



Post Office Box 3005
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October 22, 2021

ADDENDUM NO. 01
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
REQUEST FOR PROPOSAL
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)
JPA CONTRACT NO. C-1752R

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date. (Failure to acknowledge this addendum will be grounds for rejection of proposal.)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

Item No. 01

Extend the deadline for receipt of PRICE PROPOSAL.

Referenced throughout the RFP package and E-Builder Notifications, receipt of the (Price Proposal) is changed to read...**"The RFP package (Price Proposal) will be received by Procurement Services until 2:00 PM (EST), on TUESDAY, NOVEMBER 23, 2021,** at which time they shall be opened via "Go to Meeting" at: <https://global.gotomeeting.com/join/183149061>, Access Code: **183-149-061"**

ATTACHMENTS TO CONTRACT SPECIFICATIONS

ATTACHMENT NO. 01

Pre-Proposal Meeting Minutes held on Friday, October 15, 2021 at 10:00 AM.

ATTACHMENT NO. 02

Response to Questions

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR PROPOSAL SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF PROPOSAL.

PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> OR CALL THE PROCUREMENT DEPARTMENT AT (904) 357-3017, PRIOR TO THE PROPOSAL OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

PRE-PROPOSAL MEETING MINUTES
JPA Contract: ITB C-1752R
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)

Date: October 15, 2021

Time: 10:00 AM

Good morning! It is now **10:00 AM** on **Friday, October 15, 2021** and the Pre-Bid Meeting for JPA Contract No. **RFP C-1752R TERMINAL FACILITIES BUILDINGS (RE-BID)** will now begin. "In an effort to slow the spread of the Covid-19 virus and to encourage social distancing, in accordance with the CDC Guidelines, JAXPORT continues to take proactive measures to keep our workplace safe and prevent the spread of COVID 19. Therefore, this meeting is being held via "GoToMeeting" teleconference which allows interested persons to view and participate remotely."

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

Name: Sandra Platt	Title: Sr. Contract Specialist
Name: Lisa Gee	Title: Director, Procurement Services
Name: Retta Rogers	Title: Manager, Procurement Services
Name: Marvin Grieve	Title: Director, Project Management
Name: Cliff Baker	Title: Director, Engineering & Construction Support
Name: Jerrie Gunder	Title: Contract Specialist
Name: Bobbi Mullins	Title: Coordinator, Construction Contracts
Name: Ellen Carmosino	Title: Construction Program Administrator
Name: Ron Alford	Title: Asst. Manager, Facilities

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-PROPOSAL MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Jared Brooks	E. Vaughan Rivers, Inc.
2. April Campbell	Pars Construction Services, LLC
3. Brian Hudson	GEC Trucking and Construction
4. Kevin Shields	Foresight Construction
5. Jennifer Nash	Foresight Construction
6. Justin Cole	RS&H
7. Rafael Caldera	Arkest, LLC
8. Jonathan Markle	EXP US
9. Homero Salce	Code4 Firewatch

PRE-PROPOSAL MEETING INSTRUCTIONS
JPA Contract: ITB C-1752R
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)

10. Rob Wester	Foresight Construction Group
11. Gene Carter	GEC Truck
12. Fadi Daoud	Arete Construction

Instructions for all participants/members of the public –

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on “mute” at all times when *not* speaking. PLEASE TAKE A MOMENT AND “MUTE” YOUR MICs FOR THIS MEETING.
- ii. Any individual who wishes to speak, should “*unmute*” their microphones and wait to be recognized by the host before speaking.
- iii. When called upon, please announce your name and the company you are representing.
- iv. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Questions and Addenda:

Any questions after the meeting and site visit must be by e-mailed to my attention at sandra.platt@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Tuesday, October 19, 2021 at 10:00 AM (EST)**

SOQ’s and Technical Proposals are Due: Wednesday, November 3, 2021 at 2:00 PM

Statements of Qualification, Technical Specification and Price Proposal and all required supplemental material as described in “Proposer Contents and Format”, must be submitted in **PDF Format Only** through E-Builder. RFP packages and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is *not* accepting any RFP packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit JAXPORT’s website at www.jaxport.com for more information and updates.**

The RFP package (SOQ and Technical Proposal) PDF file name should read **“C-1752R (SOQ and Technical Proposal)”**

QUALIFICATION & TECHNICAL PROPOSAL PROCESS

Two Step Selection Process: Step-One Qualifications and Technical Proposals (See pages 8 -13).

