowest based on the Lump Sum Bid Amount, subject to the availability of appropriated funds.

The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents. Nevertheless, JAXPORT (JAXPORT) reserves the right to waive informalities in any bid, to reject any or all bids, and to accept the bid which in its judgment will be in the best interest of JAXPORT. JAXPORT will be the sole judge of which proposal will be in its best interest and its decision will be final.

JAXPORT reserves the right to award this contract to the bidder offering the lowest price consistent with meeting all specifications, terms, conditions, delivery requirements set forth on this bid. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder and JAXPORT is satisfied that the lowest bidder met all the requirements, is qualified and has the necessary organization, capital and resources required to perform the work under the terms and conditions of the contract. JAXPORT reserves the right to accept or reject any or all proposals, in whole or in part.

**BID FORM**  
**JAXPORT PROJECT NO.: G2021.08**  
**JAXPORT CONTRACT NO.: C-1784**  
**PCOB LOBBY AND RESTROOM REMODEL**  
**TALLEYRAND MARINE TERMINAL**

The required bid guaranty is attached hereto (see "Supplemental Instructions to Bidders") of the contract documents.

Acknowledgment of the following addenda is hereby made (see "Supplemental Instructions to Bidders"):

Addendum No. 1, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_

Addendum No. 2, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_

Addendum No. 3, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_

Addendum No. 4, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_

See also "Bid Contents and Format" section of the "Supplemental Instructions to Bidders".

---

Name of Contractor

AUTHENTICATION (see "Supplemental Instructions to Bidders")

---

Firm

---

Business Address	City	State	Zip Code
------------------	------	-------	----------

---

Mailing Address, if different from above

---

Authorized Signature	Date Executed
----------------------	---------------

---

Typed Name	Title
------------	-------

---

Telephone Number	Facsimile Number
------------------	------------------

---

Company Federal Tax I.D. No.	Company's Business License No.
------------------------------	--------------------------------

**BID BOND FORM**  
**JAXPORT PROJECT NO.: G2021.08**  
**JAXPORT CONTRACT NO.: C-1784**  
**PCOB LOBBY AND RESTROOM REMODEL**  
**TALLEYRAND MARINE TERMINAL**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,  
\_\_\_\_\_ as  
Principal and \_\_\_\_\_ as  
Surety, are hereby held and firmly bound unto JAXPORT, in the sum of  
\_\_\_\_\_ dollars (\$\_\_\_\_\_) as liquidated damages for payment  
of which, well and truly to be made, we hereby jointly and severally bind ourselves, our  
heirs, executors, administrators, successors and assigns.

The Conditions of the above obligation are such that whereas the Principal has  
submitted to JAXPORT, a certain Proposal attached hereto and hereby made part  
hereof, to enter into a Contract Agreement in writing, for construction of

\_\_\_\_\_.

NOW THEREFORE,

- (a) If said Proposal shall be rejected or withdrawn as provided in the  
Instructions to Bidders attached hereto or, in the alternative,
- (b) If said Proposal shall be accepted and the Principal shall sign and deliver a  
formal contract document in the form of the Contract Agreement attached  
hereto (properly completed in accordance with said Proposal) and shall  
furnish the specified Bonds required by Section V of the Contract  
Documents in the amount equal to one hundred percent (100%) of the  
base bid within ten (10) consecutive days after the receipt of said  
contract,

thence this obligation shall be void, otherwise, it shall remain in force and effect; it  
being expressly understood and agreed that the liability of the Surety for any and all  
claims hereunder in no event shall exceed the amount of this obligation as herein  
stated.

The Surety, for value received, hereby stipulates and agrees that the obligations  
of said Surety and its bond shall be in no way impaired or affected by an extension of

**BID BOND FORM**  
**JAXPORT PROJECT NO.: G2021.08**  
**JAXPORT CONTRACT NO.: C-1784**  
**PCOB LOBBY AND RESTROOM REMODEL**  
**TALLEYRAND MARINE TERMINAL**

the time within which such Proposal may be accepted, and said Surety does hereby waive notice of any extension.

The sum herein stated shall be due and payable to JAXPORT, and the "Surety" herein agrees to pay said sum immediately upon demand of said JAXPORT in good and lawful money of United States of America; as liquidated damages for failure thereof of said "Principal".

IN WITNESS WHEREOF, the said \_\_\_\_\_,  
As "Principal" herein, has caused these presents to be signed in its name by its \_\_\_\_\_ and attested by its \_\_\_\_\_ under its corporate seal, and the said \_\_\_\_\_ as "Surety" herein, has caused these presents to be signed in its name by its \_\_\_\_\_ and attested by its \_\_\_\_\_ under its corporate seal, this \_\_\_\_\_  
Day of \_\_\_\_\_ A.D., 20\_\_\_\_.

\_\_\_\_\_  
AS PRINCIPAL (SEAL)

ATTEST:

\_\_\_\_\_  
Its \_\_\_\_\_

**Signed, Sealed and Delivered  
In the presence of:**

\_\_\_\_\_  
\_\_\_\_\_

Its \_\_\_\_\_  
By \_\_\_\_\_  
AS SURETY

## ARTICLE V

### JAXPORT PROCUREMENT GOALS SMALL AND EMERGING BUSINESS (SEB) PARTICIPATION POLICY, GOALS, CONDITIONS AND INSTRUCTIONS

#### 5.01 POLICY

It is the official policy of the Jacksonville Port Authority (JAXPORT) to require the inclusion of firms owned and controlled by Small and Emerging Business Enterprises in contract awards and projects whenever feasible.

**The Authority has determined that the participation for this project will be 100% SEB (JSEB/DBE/SBA/MBE/WBE) for this contract. This bid has been designated *only* for the competitions of vendors in any of the categories listed below:**

#### 5.02 CERTIFICATION

Jacksonville Small and Emerging Business Enterprise (JSEB): JSEB vendors must be COJ certified and included in the Directory prior to the date of the bid opening or have a pending application that is resolved prior to award.

Disadvantaged Business Enterprise (DBE): DBE means a small business concern which is at least 51 percent owned by one or more socially and economically disadvantaged individuals and whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals that own the business. Firms desiring to participate as DBEs in this bid must be duly certified by the Florida Department of Transportation (FDOT) or a member of the Florida Unified Certification Program (FUCP) and listed in the FUCP DBE Directory of certified firms. JTA is the local certifying agency for the DBE Program.

Small Business Administration Certified Firms (SBA): Small Business companies as designated by the U.S Small Business Administration and listed in the Central Contractor Registration (CCR) on-line database. Firms must be active with assigned DUNS numbers.

Minority/Women Business Enterprise (MBE/WBE): A for-profit small business concern that performs a commercially useful function and is legitimately owned and controlled by minorities or women (as described by the Minority Business Development Agency of the Department of Commerce).

#### 5.03 SEB Agencies

**City of Jacksonville**  
**Ed Ball Building**  
**214 North Hogan Street, Suite 800**  
**Jacksonville, Florida 32202**  
**Phone: (904) 255-8840**  
**Fax: (904) 255-8842**  
<http://cojapps.coj.net/jseb/>

**Jacksonville Transportation Authority**  
**Disadvantaged Business Enterprise Program**  
**100 N. Myrtle Avenue**  
**Jacksonville, Florida 32203**  
**(904) 598-8728**  
[www.jtafla.com](http://www.jtafla.com)

**Florida Department of Transportation (FDOT)  
Equal Opportunity Office  
605 Suwannee Street MS-65  
Tallahassee, Florida 32399  
(850) 414-4747  
<http://www.fdot.gov/equalopportunity/>**

**US Small Business Administration  
North Florida District Office  
7825 Baymeadows Way, Suite 100-B  
Jacksonville, Florida 32256  
(904)443-1930  
[http://web.sba.gov/pro-net/search/dsp\\_dsbs.cfm](http://web.sba.gov/pro-net/search/dsp_dsbs.cfm)**

**Minority Business Development Agency  
Miami District Office  
51 Southwest, 1<sup>st</sup> Avenue  
Miami, Florida 33130  
(786) 315-0888  
[www.mbda.gov](http://www.mbda.gov)**

#### **5:04 SEB Certified Vendor Obligation**

Bidders are required to submit a proof of current certification with the respective agencies at the time of bid opening. Vendors who do not meet this requirement will be considered non-responsive and ineligible for award. In addition, submission of a bid by a prospective bidder shall constitute full acceptance of all conditions outlined in this bid specification. Please note that in order to maintain the integrity of its SEB Program JAXPORT is requiring that the successful Bidder performs at least 50 percent (50%) of the total value of the work, failure to do so will constitute a breach of contract.

#### **5:05 SEB – FORM 1**

Prospective bidders who wish to utilize other Small and Emerging vendors on this contract should complete and submit SEB Form 1 with their bids. Please see attached form.

For further information concerning participation on this bid, please contact:

Brian Williams, Coordinator  
JAXPORT SEB Program  
2831 Talleyrand Avenue  
Jacksonville, Florida 32206  
Office Number: (904) 357-3003  
Fax Number: (904) 357-3077  
[Brian.Williams@jaxport.com](mailto:Brian.Williams@jaxport.com)



## JACKSONVILLE PORT AUTHORITY "Schedule of Subcontractor / Subconsultant Participation"

Name of Bidder: \_\_\_\_\_

Project Title: \_\_\_\_\_

BID Number: \_\_\_\_\_

TOTAL BASED BID AMOUNT: \_\_\_\_\_

**\*\*Please list all SEB Vendors first**

NAME SUB FIRM	ADDRESS OF FIRM	TYPE SUB (SEB)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE & \$\$ PERCENTAGE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES		
Hispanic, Asian-American Participation Total Values:	\$ _____	_____ % of contract
African-American Participation Total Value:	\$ _____	_____ % of contract
Native-American Participation Total Value:	\$ _____	_____ % of contract
Woman Participation Total Value:	\$ _____	_____ % of contract
Other Socially and Economically Disadvantaged Individual Including JSEB/MBE/WBE/DBE/SBA Vendors	\$ _____	_____ % of contract

The undersigned will enter into a formal Agreement with the JSEB/DBE Suppliers/Consultants/Subcontractors identified herein for work listed in this scheduled conditioned upon execution of a contract with JAXPORT. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

NOTARY PUBLIC STATE OF: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
PRINTED, TYPED OR STAMPED  
COMMISSIONED NAME OF NOTARY PUBLIC



**JACKSONVILLE PORT AUTHORITY**

**JPA FPN #: G2021.08**

**CONTRACT RELATED DOCUMENTS**

**FOR**

**PCOB LOBBY AND RESTROOM REMODEL**

**Contract No.: C-1784**

**TALLEYRAND MARINE TERMINAL**

# CONTRACT RELATED DOCUMENTS

## INDEX

---

<b>ITEM</b>	<b>PAGE NO(S).</b>
GENERAL CONDITIONS .....	GC-1 TO GC-42
SPECIAL CONDITIONS .....	SC-1 TO SC-8
REQUIRED LIMITS OF INSURANCE .....	RLI-1 TO RLI-3
CERTIFICATE OF INSURANCE COMPLIANCE .....	COIC-1 TO COIC-3
APPLICATION FOR PAYMENT .....	AFP-1 & AFP-2
REQUEST FOR INFORMATION .....	RFI
AGREEMENT BETWEEN OWNER AND CONTRACTOR .....	AGR-1 TO AGR-4
CERTIFICATE OF CONTRACT COMPLETION .....	FCC
CERTIFICATE OF SUBSTANTIAL COMPLETION .....	SUBCOM
CONSENT OF SURETY COMPANY TO FINAL PAYMENT .....	CONSUR
OWNER'S MINIMUM PROJECT WORK RULES .....	PWR-1 TO PWR-2
OWNER'S SAFETY GUIDELINES .....	PSG-1 TO PSG-3

# GENERAL CONDITIONS

## INDEX

<b>ITEM</b>	<b>PAGE NO.</b>
	<b>GC-</b>
SECTION I.: Preliminary Matters .....	2
1. Definitions.....	2
2. Contract Documents.....	3
3. Subcontracting or Assigning of Contract.....	4
4. Separate Contracts.....	5
5. Non-discrimination Provisions.....	5
6. Wage and Employment Laws .....	5
7. Royalties and Patents.....	6
8. Right to Audit.....	6
SECTION II.: The Work .....	7
1. Contractor's Responsibility.....	7
2. Execution of the Work.....	11
3. Substantial Completion .....	16
4. Tests and Inspections.....	16
5. Time.....	17
6. Warranties and Guarantees.....	18
SECTION III.: Changes and Disputes .....	19
1. Changed Conditions.....	19
2. Changes in the Work.....	19
3. Claims.....	22
4. Completion of Work by Owner .....	23
5. Default and Termination .....	24
6. Delays and Extensions of Time.....	26
7. Disputes.....	27
8. Recovery Rights, Subsequent to Final Payment.....	27
SECTION IV.: Administrative.....	29
1. "As-built" Drawings and Equipment Manuals .....	29
2. Conferences .....	29
3. Payments.....	30
4. Progress Schedule.....	32
SECTION V.: Insurance and Bond .....	33
1. Insurance and Indemnification.....	33
2. Surety Bonds.....	41

# GENERAL CONDITIONS

---

## SECTION I.: PRELIMINARY MATTERS

### 1. Definitions

- a. Owner: The Owner is JAXPORT or its designee authorized in writing. The words "Owner", "JAXPORT", "JPA" and "Authority" shall mean the same and are used interchangeably.

Owner Representative/Project Manager: The Owner will designate an individual or firm to be Project Manager for all work to be accomplished under the contract. All instructions and correspondence to the Contractor will be issued by the Project Manager and all requests, invoicing, and correspondence from the Contractor will be directed to the Project Manager. The Project Manager will interpret the terms and conditions of the contract and be the judge of the performance of the Contractor on behalf of the Owner.

All correspondence relating to the contract shall be addressed to:

**Marvin Grieve, Director, Project Management**  
JAXPORT  
ENGINEERING SERVICES  
POST OFFICE BOX 3005  
JACKSONVILLE, FL 32206-0005

- b. Inspector: The Project Manager may appoint such Inspectors as he desires. They shall be authorized to inspect all work done, and materials furnished. They shall be authorized to call to the attention of Contractor personnel any failure of the Work or materials to conform to the specifications and contract. They shall have the authority to reject nonconforming materials and workman-ship, and construction methods or procedures which produce substandard results and to take appropriate action to avoid any dangerous or unsafe conditions. The presence of the Inspector shall in no way relieve the responsibility of the Contractor to comply with and perform all of the obligations specified in the contract documents. The Inspectors shall not be authorized to approve, direct, or establish any methods or procedures used by the Contractor in constructing the project. The Inspector is not authorized to approve any deviation from the contract documents nor any substitutions of materials or equipment.
- c. Approval: Where utilized in this contract, "approval" shall constitute a review by the Owner only to satisfy itself as to the general conformance of the subject as to the intent of the contract. Approval by the Owner does not indicate any responsibility of the Owner towards the design, materials, substitutions, dimensions, fit, function, strength, finish or any other quantity, capacity, or quality of the subject at hand. Approval by the Owner shall not relieve the Contractor from its responsibility for full compliance with the contract requirements, at his sole expense.

## **SECTION I.: PRELIMINARY MATTERS (... Continued)**

---

- d. **Work:** Where used in these contract documents, the word "Work" shall include all actions, materials, tools, equipment and all appliances, machinery, appurtenances and engineering (when specified), and labor necessary to perform and complete the contract, and such additional items not specifically indicated or described which can be reasonably inferred as belonging to the scope and intent of the contract. The terms "Work" and "Project" shall mean the same and may be used interchangeably.
- e. **Consultant:** Where utilized by the Owner, the consulting firm or firms engaged by the Owner to provide professional services in conjunction with the planning, design, and construction of the Project will interpret the technical specifications and drawings, and will render judgments and decisions on matters of a technical nature as pertains to design and construction of the Project. The terms "Architect," "Architect/Engineer," "A/E," and "Engineer" shall all be construed to refer to the Consultant(s).
- f. **Contractor:** The individual, firm, company or corporation contracting with JAXPORT for performance of Work and/or furnishing of materials for construction of the Project is defined in the contract documents.
- g. **Certificate of Substantial Completion:** A written document representing a mutually agreed upon status of the progress of the Work as described in the contract documents, or a specified part thereof, between the Owner, the Contractor, and the Consultant whereby the Work is sufficiently complete and can be utilized for its intended purpose/ occupancy by the Owner without unreasonable inconvenience. The Owner reserves the right to make the final decision as to the status of the Work in reference to this definition.

### **2. Contract Documents**

- a. **General:** The contract documents shall consist of the bidding documents, contract forms, conditions of the General Conditions, specifications, drawings, all addenda issued prior to the execution of the Agreement, the approved Project construction schedule(s), all amendments, change orders, and Engineer's response to Contractor's "Request for Information (RFI)" of the contract documents relating to construction issued by the Owner's representative. These form the contract, and what is required by any one shall be binding as if required by all. The intention of the contract documents is to include all labor, materials, equipment and other items necessary for the proper execution and completion of the Work so as to result in a fully operational and functional product. Any work, labor, equipment and materials that may reasonably be inferred from the specifications or drawings as being required to produce the intended result shall be supplied whether or not it is specifically called for in the contract documents. The contract Agreement shall be signed in duplicate by the Owner and the Contractor, unless otherwise stated.
- b. **Governing Law:** The terms and conditions of this contract will be governed by the laws of the State of Florida, and venue for any action shall be in Jacksonville, Florida.

## **SECTION I.: PRELIMINARY MATTERS (... Continued)**

---

- c. Conflicts and Discrepancies: The Contractor shall take no advantage of any error or omission which he might discover in the plans or specifications but shall, within 5 working days, notify the Owner of such discovery, who will then make such corrections and interpretations as it deems necessary for reflecting the actual spirit and intent of the plans and specifications. Failure to make notice within 5 days to Owner by the Contractor will result in work performed at Contractor's own risk and Owner will have no liability for any claim resulting therefore.

The Owner, after receipt of written notice by the Contractor in resolving conflicts, errors, and discrepancies between the various contract documents generally, will give precedence in the following order:

- Approved Change Orders
- Addenda issued prior to receipt of bids
- The executed Agreement Form
- Owner's response to Contractor's Request for Information (Form RFI)
- Supplemental Instructions to Bidders
- Special Conditions of the specifications
- General Conditions of the specifications
- Technical specifications
- Drawings
- Other documents as listed on the Agreement between Owner and Contractor, Form FA
- Bid

Figure dimensions on drawings shall govern over scale dimensions, and detailed drawings shall govern over general drawings.

### **3. Subcontracting or Assigning of Contract**

- a. The Contractor shall not subcontract more than 25 percent of the total value of jobsite Work, exclusive of the cost of all installed materials and equipment, without the prior written approval of the Owner. Qualifications of subcontractors may be required in the same manner as provided for the Contractor elsewhere in this contract (see "Instructions to Bidders").
- b. The Contractor agrees that it shall not subcontract, assign, delegate, or otherwise dispose of the contract, the duties to be performed under the contract, or the monies to become due under the contract without the Owner's prior written consent.
- c. Contracts between the Contractor and subcontractors or suppliers shall be in accordance with the terms of this agreement as applicable.
- d. Subcontracted work volume may reflect the JSEB Participation goals described in the "Instructions to Bidders".

## **SECTION I.: PRELIMINARY MATTERS (... Continued)**

---

### **4. Separate Contracts**

The Owner reserves the right to let other contractors perform work without conflict on the same or adjacent property. The Contractor shall cooperate and coordinate with any such other contractor(s).

### **5. Non-discrimination Provisions**

The Contractor, upon execution of the Project agreement, certifies that it meets and agrees to the following provisions:

- a. The Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, marital status or disability nor will it discriminate in hiring nor fail to make reasonable accommodation for qualified handicapped employees.
- b. The Contractor agrees to comply with all applicable federal, state and local laws, including the Civil Rights Act 1964, as amended. The Equal Employment Opportunity Clause in Section 202, Paragraphs 1 through 7 of Executive Order 11246, as amended, relative to Equal Employment and the implementing rules and regulations of the Office of Federal Contract Compliance Programs are incorporated herein by specific reference. The Affirmative Action Clause in Section 503 of the Rehabilitation Act of 1973, as amended, relative to Equal Opportunity for the Disabled is incorporated herein by specific reference. The Affirmative Action Clause in 38 U.S.C. Section 2-12 of the Vietnam Veterans' Readjustment Assistance Act of 1974, relative to Equal Employment Opportunity for the special disabled veteran and veterans of the Vietnam era, is incorporated herein by specific reference.
- c. An entity or affiliate who has been placed on the State of Florida's discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.  
  
To view a current list, visit:  
[http://dms.myflorida.com/business\\_operations/state\\_purchasing/vendor\\_information/convicted\\_suspended\\_discriminatory\\_complaints\\_vendor\\_lists](http://dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists)
- d. The Contractor agrees that if any of the obligations of this contract are to be performed by a subcontractor, the provisions of this Section I.5 shall be incorporated into and become a part of the subcontract.

### **6. Wage and Employment Laws**

- a. The Contractor shall observe and comply with Federal, State, and local laws



## **SECTION I.: PRELIMINARY MATTERS (... Continued)**

---

relating to wages, rates of pay, and employment requirements, including applicable E.E.O. and Affirmative Action requirements.

- b. ARTICLE 1, SECTION 6, OF THE CONSTITUTION OF THE STATE OF FLORIDA RECOGNIZES THAT THE RIGHTS OF PERSONS TO WORK SHALL NOT BE DENIED ON ACCOUNT OF THE MEMBERSHIP OR NON-MEMBERSHIP IN ANY LABOR UNION OR LABOR ORGANIZATION.

### **7. Royalties and Patents**

The Contractor shall pay all royalties and license fees. The Contractor shall defend all suits or claims for infringement of any patent rights and shall save the Owner harmless from loss on account thereof.

### **8. Right to Audit**

The Contractor agrees to provide JAXPORT or any of their authorized representative's access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. JAXPORT will also be afforded access to all of the Contractor's records, including but not limited to payroll records, training books, correspondence, instructions, drawings, receipts, vouchers, memoranda and similar data relating to this Contract, and the Contractor will preserve all such records for (3) three years, or for such longer periods a may be required by law, after final payment.

The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Contractor shall pay all royalties and license fees. The Contractor shall defend all suits or claims for infringement of any patent rights and shall save the Owner harmless from loss on account thereof.

# GENERAL CONDITIONS

---

## SECTION II.: THE WORK

### 1. Contractor's Responsibility.

- a. Until substantial completion or final acceptance of the Work (whichever comes first) by the Owner, the Work shall be under the complete care, custody, and control of the Contractor. The Contractor shall assume all risks of loss during its period of custody.
- b. The Contractor shall supervise and direct the Work using its best skill, judgment, and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures, including implementation of the Contractor's Quality Control Program, the prudent exercise of all reasonable safety precautions, and for coordinating all portions of the Work under the contract to affect a timely completion, and resolving any delay or damages between itself and any other Contractor without involvement of the Owner.
- c. Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work.
- d. The Superintendent shall maintain one complete set of the contract documents including approved shop drawings on the jobsite at all times that Work is underway.
- e. The Contractor warrants to the Owner that all materials and equipment incorporated in the Work will be new unless otherwise specified, and that all Work will be of good quality, free from faults and defects, and in conformance with the contract documents. All Work not so conforming to these standards may be considered defective. In the event Work is rejected by the Project Manager, the Contractor shall correct, remove, and/or reconstruct such Work to conform to contract requirements at his sole expense including any testing or engineering costs necessitated thereby.
- f. The Contractor shall pay all sales, consumer use, and other similar taxes required by laws and secure all permits, fees, and licenses necessary for the execution of the Work.
- g. The Contractor shall promptly give all notices and comply with all laws, ordinances, permits, rules and regulations, order, and any public authority bearing on the performance of the Work, and shall notify the Owner if the drawings and specifications are at variance therewith, failure to do so shall result in Contractor's responsibility for any losses or damages associated with the work.
- h. The Contractor shall be responsible for the acts and omissions of all its employees, all subcontractors, suppliers, agents and employees and all other

## **SECTION II.: THE WORK (... Continued)**

---

persons performing any of the Work under a contract with, or under the supervision of the Contractor.

- i. Contractor is required to record daily, the progress of the project and submit; daily progress reports to the OWNER including information on the subcontractor's work, and the percentage of completion.
- j. Contractor is required to and hereby agrees that it will exert every reasonable and diligent effort to assure that all labor employed by the Contractor and its sub-contractors for Work on the Project shall work in harmony with and be compatible with all other labor being used by building and construction contractors now or hereafter on the site of work covered by this contract.

Contractor further agrees that this requirement will be included in all subcontracts of the subcontractor as well as in the Contractor's own contract provided, however, that this provision shall not be interpreted or enforced so as to deny or abridge on account of membership or non-membership in any labor union or labor organization, the right of any person to work as guaranteed by Article I, Section 6 of the Florida Constitution.

- k. Submittal Procedures.

Contractor shall submit each shop drawing Submittal for review.

Preliminary Shop Drawing Data: Within 20 days after the Award of the Contract the Contractor shall submit to the Project Manager a complete listing of manufacturers for all items for which shop drawings are to be submitted.

Shop Drawing Submittal Schedule: Within 30 days after the Notice to Proceed, the Contractor shall submit to the Project Manager a complete schedule of shop drawing submittals fixing the respective dates for submission, the beginning of manufacture, testing, and installation of materials, supplies and equipment, noting those submittals critical to the progress schedule.

Submittal Log: Contractor shall provide an accurate updated log of submittals maintained by the Contractor and subject to review by JAXPORT at each scheduled progress meeting.

When reviewed by JAXPORT each of the shop drawings will be identified as having received such review, being so labeled and dated. Shop drawings labeled "REJECTED" will be returned to the Contractor for correction and re-submittal with the required correction indicated on the shop drawing or listed on a "Shop Drawing Review sheet".

If submitted drawings or schedules show a departure or variation from the Contract Requirements which are in the interest of JAXPORT and to be so minor as not to involve a change in Contract Price or time for performance, JAXPORT may return the reviewed drawings without noting an exception.

## **SECTION II.: THE WORK (... Continued)**

---

Re-submittals will be handled in the same manner as first submittals. On re-submittals, the Contractor shall direct specific attention on the transmittal and on re-submitted shop drawings to revisions other than the corrections requested by the Project Manager on previous submissions. The Contractor shall make any corrections required by the Project Manager.

The Project Manager and JAXPORT'S Engineer of Record will review a Submittal/re-submittal a maximum of two (2) times after which the cost of review will be borne by the Contractor at JAXPORT'S Project Manager and Engineer of Record's standard hourly rate. No partial submittals will be reviewed. Submittals not complete will be returned to the Contractor, and will be considered "Rejected" until properly resubmitted.

Contractor shall submit a minimum of six (6) sets, plus additional sets as required by his Subcontractors, of each shop drawing Submittal for review.

If catalog sheets or prints of manufacturers' standard drawings are submitted as Shop Drawings, any additional information or changes on such drawings shall be typewritten or lettered in ink.

The minimum size for shop drawings shall be 11" X 17". Each shop drawing shall be clear, thoroughly detailed and shall have listed on it all Contract Documents references, drawing number(s), specification section number(s) and the shop drawing numbers of related work. Shop drawings must be complete in every detail, including location of the Work. Materials, gauges, methods of fastening and spacing of fastenings, connections with other work, cutting, fitting, drilling and any and all other necessary information per standard trade practices or as required for any specific purpose shall be shown.

Where professional calculations and/or certification of performance criteria of materials, systems, and or equipment are required, the Project Manager is entitled to rely upon the accuracy and completeness of such calculations and certifications submitted by the Contractor. Calculations, when required, shall be submitted in a neat clear and easy format to follow.

Contractor shall keep one set of Shop Drawings marked with Project Manager's and/or Engineer of Record's approval at the job site at all times.

- I. Shop Drawings and Samples.
  - (1) The Contractor shall furnish all samples and shop drawings as required for approval by the Owner. Details, number of copies required, and format will be mutually agreed upon at the Preconstruction Conference.
  - (2) Approval of shop drawings, samples, materials, substitutions, or equipment deviating in any dimension, fit, strength, finish, capacity, or other quality shall not relieve the Contractor from full compliance with the contract requirements, at its sole expense, unless such exceptions,

## **SECTION II.: THE WORK (... Continued)**

---

deviations, dimensions, substitutions, etc. are specifically identified and marked for attention on the shop drawing submittals and signed by the Contractor at time of submission. Approval of such specifically marked shop drawings shall permit the altered or substituted Work provided that any change in the contract price occasioned thereby is accomplished per Section III, "General Conditions". The Contractor shall bear full responsibility for coordinating proposed deviations, substitutions, dimensional changes and the like with all other affected trades, and for the full cost of any other subsequent modifications or changes to the Work necessitated thereby.

- (3) The Contractor and if applicable, the Subcontractor(s) shall thoroughly check, coordinate, stamp, sign and approve all shop drawings prior to submittal to the Owner for review. If it appears to the Project Manager that such review, coordination, and approval has not been done or is not adequate, the shop drawings will be returned to the Contractor without action. The Contractor shall bear the sole responsibility for performance of Work or ordering requiring shop drawing approval, in advance of such approval.
  - (4) THE CONTRACTOR SHALL BEAR THE SOLE RESPONSIBILITY FOR ANY DELAYS TO THE WORK OCCASIONED BY OR RESULTING FROM ITSELF OR ITS AGENTS, SUBCONTRACTORS, SUPPLIERS, OR EMPLOYEES' DELAY OR FAILURE TO FURNISH COMPLETE, CORRECT, COORDINATED SHOP DRAWINGS IN A TIMELY MANNER. DELAYS INCURRED DUE TO REJECTION OF INCOMPLETE AND/OR NON-CONFORMING SHOP DRAWINGS SHALL BE SOLELY THE RESPONSIBILITY OF THE CONTRACTOR, AND NO ADDITIONAL CONTRACT COST OR TIME SHALL BE ALLOWED ON ACCOUNT OF SUCH DELAYS.
- m. The Owner will furnish such information as is available at the time of contract award as to control points, benchmarks, recent surveys, or soundings concerning the worksite, and adjacent facilities, utilities, or structures. The Contractor, not the Owner, shall be responsible for any and all verifications required, extensions of survey control for the Work, ancillary surveying, location of centerlines, baselines, additional benchmarks, and any other measurements necessary for construction or design purposes, as appropriate.

Any markers or stakes set by the Owner or its representatives for control, inspection, or reference purposes during construction shall be preserved and left intact and undisturbed by the Contractor, unless in the way of construction. Prior to removal or relocation of any such marker by the Contractor, when necessary, the Contractor shall so inform the Owner's representative at the jobsite. Any such markers negligently destroyed or disturbed by the Contractor shall be restored at his expense.

## **2. Execution of the Work.**

## **SECTION II.: THE WORK (... Continued)**

---

- a. General. The Contractor shall preserve and protect from damage all property along the line of work, or which is in the vicinity of, or is in any way affected by the Work, the removal or destruction of which is not called for by the plans. This applies, but is not necessarily limited to public and private property, public and private utilities, trees, shrubs, signs, monuments, fences, guardrails, pipe and underground structures, wharves, railroads, bridges, roadways (except natural wear and tear resulting from legitimate use thereof by the Contractor etc.), and whenever such property is damaged due to the activities of the Contractor, it shall be immediately restored to a condition similar or equal to that existing before such damage or injury was done by the Contractor, and at his own expense, or he shall make good such damage or injury in a manner acceptable to the Owner. In case of failure on the part of the Contractor to restore such property or to make good such damage or injury, the Owner may upon 48 hours' notice proceed to repair, rebuild or otherwise restore such property as may be deemed necessary, and the cost thereof will be deducted from any monies due or which may become due the Contractor under the contract.
- b. Superintendence. The Contractor shall provide a qualified Superintendent on the Work throughout its progress, and shall specifically require that the Superintendent be present on the site at all times when any Work is being performed by itself or any of its subcontractors. Qualified Superintendent shall have a minimum of 10 years of construction experience, five of which are on similar projects in that capacity. All communications given to the Superintendent shall be as binding as if given to the Contractor. Once assigned, the Contractor's Superintendent shall not be replaced without prior written notice to the Owner. The Owner reserves the right to reject the assignment or reassignment of the Contractor's Superintendent. The Superintendent shall have full authority to execute the orders or directions of the Project Manager and to obtain or supply promptly any materials, tools, equipment, labor, and incidentals which may be required. The Contractor must provide on-site supervision at all times when work is being done. If, in the event that it is absolutely necessary for the Superintendent to be absent from the site, the Contractor shall notify the Project Manager, in writing, the assignment of the person on-site who will act in its place and be responsible for the project. This person must be an employee of the Contractor. Such superintendence shall be furnished regardless of the amount of Work sublet.
- c. Design Engineering. Where design engineering is the responsibility of the Contractor, the Contractor must assure that the engineer who certifies the design is appropriately authorized to do so according to the regulations and laws of the local community and the State of Florida.
- d. The Contractor shall have a responsible person available reasonably near the worksite and "on-call" on a 24-hour basis, 7 days a week; in order that it may be contacted in emergencies and in cases where immediate action must be taken to maintain traffic or to handle any other problem that might arise. The designated individual shall have full authority to take actions necessary

## **SECTION II.: THE WORK (... Continued)**

---

to resolve such situations as previously described. For compliance with this requirement the furnishing of a local telephone number (non-toll) where such person can be directly reached will suffice.

- e. Except in the interest of safety or protection of persons, or the Work, or property at the site or adjacent thereto, and except as may otherwise be indicated in the "Special Conditions", all Work at the site shall be performed during regular working hours, and Contractor shall not permit overtime Work or the performance of Work on Saturday, Sunday, or any legal holiday without Owner's consent given after prior written notice to Owner's Project Manager. In general, all Work shall be performed during daylight hours. For special operations, night Work may be done if so authorized in writing. No night Work shall be performed unless adequate artificial lighting has been provided and has been approved by the Inspector.
- f. The Contractor shall not begin new items of Work to the prejudice of Work already started. The Owner may require the Contractor to finish a section or area on which Work is in progress before Work is started on an unrelated or additional section or area, unless the Contractor can clearly demonstrate to the Project Manager on a sound, rational, and convincing basis that its intended action is in the best interest of the Project.
- g. The Contractor shall at all times conduct the Work in such a manner and in such sequence as to insure the least practicable interference with traffic. The Contractor's vehicles and other equipment shall be operated in such a manner that they will not be a hazard or hindrance to the public. Materials stored on the worksite shall be placed so as to cause as little obstruction as possible.
- h. The Contractor shall arrange his work and dispose of his materials so as not to interfere with the operations of other contractors engaged upon adjacent work, and to join his work to that of others in a proper manner in accordance with the spirit of the plans and specifications, and to perform his work in the proper sequence in relation to that of other contractors, all as may be directed by the Owner. Each contractor will be held responsible directly to the Owner or any other contractor for any damage done by him, his agents, or his subcontractors to the work performed by another contractor. The Owner shall not be liable for damages caused between contractors.
- i. The Contractor shall so conduct his operations and maintain the Work in such condition that adequate drainage will be in effect at all times. Existing functioning storm sewers, gutters, ditches, and other run-off facilities shall not be unnecessarily obstructed.
- j. Heavy equipment shall not be operated close enough to new or previously existing structures to cause damage, disturbance or displacement.
- k. The Contractor shall provide qualified and acceptable personnel to organize, schedule, manage, layout, and construct the Work as required by the contract documents and shall assure that all Project executives,

## **SECTION II.: THE WORK (... Continued)**

---

superintendents, and foremen employed by it on this Project are competent, knowledgeable in the Work, conscientious, attentive to the Project, and reliable. All workers must have sufficient skills and experience to properly perform the work assigned them. Welder qualification records will be furnished by the Contractor at no cost to the Owner. All workers engaged on specialty work or detailed (highly skilled) work, or in any recognized trade shall have had sufficient experience in such work to perform it properly and satisfactorily and to operate the equipment involved, and shall make due and proper effort to execute the Work in the manner prescribed in the specifications, or the Owner may take appropriate action as prescribed below.

The Contractor shall at all times maintain good discipline and order at the site. Whenever the Project Manager has determined that any person employed by the Contractor is incompetent, unfaithful, malevolent, intemperate, disorderly or insubordinate, such person shall, upon notice to the Contractor's Superintendent, be promptly removed from the Work and shall not again be employed on it except with the written consent of the Project Manager. Should the Contractor upon due notice fail to remove such person or persons, the Owner may withhold all monies which are or may become due to the Contractor, or may suspend the Work until such orders to remove said person or persons have been accomplished as set forth in Article 8(i). The Contractor shall protect, defend, indemnify and hold the Owner, its agents, officials, and employees harmless from any and all claims, actions or suits arising from such removal, discharge, or suspension of unsuitable employees of the Contractor.