(a) Qualification Criteria – Pass/Fail Evaluation

- Proposers History
- Proposers Engineer of Record
- Licensed Contractor
- Project Staffing
- Experience Modification Rate

(b) Technical Proposal Criteria

PRE-PROPOSAL MEETING INSTRUCTIONS
JPA Contract: ITB C-1752R
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)

• Project Approach	60 Points
• Schedule	15 Points
• Safety	15 Points
• Quality Control	10 Points
TOTAL MAXIMUM	100 Points

Step Two – Price Proposals

Price Proposals will be Opened: Wednesday, November 10, 2021 at 2:00PM

Only competitive range qualified proposers will be invited, under a separate invitation key, to submit a price proposal. The RFP package (Price Proposal) PDF file name should read "**C-1752R (Price Proposal)**" For Proposal submission, please refer to pages 19.

RFP package (SOQ and Technical Proposal) must be submitted prior to 2:00 PM (EST), WEDNESDAY, NOVEMBER 3, 2021 and RFP package (Price Proposal) must be submitted prior to 2:00 PM (EST), WEDNESDAY, NOVEMBER 10, 2021. The submit button in E-Builder will deactivate exactly at 2:00 PM (EST) and you will not be permitted to submit your proposal regardless of where you are in the process. Please plan accordingly.

ADDENDA

It is Mandatory that the Proposers shall acknowledge the inclusion of all addenda on the signature page. Acknowledgement shall be by initials and date. **Failure to acknowledge all addenda shall result in rejection of the Proposers RFP package.**

At the Bid Opening for Price Proposals on **Wednesday, November 10, 2021 at 2:00PM**, The Manager of Procurement will announce the Evaluation Committee's average technical score for each proposer prior to the opening of the price proposals.

The proposer to be recommended for an award of this project will be that Proposer whose adjusted score is the lowest and is the most qualified and capable bidder. JAXPORT does reserves the right to waive any informalities in any bid.

Budget: \$299,300, with 100% funding by JAXPORT. JAXPORT has determined that the SEB Participation Goal established for this project is (0%); however, SEB participation is strongly encouraged.

Time for Completion: The "**Design Phase**" shall be **Seventy-Four (74)** calendar days from issuance of Design Phase NTP. "**Construction Phase**" shall be **Ninety (90)** calendar days in duration and shall commence with issuance by JAXPORT of a Construction Phase NTP. All work shall be completed no later than **One Hundred Eighty (180)** Calendar Days after issuance of the Design Phase Notice to Proceed.

Liquidated Damages for this project are **\$1,197/per calendar day** per FDOT Standards

The Warranty for this project is **One (1) Year** from date of Substantial Completion.

PRE-PROPOSAL MEETING INSTRUCTIONS
JPA Contract: ITB C-1752R
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)

There is a bid bond required to be submitted with the price proposal. That information is on page 22.

An optional site visit of the facility may be scheduled at the request of interested contractors.

Note: These minutes shall become a part of the bid documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

Meeting adjourned.



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REQUEST FOR PROPOSAL

**JPA CONTRACT NO.: C-1752R
DESIGN-BUILD TERMINAL FACILITIES BUILDINGS (RE-BID)
RESPONSE TO QUESTIONS**

1. What should the file name read? On Page 2 it says "C-1752R SOQ and Tech Proposal" but on page 16 it says "C-1752R (RE-BID) SOQ and Technical Proposal".

ANSWER: The file name should read, "C-1752R SOQ and Technical Proposal"

2. The submission of the Qual and Tech proposals is Nov. 3rd then the Price Proposal is Nov. 10th- Will there be an extension on this deadline based on the time between the short list release and the RFP?

ANSWER: Receipt of Price Proposal will be extended to Tuesday, November 23, 2021 @ 2:00 PM. (see Addendum Cover Page)