- l. The Contractor shall at all times keep the premises free from accumulation of waste materials and rubbish caused by the Work, and at the completion of the Work shall remove all rubbish, waste, salvage and surplus materials which resulted from the Work. The Contractor shall also remove all tools, construction equipment and machinery and shall leave the Project "broom clean", unless otherwise specified. All surplus and salvage material shall become the property of the Contractor unless otherwise specified in the contract documents.
- m. The Owner shall have the authority to suspend the Work wholly, or in part, for such period or periods as may be deemed necessary due to unsuitable weather or other conditions which are considered unfavorable for the prosecution of the Work; to accommodate actions, or for such time as is necessary due to the failure on the part of the Contractor to carry out orders given, or to comply with any or all provisions of the contract. Such suspension shall be ordered in writing by the Project Manager giving the Contractor, in detail, the reasons for the suspension and under what circumstances or conditions the Work may be permitted to resume.

Whenever the Work is suspended by the Owner for reasons other than the fault of the Contractor, an extension of time for completion of the Work due to such suspension may be made as allowed for in other sections of this



## **SECTION II.: THE WORK (... Continued)**

---

contract.

Time extension shall be the Contractor's sole remedy unless otherwise agreed upon in writing prior to the commencement of work.

- n. The Contractor shall not suspend operations or remove equipment or materials necessary for the completion of the Work without the prior permission of the Owner.
- o. Cooperation with Port Operations.
  - (1) The Contractor understands that the Work will be performed on, or in the near vicinity of an operating marine terminal. The Contractor acknowledges that ship schedules and terminal operations take precedence over the Contractor's activities. Contractor shall provide upon request, manpower and equipment loading schedule for the project.
  - (2) The Owner will, insofar as possible, schedule berthing of ships, and general terminal operations, so as not to interfere with the Work of the Contractor. The Owner will review the schedule presented by the Contractor at the Preconstruction Conference and advise the Contractor of any known conflicts that may exist with terminal operations. The Contractor shall adjust its schedule to avoid those conflicts and ensure that its activities will not interfere or cause interference with terminal operations, at no cost to the Owner.
  - (3) Considering that ship schedules are not precise due to weather and delays at other ports, the Contractor will be notified a minimum of 24 hours prior to the expected arrival of a ship that will be berthed in, or affect the area of the Contractor's Work. The Contractor may be required to curtail its activities in the area affected to the satisfaction of the Project Manager until the construction site is available again at no cost to the Owner.
  - (4) The Contractor's Superintendent, however, during the course of the Work, shall contact the Terminal Director designee by telephone or personal contact, twice each day (early morning and late afternoon) concerning ship traffic schedules and cargo handling activities so as to minimize Contractor's "downtime" and improve his scheduling efforts.
  - (5) When the Work is stopped by the Authority for its convenience, or vessels are berthed in locations so as to impede the Contractor's Work, the total number of calendar days of delay shall be added to the time allowed for the completion of the Project which shall be the sole remedy available to the Contractor.
  - (6) When it is necessary that a change or interruption be made in terminal operations in order to carry out a construction operation, the Contractor shall submit a request with full details including a pre-approved schedule at least 72 hours prior to the time the change or interruption is required. The Owner shall make all reasonable efforts

## **SECTION II.: THE WORK (... Continued)**

---

to comply with the request of the Contractor. The Contractor shall not proceed with such Work until it has received written notice from the Owner to so proceed.

- p. Failure of Contractor to Maintain Satisfactory Progress.
- (1) Time is of the essence in this contract, and as delay in the prosecution of the Work will adversely impact the Owner's business, it is important that the Work be prosecuted to completion. Moreover, the cost to the Owner for the administration of the contract, including engineering, inspection, and supervision, will be increased as the construction period is lengthened.
  - (2) The Contractor may be declared delinquent because of unsatisfactory progress under this contract when the contract time allowed has not been entirely consumed, but the Contractor's progress at any check period does not meet at least one of the following two tests:
    - (a) The percentage of dollar value of completed Work with respect to the total amount of the contract is within 15 percentage points of the percentage of contract time elapsed.
    - (b) The percentage of dollar value of completed Work is within 15 percentage points of the dollar value which should have been performed according to the Contractor's own progress schedule previously approved by the Owner.
  - (3) The Contractor will be declared delinquent because of unsatisfactory progress under this contract should either of the following circumstances occur:
    - (a) The contract time allowed has been consumed and the Work has not been completed.
    - (b) The contract time allowed has not been entirely consumed, but the Contractor's progress at any check period does not meet either of the two tests described under Sub-article (2) above.
  - (4) A Contractor determined delinquent will be disqualified from further bidding by the Director of Procurement and also will not be approved as a subcontractor so long as the delinquency status exists. Also, any individual, firm, partnership or corporation affiliated with a delinquent Contractor to the extent that it is dependent upon the delinquent Contractor for either personnel, equipment, or finances shall likewise be disqualified. The Owner additionally reserves all rights and options pertaining to available legal remedies for such delinquency. A Contractor disqualified under the requirements of this Article will be removed from a delinquent status upon receipt of satisfactory evidence by the Owner's Project Manager and approval of Procurement that its progress is no longer delinquent, provided the contract time has not lapsed.
  - (5) The principal progress verification will occur monthly and will generally

## **SECTION II.: THE WORK (... Continued)**

---

coincide with receipt by the Owner's Project Manager of the Contractor's monthly Application for Payment and Work Progress Schedule.

- (6) Preliminary notices of delinquency will be sent to the Contractor by facsimile mail immediately thereafter, and confirmed by certified mail. The Contractor, once given such a preliminary notice of delinquency, will not be finally declared delinquent until a period of 10 calendar days after the preliminary notice has elapsed. During this 10-day period, the affected Contractor may request an extension of time or present other considerations that would affect its delinquency to which it feels it is entitled. Final notification of delinquency will be made by certified mail after the expiration of this 10-day period provided no extensions of time or other considerations are deemed proper by the Owner, and provided the delinquency status has not been corrected. Contractor shall provide an acceptable recovery schedule to Owner for approval.

Owner's failure to terminate for delinquency shall not serve as a waiver by the Owner.

- (7) The Owner may grant extensions of time during the prosecution of the Work, as allowed under the contract provisions regardless of the Contractor's delinquency status. The contract will be considered complete when all Work has been completed and accepted by the Owner, and final payment has been issued to the Contractor.

### **3. Substantial Completion**

The Substantial Completion, as defined in the "Definitions" of Section I.1. g, will be initiated in writing by the Contractor and/or the Owner for the purpose of making available the stated Work, or a specified part thereof, for its intended use. The Owner and the Contractor will conduct an inspection of the stated Work for compliance with the contract documents. The Owner will have prepared a written Punch List of all items and/or the deficiencies for the Work covered by the Certificate of Substantial Completion. The Punch List shall become a part of the Certificate of Substantial Completion and must be completed prior to final acceptance of the Work. If the Owner agrees that the Work is ready for occupancy, a Certificate of Substantial Completion will be prepared by the Owner on the form included in the contract documents. The Statement shall be completed in its entirety and shall be signed by the Engineer, Contractor, Tenant and Owner, where applicable. Final payment and any retainage may be withheld until completion of the Punch List items by the Contractor, and accepted by the Owner. The Owner may supplement the Punch List at any time based on the disclosure of defective or incomplete work.

### **4. Tests and Inspections**

## **SECTION II.: THE WORK (... Continued)**

---

- a. Except as specifically stated in writing by the Owner, the Contractor shall establish and conduct its own quality testing program for materials and other Work performed thereon under this contract. Testing may include but not be limited to soils, aggregates, compaction, masonry, concrete, asphalt, painting, metals, pressure tests, welding, coatings, insulation, water quality, electrical circuitry, machinery, equipment or other applicable items. The Contractor shall, prior to the Preconstruction Conference, furnish to the Owner a listing or schedule of testing it proposes to conduct for informational purposes. Results of such tests as performed by the Contractor shall be furnished to the Owner within 48 hours of such testing, for information. No separate payment will be made by the Owner for any testing accomplished by the Contractor but the cost thereof will be considered as included in the overall contract price for the related items of Work.

- b. The Owner may employ, at its expense, an independent testing laboratory for the purpose of performing such tests as may be deemed necessary by the Owner.

If any Work or materials are found to be deficient as a result of such tests, the Contractor shall promptly correct same, or replace, in accordance with the specifications, and it may be required to revise and upgrade both construction and quality control procedures. If the Owner deems it necessary that additional testing shall be made of such correction or replacement, the Contractor shall pay the costs thereof.

- c. The Owner reserves the right to inspect any and all parts of the Work underway for conformance with the contract requirements. The making of tests by the Contractor, regardless of their indication, shall not relieve the Contractor of sole responsibility for Work that is defective or not in accordance with the requirements of the contract.

Should the cost of remediation of deficient work be commercially wasteful, the Owner at its sole option may retain the nonconforming work for no cost to the Owner for that work.

### **5. Time**

- a. All time limits stated in the contract documents shall be consecutive calendar days unless otherwise stated.
- b. The contract completion time shall be as shown in the "Special Conditions". Timely completion is an essential element of this contract. Prevailing conditions of weather and environment at the worksite and the Owner's continuing port operations in the vicinity have been taken into account in establishing the contract time allowed for the Work.
- c. The Notice to Proceed will not be given until after receipt of evidence of insurance (in the manner specified) and contract bonds, and following the

## **SECTION II.: THE WORK (... Continued)**

---

Preconstruction Conference. If the Preconstruction Conference is waived by the Owner, the Notice to Proceed will be issued immediately upon receipt of the required bonds and certificates by the Owner.

### **6. Warranties and Guarantees.**

- a. The Contractor shall correct any Work that fails to conform to the requirements of the contract documents where such failure to conform appears during the progress of the Work, and shall remedy any defects due to faulty materials, equipment or workmanship which appears within the warranty period. The Warranty Period is as specified in the "Special Conditions", unless the Technical Specifications require a longer warranty period for all or portions of the Work. The provisions of this condition apply to work done by subcontractors, as well as to work done by direct employees of the Contractor. The Contractor shall insure that its subcontractors/suppliers are bound by this requirement.
  
- b. The Contractor shall furnish all written warranties/guarantees for any materials or equipment, which are required under this contract, or separately warranted by the manufacturers. Final payment shall be withheld from the Contractor until all warranty documents have been furnished to the Owner. All warranties shall be issued consistent with the requirements of these contract documents.

# GENERAL CONDITIONS

---

## SECTION III.: CHANGES AND DISPUTES

### 1. Changed Conditions.

The Contractor shall promptly and before such conditions are disturbed, notify the Owner in writing of: a) subsurface or latent physical conditions at the site differing materially from those indicated in the contract documents, b) previously unknown physical conditions at the site of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in Work of the character provided for in this contract, or c) underground utilities or other obstructions not shown on the plans or reasonably expected to exist in the way of the Work at such location(s).

Notification shall be within 5 calendar days of discovery by the contractor. The Owner shall promptly investigate the conditions, and if it finds that such conditions do so materially differ and cause an increase or decrease in the Contractor's cost of, or the time required for performance of this contract, an equitable adjustment may be made, and the contract modified in writing accordingly by Change Order. Any claim by the Contractor for adjustment under this clause shall not be allowed unless timely notification has been made by the Contractor, or unless the Owner has granted a further period of time for determination of the extent of delay, magnitude of changed conditions, or determination of corrective action required.

### 2. Changes in the Work.

a. Change Orders - General. JAXPORT does not anticipate the issuance of Change Orders to the contract. The Contractor should not anticipate Change Orders; nor view any Change Orders that should occur as the opportunity for windfall profit. The Owner may authorize changes in the work consisting of additions, deletions or modifications to scope or schedule and the contract price or time (or both) being adjusted accordingly. All such changes in the Work shall be authorized by a written Change Order which shall document the change and specify any contract modifications such as price or schedule. No changes to the Work are authorized until the Contractor and the Owner have executed a formal Change Order. Verbal instructions do not constitute a Change Order.

(1) Either the Owner or the Contractor may initiate a Change Order request. In either event, the Contractor shall promptly prepare and submit to the Owner a detailed justification for the Change Order request (when initiated by the Contractor) and a detailed quotation for the changed work, both time and money. The detailed quotation shall be complete and definitive as to the true costs of the changed work. The Owner will also require a complete breakdown of all costs that will be experienced by Contractor and all sub-tier contractors. Single line statements are not acceptable. The breakdown of costs may include, but are not limited to:

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

- Labor Hours (broken down by craft)
- Materials (broken down by units)
- Equipment (broken down by units)
- Transportation (specify)
- Supervision (specify)
- Taxes (specify)
- Permits (specify)
- Insurance and Bonding (specify)
- Mobilization (show detail of cost)
- Demobilization (show detail of cost)
- Any other information requested by the Owner
- Mark-up for Profit and Overhead (see Section III 2.a.2.)

The breakdown of time shall include a thorough justification for any extension of the contract completion date which may include a time impact analysis, if requested by the Owner. Only those items of Work that directly affect the "critical path" of the Project will be considered for time extension.

Additional equipment costs on change orders: For any machinery or special equipment (other than Small tools), including fuel and lubricant, the Contractor will receive 80% of the "Rental Rate Equipment Watch or an amount less than" for the actual time that such equipment is in operation on the work, and 50% of the "Rental Rate Equipment Watch or an amount less than" for the time the equipment is directed to standby and remain on the project site, to be calculated as indicated below. The equipment rates will be based on the latest edition (as of the date the work to be performed begins) of the "Rental Rate Equipment Watch for Construction Equipment or an amount less than" or the "Rental Rate Equipment Watch for Older Construction Equipment or an amount less than," whichever is applicable, as published by Equipment Watch, Penton Media, Inc. (version current at the time of bid), using all instructions and adjustments contained therein and as modified below. On all projects, the Engineer will adjust the rates using regional adjustments and Rate Adjustment Tables according to the instructions in the Equipment Watch.

Allowable Equipment Rates will be established as set out below:

(1) Allowable Hourly Equipment Rate =  $\text{Monthly Rate} / 176 \times \text{Adjustment Factors} \times 80\%$  or an amount less than.

(2) Allowable Hourly Operating Cost =  $\text{Contractors Documented Cost} \times 80\%$  or an amount less than.

(3) Allowable Rate per Hour =  $\text{Rental Rate Equipment Watch Hourly Equipment Rate} \times 80\% + \text{Contractors Hourly Operating Cost}$  or an amount less than.

(4) Standby Rate =  $\text{Allowable Hourly Equipment Rate} \times 40\%$  or an

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

amount less than.

The Monthly Rate is The Basic Machine Rate plus Any Attachments or an amount less than.

Standby rates will apply when equipment is not in operation and is directed by the Engineer to standby at the project site when needed again to complete work and the cost of moving the equipment will exceed the accumulated standby cost. Standby rates will not apply on any day the equipment operates for eight or more hours. Standby payment will be limited to only that number of hours which, when added to the operating time for that day equals eight hours. Standby payment will not be made on days that are not normally considered work days on the project.

Jaxport will allow for the cost of transporting the equipment to and from the location at which it will be used. If the equipment requires assembly or disassembly for transport, Jaxport will pay for the time to perform this work at the rate for standby equipment or an amount less than.

Equipment may include vehicles utilized only by Labor, as defined above.

- (2) The percentage mark-up for those items listed in Section III, Paragraph 2.a.1. shall be limited to 15 percent. All subcontract costs will be limited to 5 percent mark-up per tier, with a maximum of 10% regardless of the number of tiers.
- (3) All submissions of costs shall be in a form that is acceptable for verification by the Owner. Vendor quotations or Purchase Orders shall support material costs. Labor and supervision costs shall be supported by typical certified payroll documents. Equipment costs must be within the norm of published equipment rental rates for the Jacksonville area.
- (4) The pricing of Change Orders shall be determined in one of three ways:
  - (a) For changes in Work for which unit prices were already established in the contract, the established unit prices shall also apply to work performed under the Change Order. Established contract unit prices are all inclusive of costs, overhead and profit and shall not incur any additional mark-up.
  - (b) Force Account: Upon written directive of the Owner, the Contractor shall perform the work utilizing the "time and materials" method of pricing, under which all costs are auditable and payment to the Contractor will be limited to those actual expenses, plus the mark-ups allowed in Section III. 2.a. (2). The Change Order will be limited to an estimated cost not-to-exceed amount for fiscal control. Should this amount be reached due to unforeseen conditions, an additional Change Order will be



## **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

sought.

- (c) By agreement of both parties of a lump sum amount for the change to the contract. Determination of the lump sum amount will require submission of a breakdown of costs as detailed in Section III.2.a.(1) and mark-ups applied from Section III. 2.a.(2), and any other information reasonably requested by Owner.
- b. Change Order Form. All Change Orders shall be executed on the form approved by JAXPORT. Execution of a Change Order resolves all issues of time and compensation. No other method of reservation of rights shall be recognized.
- c. The Contractor shall keep and present in such form as the Owner may direct, a correct and current account of all direct costs of the Work performed. All documentation shall be maintained according to generally accepted accounting practices (GAAP), in such form and detail as to be audited for accuracy and content. JAXPORT'S Project Manager shall periodically check and certify the costs. Payments shall be made to the Contractor based upon the certified costs of the Contractor, with mark-ups, as set forth in Section III.2.a.(2).
- d. Bond Liability. Any changes made in the specifications for the work by Change Order (whether such changes increase or decrease the amount thereof) or any change in the manner or time of payments made to the Contractor, or any change in the contract completion date occasioned by changed Work shall not, in any way, annul, release or affect the liability on the bond provided by the Contractor. The Contractor is solely responsible for notification of Surety of any Surety changes.

Notwithstanding the foregoing, it is understood and agreed that the Owner may, at any time, issue written instructions to the Contractor requiring changes within the scope of the work or schedule that are consistent with the general intent of the contract documents, at no extra cost to the Owner.

### **3. Claims.**

- a. Claims for Extra Work. If the Contractor considers that any written instructions, acts, or omissions of the Owner or any of the Owner's agents, employees, consultants, contractors, subcontractors or suppliers have caused or will cause the Contractor to incur extra costs or time not included in the contract documents, the Contractor shall give written notice to Owner of such claim within 5 calendar days after the initial date of such acts, omissions, instructions or occurrence, and shall not proceed with the Work until receipt of the Owner's written directive to do so. Upon receipt of such a directive, the Contractor shall proceed in accordance therewith even though agreement may not have been reached as to whether said instructions require work that is within or outside of the scope of the contract documents or, if outside, the amount of the equitable price or time

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

adjustment to which the Contractor is entitled for the performance thereof. No claim for such extra costs or time shall be allowable in the absence of the written directive of the Owner and the timely written notice by the Contractor. In the absence of either or both, the Contractor's claim for extra costs or time on account thereof shall be deemed to have been waived.

- b. Claims for Damages. Should the Contractor suffer injury or damage to any other party because of any act or omission of the other party or of any of its employees, agents, or others for whose acts it is legally liable, claim shall be made in writing to the Owner within 5 calendar days after the first observance of such injury or damage.
  - (1) Should the "no damages for delay" clause not be enforced by the court, the Contractor waives any claim for extended home office overhead that may result from any delay on the project.
  - (2) The Contractor specifically waives any right to seek attorney's fees and construction claim preparation costs from the Owner.
  - (3) The Contractor shall not present nor recover on any claim from the Owner based on any formula(s), hypothetical or statistical methodologies used in damage computation. The Contractor may only recover if it can provide documented pay records specifically indicating any alleged damage, loss, or cost.

#### **4. Completion of Work by Owner**

Upon declaration of default, the Owner shall have full power and authority to appropriate and/or use any or all materials and equipment on the site which are suitable and acceptable, and may enter into an agreement with others for the completion of the Work under the contract, or may use other methods which in the opinion of the Project Manager are required for the completion of the Work in an acceptable manner. All costs and charges incurred by the Owner because of the Contractor's default, including the costs of completing the Work under the contract, shall be charged against the Contractor and its Surety. In case the expense so incurred by the Owner is less than the sum which would have been payable under the contract if it had been completed by the defaulting Contractor, the defaulting Contractor shall be entitled to receive the difference.

Owner reserves their right to supplement, with additional workers and equipment, the Contractor's forces if Contractor is not reasonably projected to complete the project in a safe and timely manner. Owner shall give the Contractor 10 day's written notice of its intent to utilize supplemental forces. The Contractor shall have the primary responsibility to coordinate all work on the project and shall fully cooperate with all other forces.

In case the expense incurred by the Owner pursuant to this Section exceeds the sum which would otherwise have been payable under the contract, then the Contractor and its Surety shall be liable and shall pay the Owner the amount of the excess.

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

If, after the 10-day default notification period, and prior to any action by the Owner to otherwise complete the Work under the contract, the Contractor should convincingly establish its intent and ability to prosecute the Work in accordance with the Owner's requirements, the Owner may elect to permit the Contractor to resume the Work in which case any costs to the Owner incurred by the delay or from any reason attributable to the delay will be reimbursed by the Contractor or Surety.

#### **5. Default and Termination**

- a. If the Contractor fails to begin the Work under the contract promptly upon receipt of the Notice to Proceed, or fails to perform the Work with experienced and effective supervision, sufficient workers, sufficient equipment, or sufficient materials to assure the prompt completion of the contract (i.e., the Contractor is declared delinquent), or performs the Work unsuitably, or neglects or refuses to remove materials or to perform anew such Work as may be rejected as unacceptable and unsuitable, or discontinues the prosecution of the Work, or fails to resume Work which has been discontinued, or becomes insolvent or is declared bankrupt, or files for reorganization under the bankruptcy code, or commits any act of bankruptcy or insolvency, either voluntarily or involuntarily, or allows any final judgment to stand against them unsatisfied for a period of 10 calendar days, or makes an assignment for the benefit of creditors, or fails to comply with contract requirements regarding minimum wage payments, E.E.O. or JSEB requirements, or for any other cause whatsoever fails to carry on the Work in an acceptable manner, or if the Surety executing the bond for any reasonable cause becomes unsatisfactory in the opinion of the Owner, the Owner will give notice in writing to the Contractor and its Surety of such delay, neglect, delinquency or default.
- b. If the Contractor, within a period of 10 calendar days after written notice of default from the Owner delivered to the Contractor's representative on the jobsite, or by facsimile transmission and confirmed by certified mail, does not proceed to correct the conditions of which complaint is made, the Owner shall, upon written notification from its Project Manager of such delay, neglect, or default and the Contractor's failure to correct such conditions, have full power and authority without breaching the contract to take the prosecution of the Work out of the hands of the Contractor and to declare the contract in default and make demands upon the Surety consistent with the rights set forth in the Performance Bond attached herein.
- c. The Owner may, after written notice to the Contractor, terminate the contract or a portion thereof for just cause such as default or for other reasons which are determined to be in the interest of the Owner. Such reasons for termination may include but are not necessarily limited to national defense or national emergency which creates a serious shortage of materials, orders from duly constituted authorities relating to energy conservation, and restraining order or injunctions obtained by third-party

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

citizen action resulting from national or local environmental protection laws or where the issuance of such order or injunction is primarily caused by acts or omissions of persons or agencies other than the Contractor and unacceptable interference with Operations.

- d. When a contract or any portion thereof is terminated before completion of all items of Work in the contract, payment will be made for the actual number of units or items of Work completed at the contract unit price, or as mutually agreed for items of Work partially completed or not started. No claim for loss of anticipated profits shall be allowed and are specifically waived by Contractor.
- e. Reimbursement for mobilization expenses (when not otherwise included in the contract) including moving equipment to the job will be considered where the volume of Work completed is too small to compensate the Contractor for these expenses under the contract unit prices; the intent being that an equitable settlement will be made with the Contractor.
- f. Acceptable materials procured by the Contractor for the Work that have been inspected, tested, and approved by the Owner, and that are not incorporated in the Work may be purchased from the Contractor at actual cost as shown by receipted bills and actual cost records at such points of delivery as may be designated by the Project Manager.
- g. Termination of a contract or a portion thereof under the provisions of this sub-article shall not relieve the Contractor of its responsibilities for the completed portion, nor shall it relieve its Surety of its obligation for and concerning any claims arising out of the Work performed.
- h. JAXPORT shall have the absolute right to terminate in whole or part the Contract, with or without cause, at any time after Award upon written notification of such termination.

In the event of termination for convenience, JAXPORT will pay the Company for all disbursements and expenses that the Company has incurred, or those for which it becomes obligated prior to receiving JAXPORT's notice of termination. JAXPORT will also pay the Company costs incurred less the reasonable resale value, of materials or equipment that the Company has already ordered, obtained or fabricated in connection with the Contract.

Upon receipt of such notice of termination, the Company shall stop the performance of the Work hereunder except as may be necessary to carry out such termination and take any other action toward termination of the Work that JAXPORT may reasonably request, including all reasonable efforts to provide for a prompt and efficient transition as directed by JAXPORT.

JAXPORT will have no liability to the Company for any cause whatsoever arising out of, or in connection with, termination including, but not limited to, lost profits, lost opportunities, resulting change in business condition, except as expressly stated within these Contract Documents.

## **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

### **6. Delays and Extensions of Time**

In the event that the Contractor, in the performance of the Work, encounters inefficiencies, disruptions, or delays as a result of the partial suspension or resequencing of work thereof, or incidental interference therewith by the Owner or its other contractors, or as a result of other unforeseeable causes beyond the control and without fault or negligence of the Contractor such as, but not limited to, Acts of God, fire, flood, war, governmental priority controls, railcar shortages, general strikes, and labor work stoppages, the Contractor shall notify the Owner in writing within 5 calendar days of the commencement of the delay that he intends to request additional time for contract completion. Such requests for additional time shall be decided by the Owner within 5 working days of receipt of notification and if a time extension is approved, it shall be authorized by Change Order. In the event of a continuing delay having a single cause, notification as above is required, however, a determination by the Owner as to time extension allowed will not be made until the Contractor has submitted complete facts as to the reason and total extent of the delay, including such documentation as may be reasonably required by the Owner. No time extension shall be granted for delays occurring more than 5 calendar days before written notification is made to the Owner, and no time extension shall be granted for any delay caused or occasioned by fault, negligence, omission, or failure to timely prosecute the Work, including procurement delays on the part of the Contractor, its agents, suppliers, employees, or subcontractors. The Contractor shall also take immediate action upon incurring such delay to minimize the effects of that delay. The allowability and length of any such time extension shall be determined in writing. In making that determination, no extension of time will be allowed the Contractor for delays encountered in one or more phases of the Work that can be overcome by reasonable readjustments of the Contractor's planned progress on other phases of the Work. Only critical path delays will be recognized for an extension of time. All requests for an equitable time extension shall be accompanied with a time impact analysis.

- a. Time extensions may also be allowed on the same terms and conditions as set forth above, in the event that the Contractor over the course of the Work encounters unusually adverse weather in excess of the norm for the locality. The Contractor expressly agrees that in undertaking to complete the Work within the time specified, it has made allowance for all hindrances including adverse weather and delays which might normally be expected to occur in performing the Work. No claims shall be made for money by the Contractor for such hindrances and delays.
- b. The Contractor's sole and exclusive remedy for delays and inefficiencies as described herein shall be an equitable extension of time. The Contractor shall not be entitled to any additional compensation or payment for extra costs or damages incurred by them due to hindrances of, or delays to, the progress of the Work. Any claim related to delay shall be in writing and include a time impact analysis.
- c. No extensions of time will be granted due to Contractor's failure to protect

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

the site, materials, or working conditions from adverse weather conditions including, but not limited to site drainage, storage, and temporary enclosures as needed.

- d. No extensions of time will be granted due to Contractor's failure to diligently prosecute the contract, including, but not limited to, procurement delays.
- e. Under no circumstances shall any claim for additional costs be accepted based upon a hypothetical formula, Means or other estimated costs. All claims shall be presented utilizing discrete data evidencing direct costs to project.
- f. Contractor waives any claims for attorney fees and claims consultant costs.

#### **7. Disputes**

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement with the Project Manager shall be decided by appeal to the Chief Executive Officer of JAXPORT. The Chief Executive Officer shall, within 30 days of receipt of the written appeal, reduce its decision to writing, and mail or otherwise deliver a copy to the Contractor. The 30-day period may be extended in 30-day increments by written order of the Chief Executive Officer, or its designee, when and if it determines that additional studies or investigations are necessary to render a decision. This decision shall be final and conclusive, unless within 30 days after receipt thereof by the Contractor, the Contractor mails or otherwise delivers to the Chief Executive Officer a written appeal addressed to the Chairman of JAXPORT. In connection with the appeal proceeding under this clause, the Contractor shall be given an opportunity to be heard and to offer supportive evidence to its appeal. Pending final decision on the dispute should the project be ongoing, the Contractor shall proceed diligently with the performance of the contract in accordance with the Chief Executive Officer's decision. The decision on the appeal shall be rendered by JAXPORT's Governing Body and shall be final and conclusive unless determined by subsequent judicial review to have been fraudulent, capricious, so grossly erroneous as to imply bad faith, or not supported by any substantial evidence.

Compliance with this process shall be a condition precedent before any litigation can be brought to appeal any decision.

#### **8. Recovery Rights, Subsequent to Final Payment**

The Owner reserves the right should an error be discovered in the partial or final Applications for Payment, or should proof of defective Work or materials used by or on the part of the Contractor be discovered after the final payment has been made to claim and recover from the Contractor or its Surety, or both, by process of law, such sums as may be sufficient to correct the error or make good the defects, errors, or omissions in the Work and materials.

### **SECTION III.: CHANGES AND DISPUTES (... Continued)**

---

All records pertaining to the Project shall be retained by the Contractor for a period of three years from the date of final acceptance of the Project, unless additional time for retention is requested in writing by the Owner. Upon request, all such records shall be made available to the Owner or its representative. For the purpose of this Section, records shall include all books of account, supporting documents, both paper and electronic, and papers deemed necessary by the Owner to assure compliance with the contract provisions, photographs, videos, video tapes and project pictures stored electronically. Contractor shall reasonably cooperate with the Owner in obtaining and reviewing all documentation herein.

# GENERAL CONDITIONS

---

## SECTION IV.: ADMINISTRATIVE

### 1. "As-built" Drawings and Equipment Manuals

- a. At the completion of the Work under this contract, the Contractor shall prepare and deliver to the Owner one complete set of the construction drawings indicating As-Built conditions. Final As-Built drawings submissions shall consist of:

(1) Adobe Acrobat format (.pdf) – 1 complete set

Final payment shall be withheld from the Contractor until acceptable "as-built" drawings are furnished to the Owner.

- b. The Contractor shall furnish a complete set of operations and maintenance instructions together with the repair parts lists for all mechanical and electrical equipment. Those instructions shall be prepared and published by the manufacturer, and shall be delivered to the Owner prior to the final inspection. Final payment shall be withheld from the Contractor until such documents are furnished to the Owner.

### 2. Conferences

- a. Unless waived by agreement of both parties, a Preconstruction Conference will be held at a mutually convenient time as soon as is practicable following award of this contract; normally, within 21 calendar days thereafter. The Preconstruction Conference shall be attended by responsible representatives of the Owner, and the Contractor and its subcontractors. The Contractor, its subcontractors and its suppliers are expected to be fully familiar with the contract documents and specific Project requirements by the time set for the Preconstruction Conference and the Owner may reasonably presume such notwithstanding paragraph "c" of the "Contract Documents" Section I of these General Conditions. The Contractor shall then present for discussion at the meeting any questions, concerns, discrepancies, need for clarifications and any other significant issues which may in any manner affect the project schedule or its performance of the Work for these issues discussed after the award of contract. Written clarifications and/or interpretations of the contract documents shall be furnished to the Contractor without unreasonable delay. Written "Minutes" of the Preconstruction Conference will be prepared by the Owner, with copies provided to all attendees and which the "Minutes" shall be retained.

The Contractor shall deliver to the Owner at the Preconstruction Conference the specified copies of:

- Schedule of Values (where applicable).
- Quality control program.
- List of project subcontractors.



## **SECTION IV.: ADMINISTRATIVE (... Continued)**

---

- List of Contractor's project management team with telephone numbers.
  - Identification of major suppliers and/or manufacturers to be used on the project.
  - Schedule for, and listing of, shop drawing submittals.
  - Other documents as may be required elsewhere in these specifications.
- b. The Contractor or Owner may request conferences for other useful purposes at convenient times throughout the contract period. Representatives of all concerned parties shall receive reasonable notice of any such meeting.

### **3. Payments**

Unless otherwise specified in the section of "Special Conditions" and upon receipt of Contractor's Application for Payment (Forms AFP-1 and AFP-2), payment for this Work will be made as follows:

- a. Payment will be made once each month in the amount of 95 percent of the value of completed Work, based on contract prices of labor and materials incorporated in the Work and of materials suitably stored at the site thereof for incorporation in the Work, as estimated or approved by the Owner's representative less the aggregate of previous payments. At such time as the Work is substantially complete and is available for beneficial use/occupancy, the Project Manager may, at his/her discretion, release the retainage, except that a sufficient amount may be withheld to cover the cost of any claims by the Owner, incomplete items, until final settlement of the contract. Final payment, including retainage will be made after closeout of the Work has been satisfactorily completed and all requirements of the contract documents have been fulfilled.
- b. The Contractor shall submit to the Project Manager a proposed Schedule of Values of the various portions of the Work, including line item quantities aggregating to the total contract sum, and prior to the Preconstruction Conference. This schedule, when approved by the Project Manager, shall be used as a basis for the Contractor's application for payments. The Contractor shall update this schedule each time a Change Order affecting the contract total price is approved. The contract price will be adjusted to provide payment for the actual quantities of unit price items as they are completed and accepted. The following items are required with each AFP:
- (1) Form AFP-1 Application for Payment
  - (2) Form AFP-2 Schedule of Values
  - (3) Progress Schedule
  - (4) JSEB Form 5
  - (5) Narrative Report that addresses:  
Work Performed

## **SECTION IV.: ADMINISTRATIVE (... Continued)**

---

Work Planned

Problems

Open Issues

(6) Photographs (See Section SC, Item 11 for detailed requirements.)

- c. Payments may be withheld for failure of the Contractor to comply with the provisions of the contract documents, including but not limited to:
- (1) Defective work not remedied.
  - (2) Failure of the Contractor to make payments properly to subcontractors or for labor, materials, or equipment.
  - (3) Any delay or damage to another Contractor, upon certification by injured Contractor, of the cause and amount of any said damage.
  - (4) Unsatisfactory prosecution of the Work by the Contractor.

Payments may also be withheld if claims have been filed or there is reasonable evidence indicating the probable filing thereof, or if Contractor's Surety for this Project so requests in writing.

Withholding of payments is a remedy in addition to all other remedies available to the Owner. Where pursuant to condition (2) of this paragraph, a contractor certifies to the Owner the necessity to withhold progress payments to another contractor, the certifying contractor shall defend, indemnify, and hold harmless the Owner from any and all claims or suits arising from such action, which is discretionary with the Owner.

- d. Whenever Mobilization and Demobilization are a part of the bid items, Mobilization will account for and be paid out at sixty percent (60%) and Demobilization will account for and be paid out at forty percent (40%).
- e. Whenever any change or combination of changes in the Work results in an increase or decrease in the original estimated contract quantities, and the Work added or eliminated is of the same general character as that shown on the original plans, the Contractor shall accept payment in full at the original contract unit prices for the actual quantities of work done, and no allowance will be made for any loss of anticipated profits because of increases or decreases in quantities provided, however, that any increased or decreased work covered by a Change Order shall be paid for as stipulated therein.
- f. Final payment shall not be made until the Contractor has delivered to the Owner any required submittals, the Certificate of Contract Completion (Form FCC); Consent of Surety to Final Payment (Form CONSUR), including valid Power of Attorney, and JSEB Form 5.
- g. No payment by the Owner shall be construed to be acceptance of defective Work or improper materials. Contractor warrants and guarantees that title to all work, materials, and equipment covered by any Application for Payment, whether incorporated into the Project or not will pass to the Owner at time

## **SECTION IV.: ADMINISTRATIVE (... Continued)**

---

of final payment, free and clear of all liens, claims, security interests and encumbrances.

- h. Payments will be made within 20 business days after receipt of Contractor's properly documented invoice(s), unless returned for correction of invoice(s), or submission of additional substantiation.
- i. The acceptance of final payment shall constitute a waiver of all claims by the Contractor except those specifically preserved according to the provisions of these contract documents.
- j. The Owner may at any time have access to the Contractor's records for the purpose of auditing the financial and contractual performance of the Contractor. The Owner may obtain copies of all financial and scheduling computer disks at any time from the Contractor, and shall have reasonable access to all other documents except those that would be privileged under Florida law. The Owner may audit the financial records of the Contractor at any reasonable time, at its own expense.

### **4. Progress Schedule**

The Contractor shall prepare for the Owner's approval a progress schedule for the Project showing the dates for the starting and completion of the various items of construction. The schedule shall be prepared in Microsoft Project (or equivalent) format, unless the Technical Specifications provide for a more detailed progress schedule.

Four (4) copies shall be furnished to the Owner's representative at the Preconstruction Conference. This schedule, after approval, shall be used by the Owner as the primary means of determining satisfactory execution of the Work by the Contractor. No payments will be made to the Contractor until the schedule is approved. All proposed Change Orders will include a revised schedule.

Should the Contractor fall behind the approved schedule, it shall provide a recovery schedule and be required to revise methods or operations, increase its forces (labor and equipment), work extra hours per day, and/or work extra days per week as necessary until the scheduled progress is acceptable, at no extra compensation by the Owner. Failure on the part of the Contractor to take necessary and sufficient actions in this regard and to put the Project back on schedule within a reasonable time, not to exceed 30 calendar days after notification by the Owner of such delinquency, shall be considered sufficient grounds for termination of the contract. The decision by the Owner not to terminate shall not constitute a waiver or preclude the termination for default as appropriate.

Any delays encountered during the construction which may be excusable under the provisions of these "General Conditions" shall be brought to the Project Manager's attention in accordance with the provisions. The approved Project schedule may, depending on the Project Manager's decision, be adjusted accordingly.

# GENERAL CONDITIONS

---

## SECTION V.: INSURANCE AND BOND

### 1. Insurance and Indemnification.

- a. The Contractor shall not commence Work until the Contractor has procured the insurance required under this Section and such insurance has been approved by the Owner. The Contractor shall provide evidence of such insurance in the following manner:
  - (1) Contractor agrees, at its sole expense, to maintain on a primary, non-contributory basis during the life of this Contract or performance of Work hereunder, insurance coverages, limits, and endorsements unless otherwise noted herein. Contractor agrees to provide evidence of Commercial General Liability, Contractor's Professional Errors and Omissions Liability and Commercial Umbrella/Excess Liability coverages at execution of the Contract. The other coverages required herein for Business Auto Liability, Contractor's Pollution Legal Liability, Inland Marine Builder's Risk Insurance, and Workers' Compensation. In the event the Contractor performs any site work, other than testing, then all insurance required herein will need to be evidenced prior to commencement of said site work.
  - (2) The Contractor agrees the insurance requirements herein as well as JAXPORT's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this Contract.
  - (3) As evidence of compliance with the insurance required by Paragraph "c.", Subparagraphs 1 (Workers' Compensation/Employers' Liability), 2 (Commercial General Liability) and 3 (Business Auto) below, the Contractor shall furnish the Owner with a Certificate of Insurance Compliance (Form 101-87) signed by an authorized representative of the insurer(s) providing the coverage. The specified form must be used; no substitutions will be permitted.
  - (4) As evidence of compliance with the insurance required by Paragraph "c.", Subparagraph 4 (Protection for Owner) below, the Contractor shall furnish the Owner with either the original of the Owner's and Contractor's Protection Liability Policy(ies) or a Certificate of Insurance Compliance (Form 101-87) signed by an authorized representative of the insurer(s) verifying inclusion of the Additional Insured endorsement in the Commercial General Liability Coverage.
  - (5) If this contract includes construction of, or additions to aboveground buildings or structures, or the installation of machinery or equipment into an existing structure as evidence of compliance with the insurance required by Paragraph "c.", Subparagraph 5 (property insurance) below, the Contractor shall furnish the Owner with the original of the policy or policies of insurance required and a Certificate of Insurance Compliance (Form 101-87) signed by an authorized representative of

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

the insurer(s).

- (6) With respect only to the insurance required by Paragraph "c.", Subparagraph 4 (Protection for Owner) and Subparagraph 5 (property insurance) below, and then only for a maximum of sixty (60) days from the date of inception of the policy or policies in lieu of the original of any required policy or policies of insurance, the Contractor may furnish an original binder or binders of the insurance signed by an authorized representative of the insurer(s) and a Certificate of Insurance Compliance (Form 101-87) signed by an authorized representative of the insurer(s).
  - (7) Until such time as the insurance is no longer required to be maintained by the Contractor, the Contractor shall provide the Owner with renewal or replacement evidence of the insurance in the manner described by Paragraph "a.", Subparagraphs 1, 2, 3 and 4 below, no less than thirty (30) days before the expiration or replacement of the insurance for which previous evidence of insurance has been provided.
  - (8) Neither approval by the Owner for failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide the insurance as required by this contract.
- b. Insurers providing the insurance required by this contract must meet the following minimum requirements:
- (1) Such insurers must be licensed to write insurance of the required class(es) in the State of Florida, either: a) authorized by subsisting certificates of authority issued to the companies by the Department of Insurance of the State of Florida, or b) with respect only to the coverage required by Paragraph "c.", Subparagraph 1 (Workers' Compensation/Employers Liability) authorized as a group self-insurer pursuant to Florida Statutes 440.57.
  - (2) In addition, such insurers other than those authorized by Florida Statutes 440.57 shall have and maintain throughout the period for which coverage is required a Best's Rating of "A-" or better and a Financial Size Category of "VII" or better according to A. M. Best Company.
  - (3) If, during the period when an insurer is providing the insurance required by this contract, an insurer shall fail to comply with the foregoing minimum requirements, as soon as the Contractor has knowledge of any such failure, the Contractor shall immediately notify the Owner and immediately replace the insurance provided by the insurer, with an insurer meeting the requirements. Until the Contractor has replaced the unacceptable insurer with an insurer acceptable to the Owner, the Contractor shall be in default of this contract.
- c. Without limiting any of the other obligations or liabilities of the Contractor,

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

the Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force the amounts and types of insurance conforming to the minimum requirements set forth in this Paragraph "c." Except as otherwise specified in this contract, the insurance shall commence prior to the commencement of work by the Contractor and shall be maintained in force until the contract completion date.

(1) Workers' Compensation/Employers' Liability:

- (a) The Contractor's insurance shall cover the Contractor and its subcontractors of every tier for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation Policy, as filed for use in Florida by the National Council on Compensation Insurance, without restrictive endorsements. In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Longshoremen's and Harbor Workers' Compensation Act, Maritime, including Jones Act, Federal Employers' Liability Act and any other applicable Federal or State laws.

NOTE: If the project is to be accomplished on the face of the wharf, the concrete area where crane rails are located to the edge of the wharf and underneath the wharf (piling, deck repairs, etc.), Longshoremen's and Harbor Workers' Compensation will be required.

- (b) Subject to the restrictions of coverage found in the standard Workers' Compensation Policy, there shall be no maximum limit on the amount of coverage for liability imposed by the Florida Workers' Compensation Act, the Longshoremen's and Harbor Workers' Compensation Act, or any other coverage customarily insured under Part One of the standard Workers' Compensation Policy. The minimum amount of coverage for those coverage's customarily insured under Part Two of the standard Workers' Compensation (inclusive of any amounts provided by an umbrella or excess policy) shall be those amounts stated in Required Limits of Insurance (Form 100-87).

(2) Commercial General Liability:

The Owner shall be named an additional insured on the CGL Policy as well as Umbrella and or Excess policy or policies. The Owner shall not be responsible to pay any deductible sum. This is not meant to extend the Owner's liability beyond Section 768.28, Florida Statutes.

- (a) The Contractor's insurance shall cover the Contractor for those sources of liability which would be covered by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 2010 07 04 or GC 2010 04 13 Additional Insured – Owners, Lessees, or Contractors-

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

Schedule Persons or Organization, in combination with the GC 2037 10 01) or similar endorsements providing equal or broader Additional Insured Coverage. Commercial General Liability must be filed for use in the State of Florida by the Insurance Services Office, without the attachment of restrictive endorsements other than the elimination of Coverage C., Medical Payments and the elimination of coverage for Fire Damage Legal Liability.

- (b) If the contract value of this Project exceeds \$100,000, the Contractor shall maintain separate limits of coverage applicable only to the work performed under this contract. The minimum limits to be maintained by the Contractor (inclusive of any amounts provided by an umbrella or excess policy) shall be those that would be provided with the attachment of the Amendment of Limits of Insurance (designated Project or Premises) endorsement (ISO Form CG 25 01) to a Commercial General Liability Policy with the minimum amounts stated in the Required Limits of Insurance (Form 100-87).
  - (c) The Contractor shall continue to maintain Products/Completed Operations Coverage for a period of three (3) years after the contract completion date. The insurance shall cover those sources of liability which would be covered by the latest occurrence form edition of Coverage A of the Commercial General Liability Form (ISO Form CG 00 01) or Coverage A of the occurrence form Products/Completed Operations Liability Coverage Form (ISO Form CG 00 37), as filed for use in the State of Florida by the Insurance Services Office, without restrictive endorsements. The minimum limits to be maintained by the Contractor (inclusive of any amounts provided by an umbrella or excess policy) shall be the amounts stated in the Required Limits of Insurance (Form 100-87).
  - (d) Contractor agrees it's coverage will not contain any restrictive endorsement(s) excluding or limiting Products/Completed Operations, Independent Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability, Cross Liability or Separation of Insured's. The Contractor agrees that any self-Insured Retention or deductible shall not exceed \$25,000.
- (3) Business Auto Policy:
- (a) The Contractor's insurance shall cover the Contractor for those sources of liability which would be covered by Part IV of the latest occurrence edition of the standard Business Auto Policy (ISO Form CA 00 01), including coverage for liability contractually assumed, as filed for use in the State of Florida by the Insurance Services Office, without the attachment of restrictive endorsements. Coverage shall include owned, non-owned and hired autos.

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

- (b) The minimum limits to be maintained by the Contractor (inclusive of any amounts provided by an umbrella or excess policy) shall be the amounts stated in the Required Limits of Insurance (Form 100-87).
- (4) Protection for Owner Coverage:
  - (a) The Contractor shall provide the Owner with an Owner's and Contractor's Protective Liability Policy (OCP Policy). If the Contractor is unable to procure the minimum amounts of insurance in a single policy, the Contractor may provide the minimum limits through a combination of a primary OCP policy and one or more excess policies. The policy or policies shall cover the Owner for all sources of liability which would be covered by the latest occurrence edition of the standard Owner's and Contractor's Protective Liability Coverage Form, Coverage for Operations of Designated Contractor (ISO Form CG 00 09), as filed for use in the State of Florida by the Insurance Services Office, without the attachment of restrictive endorsements.
  - (b) The Owner shall also be a named an unconditional insured on the OCP Policy and, if applicable, the excess policy or policies. This coverage extends to any act or omission by the Owner, its employees, directors, and agents related to this project. The policy or policies shall be endorsed to include the Owner's officials, officers, agents and employees as insured's. The policy or policies shall include the Contractor and the Contractor's subcontractors of every tier as the contractor designated in the declarations. The coverage is not meant to waive any limits set by Section 768.28, Florida Statutes.
  - (c) The minimum OCP Policy limits per occurrence and if subject to an aggregate, annual aggregate to be provided by the Contractor (inclusive of any amounts provided by excess policies) shall be the same as the amounts shown in the Required Limits of Insurance (Form 100-87) as the minimum per occurrence and general policy aggregate limits respectively required for the Commercial General Liability Coverage. The limits afforded by the OCP Policy and any excess policies shall apply only to the Owner and the Owner's officials, officers, agents and employees and only to claims arising out of, or in connection with, the Work under this contract.
  - (d) The OCP Policy and, if applicable, the excess policy or policies, must be specifically endorsed to provide the Owner with 45 days' written notice of cancellation, non-renewal or restriction.
  - (e) As an alternative to the OCP policy, the Contractor may include the Owner and the Owner's officials, officers, agents, consultants and employees as Additional Insured's on the Commercial General Liability Coverage required pursuant to Subparagraph



## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

"c.2". If the Additional Insured alternative is selected, the coverage afforded such Additional Insured's shall be no more restrictive than that which would be afforded by adding the Owner and the Owner's officials, officers, agents, consultants and employees as Additional Insured's using the latest Additional Insured - Owners, Lessees or Contractors (Form B) endorsement (ISO Form CG 2010). Certificate of Insurance Compliance shall be clearly marked to reflect use of this alternative.

- (5) Property Insurance:
- (a) If the contract includes construction of, or additions to aboveground buildings or structures, Contractor shall provide all risk Builder's Risk Insurance on a form which is no more restrictive than that afforded by the latest editions of Insurance Services Office Forms CP 00 20 and CP 10 30. If the contract does not include construction of, or additions to aboveground buildings or structures but does involve the installation of machinery or equipment, Contractor shall provide an all risk installation Floater including installation and transit.
  - (b) For Builder's Risk, the amount of insurance is to be 100 percent of the completed value of such addition(s), building(s) or structure(s). For Installation Floater, the amount of insurance is to be 100 percent of the installed replacement cost value. For Builder's Risk, the recovery shall be based on completed replacement cost. For Installation Floater, the recovery shall be based on the installed replacement cost.
  - (c) The Builder's Risk Policy must be specifically endorsed to eliminate any "occupancy clause" or similar warranty or representation that the building(s), addition(s) or structure(s) in the course of construction shall not be occupied without specific endorsement of the policy. The policy must be endorsed to provide that, subject to the notice of cancellation requirement, the Builder's Risk coverage will continue to apply until final acceptance of the building(s), addition(s) or structure(s) by the Owner. The Installation Floater Policy must be specifically endorsed to provide that, subject to the notice of cancellation requirement, the policy shall remain in force until final acceptance of the machinery or equipment by the Owner.
  - (d) The maximum deductible shall be \$5,000.00 per occurrence.
  - (e) The Owner must be included as a named insured for any liability arisen from its acts relating to the project.
  - (f) The policy must be specifically endorsed to provide the Owner with 45 days' written notice of cancellation, non-renewal or restriction.
  - (g) If the contract includes construction of, or additions to,

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

aboveground buildings or structures which are located in a special flood hazard area as defined by the National Flood Insurance Program, flood insurance must be afforded for the lesser of the total insurable value of such buildings or structures, the maximum amount of flood insurance coverage available under the National Flood Program or, the total compensation due Contractor under the contract. If the contract does not include construction of, or additions to, aboveground buildings or structures but does include the installation of machinery or equipment in a building or structure which is located in a special flood hazard area as defined by the National Flood Insurance Program, flood insurance must be afforded for the lesser of the total insurable value of the machinery or equipment or the maximum amount of flood insurance coverage available under the National Flood Program.

- d. The insurance provided by Contractor pursuant to this contract shall apply on a primary basis and any other insurance or self-insurance maintained by the Owner or an Owner's official, officer, agent or employee shall be excess of and not contributing with the insurance provided by or on behalf of the Contractor.
- e. Except with respect to the Property Insurance, the coverage maintained by the Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention.
- f. Compliance with the insurance requirements of this contract shall not limit the liability of the Contractor, its subcontractors, employees, or agents to the Owner or others. Any remedy provided to the Owner or the Owner's officials, officers, agents and employees by the insurance shall be in addition to and not in lieu of any other remedy available under this contract or otherwise.
- g. Indemnification.
  - (1) The Contractor shall indemnify, defend and hold harmless the JPA, its employees and elected officials, from all liabilities, damages, losses, costs and expenses of whatsoever kind or nature, including, but not limited to, reasonable attorney's fees, reasonable expert witness fees and court costs (all of which are collectively referred to as "Damages") to the extent such Damages are caused by the negligence, recklessness or intentional wrongful conduct of the Contractor and/or persons employed or utilized by the Contractor in the performance of this Agreement.
  - (2) In any and all claims against the Owner or its members, directors, officers, employees, representatives and agents by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, this indemnification under this Sub-article "g." shall not be

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

- (3) In addition to those indemnities previously described, the obligations of the Contractor under this Sub-article "g." shall extend to the liability of the Consultant or Consultants, if any, on this Project, and the Consultant's members, directors, officers, employees, representatives or agents in the same manner as applicable to the Owner. Provided, however, the obligations of the Contractor under this Sub-article "g." shall not extend to the liability of the Consultant, its members, directors, officers, employees, representatives or agents arising out of: 1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications, or 2) the giving of or the failure to give directions or instructions by the Consultant, its members, directors, employees, representatives or agents provided such giving or failure to give is the primary cause of the injury or damage.
  - (4) The remedy provided to the Owner and the Consultant and their respective members, directors, officers, employees, representatives and agents by this indemnification shall be in addition to and not in lieu of any other remedy available under this contract or otherwise. This indemnification obligation shall not be diminished or limited in any way to the total limits of insurance required in this contract or otherwise available to Contractor or any sub-contractor.
  - (5) To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the Owner its officers, agents, volunteers, and employees from and against all claims, damages, losses, and expenses, including but not limited to all fees and charges of engineer(s), architect(s), attorney(s) and other professional(s), court costs, or other alternative dispute resolution costs arising out of, resulting from, or otherwise but for the performance or furnishing of Proposer's work or services under this Invitation to Bid; provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, death or personal injury, or property damage, including the loss of use or diminution in value resulting there from; but only to the extent caused in whole or in part by the actual or alleged negligent acts, errors, or omissions of Contractor, Contractor's Subcontractor(s) or anyone directly or indirectly employed or hired by Contractor, or anyone for whose acts Contractor may be liable. The Owner reserves the right, but not the obligation, to participate in defense without relieving Contractor of any obligation hereunder.
- h. Contractor's Pollution Liability
- (1) As evidence of compliance with the insurance required by Paragraph

## SECTION V.: INSURANCE AND BOND (... Continued)

"c.", Subparagraphs 6 (Contractor's Pollution Liability), the Contractor shall furnish the Owner with a Certificate of Insurance Compliance (Form 101-87) signed by an authorized representative of the insurer(s) providing the coverage. The Contractor agrees the policy shall include a minimum three (3) year Discovery (tail) reporting period, and a retroactive date that equals or precedes the effective date of the Contract, or the performance if Work hereunder. This coverage can be provided on a Per-Project basis.

### 2. Surety Bonds.

- a. General. All bonds shall be written through a reputable and responsible Surety bond agency licensed to do business in the State of Florida and with a Surety company or corporation meeting both Subparagraphs (1) and (2) below. All bonds, including bid bonds and contract bonds shall have affixed to them a certified copy of current Power of Attorney of the Attorney-in-Fact who executed the bond on behalf of the Surety. Bond requirements in excess of \$500,000, including bid bonds and contract bonds, shall be written with a Surety company meeting the specifications of both Subparagraphs (1) and (2). In the event the bond requirement does not exceed \$500,000, bonds written with a Surety company meeting either a) the requirements of Subparagraphs (1) and (2) or, alternatively, b) the requirements of Subparagraph (3) shall be acceptable.
- (1) Having a minimum rating in the latest revision of Best's Insurance Reports of:

<b>Contract Amount</b>	<b>Policyholder</b>	<b>Financial</b>
Under \$250,000	B+	Class III
\$250,000.01 to \$2,500,000	B+	Class IV
\$2,500,000.01 to \$5,000,000	A-	Class IV
Over \$5,000,000.01	A	Class V

- (2) Holding a current certificate of authority as acceptable Surety on federal bonds in accordance with U. S. Department of Treasury, Circular 570, current revision. If the amount of the bond exceeds the underwriting limitations set forth in the Circular, in order to qualify, the net retention of the Surety Company shall not exceed the underwriting limitation in the Circular and the excess risk must be protected by co-insurance, reinsurance, or other methods. Further, the Surety Company shall provide the Owner with evidence satisfactory to the Owner that such excess risk has been protected in an acceptable manner.

## **SECTION V.: INSURANCE AND BOND (... Continued)**

---

- (3) In the event the bond requirement does not exceed \$500,000, bonds with a Surety Company in compliance with the following requirements shall be acceptable:
- (a) The Surety Company holds a certificate of authority authorizing it to write Surety bonds in Florida.
  - (b) The Surety Company has twice the minimum surplus and capital required by the Florida Insurance Code at the time the invitation to bid is issued.
  - (c) The Surety Company is otherwise in compliance with the provisions of the Florida Insurance Code.
  - (d) The Surety Company holds a currently valid certificate of authority issued by the United States Department of the Treasury under Section 9304 to 9308 of Title 31 of the United States Code.

In order to qualify as an acceptable Surety Company under this Subparagraph (3), a Certificate and Affidavit for Surety Bond Insurer (Form CASBI included in the contract documents) shall be executed by an officer of the Surety bond insurer as evidence that a Surety Company is in compliance with the foregoing requirements and shall be submitted with the bond.

- b. Agent. The name of the agent for the Surety Company shall be listed in the prescribed space on both the bid bond and the contract bond.
- c. Bid Bonds. Refer to "Supplemental Instructions to Bidders," Article 6 "Bid Guaranty." Provisions of this Article apply to bid bonds. Surety's standard bond form for State of Florida is acceptable.
- d. Contract Bonds. The Contractor, at its own expense, shall furnish a Performance Bond, and a Statutory Payment Bond as security for the faithful performance under the contract documents. The bonds shall be in an amount at least equal to the contract price, in the form provided in these contract documents, and with such Surety as is acceptable to the Owner. Such bonds shall indemnify the Owner for damages associated with unexcused late delay of the project.
- e. Additional Bond. It is further mutually agreed between the parties hereto that if, at any time during the contract period, the Surety or Sureties upon the bonds ceases to meet the specified minimum criteria or otherwise become financially unsatisfactory, or if for any reason, such bond ceases to be adequate to cover the performance of the Work, the Contractor shall immediately, and at its expense, furnish an additional bond or replacement bond in such form, amount, and with such Surety or Sureties as shall be satisfactory. In such event, no further payments to the Contractor shall be deemed to be due under this contract until such new or additional security for the faithful performance of the Work shall be furnished in manner and form satisfactory to the Owner.

# SPECIAL CONDITIONS

---

## INDEX

ITEM		PAGE NO.
		SC-
1.	Time for Completion .....	2
2.	Liquidated Damages.....	2
3.	Warranty.....	3
4.	Permits .....	3
5.	Owner's Minimum Project Work Rules.....	3
6.	Existing Soil Conditions.....	3
7.	Site Conditions.....	3
8.	Structure over Navigable Waters .....	4
9.	Welding, Burning, and Hot-work Regulations.....	4
10.	Tax Savings Program, General. ....	5
11.	Progress Photographs.....	8

# **SPECIAL CONDITIONS**

---

The "General Conditions," Section I through Section V, and the articles of this section shall apply to the Contractor and all Subcontractors. The "Special Conditions" supplement and/or amend the "General Conditions" and other contract documents as necessary for this project. Any article, paragraph, or subparagraph in the "General Conditions" or other contract documents not so supplemented or amended by this section shall remain in effect.

## **1. Time for Completion**

An "Administrative Notice-to-Proceed" will be issued to the contractor upon receipt and approval of Insurance and Bond documents by JAXPORT. Contractor shall complete the permit application, obtain JAXPORT signatures, and make submittal for permits within 14 calendar days of Administrative Notice-to-Proceed. Construction Notice-to-Proceed will commence on date of issuance of permit. Contractor shall have substantial completion of all work no later than 120 calendar days after Construction Notice-to-Proceed.

## **2. Liquidated Damages**

- a. The parties agree that at the time of entering into this Agreement the parties cannot determine the precise amount of damages that Jaxport will suffer in the event Contractor is unable to perform its obligations under this Agreement. The parties agree that the damages suffered by Jaxport under such circumstances are uncertain and difficult to ascertain. Therefore, the parties agree that this sum is fair and reasonable and represents liquidated damages and is not a penalty.
- b. Should the Contractor or, in case of its default, the Surety fail to complete the work within the time stipulated in the contract, or within such extra time as may have been granted by the Owner, the Contractor or, in case of its default, the Surety shall pay to the Owner not as a penalty but as Liquidated Damages the amount so due as determined below.
- c. For each calendar day that any part of the work remains uncompleted after the expiration of the contract time, the sum per day specified below shall be deducted by the Owner from monies due the Contractor, not as a penalty but as agreed Liquidated Damages representing loss to the Owner for additional cost of contract administration, inconvenience and additional cost of operations only due the Owner as a result of the Contractor's late completion. If no money is due the Contractor, the Owner shall have the right to recover said sum or sums from the Contractor, from the Contractor's Surety, or from both. The assessment of Liquidated Damages shall be in addition to actual damages or claims to the Owner except for inconvenience, administrative costs, and additional costs of operation.
- d. Liquidated Damages for failure to complete the work within the time specified for the completion of the work shall be:

**\$964 per calendar day**

- 
- e. Permitting the Contractor to continue and to finish the work, or any part of it, after the expiration of the contract time allowed including extensions of time granted to the Contractor shall, in no way, act as a waiver on the part of the Owner, of the Liquidated Damages due under the contract.
  - f. In case of default of the contract and the completion of the work by the Owner, the Contractor and its Surety shall be liable for the Liquidated Damages and delay under the contract, but no Liquidated Damages shall be chargeable for any delay in the final completion of the work by the Owner due to any unreasonable action or delay on the part of the Owner.

### **3. Warranty**

The Contractor agrees to correct or replace any defective materials or workmanship for a period of **One (1) Year** from execution of Certificate of Contract Completion and Contractor's Affidavit to Owner. The Technical Specifications may require a longer warranty period for all or portions of the Work.

### **4. Permits**

The Contractor shall secure permits and licenses as specified in paragraph "f" of the "Contractor's Responsibility" section of the "General Conditions". The Owner will obtain State and Federal permits for permanent construction, and has applied for Federal and State dredge and fill permits and other local permits for this project, if applicable.

The Contractor shall obtain the City Building Permit and any permits required for the construction of temporary structures, and temporary dredging and filling which may be necessary to facilitate its construction scheme and operations.

### **5. Owner's Minimum Project Work Rules**

See FORM PWR

### **6. Existing Soil Conditions**

The Owner has, for its own use, made borings at or near the site of the Work. Any boring data shown in these contract documents is presented only as information which indicates certain conditions found and limited to the exact locations and on the dates indicated. Any interpretations or conclusions drawn by the Contractor from such data shall be its own and the Owner makes no representation or guarantee concerning the accuracy or completeness of such data. The Contractor shall be responsible for making its own determination of subsurface conditions prior to bidding and shall not assume that any of the aforesaid boring data will necessarily be found or maintained.

### **7. Site Conditions**

The Contractor shall visit the location of the Work and make such investigations of



---

existing conditions above or below the surface of the ground as it may deem necessary for the proper and timely performance of its work, including but not limited to field measurements, soil investigations, laydown areas, interferences and general logistics. No oral representations by any persons regarding such conditions either before or after the execution of this contract, shall affect or modify any of the terms or obligations herein contained.

## **8. Structure over Navigable Waters**

Where structures are erected in, adjacent to, or over navigable waters, the Contractor shall observe all regulations and instructions of Federal and other authorities having control over such waters. The Contractor shall not obstruct navigation channels without permission from the proper authority and shall provide and maintain navigation lights and signals in accordance with the Federal requirements for the protection of the structure, or falsework, and of navigation.

## **9. Welding, Burning, and Hot-work Regulations**

The U. S. Coast Guard requires JAXPORT to maintain "welding and hot-work" permits valid for 3-year periods that allow JAXPORT and its Contractors to complete any such work on its marine terminal docks. The area of the terminal covered by this program extends landward from the face of the wharf 150 feet. Beyond 150 feet is covered by rules and regulations of the Jacksonville Fire Marshal's Office, and does not require permitting.

- a. The Contractor must contact the designated JAXPORT terminal representative who will inspect the project area in accordance with, and issue the JAXPORT Cutting-Welding-Hot-work Authorization Form.
- b. Once JAXPORT representative has issued the Authorization Form, he will give the Contractor a copy of the U. S. Coast Guard permit, which must be posted by the Contractor in the vicinity of the Contractor's project.
- c. After receiving the completed Authorization Form and posting the U. S. Coast Guard permit in the job area, the Contractor must then contact the U. S. Coast Guard Marine Safety Office, Jacksonville, FL, supplying the following information:
  - (1) U. S. Coast Guard Hot-work permit number
  - (2) The types of hot-work to be accomplished
  - (3) The exact location of the hot-work at the facility.
  - (4) Anticipated duration of the hot-work
  - (5) Type and location of any dangerous cargo on the facility.
  - (6) Name/phone number of the point of contact at the facility.
  - (7) The name of the Contractor.
- d. The Marine Safety Office of Jacksonville will issue a reference number allowing the Contractor to use the JAXPORT Welding and Hot-work Permit"

---

for up to a period of 7 days.

- e. Steps a. through d. must be repeated each 7-day period thereafter until the welding and hot-work portions of the contract is complete.

It is the Contractor's responsibility to comply with all federal, state and local laws.

## **10. Tax Savings Program, General.**

Goods and services purchased directly by the Contractor are subject to all State and/or local taxes. All items, materials, supplies and/or equipment incorporated and/or used in the construction of the project and paid for by the Contractor are, consequently, subject to all applicable taxes.

It is the Contractor's sole responsibility to incorporate any and all applicable taxes into the bid proposal including all railroad materials and equipment for this project without regard to the optional purchasing procedures hereinafter defined. JAXPORT is not a Railroad Company or Railroad Operator, therefore the railroad tax exemption rules do not apply to JAXPORT.

### **JAXPORT Tax Exemption**

Chapter 212 of the Florida Statutes, however, provides JAXPORT with an exemption from the payment of sales taxes for all procurements made directly by JAXPORT.

This section contains the specific administrative and/or purchasing procedures that the Contractor shall follow for the purpose of facilitating JAXPORT's procurement of major items to the extent that JAXPORT may so elect and thereby obtain any benefit that may accrue to JAXPORT from the sales tax exemption permitted by the Florida Statutes.

### **Administrative and/or Purchasing Procedures.**

The following procedures are hereby established to permit JAXPORT to purchase in its own name and for its own account some of the items, equipment, materials and supplies which will form part of the work for which the Contractor is obligated to construct under this contract.

Within a period of time that will not adversely impact the orderly progression of the Project, agreed upon by both JAXPORT and Contractor following notice of contract award, the Contractor shall prepare and submit to the Project Manager an itemization of all items, materials, supplies and/or equipment that will be incorporated into this Project for which the Contractor has a firm quotation and as hereinafter specified. If the Contractor does not have a firm quotation for any items at the time the initial list is prepared, the Contractor shall update the previously submitted list immediately upon obtaining the necessary quotation.

This list shall include all items identified on the plans or in the "Products" section of each Technical Specification that individually or collectively cost \$10,000 or more and would normally be ordered from one supplier under a single Purchase Order. Items that are purchased on an "as needed" basis over time under multiple Purchase Orders, each

---

of which are less than \$10,000, may be excluded from this list even though the aggregate total cost of all items in this category exceeds the \$10,000 minimum.

- a) The list must contain the following:
1. A description of item, material, supplies and/or equipment to be procured. This description shall be by common name and be referenced to the technical specification and CSI code under which it is defined.
  2. The quantity of the item, material, supplies and/or equipment to be procured, the unit cost applicable to each, and the appropriate State of Florida and local (Duval County) sales tax rate in which the procurement is delivered.
- b) Within five (5) working days following receipt of the proposed purchasing list or supplemental firm quotation from the Contractor, the Project Manager will notify Contractor of JAXPORT's decision as to which items will be purchased directly by JAXPORT.
- c) Purchase Orders for the selected items will be requested from the Purchasing Department using the Contractor's Letter of Quotation to identify the Vendor name, Contractor, and Not to Exceed amount of Purchase Order. Each Purchase Order will be assigned a number based on the project number and sequence number of Purchase Orders issued.

It shall be understood by the Contractor that these Purchase Order Forms will be issued for the sole and specific purpose of procuring the selected items for incorporation in the Work for which the Contractor is obligated to construct under this contract.

- d) Purchase Orders issued with Letter of Quotation attached, will be forwarded by Project Manager to Contractor with request to complete Purchase Order as to item(s) ordered, delivery instructions, and signature of Contractor.

The Purchase Order, however, shall omit any Florida State or local sales tax. In lieu thereof, JAXPORT's Consumer's Certificate of Exemption No. 85-8012543323C-8 shall be attached to the Purchase Order prior to distribution.

Each Purchase Order shall be completed and countersigned by the Contractor. The Contractor shall be responsible for assuring that the requirements for the procurement, as detailed on the plans and in the Technical Specifications, are satisfied.

- e) Contractor will then return the completed Purchase Order(s) to JAXPORT for countersignature by the Project Manager approving purchase as to conformity to specifications; and to the Purchasing Department for countersignature by the Purchasing Manager.
- f) After obtaining all signatures, the Project Manager shall simultaneously distribute the original to the Vendor or supplier with copies to the Purchasing Department, the Contractor, and the Finance Department.

- 
- g) The Contractor and Owner agree that it is to their mutual benefit that prosecution of the Work proceed with due diligence and without interruption. Vendors of selected items shall therefore make deliveries as directed by the Contractor, when needed, to enable the Contractor to perform his scheduled obligations.
  - h) JAXPORT and Contractor agree that the Contractor will receive, receipt for, inspect, accept and to the extent necessary, unload, store, and protect the selected items at either the jobsite or other place as the Contractor may deem appropriate until brought to the worksite by the Contractor.

The Contractor shall accept delivery of selected items from the appropriate Vendor as conforming to both the terms and conditions of the Purchase Order and applicable Technical Specifications.

- i) Upon receipt of an invoice for selected items delivered, the Contractor will write on the face of the invoice that it is "okay for payment", sign, and date invoice. The invoice is then submitted in E-Builder to JAXPORT's Project Manager for authorization for payment.
- j) Upon receipt of a properly approved invoice, JAXPORT shall pay the Vendor of the selected items the amount due as defined by the Purchase Order but without any Florida State or local sales tax.

Where the Contractor has special terms with a Vendor to receive a discount if paid within a 10, 30 days' time and if the invoice is received within that time frame, invoices will be processed and the discount taken of which JAXPORT will receive the benefit. The Contractor will be advised by mail when an invoice is forwarded to the Finance Department for payment and the amount to be paid, showing discounts taken by JAXPORT, if any. Otherwise, invoices will be paid within 30 days from date on invoice.

- k) In preparation of its Monthly Progress Payment request, the Contractor shall show on Line 3 of the Application for Payment the total amount of purchase orders issued under this Tax Savings Program. On Line 4 of the Application for Payment, the Contractor will show the amount of tax savings. Line 5 of the Application is the total of Lines 3 and 4.
- l) An adjustment shall be summarized by reporting at the end of the contract and a Change Order to the contract will be made to close out any remaining balances on purchase orders based on the total of payments against each purchase order made for selected items, plus the total sales tax computed. A final reconciliation change order will be issued on all tax savings purchase orders remaining balances based on payments plus sales tax.
- m) Notwithstanding JAXPORT's payment for selected items, as provided for above, the Contractor assumes full responsibility for any change in price and liability associated with selecting and ordering the proper quantity and type of materials and equipment for scheduling the appropriate delivery date, selection of the appropriate Vendor or supplier, the correctness of the Purchase Order and



## **REQUIRED LIMITS OF INSURANCE**

---

The minimum amounts of insurance (inclusive of any amounts provided by an umbrella policy) shall be as follows:

### **1. WORKERS' COMPENSATION/EMPLOYERS' LIABILITY**

Part One - There shall be no maximum limit (other than as limited by the applicable statute) for liability imposed by the Florida Workers' Compensation Act, or any other coverage required by the contract documents, which are customarily insured under Part One of the standard Workers' Compensation Policy.

Part Two - The minimum amount of coverage required by the contract documents which are customarily insured under Part Two of the standard Workers' Compensation Policy shall be:

- \$100,000 (Each Accident)
- \$500,000 (Disease-Policy Limit)
- \$100,000 (Disease-Each Employee)

### **2. COMMERCIAL GENERAL LIABILITY**

The limits are to be applicable only to work performed under this contract and shall be those that would be provided with the attachment of the Amendment of Limits of Insurance (Designated Project or Premises) endorsement (ISO Form CG 25 01) to a Commercial General Liability Policy with the following minimum limits:

General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$1,000,000
Personal and Advertising Injury, Each Occurrence	\$1,000,000
Bodily injury and Property Damage (each occurrence)	\$1,000,000

Owner shall be included as an additional insured under the CGL policy for both ongoing and completed operations. ISO additional insured endorsement CG 20 10 10/1 addition date (for ongoing operations) and CG 20 37 10/1 addition date (for completed operations), or substitute endorsements providing equivalent coverage, will be attached to Contractors CGL.

### **3. BUSINESS AUTO POLICY**

ISO Form Number CA 00 01 covering any auto (code 1), or if contractor has no owned

---

autos, hired (Code 8) and non-owned autos (Code 9), with limit no less than \$500,000 per accident for bodily injury and property damage.

Failure of Contractor to maintain the required insurance shall constitute a default under this Agreement and, at Owner's option, shall allow Owner to terminate this Agreement.

#### **4. CONTRACTORS POLLUTION LIABILITY**

\$ 1,000,000 per loss

\$ 1,000,000 Annual Aggregate

Contractors Pollution Liability coverage will be required for any Environmental/Pollution related services including but not limited to testing, design, consulting, analysis, or other consulting work, whether self-performed or subcontracted, contractor will also maintain Contractor's Pollution Liability coverage. Such coverage will include bodily injury, sickness, disease, mental anguish or shock sustained by any person, including death; property damage including physical injury to or destruction of tangible property including the resulting loss of use thereof, clean-up costs, and the loss of use of tangible property that has not been physically injured or destroyed; defense including costs, charges and expenses incurred in the investigation, adjustment or defense of claims for such compensatory damages; coverage for losses caused by pollution conditions that arise from the operations of the contractor. The Jacksonville Port Authority shall be named as additional insured.

#### **5. UMBRELLA LIABILITY**

\$1,000,000 per Occurrence

Minimum underlying coverages shall include Commercial General Liability, Automobile liability and Contractors Pollution Liability.

The umbrella coverage will have drop down insurance coverage.

The contractor's CGL coverage will be primary and non-contributory.

A waiver of subrogation is required for Workers Compensation, GL, and Auto Liability. Contractor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by any of the policies of insurance maintained pursuant to this Subcontract. Provide the risk manager with a blanket waiver of subrogation endorsement certificate.

Prior to commencing Work, Contractor shall furnish Owner with certificates of insurance, and copies of additional insured endorsements, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth below.

*Cross-Liability Coverage* If Contractor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

*Subcontractor's' Insurance.* Contractor shall cause each subcontractor employed by

---

Contractor to purchase and maintain insurance of the type specified in this agreement. When requested by Owner, Contractor shall furnish to Owner copies of certificates of insurance evidencing coverage for each subcontractor

*No Representation of Coverage Adequacy* by requiring the insurance as set out in this Agreement, Owner does not represent that coverage and limits will necessarily be adequate to protect Contractor, and such coverage and limits shall not be deemed as a limitation on Contractor's liability under the indemnities provided to Owner in this Subcontract.

If the Contractor/Consultant maintains broader coverage and/or higher limits than the minimums shown above, the Owner requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor/consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Owner.



# CERTIFICATE OF INSURANCE COMPLIANCE

---

**ADDRESSEE**

**Jacksonville Port Authority  
 Post Office Box 3005  
 Jacksonville, FL 32206-0005  
 Attn: Engineering Services  
 Contract Specialist**

**NAME INSURED**

**Name and Address of Insured:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By executing this Certificate of Insurance Compliance, the contractor warrants to the addressee that: (1) the undersigned is an authorized representative of the insurers identified in the certificate, (2) the policies or binders described in the certificate have been issued to the above named insured and are in force at this time, (3) the policies or binders as issued provide coverage in full compliance with the insurance requirements contained in the contract documents for the above referenced project with the minimum limits of coverage as specified in the Required Limits of Insurance (Form 100-87) and the contract documents, and (4) the policies or binders will not be changed, cancelled, non-renewed, or renewed with more restrictive terms and conditions so as to affect this certificate until at least thirty (30) days after written notice of such change, cancellation or nonrenewal has been received by the addressee.

Compliance with these insurance requirements shall not relieve or limit the Contractor's liabilities and obligations under this contract. Failure of Addressee to demand such Certificate of Insurance or other evidence of full compliance with these insurance requirements or failure of Addressee to identify a deficiency from evidence provided will not be construed as a waiver of the Contractor's obligation to maintain such insurance.

**DESCRIPTION OF INSURANCE POLICIES SUBJECT TO THIS CERTIFICATE**

Complete the following section for each of those coverages for which the contractor is making the above warranty. The sum of the limits shown for the primary and excess insurers must equal or exceed the minimum limits required by the contract.

<b>Employer's Liability/Workers' Compensation Limits</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____
Part One	\$	\$	\$
Part Two (Each Accident)	\$	\$	\$
Disease-Policy Limit			
Disease-Each Employee	\$	\$	\$

<b>Longshoremen's and Harbor Workers'</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____

<b>Compensation</b>	_____	_____	_____
	\$ _____	\$ _____	\$ _____

<b>Commercial General Liability Limits</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____
General Aggregate	\$ _____	\$ _____	\$ _____
Products/Completed Operation Aggregate	\$ _____	\$ _____	\$ _____
Personal and Advertising Injury, Each Occurrence	\$ _____	\$ _____	\$ _____
Body injury and property damage	\$ _____	\$ _____	\$ _____
Fire damage (any one fire)	\$ _____	\$ _____	\$ _____
Medical expense (any one person)	\$ _____	\$ _____	\$ _____

<b>Business Auto Liability Limits</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____
Each Occurrence	\$ _____	\$ _____	\$ _____
Annual Aggregate	\$ _____	\$ _____	\$ _____

<b>Protection for Owner's Liability Limits</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____
Each Occurrence			
Annual Aggregate			
<b>Or</b> Commercial General Liability Coverage Contains the Described Additional Insured Endorsement YES___ NO___			

<b>Property Insurance Risk</b>	<b>Primary Issuer ID:</b> _____	<b>First Excess ID:</b> _____	<b>Second Excess ID:</b> _____



JACKSONVILLE PORT AUTHORITY

SUMMARY AND CERTIFICATION  
"REVISED" APPLICATION FOR PAYMENT NO.

PROJECT NAME:  
PROJECT LOCATION: DATE:  
JPA CONTRACT NO: C-1784 A/E PROJECT NO.:  
CONTRACTOR:  
APPLICATION PERIOD: TO:

1. ORIGINAL CONTRACT SUM.....	\$ _____
2. MODIFICATION BY CHANGE ORDERS (THRU C.O. #5).....	\$ _____
3. LESS: Purchase Orders issued by JPA for material selected for tax savings.....	\$ _____
4. LESS: State and Local Tax savings on material purchase orders.....	\$ _____
5. LESS: TOTAL PURCHASE ORDERS & TAX SAVINGS.....	\$ _____
(Line 3 plus Line 4)	
6. CURRENT CONTRACT VALUE.....	\$ _____
7. TOTAL COMPLETED & STORED TO DATE.....	\$ _____
8. RETAINAGE WITHHELD:	
_____ % of Completed Work	
_____ % of line 7).....	\$ _____
10. TOTAL EARNED LESS RETAINAGE WITHHELD.....	\$ _____
11. LESS PREVIOUS PAYMENTS RECEIVED.....	\$ _____
12. AMOUNT DUE THIS PAYMENT.....	\$ _____

SUMMARY OF APPROVED CHANGE ORDERS			SUMMARY TAX SAVING'S PURCHASE ORDERS			CONTRACTOR'S CERTIFICATION
No.	Date Appd.	Value (+ -)	No.	Date Appd.	Value (+ -)	
						The undersigned CONTRACTOR certifies that: (1) all items and amounts shown above are correct; (2) all Work performed and materials supplied fully comply with the terms and conditions of the Contract Documents; (3) all previous progress payments received from JAXPORT on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (4) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to JAXPORT at time of payment free and clear of all liens, claims, security interests and encumbrances; and (5) if applicable, the CONTRACTOR has complied with all provisions of Article V of the Specification documents including the payment of a pro-rata share to JSEB, MBE, WBE, DBE and/or SBA Firms of all payments previously received by the CONTRACTOR.
TOTALS: \$ _____			TOTALS: \$ _____			

BY THE OWNER'S CONSULTANT

I hereby certify that, to the best of my knowledge, and belief, based in part on actual site observations, the Contractor has satisfactorily completed the work represented in this Application for Payment in accordance with requirements of the contract documents, and payment of the current amount due to the Contractor is recommended.

Firm: \_\_\_\_\_

By: \_\_\_\_\_

Title: Date: \_\_\_\_\_

JPA APPROVAL FOR PAYMENT

By: \_\_\_\_\_

Date: \_\_\_\_\_

Project Acct.: \_\_\_\_\_

FORM AFP-1

State of Florida, County of Duval

Subscribed and sworn to **before me this**

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ -

By: \_\_\_\_\_ -

Title: \_\_\_\_\_ Date: \_\_\_\_\_

who is/are personally known to me or has/have produced \_\_\_\_\_ (type of identification)

as identification.

Notary Signature: \_\_\_\_\_ -

Commission No.: \_\_\_\_\_ -

(Name of Notary typed,

Printed or Stamped)

My Commission Expires: \_\_\_\_\_ -(SEAL ABOVE)

REVISED 09/12/2013



# **AGREEMENT BETWEEN OWNER AND CONTRACTOR**

---

This Agreement is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between:

**The OWNER:**

**Jacksonville Port Authority  
2831 Talleyrand Avenue  
Post Office Box 3005  
Jacksonville, FL 32206-0005  
(904) 357-3065**

**ATTN: Procurement Services**

**And the CONTRACTOR:**

**Awarded Contractor Name  
Awarded Contractor Address  
Awarded Contractor Phone  
Number  
Insert Vendor Number**

**For the following WORK:**

**Contract No.: C-1784  
Project No.: G2021.08  
PCOB Lobby and Restroom  
Remodel  
Talleyrand Marine Terminal**

**Designed by CONSULTANT:**

**Jacobs Engineering Group**

The OWNER and CONTRACTOR agree as set forth below:

## **ARTICLE 1. SCOPE OF WORK**

The Contractor agrees to furnish all materials, equipment, supervision and perform all labor and services for Contract No. **C-1784** as shown on the contract drawings and described in the project specifications, each document of which is incorporated herein by reference and listed under Article 2 hereof.

---

## **ARTICLE 2. CONTRACT DOCUMENTS**

The contract documents, which constitute the entire Agreement between the Owner and the Contractor, are enumerated below and all are as fully a part of the contract as if attached to this Agreement Form or repeated herein.

1. Agreement between Owner and Contractor.
2. Exhibits and Attachments to this Agreement.
3. Contractor's Bid, Performance Bond, and Statutory Payment Bond.
4. Contractor's Bid Form.
5. Invitation to Bidders.
6. Supplementals Instruction to Bidders.
7. Conflict of Interest Certificate.
8. General Conditions of the contract.
9. Supplementary Conditions of the contract.
10. Special Conditions of the contract.
11. Technical Specifications.
12. Drawings entitled: \_\_\_\_\_
13. Addenda Nos. \_\_\_\_\_ through \_\_\_\_\_, inclusive.
14. Change Orders, duly authorized and delivered after execution of this Agreement.
15. Notice of Award.
16. Notice to Proceed.
17. Certificate of Contract Completion and Contractors Affidavit to Owner.
18. Certificate of Substantial Completion.
19. Approved Contractor's Construction Schedule for the Work.
20. Contractor's Schedule of Values for the Work.
21. Contractor's Request for Information Form.
22. Owner's Minimum Project Work Rules.
23. Required Limits of Insurance.
24. Certificate of Insurance Compliance.
25. Application for Payment Forms.
26. Form of Consent of Surety Company to Final Payment.
27. SEB Participation Goal – SEB Sheltered **100 percent (%)**  
**JSEB/DBE/SBA/WBE/MBE**

---

### **ARTICLE 3. CONTRACT TIME**

1. Contract Time. Time is of the essence for all Work in this contract. The Contractor shall totally and finally complete the Work within **120** calendar days from Construction Notice to Proceed date.
2. Liquidated Damages. Refer to "Special Conditions", Item 2.

### **ARTICLE 4. CONTRACT SUM**

For the performance of the Work and in accordance with the terms of the contract documents, the Owner will pay to the Contractor, subject to additions and deductions by Change Order, the Contract Sum of:

\$ \_\_\_\_\_

### **ARTICLE 5. PROGRESS PAYMENTS**

See "General Conditions", Section IV.3.a.

### **ARTICLE 6. FINAL PAYMENT**

The Owner shall cause to be paid, to the Contractor, a final payment constituting the entire unpaid balance of the Contract Sum, when the Work has been completed, the Contract and closeout procedures are fully performed, and the Project Manager has reviewed and approved the final application.

### **ARTICLE 7. MISCELLANEOUS PROVISIONS**

1. Terms. Terms used in this Agreement which are defined in the Conditions of the contract shall have the meaning designated therein.
2. Contract Bonds. The Contractor shall furnish a Performance Bond, and Statutory Payment Bond for 100 percent of the Contract Sum as security for the faithful performance and payment of all obligations under the contract documents.
3. Indemnity. In addition to the indemnity provisions of General Conditions Section V.1.g., the Contractor shall hold harmless, indemnify and defend the JPA, its board of directors, officers, employees, representatives and agents against any claim, action, loss, damage, injury, liability, cost and expense of whatsoever kind or nature, including but not limited to attorney's fees and court costs arising out of any injury, whether mental or corporeal, to persons, including death, or damage to property to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the Contractor, its employees, representatives, or any one acting on the Contractor's behalf in the performance of this contract, or any claim or damage or claim damage related to alleged breach of contract.
4. Access to Documents. The Owner shall be provided daily reports in possession of the Contractor. Owner shall also have access to any other documents related to the project, upon reasonable notice.
5. Subcontracting or Assigning of Contract. The Contractor agrees that it shall not



---

subcontract, assign, delegate, or otherwise dispose of the contract, the duties to be performed under the contract, or the monies to become due under the contract without the Owner's prior written consent.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the day and year first above written.

OWNER

CONTRACTOR

JACKSONVILLE PORT AUTHORITY

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATE OF CONTRACT COMPLETION  
AND CONTRACTOR'S AFFIDAVIT TO OWNER**

---

CONTRACT: **C-1784**

STATE OF ( )

COUNTY OF ( )

Before me, the undersigned authority,

Personally appeared \_\_\_\_\_, who being by me

First duly sworn, depose(s) and say(s):

1. He is (they are) \_\_\_\_\_, (a corporation)  
(a partnership) (an individual) doing business as  
\_\_\_\_\_, hereinafter called "Contractor".

2. Contractor heretofore entered into a contract with the Jacksonville Port Authority, hereinafter called "Owner", to furnish material, labor, and services for the construction of a certain building; or repairs or alterations as more specifically described in said contract, on the land and property of the Owner, located at \_\_\_\_\_, Duval County, Florida.

3. Contractor has fully completed construction in accordance with the terms of the contract and all creditors have been paid in full, except:

<u>Name of Creditor</u>	<u>Amount Due and Unpaid</u>
_____	\$ _____
_____	\$ _____

4. All Workers' Compensation claims have been settled and no liability claims are pending in connection with, arising out of or resulting from, the contract.

5. Receipt by the Contractor of the final payment, under the aforementioned contract, shall constitute a full release and discharge by the Contractor to the Owner of any and all claims of the Contractor against the Owner arising out of, connected with, or resulting from performance of the obligations of the Contractor pursuant to the contract documents.

6. The term "Creditor" as used in this Affidavit means subcontractors, laborers, material men, architects, engineers, landscape architects, surveyors, and all other persons, firms, corporations and activities supplying, performing, or otherwise providing anything of value used for or in connection with the contract.

7. This Affidavit is given pursuant to the provisions of the contract and applicable law, if any. Signed and Sealed in the presence of:

\_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**CERTIFICATE OF  
SUBSTANTIAL  
COMPLETION**

Distribution to:  
OWNER   
ENGINEER   
CONTRACTOR   
FIELD   
OTHER

**PROJECT: PCOB Lobby and Restroom Remodel  
Talleyrand Marine Terminal**

**ENGINEER:  
ARCHITECT'S PROJECT NO.:**

**PROJECT NO.: G2021.08  
CONTRACT NO.: C-1784**

**TENANT:**

**TO (Owner):**

**JACKSONVILLE PORT AUTHORITY  
POST OFFICE BOX 3005  
JACKSONVILLE, FL 32206-0005  
  
ATTN: ENGINEERING SERVICES**

**CONTRACTOR:  
CONTRACTOR FOR:**

**DATE OF ISSUANCE:**

**CONTRACT DATE:**

**PROJECT OR DESIGNATED PORTION SHALL INCLUDE:**

The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as \_\_\_\_\_, **20**\_\_\_\_\_ which is also the date of commencement of applicable warranties required by the Contract Documents, except at stated below.

**DEFINITION OF DATE OF SUBSTANTIAL COMPLETION**

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Engineer when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Engineer, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing. Attached Punch List prepared by \_\_\_\_\_ dated \_\_\_\_\_.

\_\_\_\_\_  
ENGINEER BY \_\_\_\_\_ DATE \_\_\_\_\_

The Contractor will complete or correct the Work on the list of items attached hereto within ( \_\_\_\_\_ **calendar**) days from the Date of Substantial Completion.

\_\_\_\_\_  
CONTRACTOR BY \_\_\_\_\_ DATE \_\_\_\_\_

The Tenant accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at \_\_\_\_\_ (time) \_\_\_\_\_ (date).

\_\_\_\_\_  
TENANT BY \_\_\_\_\_ DATE \_\_\_\_\_

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at \_\_\_\_\_ (time) \_\_\_\_\_ (date).

**Jacksonville Port Authority**  
\_\_\_\_\_  
OWNER BY \_\_\_\_\_ DATE \_\_\_\_\_

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

OWNER   
ENGINEER   
CONTRACTOR   
FIELD   
OTHER

PROJECT: **PCOB Lobby and Restroom Remodel**  
(name, address)

PROJECT NO.: **G2021.08**

TO (Owner)

CONTRACT NO.: **C-1784**

JACKSONVILLE PORT AUTHORITY  
POST OFFICE BOX 3005  
JACKSONVILLE, FL 32206-0005

ARCHITECT'S PROJECT NO.

CONTRACT FOR:

ATTN: ENGINEERING SERVICES

CONTRACT DATE:

CONTRACTOR:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(here insert name and address of Surety Company)

SURETY COMPANY,

On bond of (here insert name and address of Contractor)

CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not  
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

OWNER,

as set for in the said Surety Company's bond.

IN WITNESS WHEREOF,

The Surety Company has hereunto set its hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Surety Company

\_\_\_\_\_  
Signature of Authorized Representative

Attest:  
(Seal):

\_\_\_\_\_  
Title

# **OWNER'S MINIMUM PROJECT WORK RULES**

---

Project Name: **PCOB Lobby and Restroom Remodel**

Location: **Talleyrand Marine Terminal**

Contract No(s): **C-1784**

1. Normal project working hours are as follows:

8:00 A.M.	Starting Time
12:00 Noon - 1:00 P.M.	Lunch
5:00 P.M.	Shift Ends

Other working hours and shift work will be considered by the Owner upon submission by the Contractor.

2. No employee will enter Port Authority operating areas without a specific work assignment.
3. Personal vehicles will be parked in the area(s) specified for construction personnel.
4. No personal vehicles will be permitted inside the security gate controlled area without the written permission of the Terminal Director.
5. Contractor shall provide its employees with a designated eating, drinking area subject to approval of the Project Manager. Cleanliness will be maintained in all areas at all times. The parking lot is not an authorized eating area.
6. The following is a list of violations which are considered unsatisfactory conduct on JAXPORT property and can result in the employee being denied access to the jobsite.
  - a. Refusal to submit to security inspection.
  - b. Smoking in prohibited areas.
  - c. Possession and/or use of intoxicants on JAXPORT property.
  - d. Possession and/or use of narcotics or controlled substance on JAXPORT property.
  - e. Possession of firearms on JAXPORT property.
  - f. Contact with any new vehicles on JAXPORT property.
7. Owner's facilities (such as, but not limited to, elevators, washrooms, vending machines, lunch rooms, etc.) are not to be used by Contractor's employees.
8. Employees shall be provided with visible means of identification, showing Contractor's identification. Employees are required to wear this identification where plainly visible.
9. The Contractor will be responsible for all its employees, suppliers, vendors, and all others on-site providing services to the Contractor.

- 
10. All vehicles, persons, packages, lunch pails, and tool boxes entering or leaving JAXPORT property are subject to security inspection.
  11. All vehicles on-site for the Contractor's use must have company identification clearly visible at a minimum distance of 100 feet.

EMPLOYEE SIGNATURE: \_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_

NAME OF CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

# **OWNER'S SAFETY GUIDELINES**

---

Project Name: **PCOB Lobby and Restroom Remodel**

Location: **Talleyrand Marine Terminal**

Contract No(s): **C-1784**

The safety items listed below is not intended as an exhaustive list of safety requirements but serves as a general guideline.

## **Safety Manual**

The contractor is responsible to provide JAXPORT with an electronic copy of their jobsite specific safety manual that provides safety guidance on day to day work activities to reduce potential safety incidents at the jobsite.

## **Regulatory Requirements**

The contractor and subcontractors will be responsible to:

- Comply with OSHA 29 CFR parts 1917 marine terminals, 1926 construction, 1910 general, 1926.59 hazardous communication standards "right-to-know".
- Post Material safety data sheets (MSDS) in work locations where contractor uses, or stores hazardous chemicals or substances as required by law.
- Contractor and subcontractor will comply with all environmental protection laws and regulations applicable to the jobsite, including those relating to the use of water, the release, discharge or disposal of wastes, the control of drainage, and the protection of vegetation, wildlife, habitats, or surroundings. Contractor and subcontractor shall also observe and comply with any environmental requirements made by JAXPORT in securing any permit or authorization for the jobsite.
- Communicate and wear OSHA required personal protective equipment when on the job site (i.e. reflective vests with Company's identification, gloves, hard hats, safety glasses, steel toe shoes, etc.).
- If applicable ensure that platforms and scaffolding conform to OSHA specifications and have decking, toe boards, mid and top rail, cross bracing, level pads and/or wheels and appropriate ladders for platform access. Ensure the use of continuous fall protection equipment (scaffolds and/or harnesses) when activities take place more than 6'-0" above a lower level or at such lower elevations as may be established for the work site.
- If it becomes necessary to have access to any openings or shafts or to remove handrails, contractor and or subcontractor shall ensure that the openings or shafts are protected in accordance with generally accepted practices and any applicable federal, state or local safety standards while the work is in progress, and that any covers or handrails previously removed by the contractor and or subcontractor are replaced before leaving the area.

## **Jobsite Requirement**

## **OWNER'S SAFETY GUIDELINES**

---

- Contractor will provide safety barriers to clearly identify the working area to prevent others from accessing the work area. The safety zone shall be sufficiently sized to prevent damage to others or existing facilities and structures. Upon completion of the work, Contractor shall remove the safety barriers from the work area.
- Maintain clean work areas and secure and protect all work materials in accordance with safety requirements of generally recognized industry standards.
- Additional safety rules and/or measures may become necessary at any time due to near misses, change in jobsite location, etc.
- Familiarize and abide by JAXPORT safety rules for the jobsite.
- Communicate frequency of safety meeting with its employees and list the topics discussed with signatures of attendees. Such list shall be made available to JAXPORT upon request.
- Perform self-audits (safety assessments) at least monthly and document and provide findings to JAXPORT project management and Risk and Compliance manager upon request.

### **Incident/Emergency Response Plan**

- As soon as possible, but no longer than 2 hrs. after the time of incident, advise JAXPORT of any incident resulting in injury or damage to any property. A written report of the incident will be submitted to the supervising JAXPORT Project Manager and JAXPORT's Manager of Risk and Compliance (904) 357-3083 within 24 hours. Daily updates will be provided to JAXPORT until an investigation is completed.
- Provide JAXPORT on-site management with an "emergency list" showing contractor's preferred company doctor, hospital, workers' compensation insurance company, and any other health care providers, such list to be updated within 24 hours of any change in the information provided. Contractor shall furnish its employees with first aid or refer employees with first aid injuries to its company doctor.

### **Audit and Training**

- Contractor is responsible to train, manage, supervise, monitor, and inspect contractors and subcontracted jobsite work activities enforcing compliance with all applicable federal, state, local laws and JAXPORT safety rules and requirements.
- Documentation of required training must be readily available and in compliance with OSHA requirements.
- JAXPORT personnel may audit contractors and subcontractor's safety processes/programs at the jobsite at any time and empowered to take necessary corrective action up to and including work stoppage for serious safety hazards.



## **OWNER'S SAFETY GUIDELINES**

---

EMPLOYEE SIGNATURE: \_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_

NAME OF CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_







ABBREVIATIONS

Table with columns for Abbreviations and their corresponding full names. Includes sections for A (Acoustical Ceiling, ADA, AFF, ALUM, ARCH), B (BLDG, BOTT), C (CAB, CL, CLG, CLR, CMU, COL, CONC, CONT), D (DIA, DIM(S), DS, DWG(S)), E (EA, EL, ELEC, ELEV, EO, EQUIP, EXP, EXT), F (FD, FEC, FF, FFE, FHC, FLR, FT), G (GA, GALV, GFI, GWB), H (HM, HOR, HT, HVAC), I (INSUL, INT), L (LVT), M (MATL(S), MAX, MECH, MFR(S), MIN, MISC, MTD, MTL).

NOTE: REFER TO TOILET ACCESSORIES AND FINISH SCHEDULES FOR ADDITIONAL ABBREVIATIONS.

MATERIALS LEGEND

Table showing material patterns and their names: ALUMINUM, CMU, CONCRETE, CONCRETE (ARCHITECTURAL PRECAST), EARTH, GRAVEL, GYPSUM BOARD, GYP. SHEATHING, INSULATION (BATT), INSULATION (RIGID), FACE BRICK, SAND; or PLASTER; or GROUT; or GYPSUM BD.; or STUCCO, STEEL, FERROUS METALS, STONE, CAST, STONE, NATURAL (TYPE OF STONE IS NOTED AT THE DETAILS OR FINISH SCHEDULE), WOOD, BLOCKING, WOOD, HARDWOOD (SPECIES ARE DETAILED or SCHEDULED), WOOD, PLYWOOD, STONE SIMULATING MASONRY UNITS (SSMU).

NOTE: SOME MATERIALS, ALTHOUGH DIFFERENT, MAY BE ILLUSTRATED IDENTICALLY. NOTES AT THE DETAILS IDENTIFY THE MATERIALS APPLICABLE AT THAT LOCATION.

NOTE: ALL OF THE CONSTRUCTION MATERIALS REPRESENTED HERE MAY, OR MAY NOT, APPLY TO THIS PROJECT. ALSO, NOT ALL CONSTRUCTION MATERIALS APPLICABLE TO THIS PROJECT ARE ILLUSTRATED IN THIS LEGEND.

ARCHITECTURAL SYMBOLS

Table of architectural symbols: COLUMN GRID & TAGS, NEW WALL CONSTRUCTION, WALL TYPE REFERENCE, ROOM NAME, DOOR NUMBER, WINDOW TYPE, TOILET ACCESSORY TAG, KEYNOTE, REFERENCE DATUM, ELEVATION HEIGHT ABOVE DATUM, FINISH TAG, REVISION TAG & BUBBLE, ENLARGED DETAIL/AREA, ELEVATION IDENTIFICATION, SINGLE INTERIOR ELEVATION IDENTIFICATION, MULTIPLE ELEVATIONS IDENTIFICATION, PLAN NORTH INDICATOR.

RCP LEGEND

Table of RCP (Room Ceiling Plan) symbols: 2X2 ACOUSTIC CEILING TILE (ACT), 2X2 LAY-IN LED FIXTURE, MECH. SUPPLY DIFFUSER, MECH. RETURN DIFFUSER, CEILING MOUNTED EXIT SIGN, PENDANT MOUNTED EXIT SIGN, LINEAR LIGHT FIXTURE, RECESSED CAN LIGHT FIXTURE, EMERGENCY RECESSED CAN LIGHT FIXTURE, OCCUPANCY SENSOR, (ASSUMED) 1-HR FIRE RATED WALL, GYPSUM WALL BOARD CEILING SOFFIT, ACCESS PANEL, DEMOLITION AREA, ITEMS TO BE DEMOLISHED, LAY-IN LED FIXTURE TO BE REMOVED, 2X2 ACOUSTIC CEILING TILE (ACT) TO BE REMOVED, EXISTING EXHAUST FAN TO BE REMOVED, FIRE ALARM AUDIBLE / VISUAL DEVICE, FIRE ALARM VISUAL DEVICE, FIRE ALARM PULL STATION.

PLAN LEGEND

Table of Plan Legend symbols: (ASSUMED) 1-HR FIRE RATED WALL, NEW CONSTRUCTION, AREA OF WORK, DOOR, NEW GLAZING.

GENERAL NOTES

- (APPLICABLE WHEREVER THE SUBJECT MATTER OCCURS, THROUGHOUT THE PROJECT)
1. THE TERMS "CONSTRUCTION CONTRACTOR," "GENERAL CONTRACTOR," AND "CONTRACTOR" SHALL BE UNDERSTOOD TO BE THE SAME UNLESS SPECIFICALLY NOTED OTHERWISE.
2. CONTRACTOR SHALL MAINTAIN SUPERVISION ON SITE WHENEVER WORK IS BEING PERFORMED.
3. EXAMINE DRAWINGS CAREFULLY AND PROMPTLY REPORT TO ARCHITECT / ENGINEER ANY DISCREPANCY.
4. PERFORM SITE VISIT AND VERIFY EXISTING CONDITIONS, WHICH, WHILE DEPICTED WITH AS MUCH ACCURACY AS POSSIBLE, ARE REPRESENTATIVE AND MUST BE FIELD VERIFIED PRIOR TO COMMENCEMENT OF WORK. DEVIATIONS FROM CONTRACT DOCUMENTS NECESSITATED BY FIELD CONDITIONS ARE TO BE BROUGHT TO ARCHITECT / ENGINEER AND OWNER IN WRITING, FOR RESOLUTION PRIOR TO PROCEEDING WITH WORK.
5. DO NOT SCALE DRAWINGS; NOTED DIMENSIONS GOVERN.
6. WHERE THE TERM "OR EQUAL" IS USED IT IS TO BE UNDERSTOOD THAT THE REFERENCE IS MADE SUBJECT TO THE JUDGEMENT OF THE ARCHITECT / ENGINEER AND OWNER. ITEMS PROPOSED AS "EQUAL" SHALL BE SUBMITTED TO DESIGN TEAM / PRODUCT AS REQUESTED.
7. DIMENSIONS MARKED "CLEAR" OR "CLR" ARE TO BE ACCURATELY MAINTAINED AND SHALL ALLOW FOR THICKNESS OF WALL FINISHES.
8. CONSTRUCTION, LABOR, MATERIALS AND INSTALLATION MUST COMPLY WITH APPLICABLE CODES, RULES AND REGULATIONS OF AUTHORITIES HAVING JURISDICTION. DISCREPANCIES BETWEEN THE CONSTRUCTION DOCUMENTS AND SAID CODES, RULES AND REGULATIONS ARE TO BE BROUGHT TO ARCHITECT / ENGINEER IN WRITING FOR RESOLUTION.
9. WORK FOR THE PROJECT IS TO CONFORM TO STANDARDS PUBLISHED BY RECOGNIZED PROFESSIONAL AND INDUSTRY ORGANIZATIONS.
10. MANUFACTURED PRODUCTS, MATERIALS, AND ELEMENTS ARE TO BE SUPPLIED, INSTALLED, CONNECTED, USED AND MAINTAINED IN ACCORDANCE WITH MANUFACTURER'S WRITTEN INSTRUCTIONS UNLESS OTHERWISE SHOWN OR DIRECTED.
11. CONTRACTOR TO SECURE DEMOLITION AND CONSTRUCTION PERMITS REQUIRED FOR APPROVALS, WITH FEES PAID BY OWNER, PRIOR TO COMMENCEMENT OF RELATED WORK.
12. SUBMIT SHOP DRAWING, WITH CALCULATIONS AS APPLICABLE, FOR ARCHITECT / ENGINEER REVIEW FOR NEW CONSTRUCTION ASSEMBLIES.
13. KEEP PREMISES FREE FROM ACCUMULATION OF WASTE MATERIALS CAUSED BY CONTRACTOR OPERATIONS WITH DAILY REMOVAL AND CLEANING. COORDINATE DISPOSAL WITH OWNER.
14. PROTECT AREAS ADJACENT TO WORK AREAS FROM DAMAGE AND REPAIR SUCH DAMAGED AREAS TO ORIGINAL CONDITION WITH NEW MATERIALS, TO MATCH EXISTING, AT NO COST TO OWNER.
15. DEVELOP, IMPLEMENT AND FOLLOW AND INDOOR AIR QUALITY MANAGEMENT PLAN DURING CONSTRUCTION.
16. FURNISH LABOR AND MATERIALS REQUIRED TO COMPLETE SELECTIVE DEMOLITION AND REMOVAL AND SUBSEQUENT OFF-SITE DISPOSAL OR STORAGE OF ITEMS AS REQUIRED AND COORDINATION WITH OWNER.
17. MAINTAIN EXISTING FINISHES TO REMAIN IN GOOD AND CLEAN CONDITION. EXAMINE PRIOR TO COMMENCEMENT OF WORK AND REPORT EXISTING DAMAGE TO OWNER.
18. REPAIR / REPLACEMENT OF EXISTING-TO-REMAIN ITEMS DAMAGED DURING CONSTRUCTIONS IS THE RESPONSIBILITY OF THE CONTRACTOR, AT NO EXPENSE TO THE OWNER.
19. PROVIDE TEMPORARY BARRIERS / PARTITIONS AROUND WORK AREAS TO PREVENT UNAUTHORIZED ENTRY AND FOR DUST CONTROL, AND AS DIRECTED BY OWNER.
20. COORDINATE INTERRUPTION TO UTILITIES WITH OWNER A MINIMUM OF TWO WEEKS IN ADVANCE OF PLANNED INTERRUPTION.
21. ITEMS INDICATED TO BE REMOVED / RELOCATED PRIOR TO COMMENCEMENT OF WORK TO BE COORDINATED WITH OWNER A MINIMUM OF TWO WEEKS PRIOR TO REMOVAL / RELOCATION.
22. COORDINATE INTERRUPTION TO UTILITIES WITH OWNER A MINIMUM OF TWO WEEKS IN ADVANCE OF PLANNED INTERRUPTION.
23. CONTRACTOR RESPONSIBLE FOR CUTTING, FITTING, PATCHING REQUIRED TO COMPLETE THE WORK OR TO RESTORE WORK WHICH HAS BEEN CUT OR REMOVED FROM ITS ORIGINAL CONDITION THAT IS INDICATED TO REMAIN OR BE REUSED.
24. VERIFY ROUGH-IN DIMENSIONS FOR EQUIPMENT AND FIXTURES PRIOR TO INSTALLATION.
25. VERIFY ROUGH OPENING PRIOR TO CUTTING OPENING AND INSTALLATION OF ITEMS.
26. VERIFY LOCATION OF STRUCTURAL MEMBERS PRIOR TO CUTTING OR CORING. PROVIDE TEMPORARY BRACING AS REQUIRED.
27. PIPE SLEEVES, FRAMED OPENINGS AND MISC OPENINGS SHOWN ON ARCH DWGS THAT ARE SIZED AND LOCATED, SHALL BE INSTALLED AS INDICATED ON THE ARCH DWGS, AND IN ACCORDANCE WITH THE APPLICABLE DETAILS AS REFERENCED ON THE ARCH DWGS.
28. PIPE SLEEVES, FRAMED OPENING AND MISC. OPENINGS SHOWN ON ARCH DWGS, THAT ARE NOT SIZED AND / OR LOCATED SHALL BE SIZED AND LOCATED AS INDICATED ON THE APPLICABLE HVAC, MECH, STRUC OR ELEC DWGS. THESE OPENINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE ARCH DETAILS AS REFERENCED ON THE DWGS.
29. DOOR OPENINGS, PIPE SLEEVES, FRAMED OPENINGS AND MISC OPENINGS NOT SHOWN ON ARCH DWGS SHALL BE SIZED AND LOCATED AS INDICATED ON THE APPLICABLE HVAC, MECH, STRUC OR ELEC DWGS. THE ARCH DETAILS SHALL BE USED AS REFERENCE FOR THE INSTALLATION OF THESE OPENINGS.
30. PIPE, DUCT, CONDUIT, AND OTHER PENETRATIONS THROUGH FIRE RATED WALLS OR PARTITIONS SHALL BE PROVIDED WITH CLOSURES EQUAL IN RATING TO THE WALL BEING PENETRATED.
31. ITEMS NOT LOCATED BY DIMENSION (DOORS, ETC.) MAY BE MOVED SLIGHTLY TO ACCOMMODATE CONSTRUCTION (SUCH AS CMU COURSING), PLUS / MINUS DIMENSIONS ARE NOT TO VARY BY MORE THAN 2" WITHOUT APPROVAL OF ARCHITECT / ENGINEER.
32. INVESTIGATE PRIMED SURFACES TO RECEIVE FINISH COATING FOR COMPATIBILITY. WHERE NON-COMPATIBLE PRIMER EXISTS, A BARRIER COAT SHALL BE APPLIED PRIOR TO APPLICATION OF FINISH COAT.
33. PROVIDE BASES AND BLOCKING REQUIRED FOR ACCESSORIES, FIXTURES, MECHANICAL, ELECTRICAL, AND OTHER EQUIPMENT.
34. PROVIDE CAULKING / SEALANT AT TRANSITION JOINTS BETWEEN DIFFERENT MATERIALS AND WHERE THEY MEET OTHER SURFACES.
35. PORTIONS OF BUILDING TO REMAIN OPEN AND OPERATIONAL THROUGHOUT CONSTRUCTION. MAINTAIN REQUIRED EXITS, FIRE PROTECTION SYSTEMS, AND OTHER LIFE SAFETY EQUIPMENT AND SYSTEMS THROUGHOUT CONSTRUCTION IN ACCORDANCE WITH NFPA 241.
36. PROVIDE A SAFETY PLAN PRIOR TO COMMENCEMENT OF WORK TO DELINEATE CONSTRUCTION AREAS, SAFETY BARRIERS, EGRESS, EXITS, TRAFFIC CONTROLS, AND TEMPORARY SIGNAGE THROUGH ALL PHASES OF CONSTRUCTION AND IN COORDINATION WITH OWNER.
37. PROVIDE TEMPORARY SIGNAGE REGARDING EXITS, ALTERED PATHS, AREAS OF CLOSURE, AND TEMPORARY STATUS OF WORK, THROUGH ALL PHASES OF CONSTRUCTION AND IN COORDINATION WITH OWNER.
38. ASBESTOS IS NOT EXPECTED TO BE ENCOUNTERED DURING THE COURSE OF THIS WORK. IF ASBESTOS IS FOUND, STOP WORK IMMEDIATELY, CORDON OFF AFFECTED AREA AND NOTIFY OWNER TO PROCURE ASBESTOS ABATEMENT PRIOR TO CONTINUATION OF WORK.
39. IF UNUSUAL ODORS, SOIL STAINS OR BURIED WASTES ARE ENCOUNTERED, STOP WORK IMMEDIATELY AND NOTIFY OWNER.
40. CONTRACTOR SHALL WARRANT AND GUARANTEE ALL WORK AND INSTALLED MATERIALS FOR A MINIMUM PRIOR OF ONE YEAR FROM DATE OF COMPLETION AS ESTABLISHED BY OWNER / ARCHITECT.
105.10 CERTIFICATE OF PROTECTIVE TREATMENT FOR PREVENTION OF TERMITES. A WEATHER RESISTANT JOB-SITE POSTING BOARD SHALL BE PROVIDED TO RECEIVE DUPLICATE TREATMENT CERTIFICATES AS EACH REQUIRED PROTECTIVE TREATMENT IS COMPLETED, PROVIDING A COPY FOR THE PERSON THE PERMIT IS ISSUED TO AND ANOTHER COPY FOR THE BUILDING PERMIT FILES. THE TREATMENT CERTIFICATE SHALL PROVIDE THE PRODUCT USED, IDENTITY OF THE APPLICATOR, TIME AND DATE OF THE TREATMENT, SITE LOCATION, AREA TREATED, CHEMICAL USED, PERCENT CONCENTRATION AND NUMBER OF GALLONS USED, TO ESTABLISH A VERIFIABLE RECORD OF PROTECTIVE TREATMENT. IF THE SOIL CHEMICAL BARRIER METHOD FOR TERMITE PREVENTION IS USED, FINAL EXTERIOR TREATMENT SHALL BE COMPLETED PRIOR TO FINAL BUILDING APPROVAL.
105.11 NOTICE OF TERMITE PROTECTION: A PERMANENT SIGN WHICH IDENTIFIES THE TERMITE TREATMENT PROVIDER AND NEED FOR REINSPECTION AND TREATMENT CONTRACT RENEWAL SHALL BE PROVIDED. THE SIGN SHALL BE POSTED NEAR THE WATER HEATER OR ELECTRICAL PANEL.

Jacobs logo and address: 3150 SW 38TH AVE. SUITE 500 MIAMI, FL 33146 P:305-441-1864 www.jacobs.com

Table with columns for Project Title, Drawing Title, Date, Proj. No., Drawing No.

Table with columns for MAUREEN KUSSLER, FL AR 95259, and revision columns (BY, APVD, MK).

Table with columns for REVISION, CHK, KR, BC, DR, MK, and DATE.

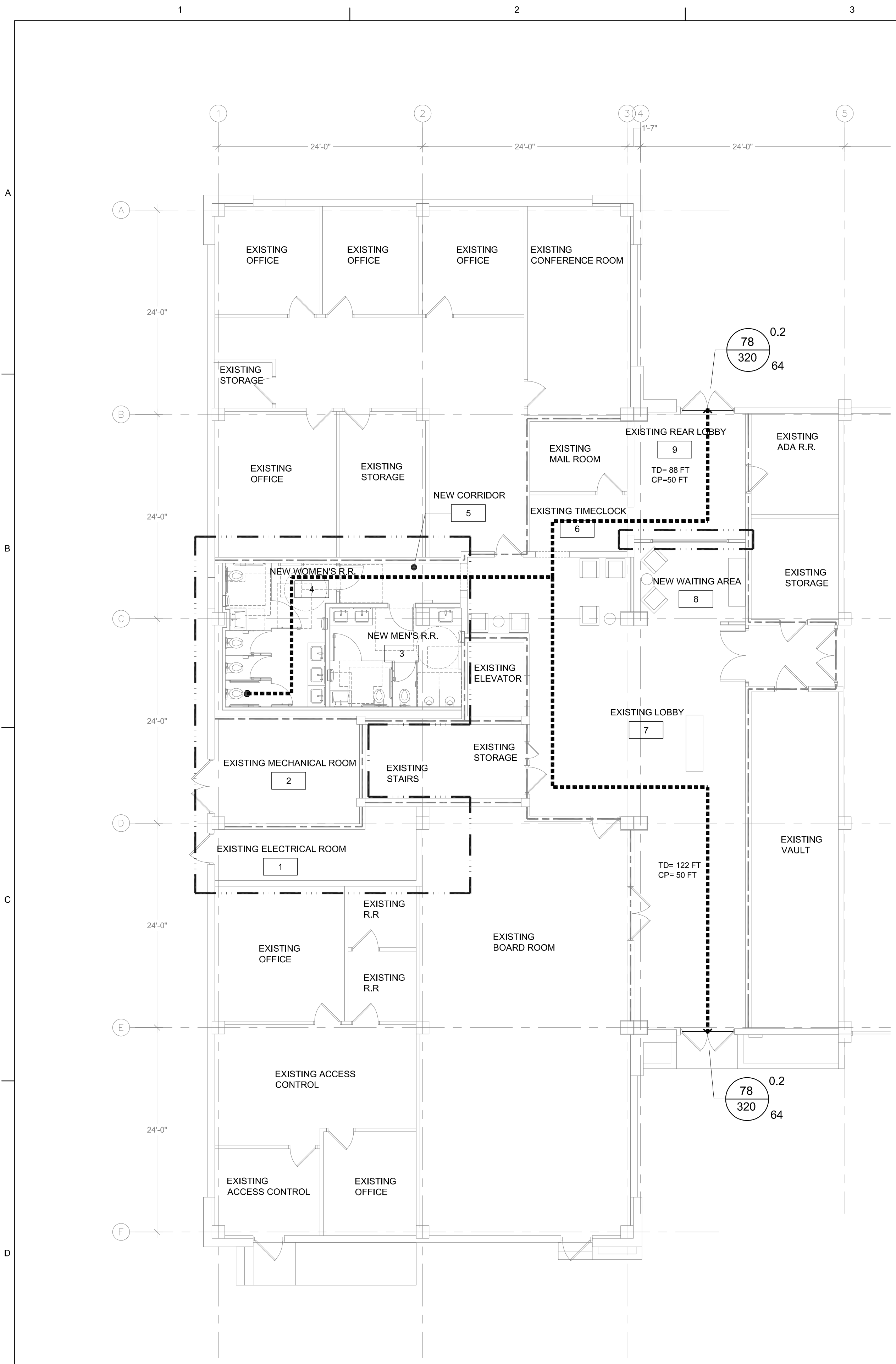
JAXPORT logo and Jacksonville Port Authority address: 2831 Talleyrand Ave. Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION, Drawing Title: INDEX, GENERAL NOTES, ABBREVIATIONS AND LEGENDS, Date: AUGUST 2021, Proj. No.: EGXM1900, Drawing No.: G-001

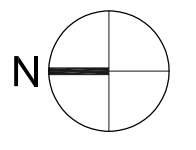








**1 LIFE SAFETY PLAN**  
SCALE: 1/8" = 1'-0"



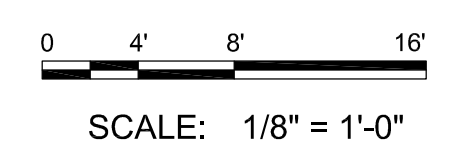
BUILDING CODE AND LIFE SAFETY SUMMARY					
APPLICABLE CODES	OCCUPANCY CLASSIFICATION	CONSTRUCTION REQUIREMENTS	REFERENCE	ACCESSIBILITY REQUIREMENTS	REFERENCE
BUILDING	2020 FLORIDA BUILDING CODE, EXISTING BUILDING (FBC), FLORIDA BUILDING CODE (FBC) 7TH ED. ALTERATION LEVEL 2	CONSTRUCTION TYPE: EXISTING II-B	FBC TABLE 201 AND 602.2	ACCESSIBLE ROUTE WIDTH: 36 INCHES MIN	FBC-A 403.5.1
		FIRE SUPPRESSION: NO SPRINKLERS	FEBC 804.2.2, NFPA 9.7		
LIFE SAFETY	FBC CH. 10 FLORIDA FIRE PREVENTION CODE, NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 101	FIRE ALARM: EXISTING	FEBC 804.4.1, NFPA 101 CH. 39	DOORS: 32" MIN WIDTH MANEUVERING CLEARANCES IN ACCORDANCE WITH T 404.2.4.1 3/4" MAX THRESHOLD HEIGHT WITH 1:2 BEVELS	404.2.3, 404.2.5
		FIRE RESISTANCE RATING OF BUILDING COMPONENTS: 1 HOUR EXCEPT NONBEARING INTERIOR WALLS / PARTITIONS, 0	FBC T 601		
ADA	FBC ACCESSIBILITY 7TH ED. (2020)	CORRIDORS: 1 HOUR (OCC. LOAD >30), 44" MIN WIDTH.	FBC 1020.1, T 1020.2, NFPA 101 T 101 1.8.3.3.2.2		
LOCAL / MUNICIPAL CODE (S)	JAX CODES OF ORDINANCES TITLE VIII CONSTRUCTION REGS AND BLDG. CODES CHS. 320-326	PRIMARY: BUSINESS (B) NS ACCESSORY: ASSEMBLY (A-3) ACCESSORY: STORAGE (S-2)	INTERIOR FINISHES: INT. EXIT STAIRWAYS/ EXIT PASSAGEWAYS: CLASS A; CORRIDORS / EXIT ACCESS STAIRWAYS: CLASS B; ROOMS / ENCLOSED SPACES: CLASS C	FBC T 803.11, NFPA CHS 10,39	904.4
			MAXIMUM ALLOWABLE HEIGHT: 55 FT 3 STORIES (2020 CODE/ NS)	FBC T 504.3a	
			ACTUAL HEIGHT: EXISTING 3 STORIES AND MECHANICAL PENTHOUSE		
			MAX ALLOWABLE AREA: 23,000 SF (2020 CODE/ NS)	FBC T 506.2	
			ACTUAL AREA: 47,600 EXISTING (PROJECT AREA 1,111)	15,000 PER FLOOR X3 FLOORS + 2,600 MECHANICAL PENTHOUSE	
			OCCUPANT LOAD (CALCULATED) *	457 (1ST FLOOR: 171 (PROJECT AREA 12); 2ND: 177; 3RD: 100, 4TH: 9	
			ACTUAL LOAD	78 FULL TIME EQUIVALENT (FTE).	
			EGRESS WIDTH, STAIRWAYS.	.3 PER OCC. X 177 (2ND FLOOR/HIGHEST OCCUPANCY) = 53 INCHES. EXISTING 84 INCHES (2'X48")	
			EGRESS WIDTH, OTHER EGRESS COMPONENTS: .2 PER OCC X 457 (BLDG TOTAL) = 92" EXISTING 160" (2'X64" + 1X32") PROPOSED: 128" (2X64")	FBC 1005.3.2	
			MAX FLOOR AREA ALLOWANCE PER OCCUPANT: 150 GSF PER OCC (B) 15 NSF PER OCC (A-3) 800 GSF (ACC. STORAGE/ MECHANICAL)	FBC T 1004.5, NFPA 101 T 7.3.1.2	
			MIN. NUMBER OF EXITS: 2; PROVIDED 2	FBC 1006.2.1, NFPA 101 7.4.1.2	
			MIN. NUMBER OF EXIT ACCESS PER STORY: 2; PROVIDED 2	FBC 1006.3.2, NFPA 101 7.4.1.2	
EXIT ACCESS TRAVEL DISTANCE: 200 FT (B)	FBC T 1017.2, NFPA 101 39.2.6.2				
COMMON PATH OF TRAVEL: 75 FT. OCC LOAD > 30; 100 FT. <30 OCC	FBC T 1006.2.1, NFPA 101 39.2.5.2.3				
DEAD END CORRIDOR: 35 FT MAX, OR 50 FT IF AUTO FIRE ALARM SYSTEM IS PRESENT; ACTUAL 15 FT	FEBC 805.6, 2, NFPA 101 39.2.5.3				
PLUMBING FIXTURES: TOILET 1/25 FIRST 50, THEN 1/50 (5); LAVATORY: 1/40 FIRST 80, THEN 1/80 (4); PER FLOOR; PROVIDE 8 NEW, 3 EXISTING TO REMAIN.	FPC T 403.1				

NOTE: \* REQUIREMENTS BASED ON CALCULATED OCCUPANT LOAD

**GENERAL NOTES**  
A- REFER TO ELECTRICAL DRAWINGS FOR EMERGENCY LIGHTING AND EXIT SIGNAGE LOCATIONS

**LIFE SAFETY LEGEND**

W = EXIT CAPACITY FACTOR (IN/PERSON)  
 X = OCCUPANTS USING EXIT (PERSONS)  
 Y = EXIT CAPACITY (PERSONS)  
 Z = EXIT CLEAR WIDTH (IN)  
 TD = TRAVEL DISTANCE IN FEET  
 CP = COMMON PATH IN FEET  
 --- = EXISTING 1-HR FIRE RATED WALL  
 - - - - - AREA OF WORK



**Jacobs**  
3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com

[CONSULTANT INFORMATION]

MAUREEN KUSSLER  
FL AR 95259

NO.	DATE	DR	BC	CHK	APVD
DSGN					

JAXPORT JACKSONVILLE PORT AUTHORITY

Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: LIFE SAFETY PLAN

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.: LS-101

BID DOCUMENTS - NOT FOR CONSTRUCTION





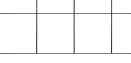






**SHEET NOTES**

- A- KEYNOTES THAT ARE INDICATIVE OF BEING TYPICAL (TYP.) SIGNIFY THE DETAIL OCCURS MORE THAN ONCE AND THE NOTE APPLIES TO ALL SIMILAR INSTANCES, UNLESS OTHERWISE NOTED.
- B- CROSS-HATCHED AREAS INDICATE AREA OF DEMOLITION WORK.
- C- EXISTING SURFACES DISTURBED BY NEW CONSTRUCTION SHALL BE PATCHED AND FINISHED TO MATCH ADJACENT SURFACES.
- D- REMOVE CEILINGS, TILES, GRID, HANGERS AND ASSOCIATED SUPPORTS IN AREAS DESIGNATED TO RECEIVE NEW CEILING.
- E. IN AREAS DESIGNATED TO RECEIVE NEW CEILINGS, UNLESS NOTED OTHERWISE:
  - SALVAGE LIGHT FIXTURES, INCLUDING EMERGENCY AND WALL MOUNTED FIXTURES AND TURN OVER TO OWNER.
  - SALVAGE LIGHTED EXIT SIGNS, AND TURN OVER TO OWNER.
  - REMOVE MECH. DIFFUSERS AND GRILLES.
  - PROTECT DUCTWORK ABOVE CEILING FOR RE-USE.
- F. SALVAGE WALL AND CEILING MOUNTED FIRE PROTECTION DEVICES (SMOKE DETECTORS, FIRE ALARM PULL STATIONS, FIRE EXTINGUISHERS, ETC.), AND TURN OVER TO OWNER.
- G. UNLESS NOTED OTHERWISE, FINISHES, FIXTURES, CEILINGS AND APPURTENANCES OUTSIDE THE PROJECT WORK AREA ARE EXISTING TO REMAIN, PROTECT FROM DAMAGE.
- H. WITHIN LIMITS OF WORK, WATER PIPING, DRAINS, AND VENTS ASSOCIATED WITH PLUMBING FIXTURES INDICATED TO BE DEMOLISHED SHALL ALSO BE DEMOLISHED. EXISTING PIPING NOT DEMOLISHED AND NOT REQUIRED FOR THIS SCOPE OR SERVING FIXTURES OUTSIDE THE LIMITS OF WORK SHALL BE REMOVED TO ABOVE THE CEILING OR BEHIND WALLS AND CAPPED. CONTRACTOR TO REMOVE AS REQUIRED TO MEET SCOPE OF WORK.

**KEYED NOTES**

- 1 REMOVE EXISTING PLUMBING FIXTURES.
- 2 REMOVE EXISTING BATHROOM PARTITIONS.
- 3 REMOVE EXISTING DOOR AND FRAME IN ITS ENTIRETY AND RELATED HARDWARE AND ACCESSORIES.
- 4 REMOVE EXISTING PARTITION IN ITS ENTIRETY.
- 5 REMOVE FLOOR AND WALL TILE, PREP SURFACE TO RECEIVE NEW FINISH.
- 6 REMOVE EXISTING CARPET / ADHESIVE, PREP FLOOR TO RECEIVE NEW FINISH.
- 7 REMOVE EXISTING CEILING TILE, GRID AND HANGERS.
- 8 REMOVE AED BLOODBORNE PATHOGENS KIT, WALL MOUNTED FIRE EXTINGUISHER, AND RELATED SIGNS. PROTECT AND STORE FOR RE-USE.
- 9 REMOVE CEILING MOUNTED SECURITY CAMERA. PROTECT AND STORE FOR RE-USE. COORDINATE WITH OWNER FOR POTENTIAL REINSTALLATION.
- 10 WALL OPENING.

**LEGEND**

-  DEMOLITION AREA
-  ITEMS TO BE DEMOLISHED
-  EXISTING TO REMAIN 2X2 LAY-IN LED FIXTURE
-  LAY-IN LED FIXTURE TO BE REMOVED; REFER TO NOTE E.
-  EXISTING TO REMAIN 2X2 ACOUSTIC CEILING TILE (ACT)
-  2X2 ACOUSTIC CEILING TILE (ACT) TO BE REMOVED
-  EXISTING MECH. SUPPLY DIFFUSER
-  EXISTING MECH. RETURN DIFFUSER
-  EXISTING EXHAUST FAN TO BE REMOVED
-  EXISTING 1-HR FIRE RATED WALL
-  AREA OF WORK

NO.	DATE	DR	BC	REVISION		CHK	KR	APVD	BY	APVD	MK



Jacksonville Port Authority  
 2831 Talleyrand Ave.  
 Jacksonville, FL 32206

Project Title:  
 JAXPORT PCOB INTERIOR RENOVATION

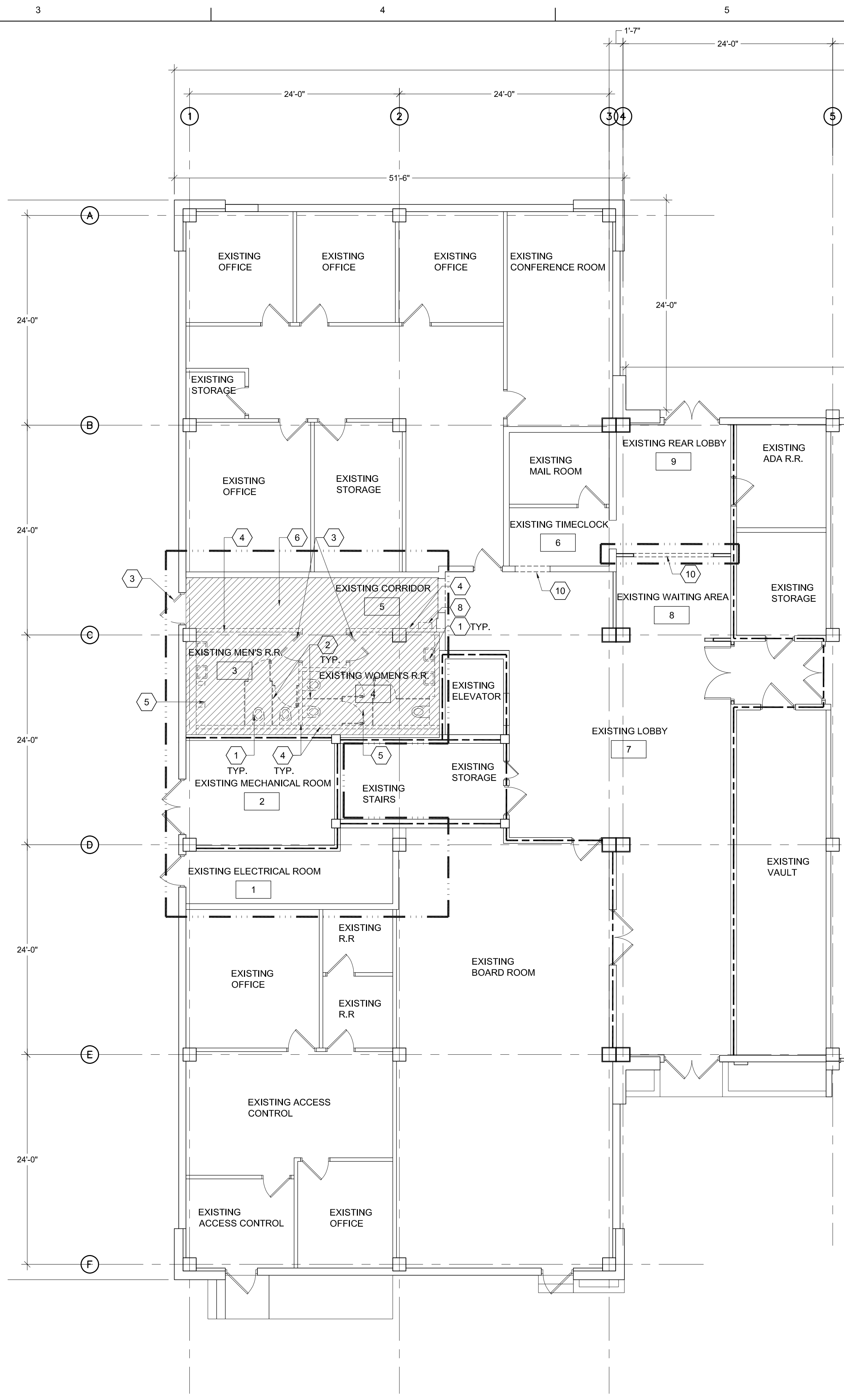
Drawing Title:  
 DEMOLITION PLAN

Date: AUGUST 2021

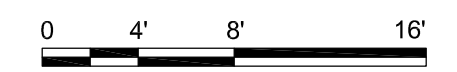
Proj. No.: EGXM1900

Drawing No.:

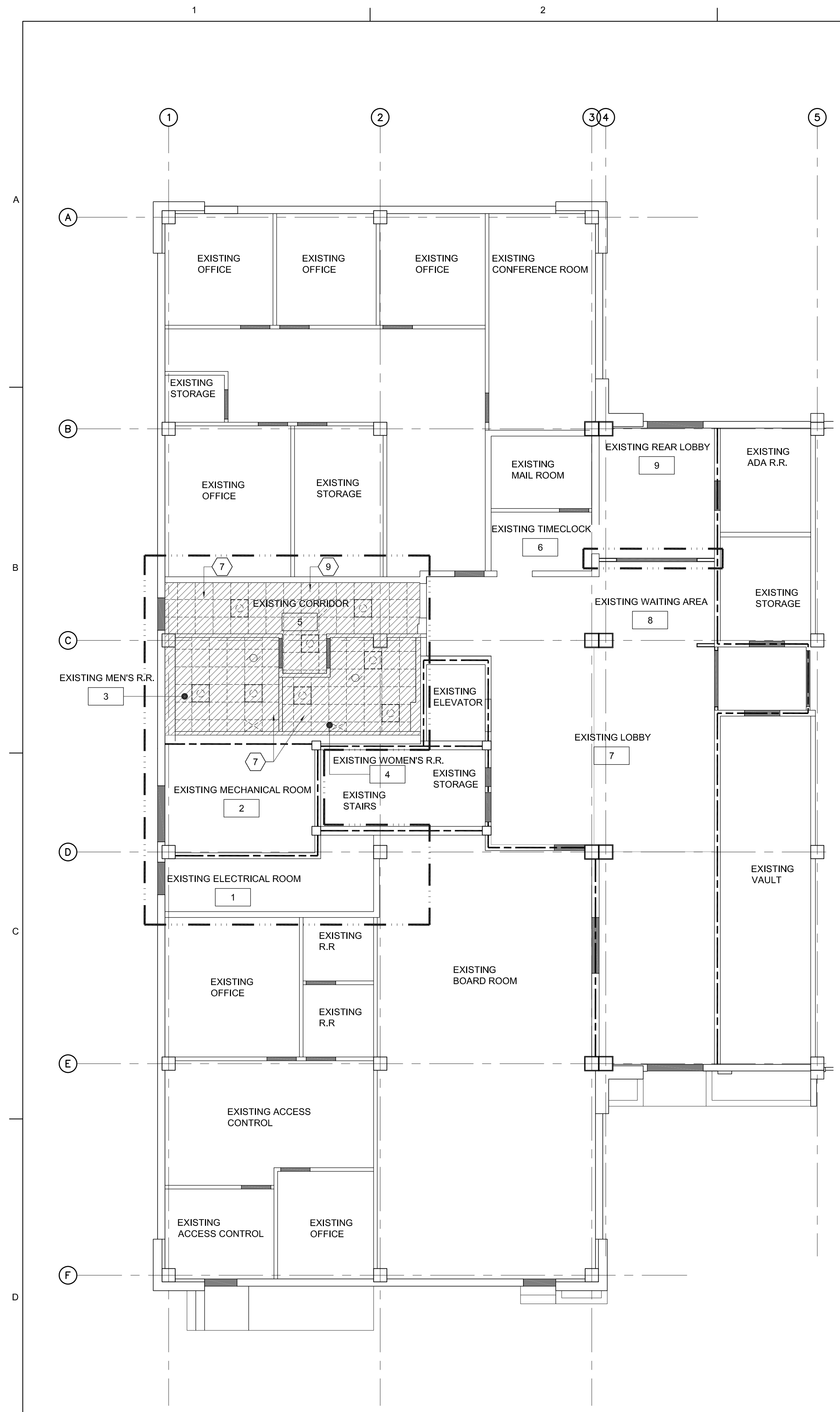
**AD-101**



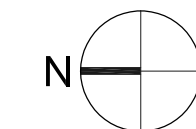
**1 DEMOLITION FLOOR PLAN**  
 SCALE: 1/8" = 1'-0"



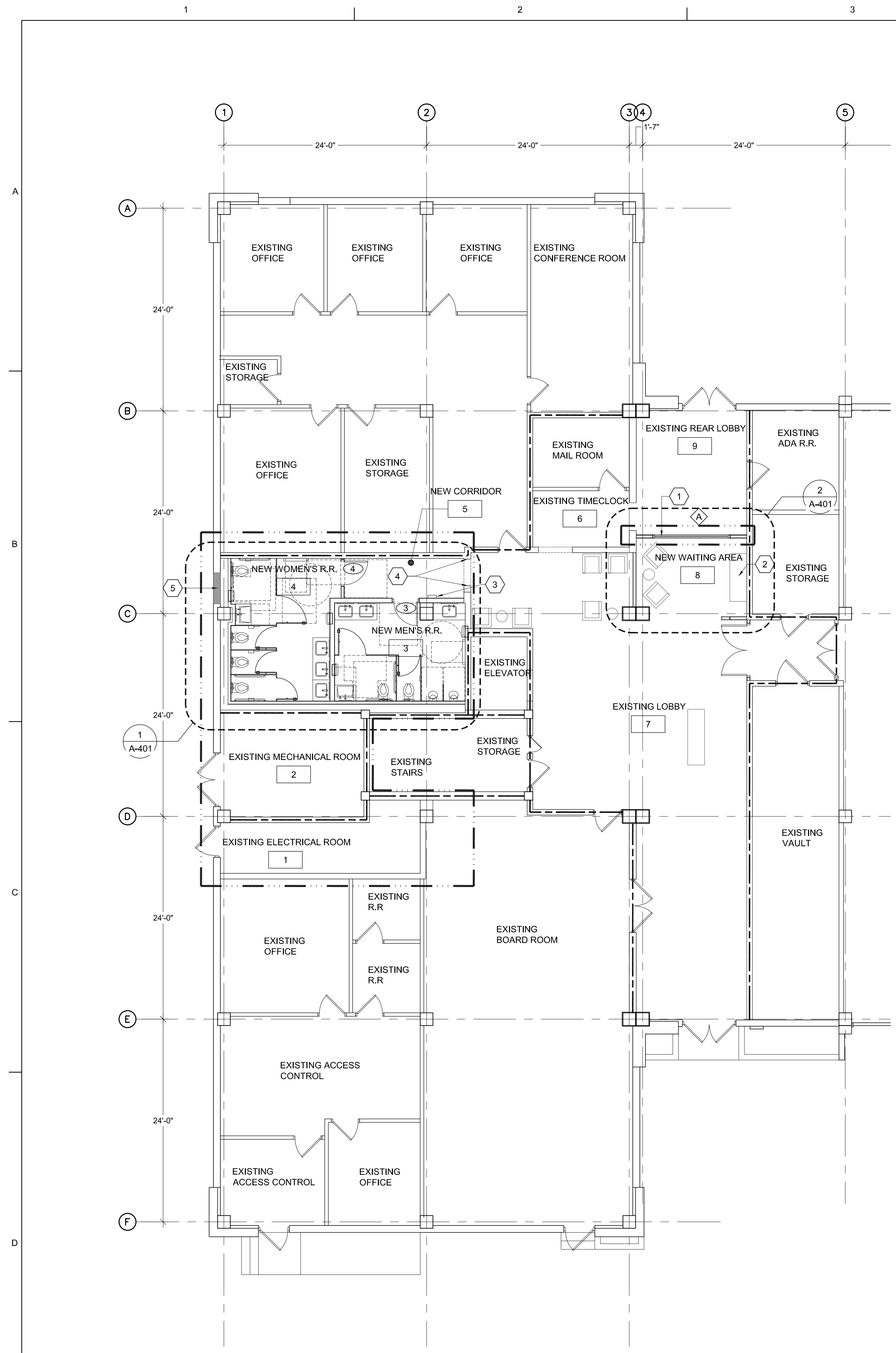
SCALE: 1/8" = 1'-0"



**2 DEMOLITION REFLECTED CEILING PLAN**  
 SCALE: 1/8" = 1'-0"







### SHEET NOTES

A- KEYNOTES THAT ARE INDICATIVE OF BEING TYPICAL (TYP.) SIGNIFY THE DETAIL OCCURS MORE THAN ONCE AND THE NOTE APPLIES TO ALL SIMILAR INSTANCES, UNLESS OTHERWISE NOTED.

B- REFER TO SHEET A-301 FOR FINISHES.

C- UNLESS NOTED OTHERWISE, FINISHES, FIXTURES AND APPURTENANCES OUTSIDE THE PROJECT WORK AREA ARE EXISTING TO REMAIN, PROTECT FROM DAMAGE.

D- FURNITURE ON SHEET IS FOR REFERENCE ONLY. NIC.

E- REFER TO SHEET A-401 FOR TOILET ACCESSORIES SCHEDULE.

F- PATCH / TOUCH - UP MAY BE REQUIRED AT AREAS OF WORK DONE BY OTHERS, MATCH ADJACENT FINISHES, UNO.

### KEYED NOTES

1 NEW INTERIOR WINDOW. REFER TO SHEET A-501.

2 FISH TANK BY OTHERS.

3 REINSTALL SALVAGED AED BLOODBORNE PATHOGENS KIT, WALL MOUNTED FIRE EXTINGUISHER AND RELATED SIGNS; CONFIRM LOCATION WITH OWNER.

4 PATCH / FINISH CASED OPENING TO LIKE NEW CONDITION. MATCH EXISTING ADJACENT FINISH, PROVIDE BASEBOARD TO MATCH EXISTING ADJACENT.

5 INFILL EXTERIOR CMU WALL, REFER TO STRUCTURAL DWGS.

### LEGEND

NEW WALLS. REFER TO ENLARGED PLANS AND SHEET A-301 FOR PARTITION TYPES.

EXISTING WALLS.

EXISTING 1-HR FIRE RATED WALL

AREA OF WORK.

**Jacobs**

3150 SW 38TH AVE. SUITE 500  
 MIAMI, FL 33146  
 P:305-441-1864  
 www.Jacobs.com

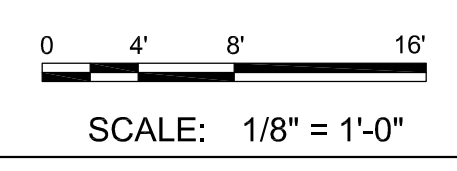
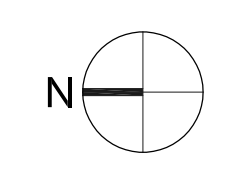
[CONSULTANT INFORMATION]

MAUREEN KUSSLER FL AR 95259		BY	APVD
REVISION	CHK	KR	MK
NO.	DATE	DR	BC
DSGN	NO.	DATE	DR



Jacksonville Port Authority  
 2831 Talleyrand Ave.  
 Jacksonville, FL 32206

**1 FLOOR PLAN**  
 SCALE: 1/8" = 1'-0"



Project Title:  
**JAXPORT PCOB INTERIOR RENOVATION**

Drawing Title:  
**FLOOR PLAN**

Date: AUGUST 2021

Proj. No.: EGXM1900

Drawing No.: **A-101**

1

2

3

4

5

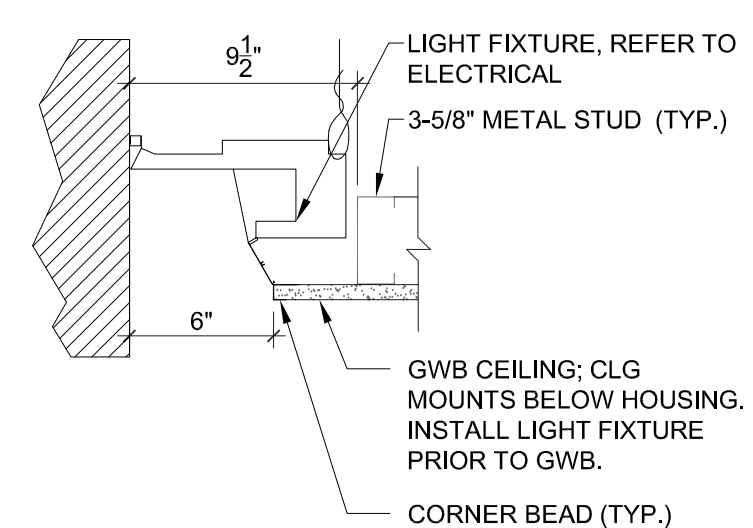
6

A

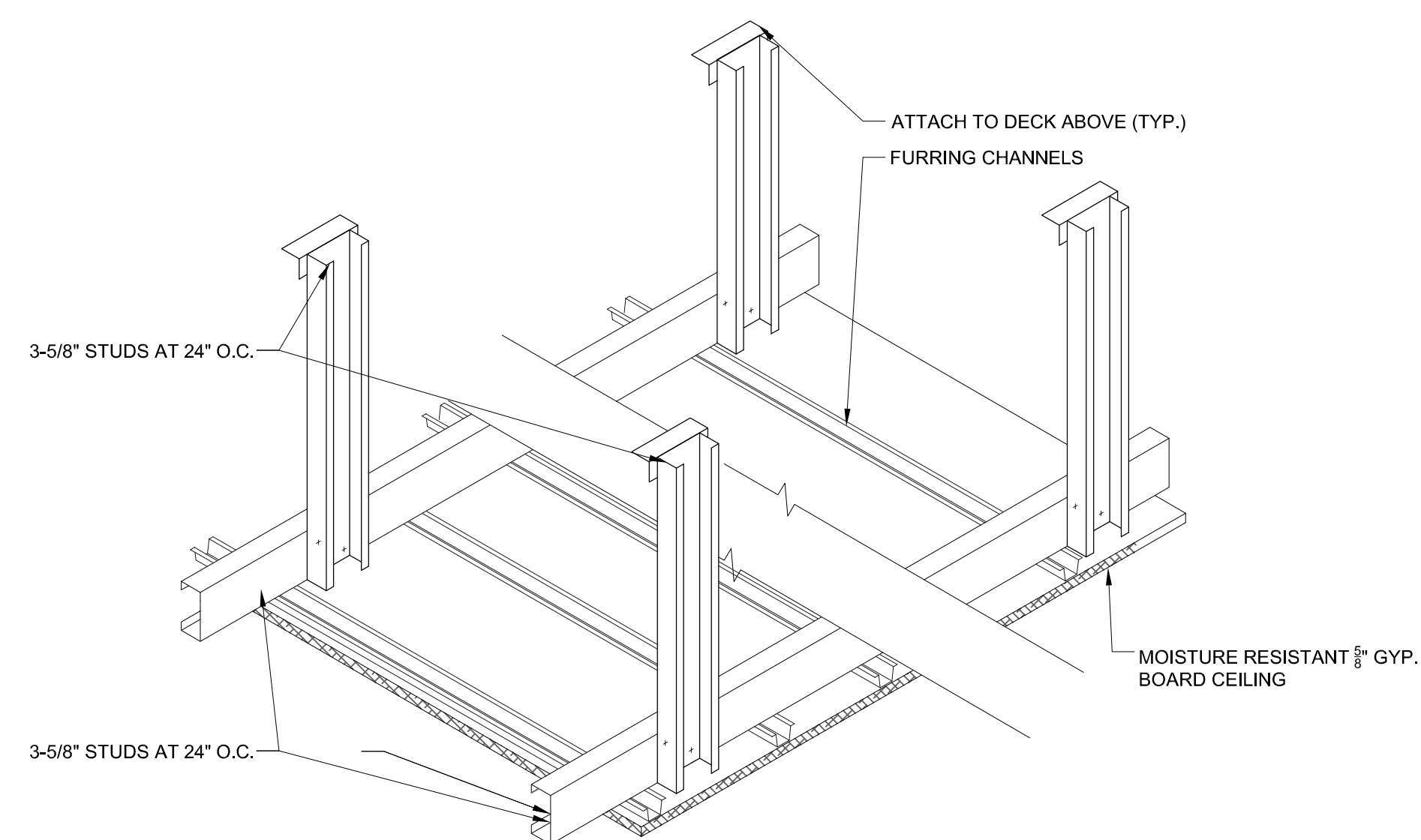
B

C

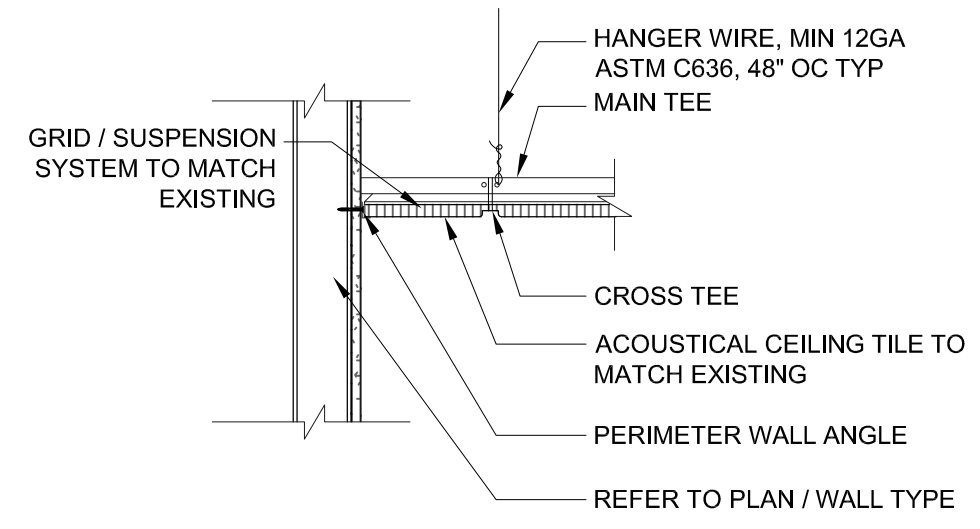
D



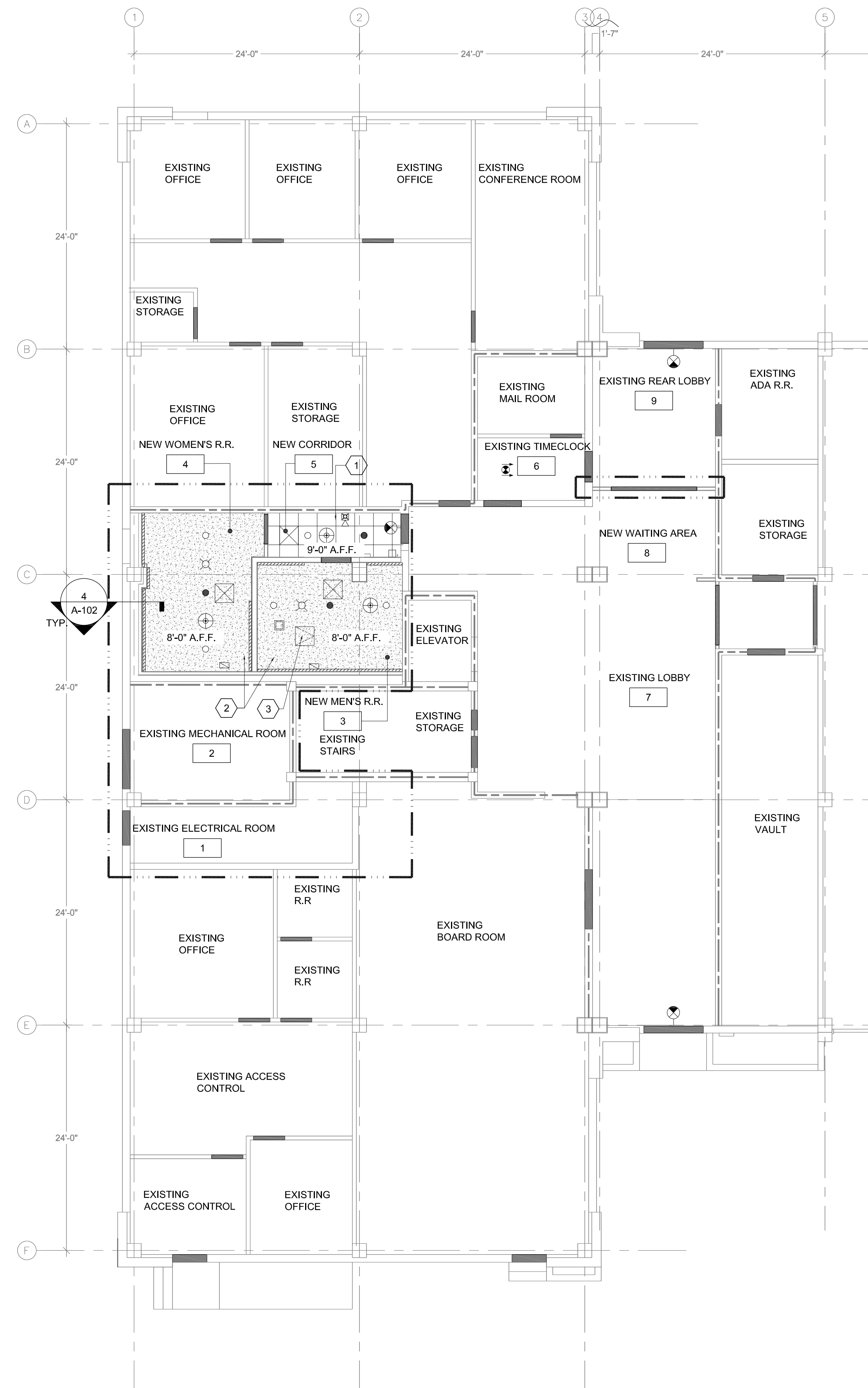
**4 CEILING MOUNTED LINEAR LIGHT DETAIL**  
SCALE: 1-1/2"=1'-0"



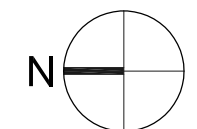
**3 STUD FRAMED SUSPENDED CEILING**  
SCALE: 3/4"=1'-0"



**2 ACT DETAIL**  
SCALE: 1"=1'-0"



**1 REFLECTED CEILING PLAN**  
SCALE: 1/8"=1'-0"



**SHEET NOTES**

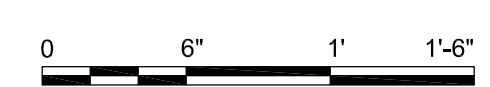
- A- KEYNOTES THAT ARE INDICATIVE OF BEING TYPICAL (TYP.) SIGNIFY THE DETAIL OCCURS MORE THAN ONCE AND THE NOTE APPLIES TO ALL SIMILAR INSTANCES, UNLESS OTHERWISE NOTED.
- B- AT SUSPENDED CEILINGS, PROVIDE SEPARATE SUSPENSION WIRES, HANGERS AND SUPPORTS FOR ALL OTHER ITEMS (LIGHTING FIXTURES, DUCTS, EQUIPMENT, ETC.) WHICH ARE INSTALLED IN OR SUSPENDED FROM THE CEILING SPACE.
- C- REFER TO ELECTRICAL DRAWINGS FOR LIGHT FIXTURE TYPES AND FIRE ALARM DEVICES.
- D- REFER TO MECHANICAL DRAWINGS FOR AIR DISTRIBUTION DEVICES, SMOKE DETECTORS AND DUCT LOCATIONS.
- E. UNLESS NOTED OTHERWISE, CEILINGS, FINISHES, FIXTURES AND APPURTENANCES OUTSIDE THE PROJECT WORK AREA ARE EXISTING TO REMAIN, PROTECT FROM DAMAGE.

**KEYED NOTES**

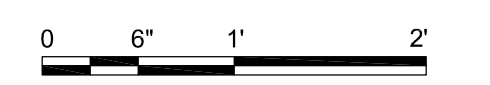
- 1 NEW 2X2 ACOUSTIC CEILING TILE SYSTEM. REFER TO DETAIL 2 / A-102.
- 2 NEW GYPSUM WALL BOARD CEILING REFER TO DETAIL 3 / A-102.
- 3 NEW 24 X 24 ACCESS PANEL. COORDINATE LOCATION WITH MECHANICAL DRAWINGS.

**LEGEND**

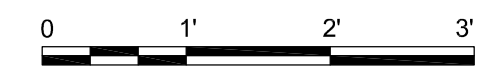
- 2X2 ACOUSTIC CEILING TILE (ACT)
- 2X2 LAY-IN LED FIXTURE
- MECH. SUPPLY DIFFUSER
- MECH. RETURN DIFFUSER
- CEILING MOUNTED EXIT SIGN
- PENDANT MOUNTED EXIT SIGN COORDINATE WITH OWNER FOR POTENTIAL REINSTALLATION
- LINEAR LIGHT FIXTURE
- RECESSED CAN LIGHT FIXTURE
- EMERGENCY RECESSED CAN LIGHT FIXTURE
- OCCUPANCY SENSOR
- EXISTING 1-HR FIRE RATED WALL
- GYPSUM WALL BOARD CEILING
- ACCESS PANEL
- AREA OF WORK
- FIRE ALARM AUDIBLE / VISUAL DEVICE
- FIRE ALARM VISUAL DEVICE
- FIRE ALARM PULL STATION



SCALE: 1-1/2" = 1'-0"



SCALE: 1" = 1'-0"



SCALE: 3/4" = 1'-0"



SCALE: 1/8" = 1'-0"

**Jacobs**  
3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com  
[CONSULTANT INFORMATION]

MAUREEN KUSSLER FL AR 95259		BY	APVD	MK
REVISION	CHK	DR	BC	
NO.	DATE	DSGN	MK	



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: REFLECTED CEILING PLAN & DETAILS

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.:

**A-102**



## SPECIFICATIONS

PRODUCT	MARK	SPECIFICATIONS
MILLWORK		
PLASTIC LAMINATE CASEWORK	PLAM-1	HIGH PRESSURE DECORATIVE LAMINATE NEMA LD3, BASIS OF DESIGN FORMICA BURNT STRAND, OR APPROVED EQUAL. SINK BASE CABINET, 2-DOORS WITH FALSE DRAWER FRONT, TO BE CONSTRUCTED OF HARDWOOD PLYWOOD AND LUMBER, AHI GRADE CUSTOM, FULL OVERLAY OR EURO STYLE FRONT, SUBJECT TO APPROVAL OF OWNER. LAMINATE CLADDING ON ALL EXPOSED SURFACES GRADE HGS. FOR SEMI EXPOSED SURFACES GRADE CLS. PROVIDE CABINET HARDWARE AND ACCESSORY MATERIALS NECESSARY FOR COMPLETE CABINET INSTALLATION. HARDWARE TO INCLUDE CONCEALED HINGES AND DOOR SILENCERS, PULLS TO BE SELECTED BY OWNER.
FINISHES		
LUXURY VINYL TILE	LVT-1	LUXURY VINYL TILE, 12"X24", MIN 2.5MM THICK, WITH 28ML TRANSPARENT WEAR LAYER OVER HIGH DEFINITION PRINTED DESIGN. BASIS OF DESIGN: HAPPY FLOORS SANTA FE RIVER, OR APPROVED EQUAL. INSTALL IN RUNNING BOND PATTERN.
PORCELAIN TILE	POR-1	GLAZED PORCELAIN FLOOR TILE, NOMINAL 12"X24" X 5/16" T, MATTE FINISH, DCOF (WET) >0.42. BASIS OF DESIGN DAL TILE LINDEN POINT BIANCO LP19. INSTALL IN RUNNING BOND PATTERN.
CERAMIC TILE	CT-1	GLAZED CERAMIC WALL TILE, NOMINAL 10"X14" X 5/16" T, MATTE FINISH. BASIS OF DESIGN DAL TILE LINDEN POINT BIANCO LP19. INSTALL IN RUNNING BOND PATTERN.
CERAMIC TILE	CT-2	ENCAUSTIC CEMENT TILE, HEXAGON SHAPE, MATTE FINISH, APPROX 8"X9" X 0.63" T, BASIS OF DESIGN SILVER STARBURST GRAY, OR APPROVED EQUAL. CONFIRM INSTALLATION PATTERN WITH OWNER PRIOR TO INSTALLATION.
PAINT	PT-1	INTERIOR ACRYLIC LATEX, SATIN FINISH, LOW/NO-VOC FORMULA. BASIS OF DESIGN (COLOR ONLY) BEHR SILVER FEATHER.
ACOUSTIC CEILING TILE	ACT	ARMSTRONG CIRRUS 584, WHITE.
PAINT	PT-2	INTERIOR ACRYLIC LATEX, FLAT FINISH, LOW/NO-VOC FORMULA. BASIS OF DESIGN (COLOR ONLY) BEHR POLAR BEAR.
SPECIALTIES		
QUARTZ	QTZ	QUARTZ SHEET CONSISTING OF QUARTZ AGGREGATES BOUND WITH RESIN MATRIX. BASIS OF DESIGN POMPEII ARGENTO. COUNTERTOPS, END/BACKSPLASHES, AND SILLS 3/4" T, WITH EASED EDGES. WHERE JOINTS ARE REQUIRED, PLACE SO THAT NO SECTION IS LESS THAN 36" LONG. SHOP FABRICATE TO GREATEST EXTENT POSSIBLE. USE TEMPLATE OF PLUMBING FIXTURE MANUFACTURER WHERE POSSIBLE/APPLICABLE FOR CUTOUTS. END/BACKSPLASHES TO BE ATTACHED IN FIELD.

## ROOM FINISH SCHEDULE

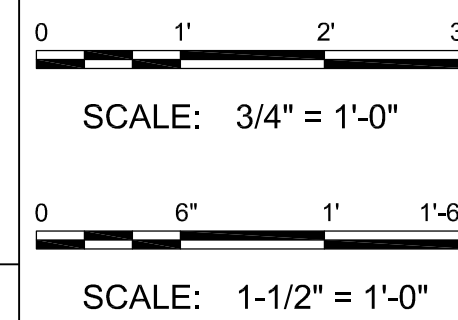
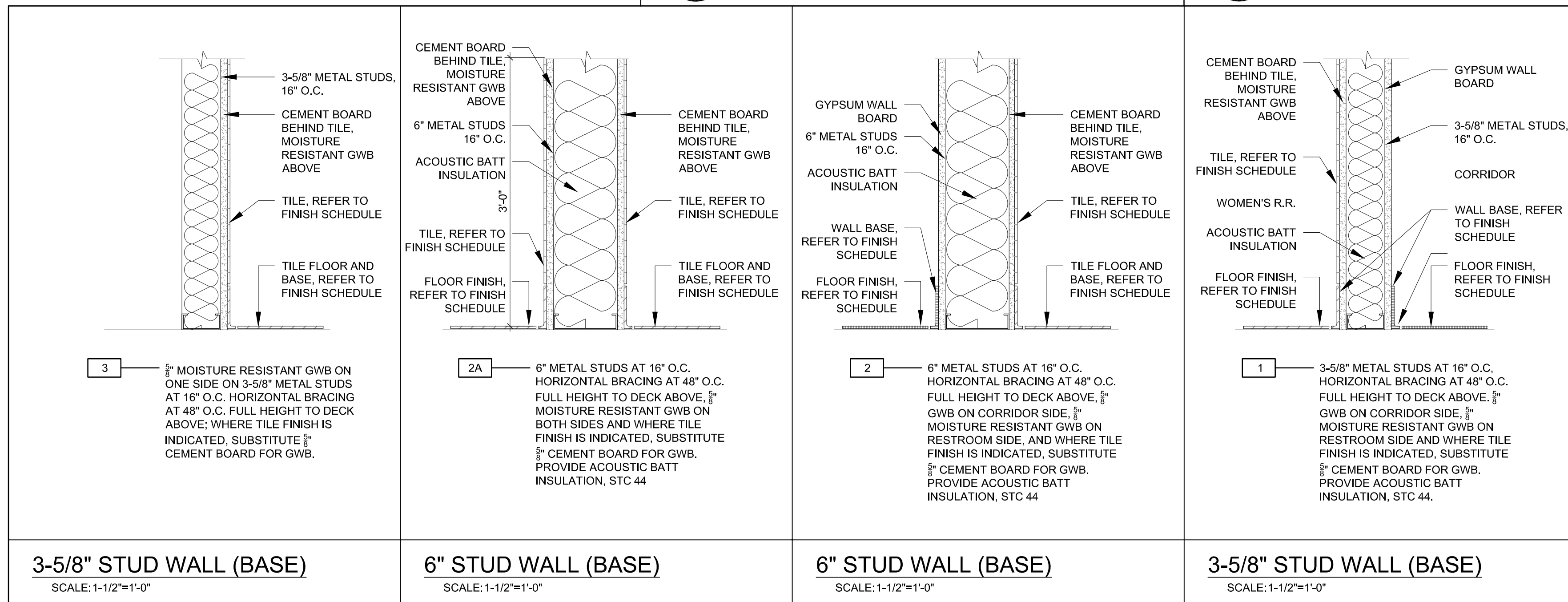
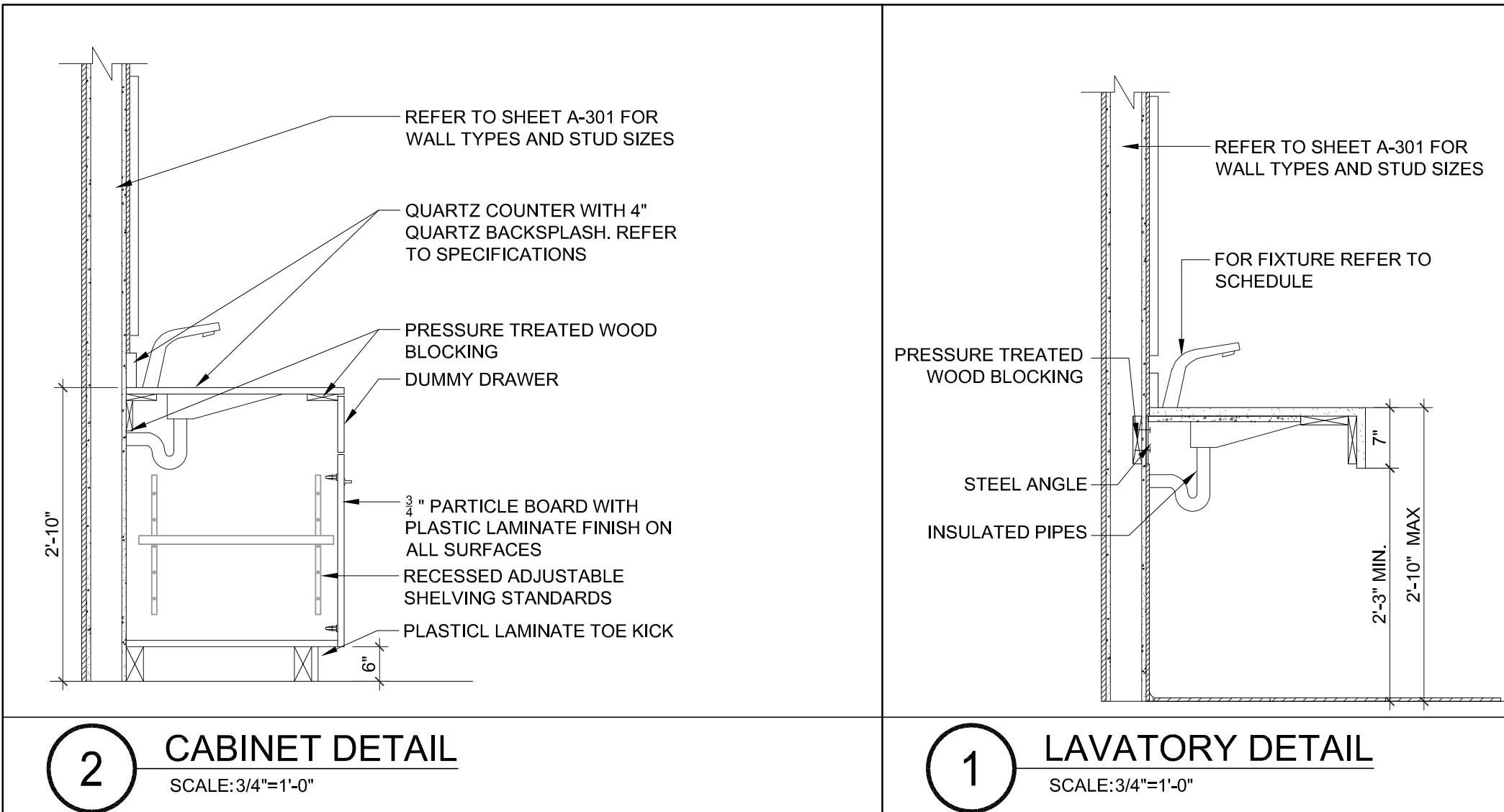
ROOM NO.	ROOM NAME	FLOOR	BASE	WALLS								CEILING			NOTES
				N		E		S		W		HT	MATL	FIN	
				MATL	FIN	MATL	FIN	MATL	FIN	MATL	FIN				
3	MEN'S R.R.	POR-1	CT-1/CT-2	GWB*	PT-1*	GWB	CT-2	GWB*	PT-1*	GWB*	PT-1*	8'-0"	GWB	PT-2	*CT-1 WAINSCOT TO MIN 48" A.F.F.
4	WOMEN'S R.R.	POR-1	CT-1/CT-2	GWB*	PT-1*	GWB*	PT-1*	GWB	CT-2	GWB*	PT-1*	8'-0"	GWB	PT-2	*CT-1 WAINSCOT TO MIN 48" A.F.F.
5	CORRIDOR	LVT-1	WD*	GWB	PT-1*	GWB	PT-1	GWB	PT-1	GWB	PT-1	9'-0"	ACT	ACT	WD BASEBOARD TO MATCH EXISTING
6	TIMECLOCK	BO	BO	BO	BO	BO	BO	BO	BO	BO	BO	9'-0"	BO	BO	SEE NOTE 1
7	LOBBY	BO	BO	BO	BO	BO	BO	BO	BO	BO	BO	9'-0"	BO	BO	SEE NOTE 1
8	WAITING	BO	BO	GWB	PT-1	BO	BO	BO	BO	NA	NA	9'-0"	BO	BO	SEE NOTE 1
9	REAR LOBBY	BO	BO	BO	BO	BO	BO	BO	BO	GWB	PT-1	9'-0"	BO	BO	SEE NOTE 1

NOTE 1 PATCH / TOUCH UP MAY BE REQUIRED AT AREAS OF WORK DONE BY OTHERS. MATCH FINISHES.

BO= BY OTHERS. REFER TO G-001 FOR ADDITIONAL ABBREVIATIONS.

## SPECIFICATIONS

PRODUCT	MARK	SPECIFICATIONS
TOILET ACCESSORIES		
TOILET PARTITIONS	TP-1	FLOOR ANCHORED/OVERHEAD BRACED TOILET COMPARTMENTS, WALL-HUNG URINAL PRIVACY SCREENS: ALL COMPONENTS (EXCEPT HARDWARE) OF BLACK CORE PHENOLIC, 1/2" THICK, EDGES MACHINE SANDED WITH FILLETED EDGES. DOOR AND PILASTER EDGES SHALL BE ROUTED AND OVERLAPPED TO BLOCK SIGHT LINES INTO COMPARTMENT. HARDWARE, MOUNTING ACCESSORIES, FASTENERS OF 304 STAINLESS STEEL, NO. 4 SATIN FINISH. EXTRUDED ALUMINUM HEADRAIL, ADJUSTABLE SS PEDESTAL. USE CORROSION RESISTANT FASTENERS/SCREWS FOR INSTALLATION. HARDWARE: 3 SURFACE MTD BARREL HINGES PER DOOR, 4 AT ADA STALLS, LATCH WITH OCCUPANCY INDICATOR. BASIS OF DESIGN ASI GLOBAL ALPACO CLASSIC BURNT STRAND, OR APPROVED EQUAL.
PT DISP/WASTE RECEP	PTD-1	RECESSED MOUNTED COMBINATION FOLDED-PAPER TOWEL DISPENSER/WASTE CONTAINER, ADA COMPLIANT, 12 GAL CAPACITY WASTE CONTAINER, MIN 600 TOWEL CAPACITY, 20GA/22GA STAINLESS STEEL WITH SATIN FINISH, FULLY WELDED CONSTRUCTION WITH SEAMLESS CORNERS AND BURR-FREE EDGES. HINGED SERVICE DOOR WITH KEYPED TUMBLER LOCK. WASTE CONTAINER REMOVEABLE WITH KEYPED TUMBLER LOCK. BASIS OF DESIGN BRADLEY DIPLOMAT SERIES 2A05 OR APPROVED EQUAL.
MIRRORS	MR-1	24" DIAMETER ROUND MIRROR, SHATTER RESISTANT, WITH BLACK SATIN ALUM FRAME, WITH HIDDEN HANGER SYSTEM
ADA MIRRORS	MR-2	18"X30" FIXED TILT MIRROR, 20 GA SS FRAME WITH WELDED CORNERS AND 20 GA CONCEALED STIFFENERS. SATIN FINISH. 1/4" FLOAT GLASS WITH 15-YEAR GUARANTEE AGAINST SILVER SPOILAGE AND PROTECTED BY SHOCK-ABSORBING, WATERPROOF FOAM FILLER AND PROTECTIVE FINISH. BACK OF UNIT GALV STEEL SECURED TO FRAME WITH CONCEALED SCREWS, WITH INTEGRAL HORIZ HANGING BRACKETS AND SEPARATE 18 GA, ALL WELDED STEEL WALL HANGER FOR CONCEALED MOUNTING. BASIS OF DESIGN BRADLEY 740-1830 OR APPROVED EQUAL.
TOILET SEAT COVER DISPENSER	TSCD	SURFACE MOUNTED, ADA COMPLIANT, 250 PC CAPACITY SEAT COVER DISPENSER, 20GA STAINLESS STEEL WITH SATIN FINISH. SPRING CLIP DISPENSING MECHANISM, BOTTOM HINGED SERVICE DOOR WITH KEYPED TUMBLER LOCK, WELDED CONSTRUCTION WITH SEAMLESS CORNERS AND BURR FREE EDGES. BASIS OF DESIGN BRADLEY DIPLOMAT SERIES 5A40 OR APPROVED EQUAL.
TP DISPENSER	TPD	SURFACE MOUNTED, ADA COMPLIANT, SINGLE ROLL TOILET PAPER DISPENSER, WITH SINGLE DROP-DOWN RESERVE, 22GA STAINLESS STEEL WITH SATIN FINISH, BOTTOM HINGED SERVICE DOOR WITH KEYPED TUMBLER LOCK, WELDED CONSTRUCTION WITH SEAMLESS CORNERS AND BURR FREE EDGES. BASIS OF DESIGN BRADLEY DIPLOMAT SERIES 5A10 OR APPROVED EQUAL.
SN DISPOSAL	SN	SURFACE OR PARTITION MOUNTED, ADA COMPLIANT, SANITARY PRODUCT DISPOSAL, 22 GA STAINLESS STEEL WITH SATIN FINISH (DOOR 20 GA), WELDED CONSTRUCTION, SEAMLESS CORNERS, BURR FREE EDGES, HEAVY DUTY SS PIANO HINGE AT COVER. BASIS OF DESIGN BRADLEY DIPLOMAT SERIES 4A10/4A11, OR APPROVED EQUAL.
GRAB BARS	GB-1.2	HEAVY-DUTY STAINLESS STEEL GRAB BAR, SATIN FINISH, 18GA BAR, 1-1/2" OUTSIDE DIAMETER, WITH SAFETY GRIP FINISH ON GRASPING SURFACE. CONCEALED MOUNTING, 250LB RATING, 3/8" OR 4/2" DEPENDING ON APPLICATION. BASIS OF DESIGN BRADLEY 812, OR APPROVED EQUAL.
BABY CHANGING STATION	BCS	SURFACE MOUNTED, ADA COMPLIANT, BABY CHANGING STATION. INTERIOR BACTERIAL RESISTANT POLYETHYLENE WITH CAM-BUCKLE SAFETY BELT. EXTERIOR 20GA STAINLESS STEEL WITH SATIN FINISH. PNEUMATIC GAS SHOCK MECHANISM, 250LB STATIC LOAD CAPACITY, ASTM F2285 COMPLIANT. BASIS OF DESIGN BRADLEY 962 OR APPROVED EQUAL.
ROBE HOOK	RH	SURFACE MOUNTED STAINLESS STEEL ROBE HOOK WITH 2" PROJECTION, SATIN FINISH. BASIS OF DESIGN BRADLEY 9114, OR APPROVED EQUAL.



**Jacobs**  
3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.jacobs.com

[CONSULTANT INFORMATION]

MAUREEN KUSSLER FL AR 95259			
NO.	DATE	DR	BC
DSGN	CHK	APVD	MK
REVISION	BY	APVD	MK



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: WALL TYPES, DETAILS, FINISH SCHEDULE AND SPECIFICATIONS

Date: AUGUST 2021  
Proj. No.: EGM1900  
Drawing No.:

A-301

©Jacobs Engineering Group Inc. 2019. ALL RIGHTS RESERVED. BID DOCUMENTS - NOT FOR CONSTRUCTION





# WINDOW SCHEDULE

WINDOW TYPE	R.O.		TYPE	REFERENCE DETAIL			FINISH	REMARKS
	WIDTH	HEIGHT		HEAD	JAMB	SILL		
A	9'-1"	6'-0"	FIXED	4 / A-501	5 / A-501	6 / A-501	ALUMINUM	CLEAR 1/4" T TEMPERED GLAZING

# DOOR SCHEDULE

DOOR NO.	#DOOR PANELS	DOOR			DOOR			FRAME		REFERENCE DETAIL			REMARKS
		WIDTH	HEIGHT	THICKNESS	TYPE	MAT'L	FIN.	MAT'L	FIN.	HEAD	JAMB	THRESHOLD	
3	1	2'-9"	7'-0"	1 3/4"	F	HM	PAINT	HM	PAINT	1 / A-501	2 / A-501	3 / A-501	SEE NOTE 1
4	1	2'-9"	7'-0"	1 3/4"	F	HM	PAINT	HM	PAINT	1 / A-501	2 / A-501	3 / A-501	SEE NOTE 1

NOTE 1 BASES OF DESIGN: CECO DOOR, 1-3/4" OMEGA FLUSH STEEL DOOR, 20 GA. OR EQUAL. INCLUDE MANUFACTURER STD FRAME AND HARDWARE FOR COMPLETE INSTALLATION PER MANUFACTURER RECOMMENDATIONS. HARDWARE TO INCLUDE, BUT NOT LIMITED TO, 12: KICK PLATE ON PUSH SIDE, PUSH PLATE / PULL HANDLE, SURFACE MOUNTED CLOSER.

NO.	DATE	DSGN	DR	BC	CHK	KR	APVD	BY	APVD	MK



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: DOOR, WINDOW SCHEDULES AND DETAILS

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.:

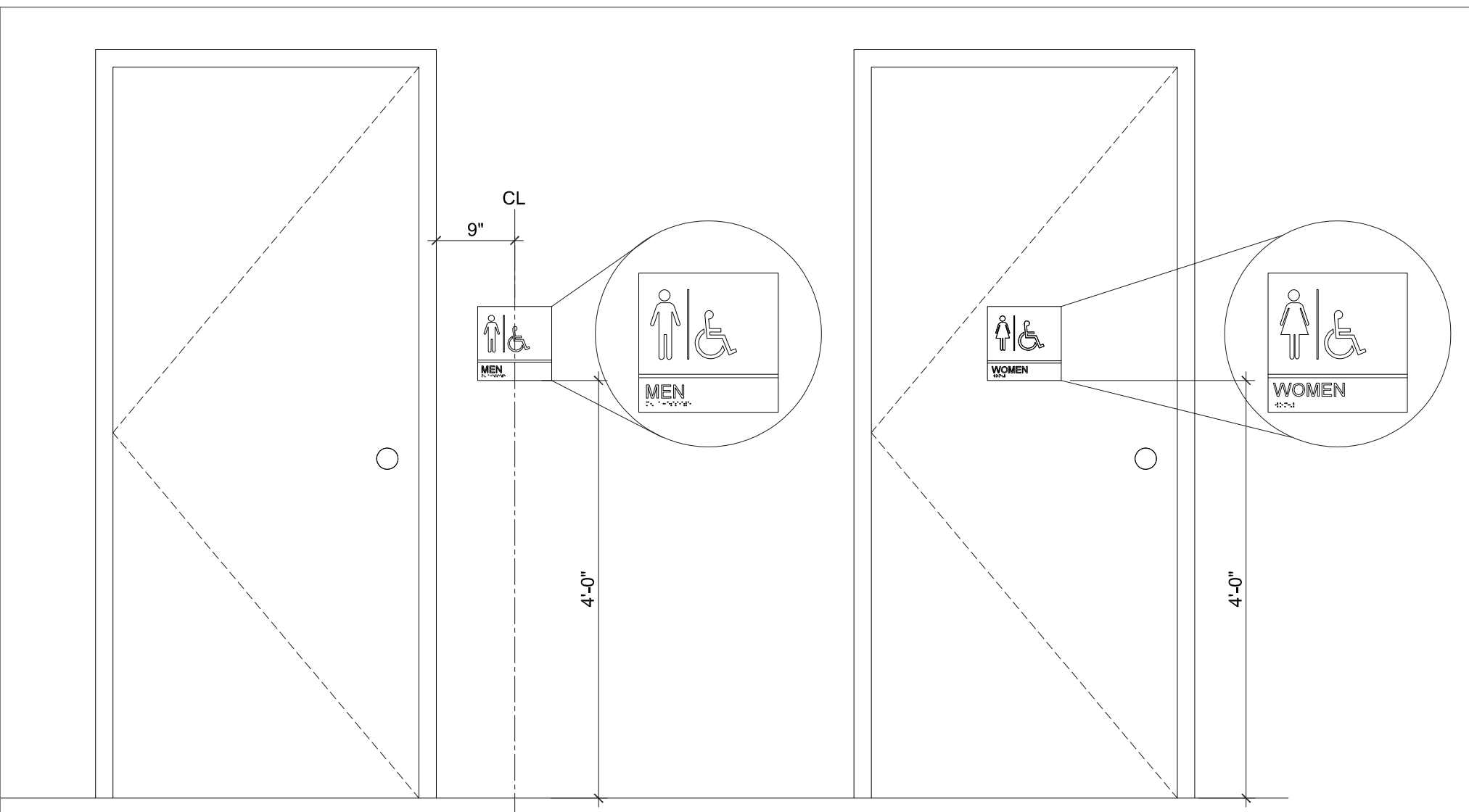
**A-501**

A

B

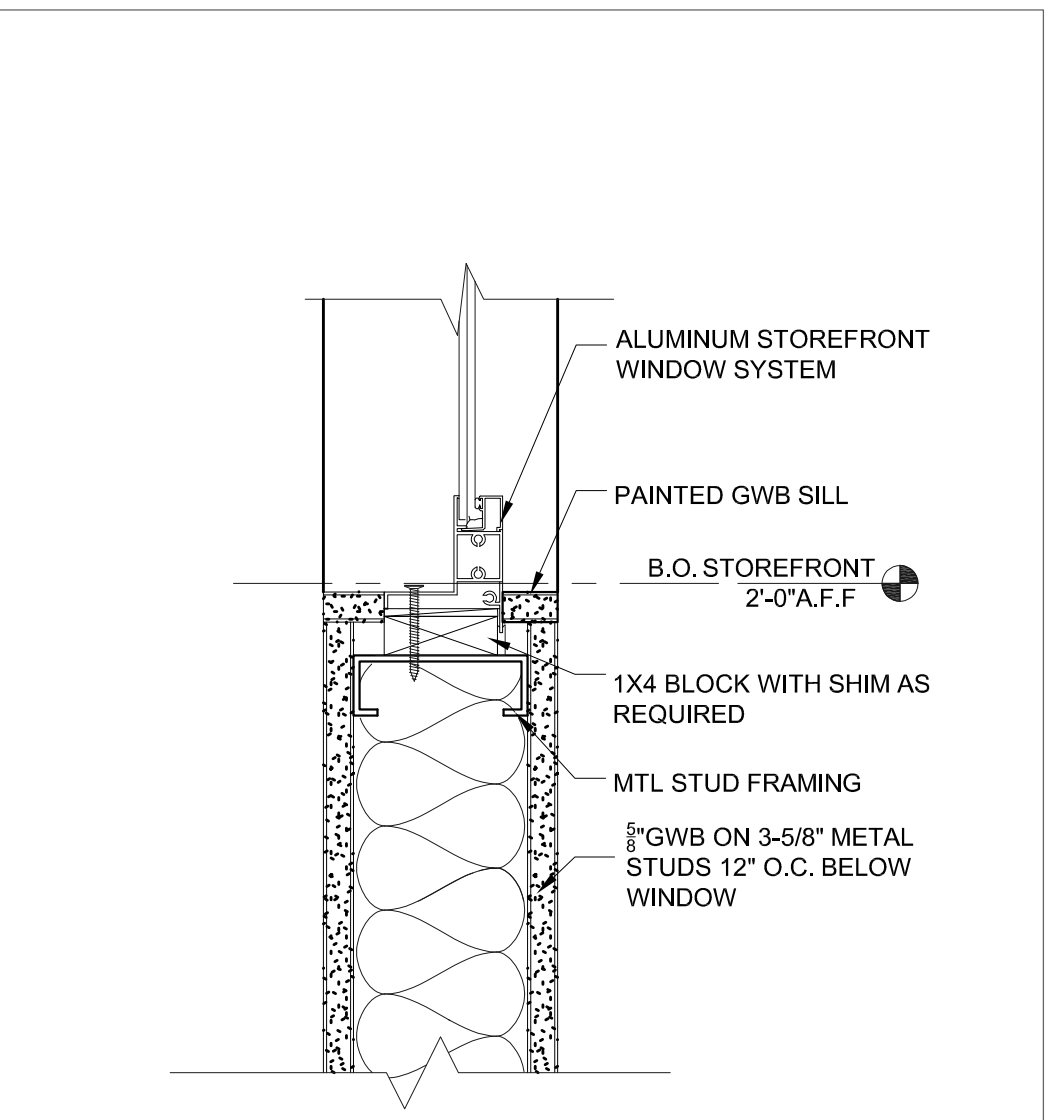
C

D

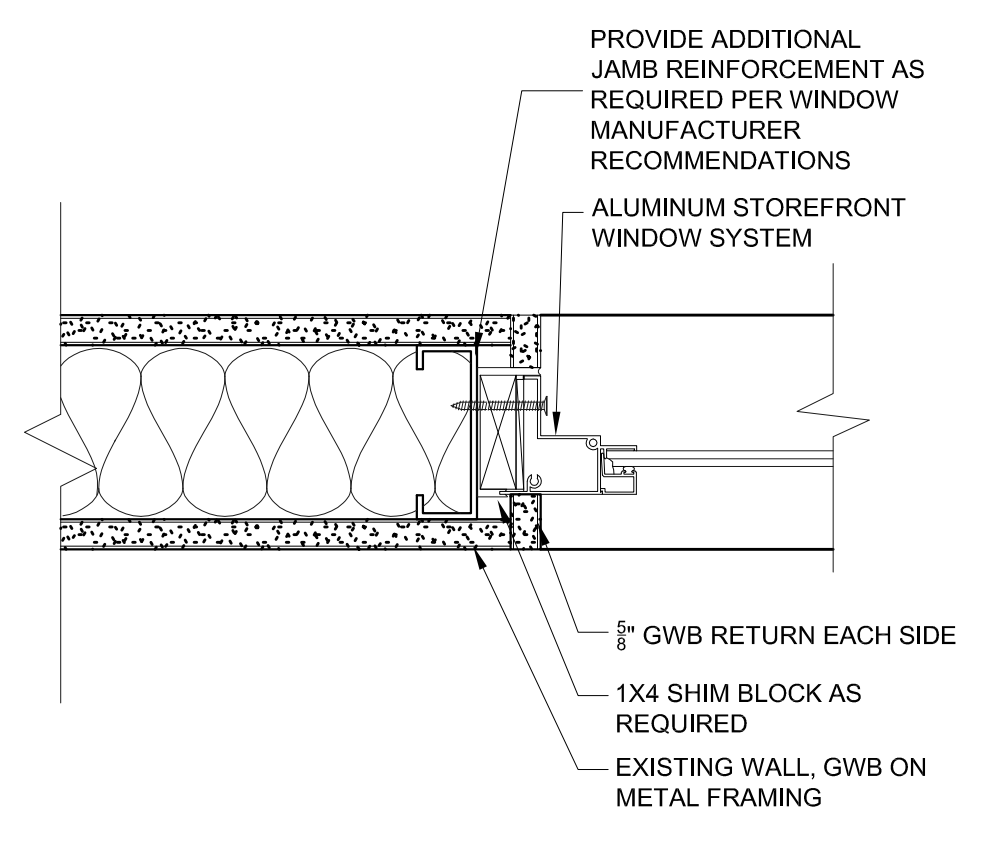


NOTE: PROVIDE ADA COMPLIANT ROOM ID SIGN AT EACH RESTROOM. COORDINATE WITH OWNER FOR STYLE/COLOR. LOCATE AS INDICATED HEREON.

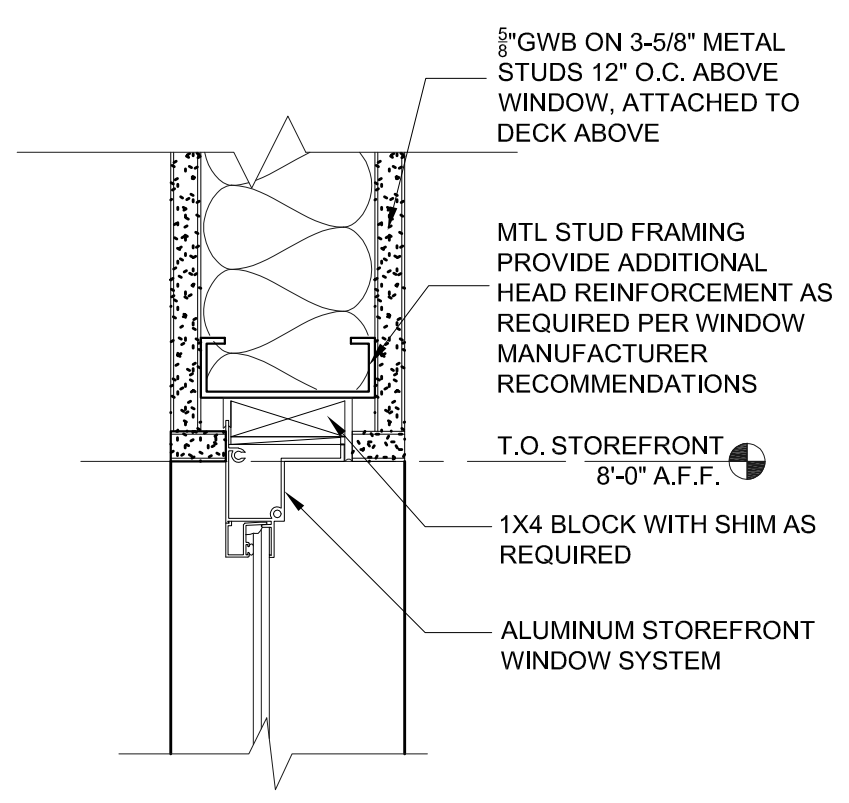
**7** INTERIOR SIGNAGE  
SCALE: 3/4"=1'-0"



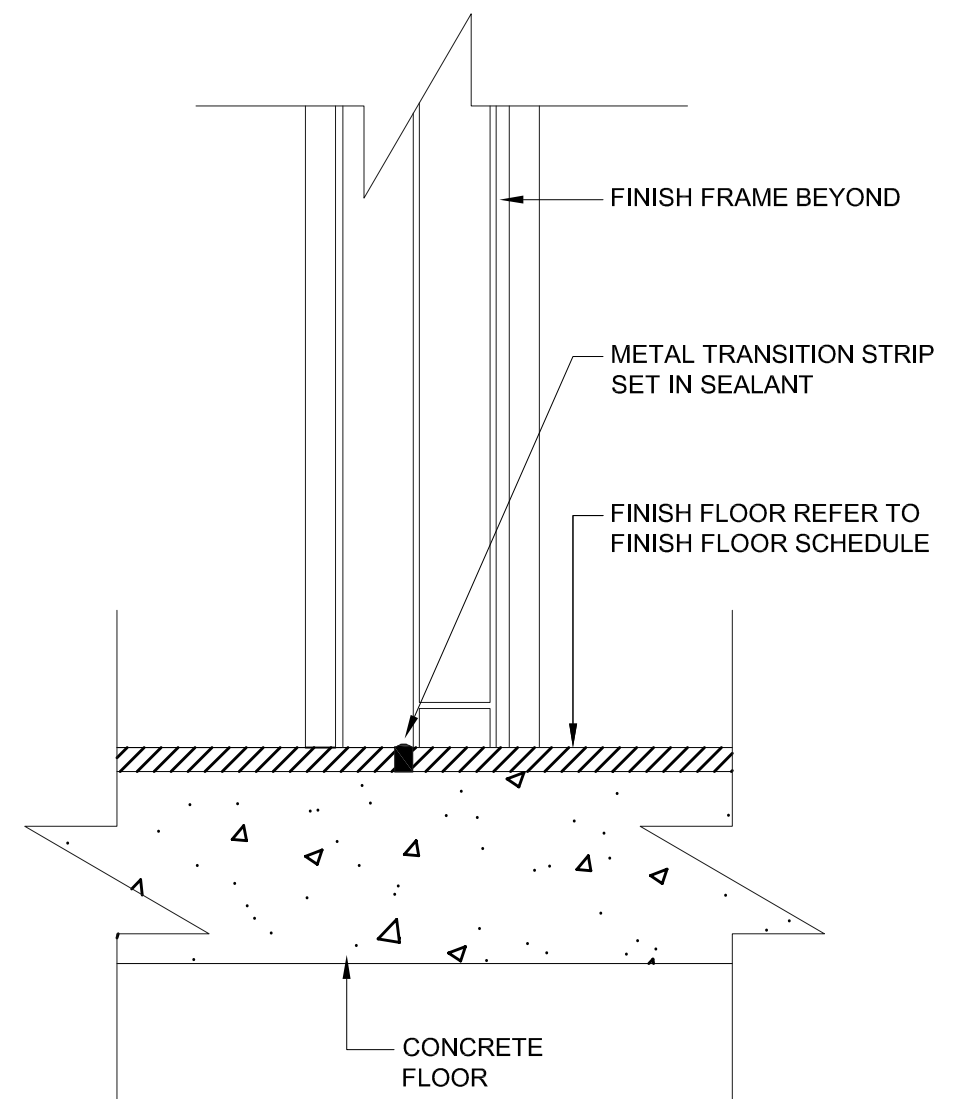
**6** WINDOW SILL DETAIL  
SCALE: 3/4"=1'-0"



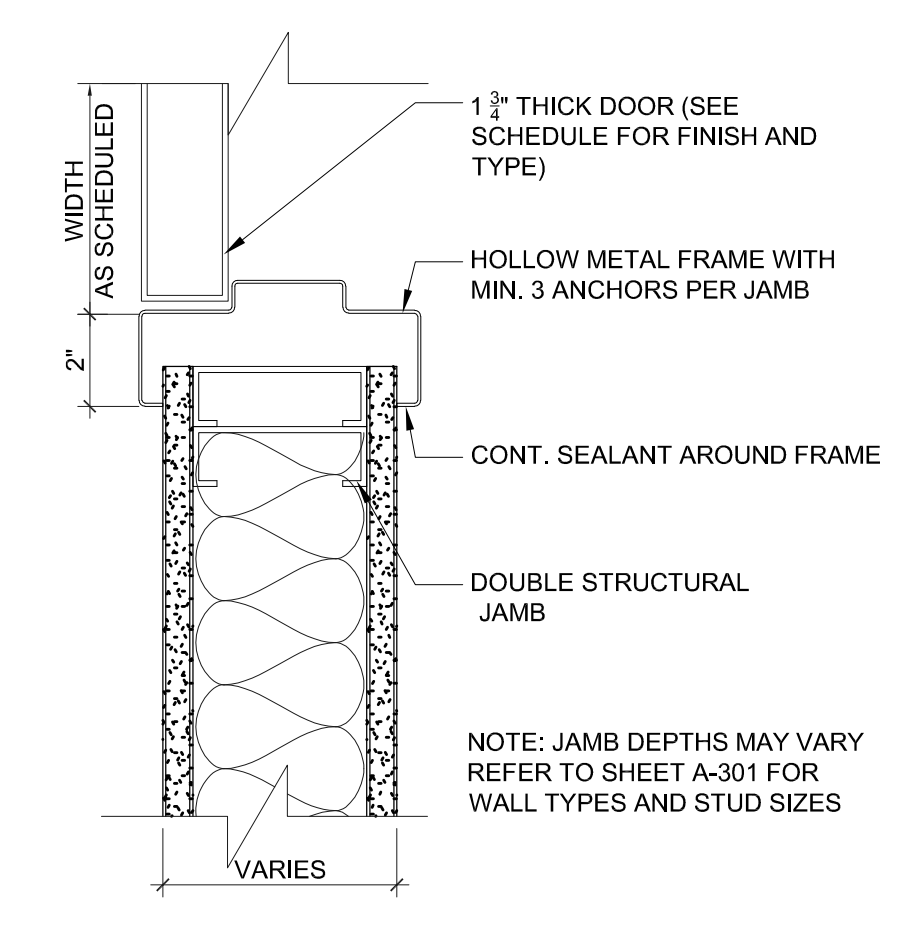
**5** WINDOW JAMB DETAIL  
SCALE: 3/4"=1'-0"



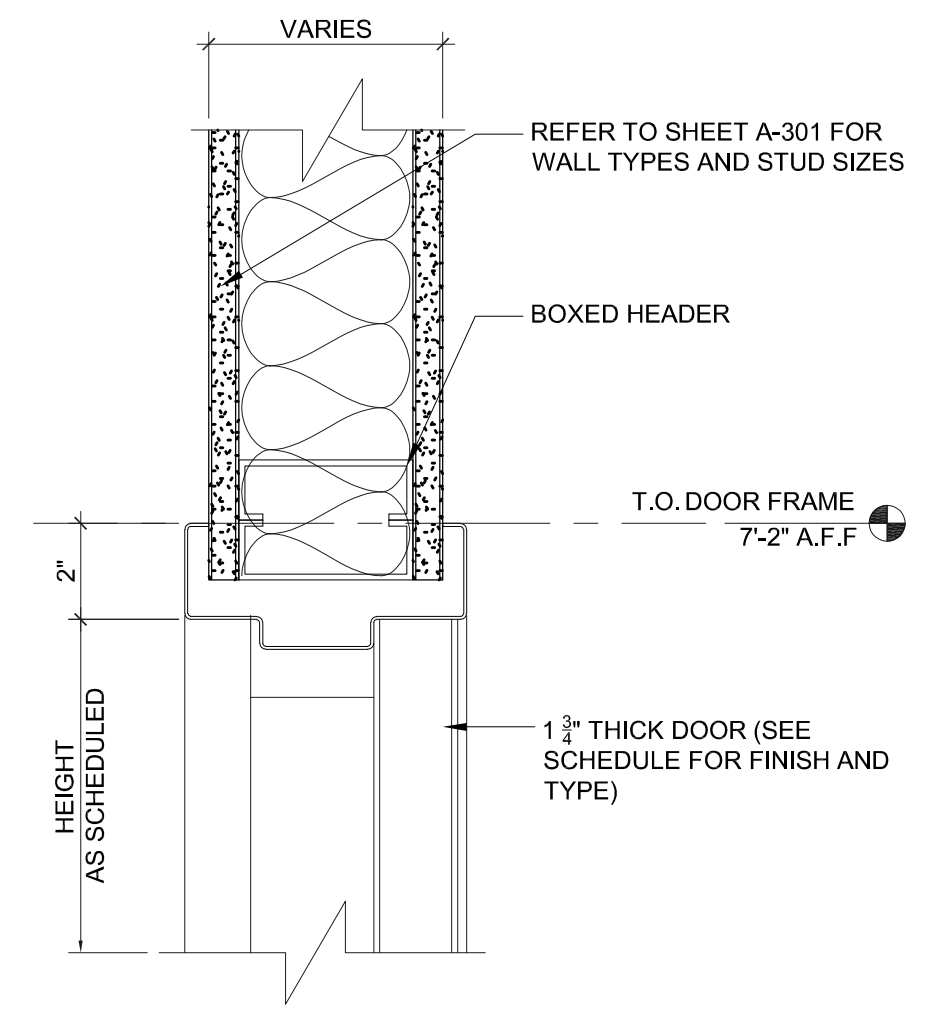
**4** WINDOW HEAD DETAIL  
SCALE: 3/4"=1'-0"



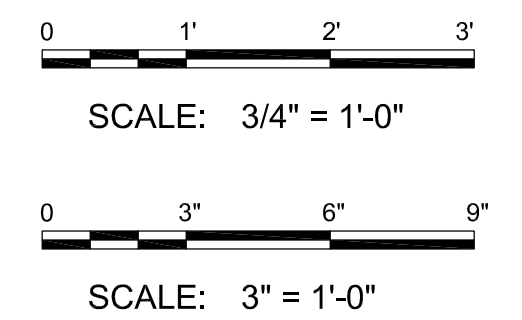
**3** DOOR THRESHOLD DETAIL  
SCALE: 3/4"=1'-0"



**2** DOOR JAMB DETAIL  
SCALE: 3/4"=1'-0"



**1** DOOR HEAD DETAIL  
SCALE: 3/4"=1'-0"



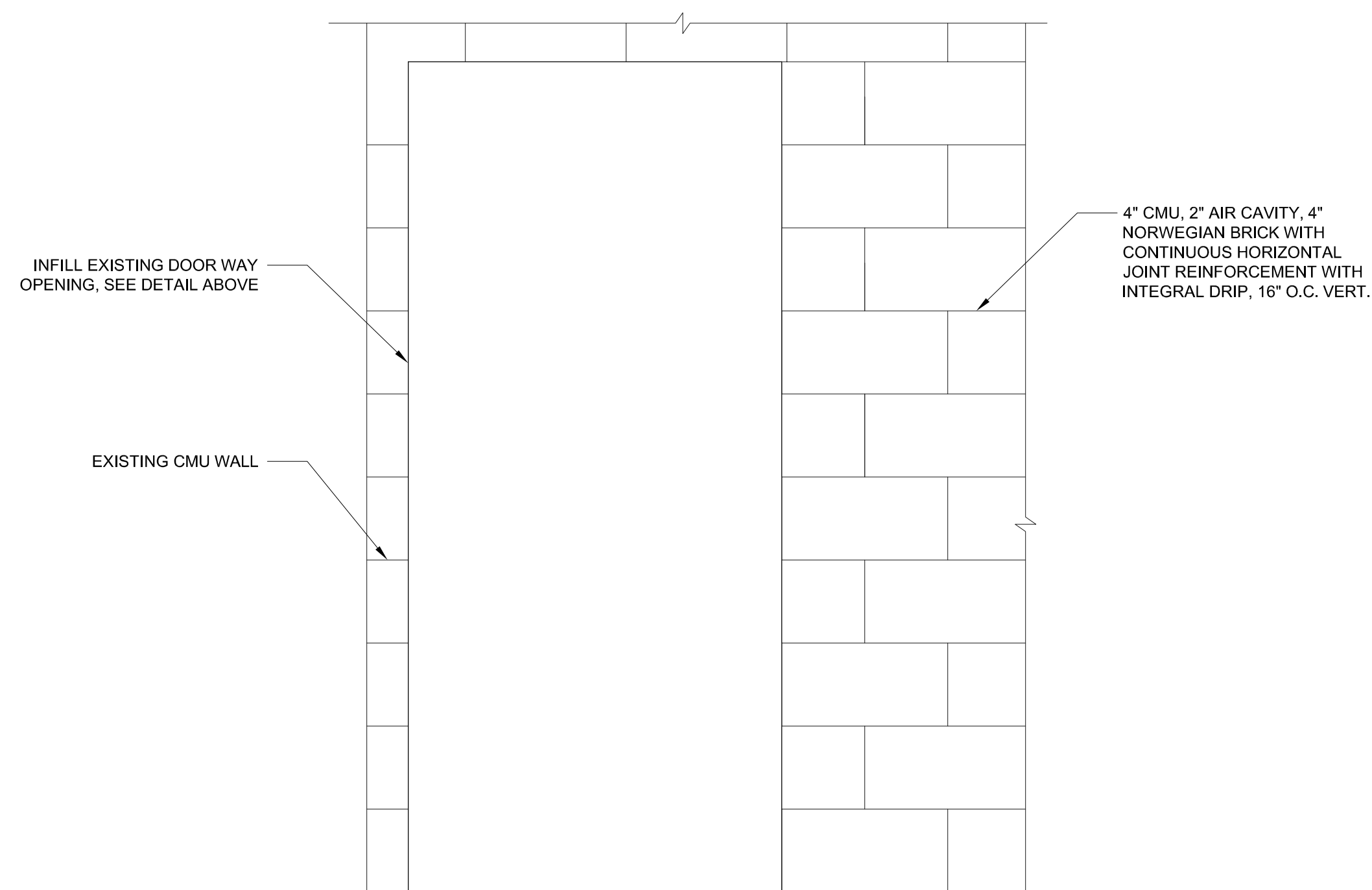
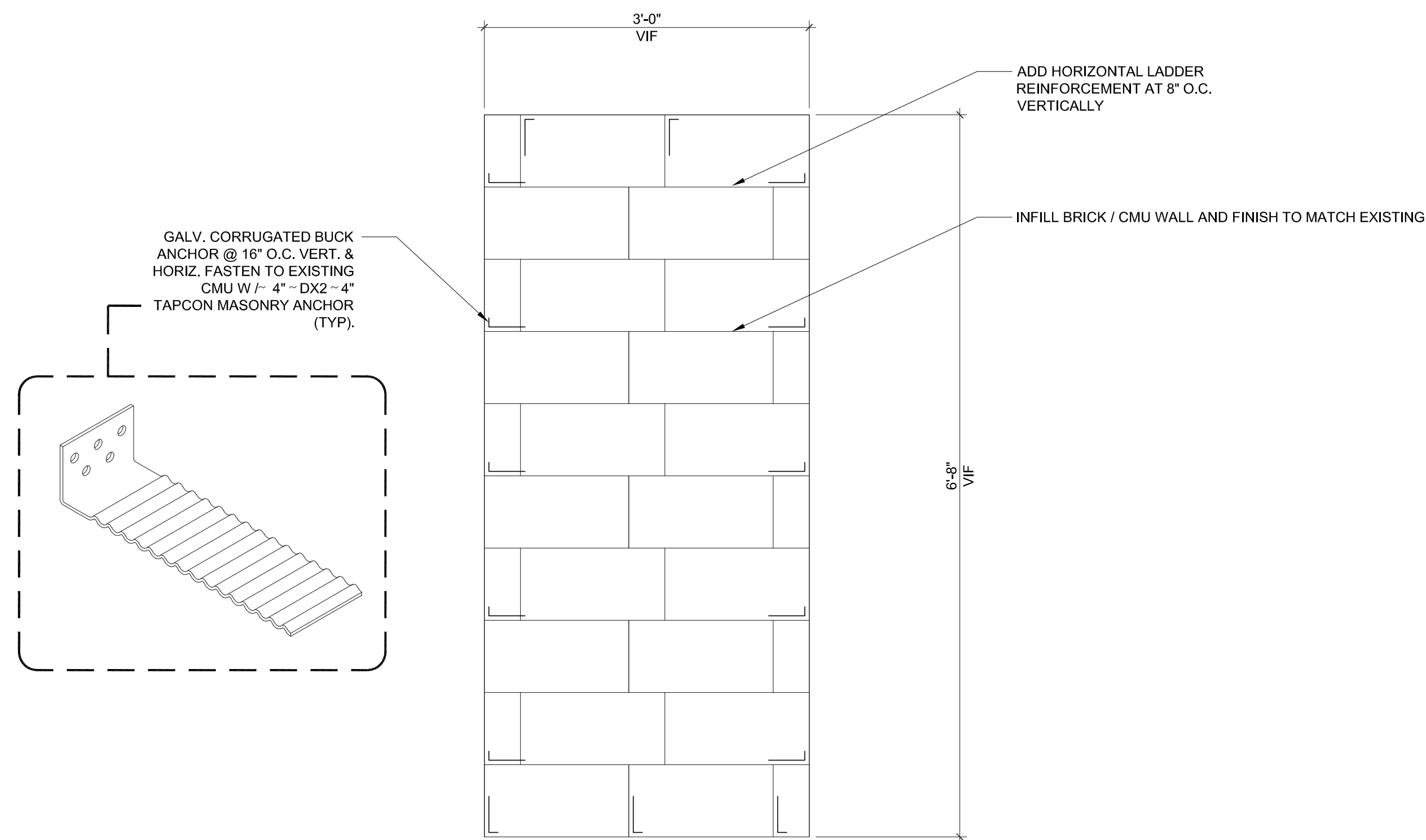


A

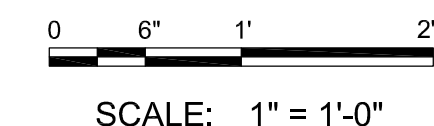
B

C

D



**1** INFILL WALL  
SCALE: 1"=1'-0"



**Jacobs**

3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com

[CONSULTANT INFORMATION]

LEE HELLSTROM  
FL PE 87846

NO.	DSGN	DATE	DR	REVISION		BY	APVD
				CHK	MM		



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title:  
JAXPORT PCOB INTERIOR RENOVATION

Drawing Title:  
STRUCTURAL DETAILS

Date: AUGUST 2021

Proj. No.: EGXM1900

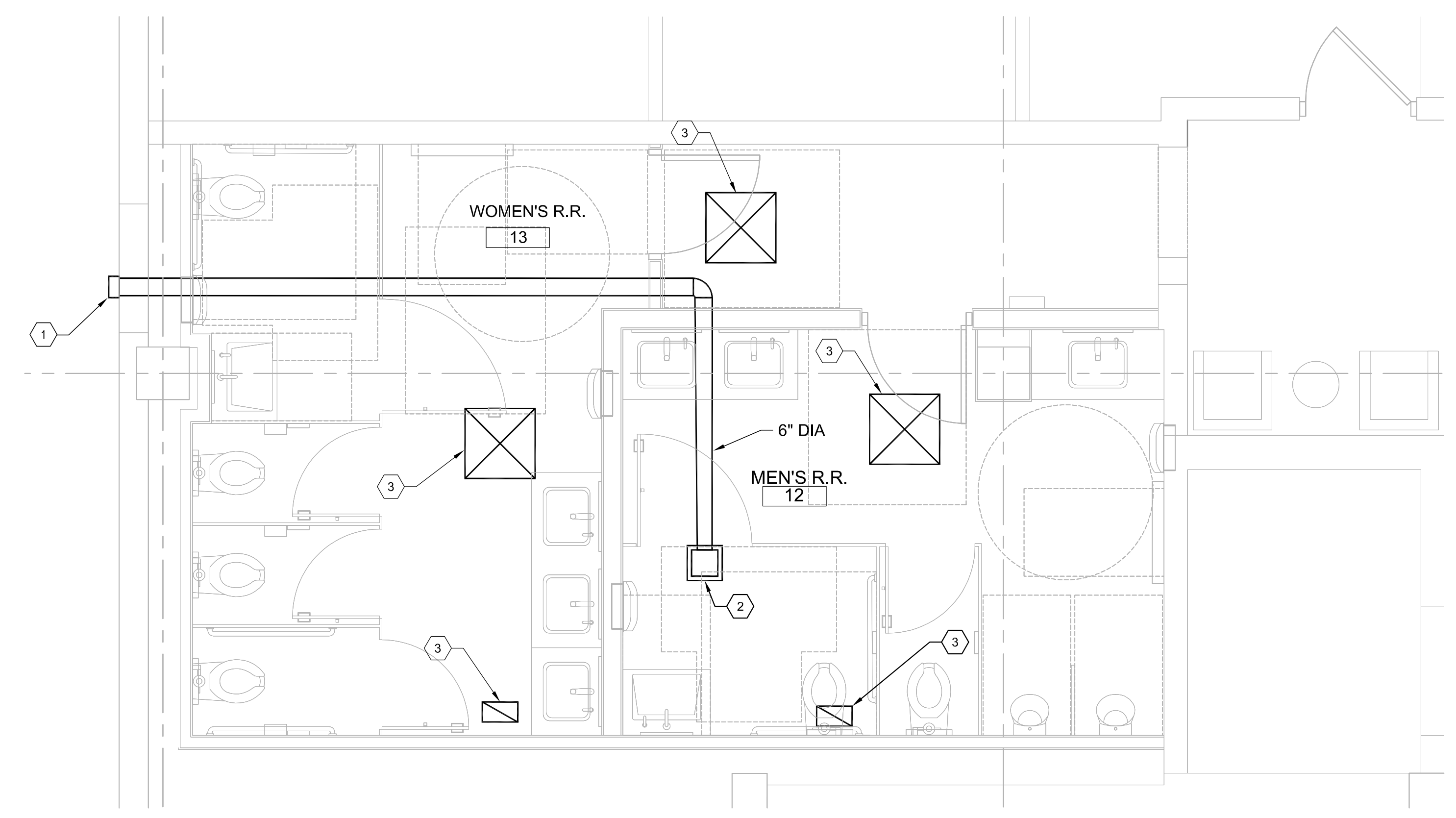
Drawing No.:

**S-301**

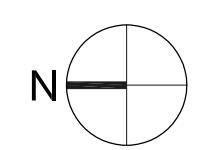


1 2 3 4 5 6

A  
B  
C  
D



**1** FLOOR PLAN  
SCALE: 3/8"=1'-0"



**SHEET NOTES**

- A. SEE HVAC/PLUMBING LEGEND FOR GENERAL NOTES, SYMBOLS AND ABBREVIATIONS.
- B. EXISTING SUPPLY AND EXHAUST DUCTWORK TO REMAIN. REPLACE SUPPLY AND EXHAUST GRILLES ONLY.

**KEY NOTES**

1. WALL CAP WITH BIRDSCREEN, BASIS OF DESIGN TWIN CITY FAN MODEL 641.
2. NEW EXHAUST FAN WITH INTEGRAL CEILING GRILLE. INTERCONNECTED WITH LIGHT SWITCH.
3. EXISTING DUCTWORK SERVING MEN'S/WOMEN'S TOILETS AND RESTROOM CORRIDOR TO REMAIN. REPLACE GRILLES AND DIFFUSERS IN KIND, COORDINATE WITH ARCHITECTURAL CEILING PLAN TO KEEP SIMILAR TO CURRENT LOCATIONS.

**Jacobs**  
3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com  
*[CONSULTANT INFORMATION]*

BRANDON RUSSAKIS  
FL PE 91180

NO.	DATE	DR	FT	CHK	REVISION		BY	APVD
					AV	BR		



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title:  
**JAXPORT PCOB INTERIOR RENOVATION**

Drawing Title:  
**HVAC ENLARGED FLOOR PLAN**

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.:

**M-401**





**GENERAL NOTES**

- A. SEE HVAC/PLUMBING LEGEND FOR GENERAL NOTES, SYMBOLS AND ABBREVIATIONS.
- B. CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS PRIOR TO COMMENCING WORK. NOTIFY ENGINEER IF ACTUAL CONDITIONS VARY FROM CONTRACT DRAWINGS.
- C. WATER SUPPLY TO ALL OTHER SPACES SHALL REMAIN IN WORKING ORDER AS NEW WORK IS DEMOED AND INSTALLED.

**Jacobs**

3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com

[CONSULTANT INFORMATION]

BRANDON RUSSAKIS  
FL PE 91180

NO.	DSGN	DATE	DR	FT	CHK	REVISION		BY	BR
						AV	APVD		



Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title:  
JAXPORT PCOB INTERIOR RENOVATION

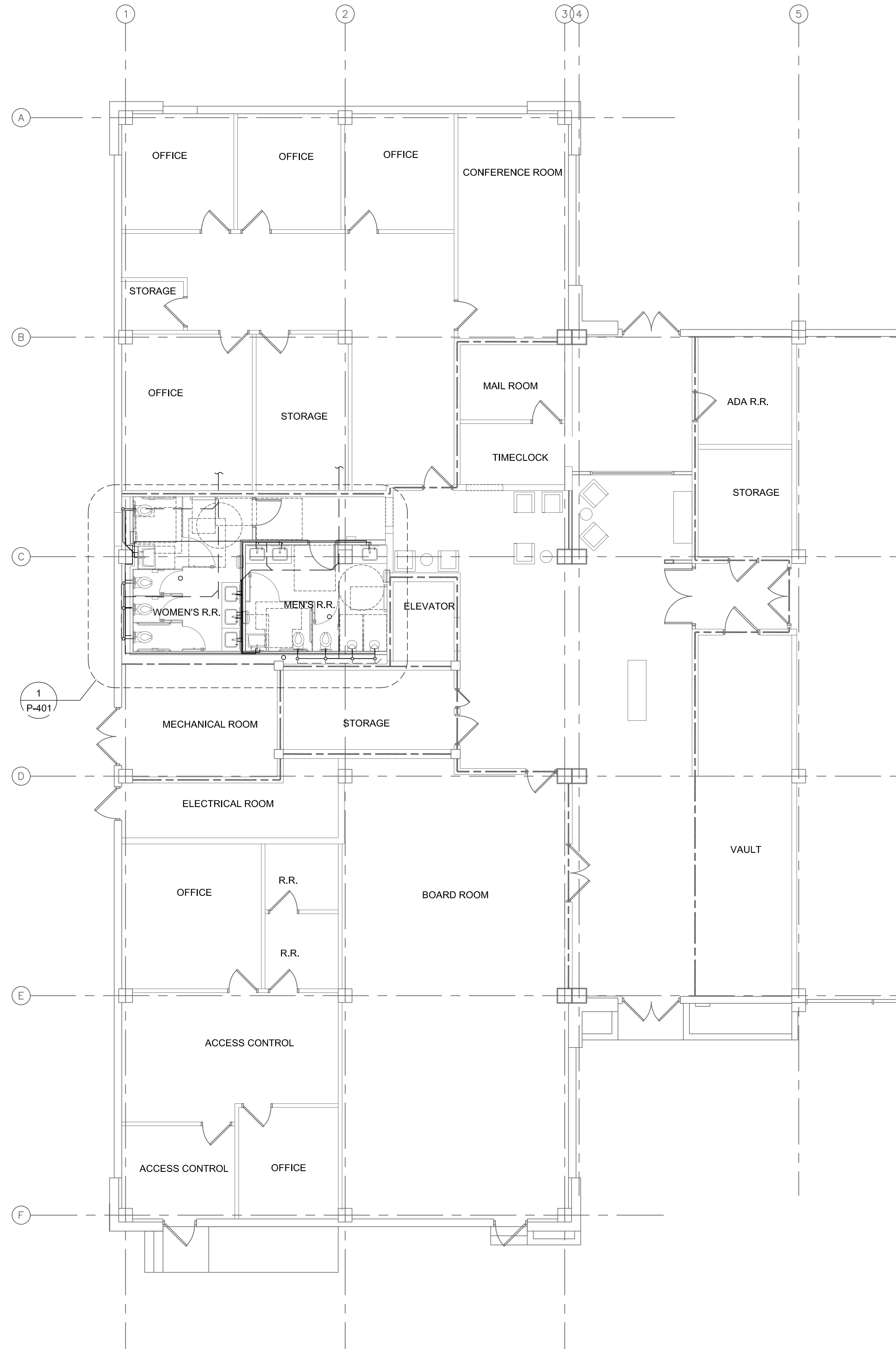
Drawing Title:  
PLUMBING FLOOR PLAN

Date: AUGUST 2021

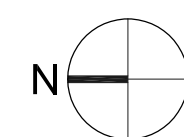
Proj. No.: EGXM1900

Drawing No.:

**P-101**

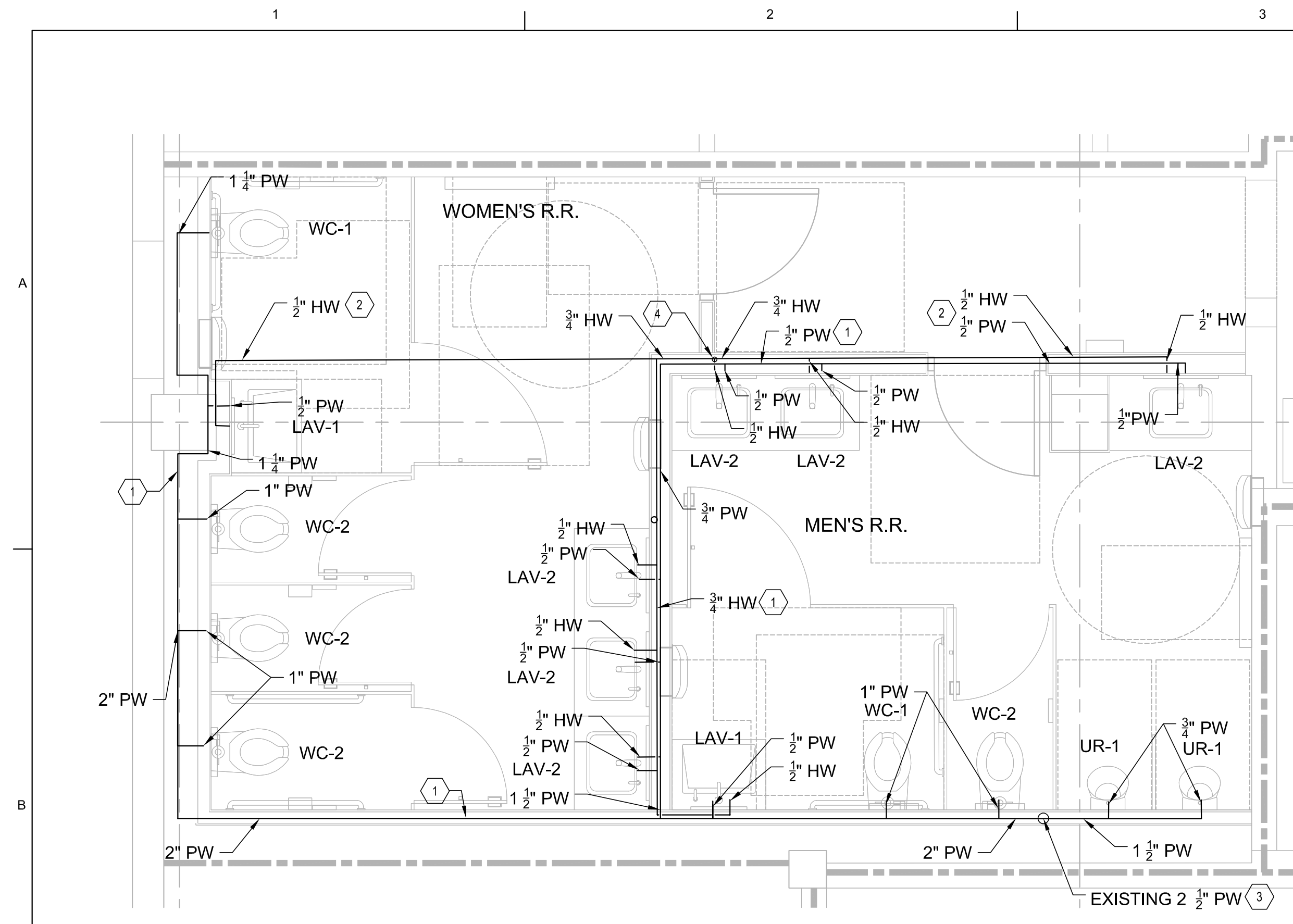


**1 FLOOR PLAN**  
SCALE: 1/8" = 1'-0"

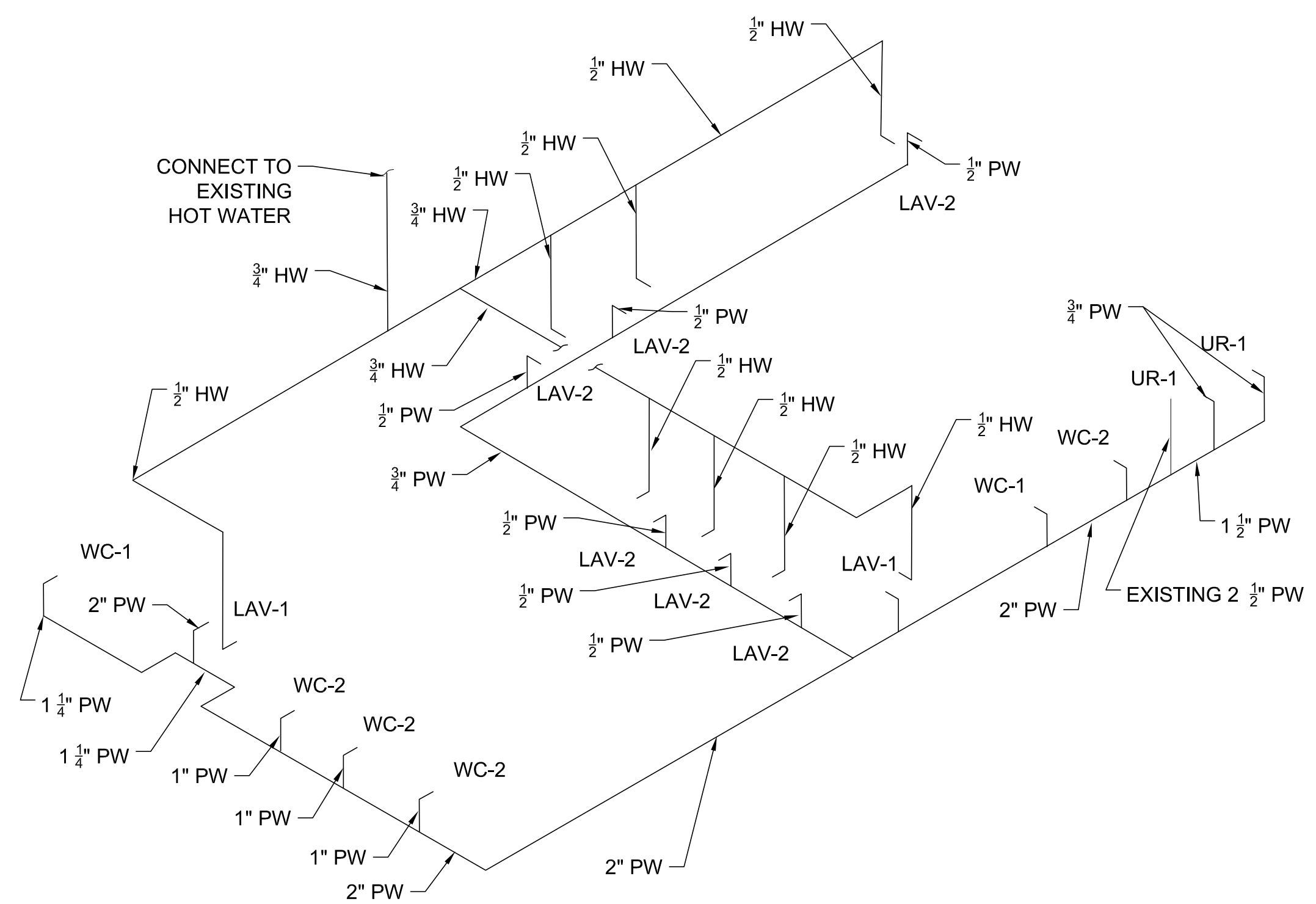


0 4' 8' 16'  
SCALE: 1/8" = 1'-0"

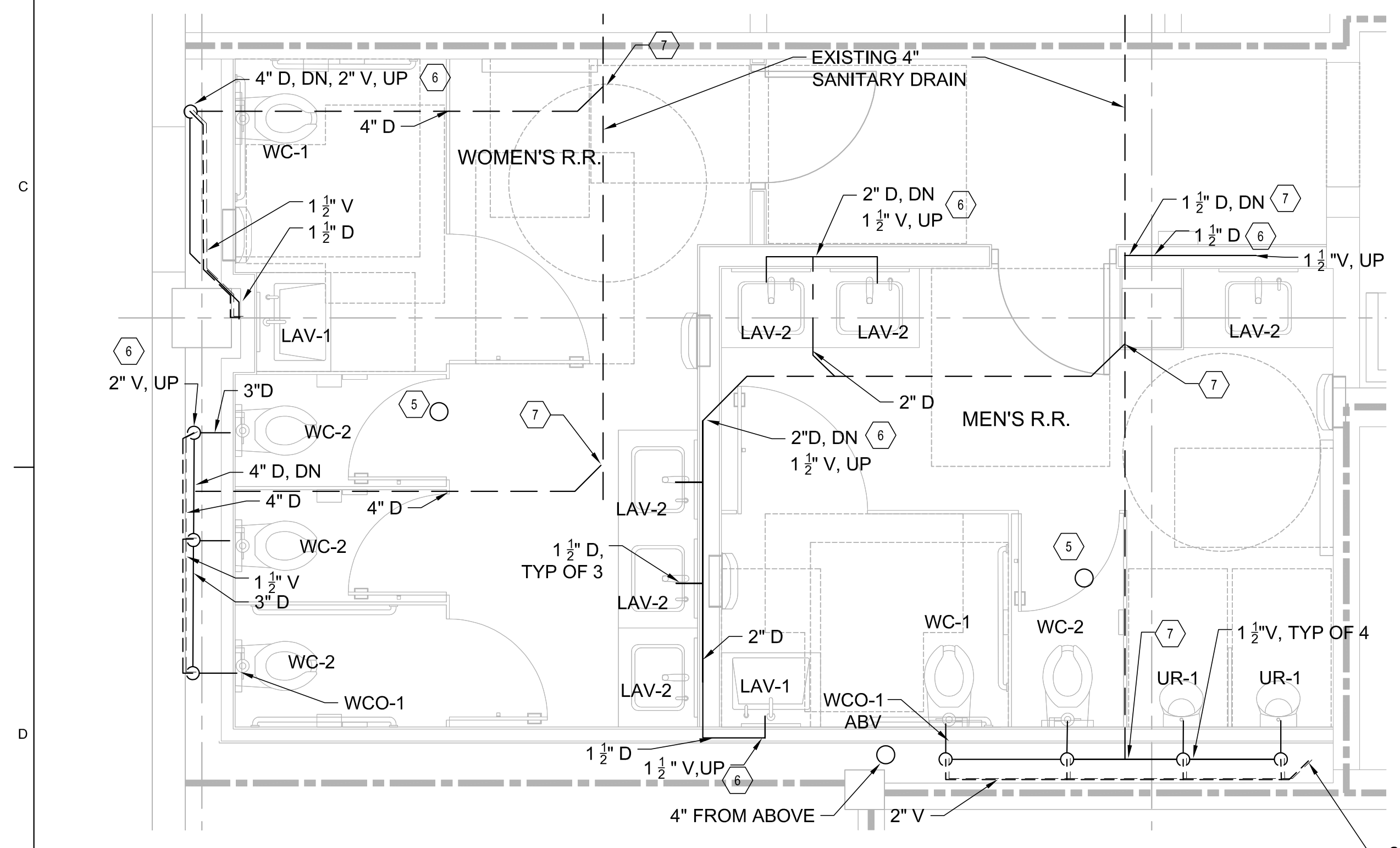




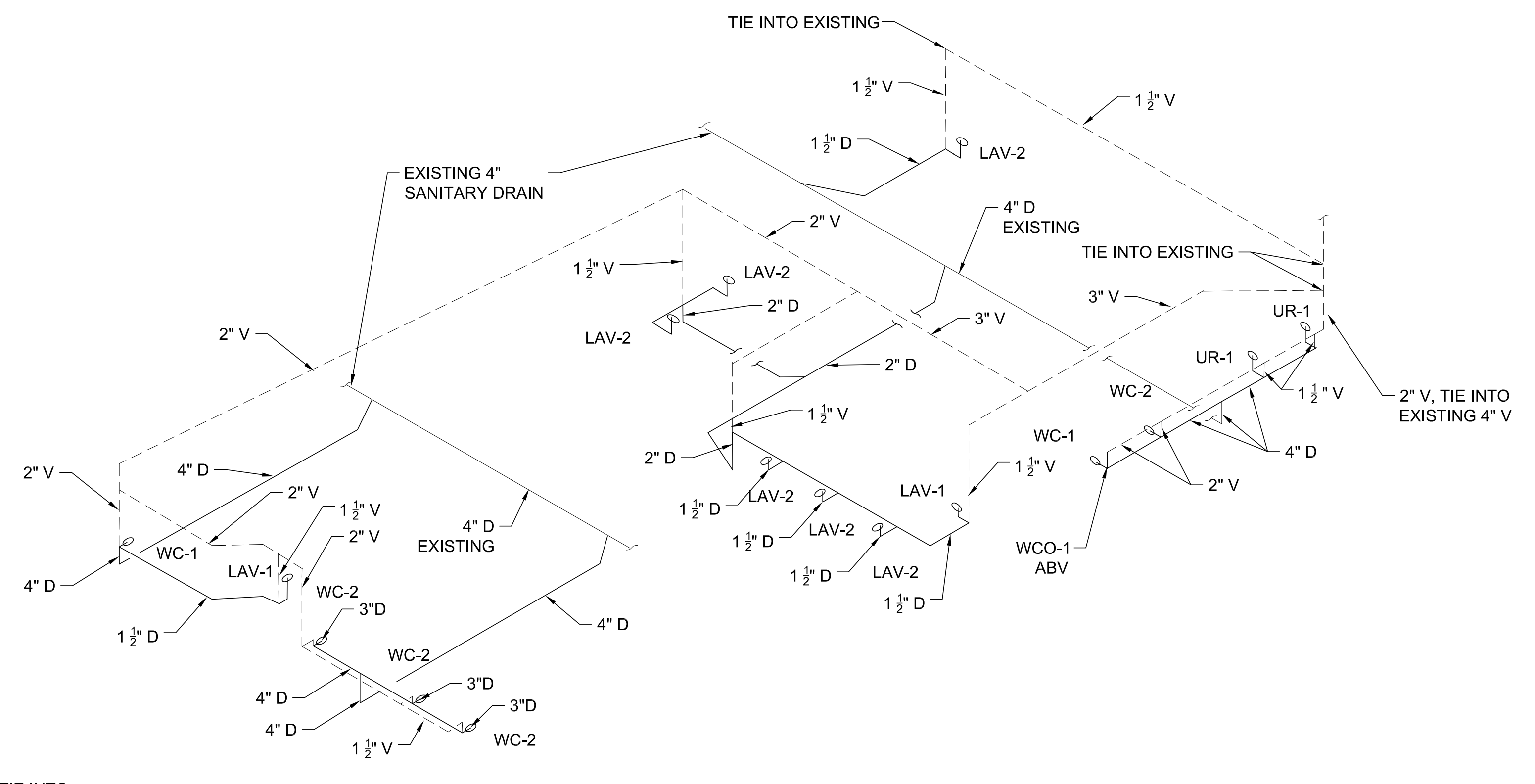
**1 ENLARGED PLAN-WATER**  
SCALE: 3/8"=1'-0"



**WATER ISOMETRIC**



**2 ENLARGED PLAN-SANITARY**  
SCALE: 3/8"=1'-0"



**SANITARY DRAIN AND VENT ISOMETRIC**

**SHEET NOTES**

- SEE HVAC/PLUMBING LEGEND FOR GENERAL NOTES, SYMBOLS AND ABBREVIATIONS.
- CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS PRIOR TO COMMENCING WORK. NOTIFY ENGINEER IF ACTUAL CONDITIONS VARY FROM CONTRACT DRAWINGS.
- WATER SUPPLY TO ALL OTHER SPACES SHALL REMAIN IN WORKING ORDER AS NEW WORK IS DEMOED AND INSTALLED.
- DASHED LINES SHOWN INDICATE UNDER SLAB ROUTING.
- ALL BRANCH WATER PIPING TO HAVE ISOLATION BALL VALVES.

**KEY NOTES**

- WATER PIPING ROUTED IN WALL.
- WATER PIPING ROUTED ABOVE CEILING.
- TIE NEW 2" PW SERVING FIRST FLOOR RESTROOMS INTO EXISTING POTABLE WATER PIPING.
- TIE NEW 1" HW SERVING FIRST FLOOR RESTROOMS INTO EXISTING HOT WATER PIPING ABOVE CEILING.
- EXISTING 4" FLOOR DRAIN TO BE REPLACED WITH NEW 4" FD-1P.
- TIE NEW VENTS INTO EXISTING VENT SYSTEM ABOVE CEILING.
- TIE NEW DRAIN PIPING INTO EXISTING DUCTILE IRON PIPING.

**Jacobs**  
3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com  
[CONSULTANT INFORMATION]

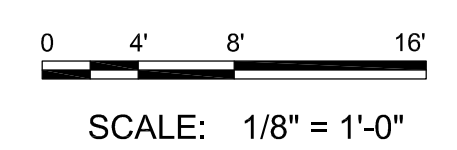
BRANDON RUSSAKIS FL PE 91180		BY	APVD	BR
REVISION	CHK	AV	DR	BR
NO.	DATE	DSGN	DATE	BR

**JAXPORT**  
JACKSONVILLE PORT AUTHORITY

Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: PLUMBING ENLARGED FLOOR PLAN & ISOMETRICS

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.: **P-401**



©Jacobs Engineering Group Inc. 2019. ALL RIGHTS RESERVED. BID DOCUMENTS - NOT FOR CONSTRUCTION







LUMINAIRE SCHEDULE									
TYPE MARK	FIXTURE DESCRIPTION	MOUNTING	LAMP TYPE	FIXTURE WATTAGE	FIXTURE LUMENS	FIXTURE INPUT VOLTAGE	MANUFACTURER	FIXTURE CATALOG NUMBER	REMARKS
C	PERIMETER COVE LIGHT	RECESSED	LED	15	250/LF	120V	FOCAL POINT	FWSL-250LF-3500K-80CRI-1C-UNV-LD1-U-WH-LENGTH	3
D	DOWNLIGHT	RECESSED	LED	9.6	1000	120V	GOTHAM	EVO6-35-10-WR-MD-LD-120-GZ10-ECOS2(EL)/W LENS	1
X	EXIT LIGHT	AS INDICATED	LED	2	N/A	120V	LITHONIA	EDG-R-EL	1,2
Note 1: PROVIDE 90MIN BATTERY PACK FOR ALL EMERGENCY LIGHT FIXTURES AND EXIT SIGNS.									
Note 2: PROVIDE QUANTITY OF FACES AND MOUNTING AS INDICATED ON PLANS.									
Note 3: LENGTH AS SHOWN ON PLANS. LUMEN OUTPUT AND FIXTURE WATTAGE ARE PER EVERY 6-FEET.									

OCCUPANCY SENSOR SCHEDULE								
TYPE MARK	SENSOR DESCRIPTION	MOUNTING	COVERAGE (Sq. ft)	SENSOR TECHNOLOGY	POWER REQUIREMENTS	SENSOR MANUFACTURER	CATALOG NUMBER	REMARKS
B	360 DEGREE SENSOR	CEILING	1300	PIR AND ULTRASONIC	24V DC	WATTSTOPER	DT-300	AUTO-ON 100%, AUTO-OFF 100% (NOTE 1)
NOTE 1: PROVIDE NECESSARY POWER SUPPLIES FOR DEVICE AND SET TIME DELAY TO 10 MINUTES.								

ELECTRICAL SYMBOLS	
	RECESSED DOWNLIGHT, SUBSCRIPTS: A1b = TYPE A, CIRCUIT 1, CONTROL ZONE b
	EMERGENCY FIXTURE
	LINEAR FIXTURE
	CEILING OR WALL MOUNTED EXIT SIGN
	SWITCH; SUBSCRIPTS: 3b = 3-WAY SWITCH, CONTROL ZONE b, LD = LOW VOLTAGE DIMMER, OS = OCCUPANCY SENSOR
	OCCUPANCY SENSOR, CEILING MOUNTED, MULTI DIRECTIONAL
	DUPLEX RECEPTACLE
	JUNCTION BOX
	SURFACE MOUNTED PANELBOARD
	FIRE ALARM AUDIBLE/VISUAL DEVICE
	FIRE ALARM PULL STATION
	FIRE ALARM VISUAL DEVICE

SHEET NOTES	
A.	REFER TO ARCHITECTURAL DRAWINGS FOR DEMOLITION NOTES.
B.	INTENT IS TO REUSE EXISTING BRANCH CIRCUITS SERVING RESTROOMS AND CORRIDOR AREA IF POSSIBLE. FIELD VERIFY INDICATED CIRCUITS AND UPDATE RELATED PANELBOARD DIRECTORIES ACCORDINGLY.
C.	PROVIDE CONTROLS THAT MATCH EXISTING IN COLOR, STYLE AND THAT ARE COMPATIBLE WITH EXISTING LIGHTING CONTROLS.
D.	COORDINATE OUTAGES WITH OWNER. LIGHTS OUTSIDE OF PROJECT AREA TO REMAIN OPERATIONAL.
E.	LUMINAIRES THAT ARE AUTOMATICALLY CONTROLLED THROUGH OCCUPANCY SENSORS ALONG PATH OF EGRESS MUST BE TIED TO RELAYS INTERFACED WITH THE FIRE ALARM PANELBOARD PER NFPA 101, SECTION 7.8.1.2.2 (5) REQUIREMENTS FOR FULL ON DURING A FIRE ALARM CONDITION. PER BASIS OF DESIGN, EACH CONTROL ZONE ALONG PATH OF EGRESS MUST BE PROVIDED WITH A RELAY TO OVERRIDE CONTROLS AND TURN THE LIGHTS "ON" IN CASE OF A FIRE CONDITION. COORDINATE REQUIREMENTS WITH FIRE ALARM CONTRACTOR AND SELECTED LIGHTING CONTROLS FOR FULLY FUNCTIONAL SYSTEM.
F.	NEW FIRE ALARM EQUIPMENT SHALL TIE INTO EXISTING FIRE ALARM SYSTEM. FIELD VERIFY FIRE ALARM EQUIPMENT AND PROVIDE ALL NECESSARY CONTACTS AND EQUIPMENT TO TIE THE NEW EQUIPMENT INTO EXISTING SYSTEM.
G.	AFTER COMPLETION PROVIDE UPDATED, TYPED PANELBOARD SCHEDULE FOR PANEL GAA WITH UPDATED LOADS AND DESCRIPTIONS.

**Jacobs**

3150 SW 38TH AVE. SUITE 500  
MIAMI, FL 33146  
P:305-441-1864  
www.Jacobs.com

[CONSULTANT INFORMATION]

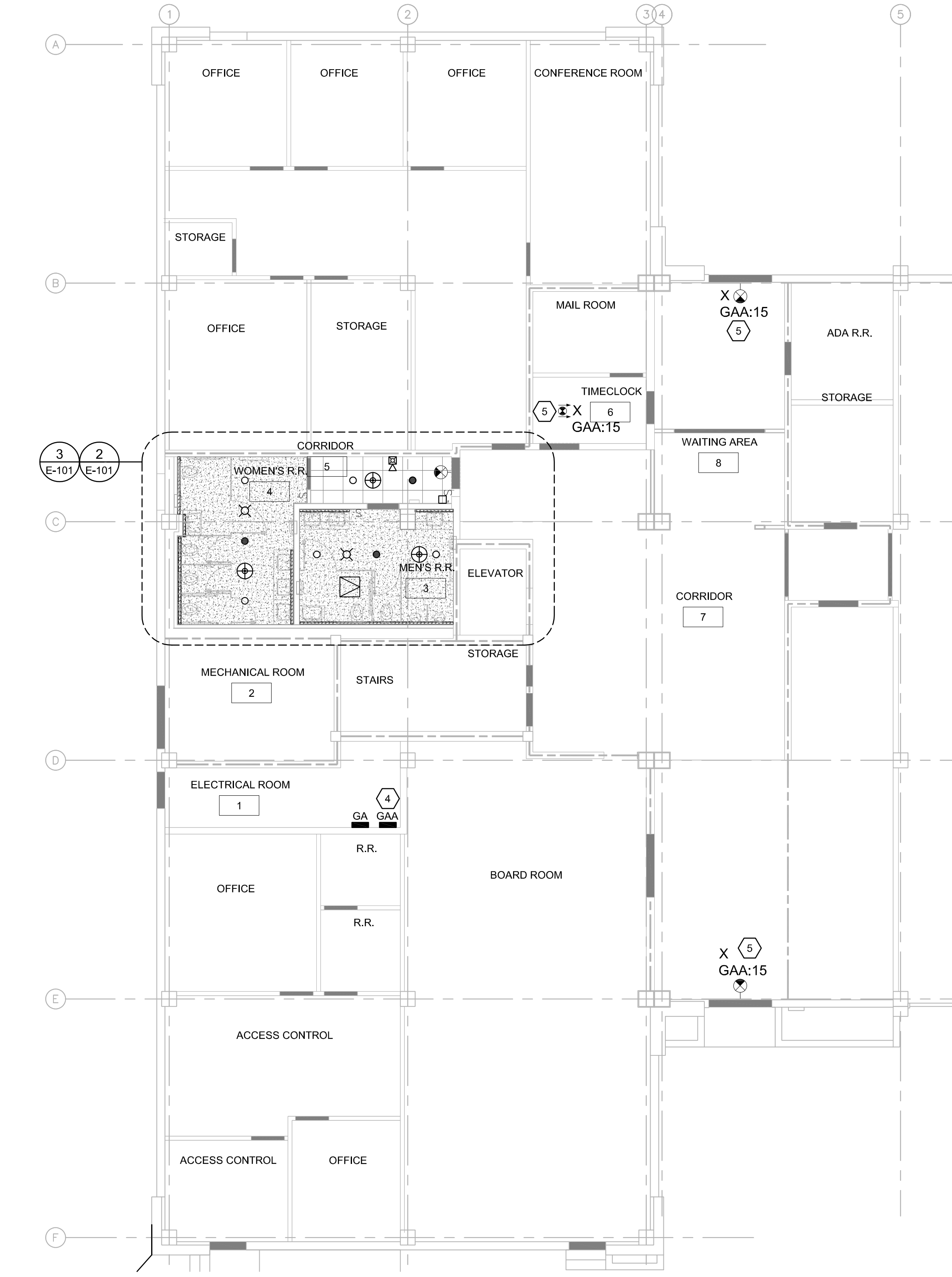
LAURA GLASER  
FL PE 66457

KEYED NOTES	
1	#12, 1#12G IN 3/4" CONDUIT TO EXTEND EXISTING LIGHTING BRANCH CIRCUIT TO NEW LIGHT FIXTURES.
2	ROUTE NEW #12, 1#12G IN 3/4" CONDUIT FOR NO TOUCH PLUMBING FIXTURES AND SOAP DISPENSERS. MOUNT GROUND FAULT INTERRUPTER (GFI) RECEPTACLE BELOW COUNTER NEAR ASSOCIATED PLUMBING FIXTURES FOR AC ADAPTER PROVIDED BY OTHERS.
3	#12, 1#12G IN 3/4", EXTEND EXISTING BRANCH CIRCUIT TO GROUND FAULT INTERRUPTER (GFI) RECEPTACLE MOUNTED 6" ABOVE COUNTER.
4	EXISTING 208Y/120V, 3-PHASE, 4-WIRE, 60A MAIN CIRCUIT BREAKER PANELBOARD. FED FROM PANELBOARD GAA, VIA 15KVA TRANSFORMER LOCATED IN ELECTRICAL ROOM 1.
5	FIELD VERIFY CIRCUIT NUMBER AND CONNECT TO SAME CIRCUIT AS OTHER EXIT SIGNS.
6	NEW CEILING MOUNTED AUDIBLE/VISUAL FIRE ALARM DEVICE. CONNECT TO CLOSEST EXISTING FIRE ALARM CIRCUIT.
7	NEW FIRE ALARM PULL STATION TO MATCH EXISTING PULL STATIONS. CONNECT TO CLOSEST EXISTING FIRE ALARM CIRCUIT.
8	NEW WALL MOUNTED FIRE ALARM VISUAL DEVICE. CONNECT TO CLOSEST EXISTING FIRE ALARM CIRCUIT.
9	#12, 1#12G IN 3/4" CONDUIT TO EXHAUST FAN. INTERCONNECT FAN CONTROLS WITH OCCUPANCY SENSOR WITHIN RESTROOM. PROVIDE 240V, 30A DISCONNECT SWITCH NEAR EACH EXHAUST FAN.
10	#12, 1#12G IN 3/4" CONDUIT. EXTEND EXISTING BRANCH CIRCUIT FOR WATER CLOSET FLUSH VALVES. PROVIDE BOX AS REQUIRED PER MANUFACTURER AND ALL NECESSARY CONNECTIONS AND POWER SUPPLIES.

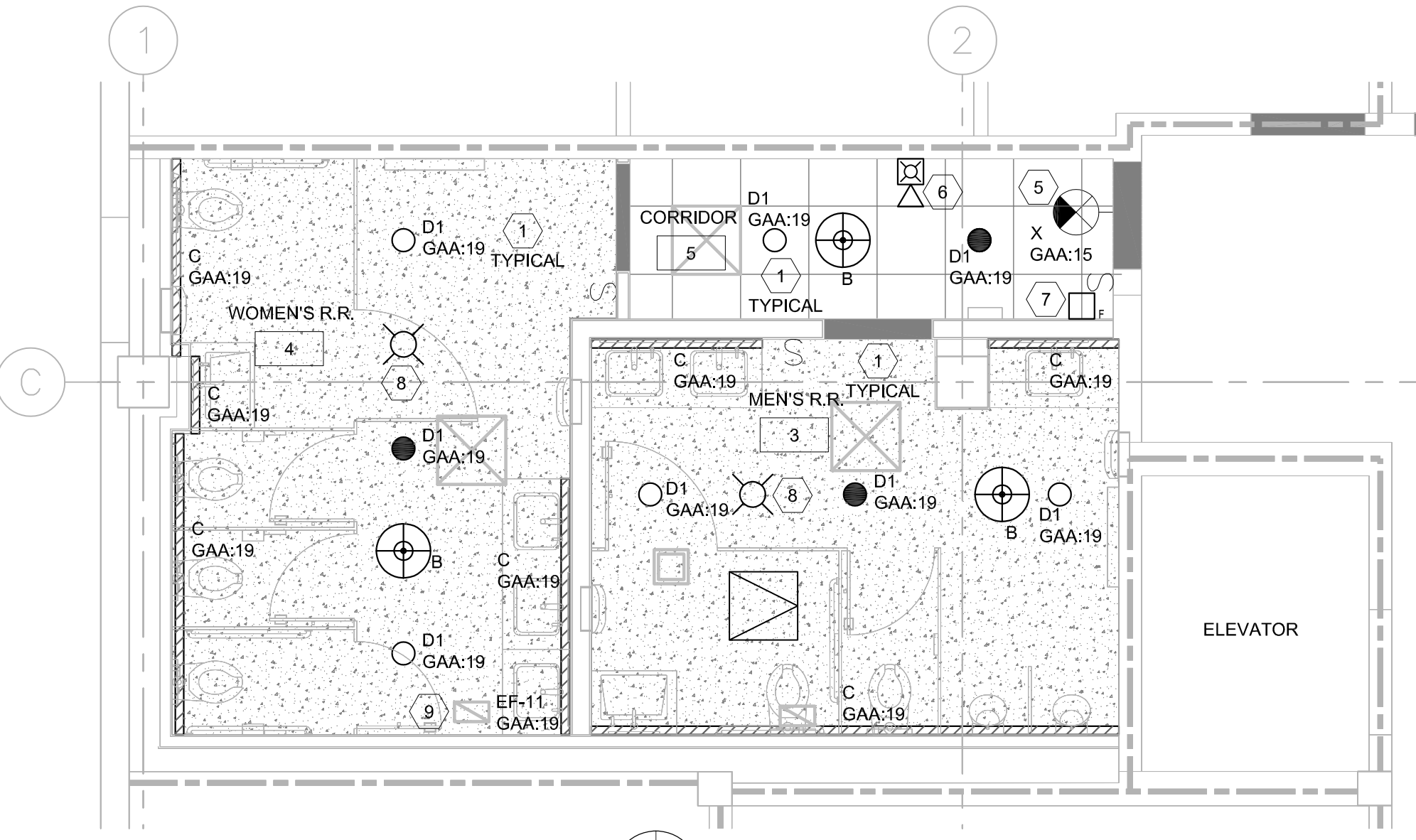
NO.	DATE	DR	HS	CHK	LG	BY	APVD

**JAXPORT**  
JACKSONVILLE PORT AUTHORITY

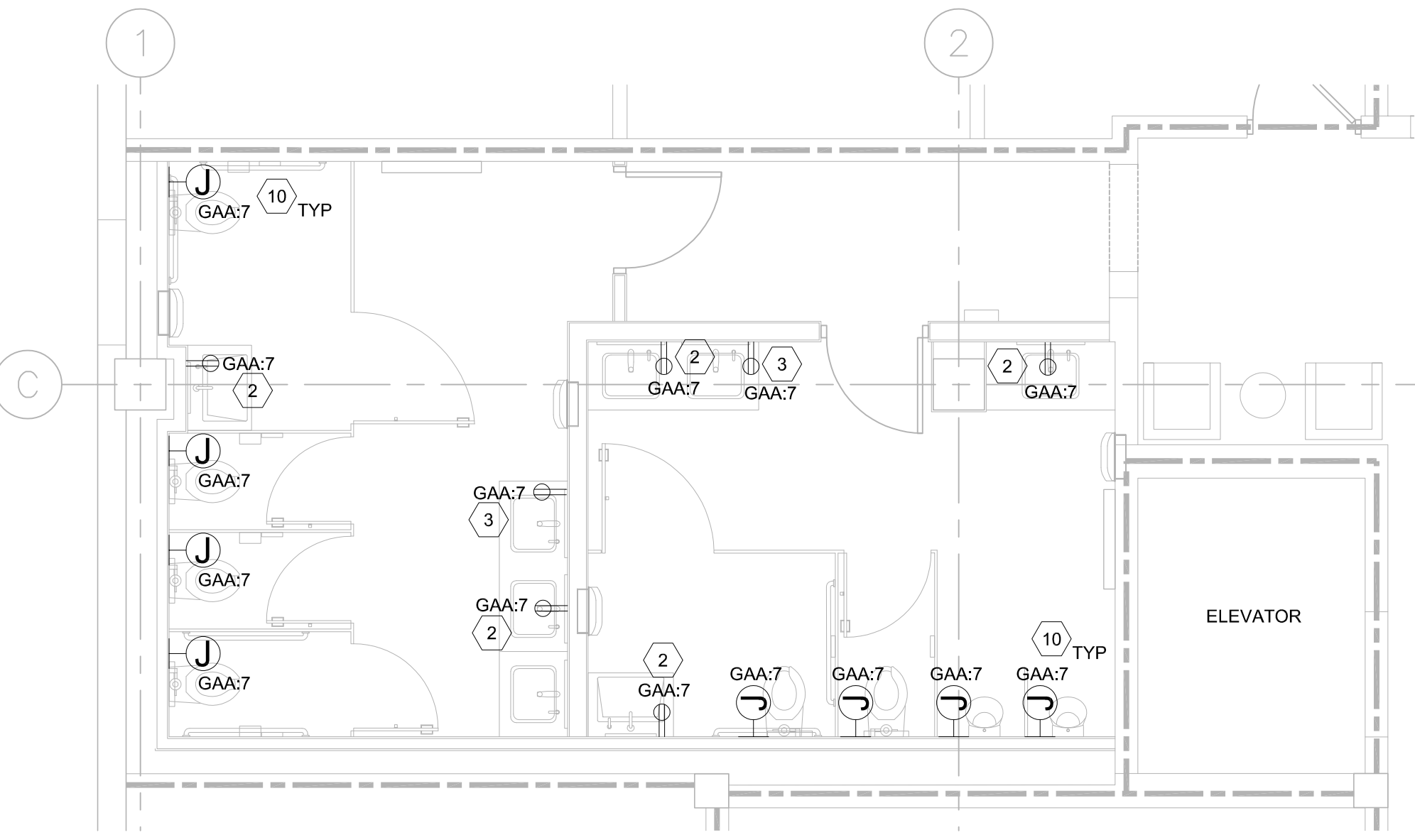
Jacksonville Port Authority  
2831 Talleyrand Ave.  
Jacksonville, FL 32206



1 LIGHTING LAYOUT  
SCALE: 1/8" = 1'-0"



3 ENLARGED LIGHTING PLAN  
SCALE: 1/4" = 1'-0"



2 ENLARGED POWER LAYOUT  
SCALE: 1/4" = 1'-0"

Project Title: JAXPORT PCOB INTERIOR RENOVATION  
Drawing Title: LIGHTING, POWER AND FIRE ALARM LAYOUT

Date: AUGUST 2021  
Proj. No.: EGXM1900  
Drawing No.: E-101

BID DOCUMENTS - NOT FOR CONSTRUCTION