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May 10, 2022

ADDENDUM NO. 01
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
INVITATION TO BID
CATHODIC PROTECTION SYSTEMS BERTHS 16 & 17
JPA CONTRACT NO. C-1824

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date. (Failure to acknowledge this addendum will be grounds for rejection of proposal.)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

Item No. 01

OPTIONAL PRE-BID MEETING – An Optional Pre-Bid Meeting will be held on **Tuesday, May 17, 2022 at 10:00 AM (EST)**, ZOOM Meeting at:

<https://us02web.zoom.us/j/86134850181?pwd=OEZhV3dFbnkyWVZVSGo1YUVRc1VTZz09>
MEETING ID: 861 3485 0181; PASS CODE: 0265738

ATTENDANCE BY A REPRESENTATIVE OF EACH PROSPECTIVE BIDDER IS ENCOURAGED.

Item No. 02

QUESTIONS: Deadline for questions is **extended** to **Thursday, May 19, 2022 at 3:00 PM**. We will not accept any questions after the extended deadline date and time.

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01

Pre-Bid Meeting Minutes held on Monday, May 9, 2022 at 10:00 AM.

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF BID.

PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> OR CALL THE PROCUREMENT DEPARTMENT AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

PRE-BID MEETING MINUTES
JPA Contract: ITB C-1824
CATHODIC PROTECTION SYSTEMS BERTHS 16 & 17

Date: Monday, May 9, 2022

Time: 10:00 AM

Good morning! It is now **10:00 AM** on **Monday, May 9, 2022** and the Pre-Bid Meeting for JPA Contract No. **ITB C-1824 CATHODIC PROTECTION SYSTEMS BERTHS 16 & 17** will now begin. "In an effort to slow the spread of the Covid-19 virus and to encourage social distancing, in accordance with the CDC Guidelines, JAXPORT continues to take proactive measures to keep our workplace safe and prevent the spread of COVID 19. Therefore, this meeting is being held via "ZOOM Meeting" teleconference which allows interested persons to view and participate remotely."

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

Name: Sandra Platt	Title: Sr. Contract Specialist
Name: Lisa Gee	Title: Director, Procurement Services
Name: Retta Rogers	Title: Manager, Procurement Services
Name: Marvin Grieve	Title: Director, Project Management
Name: James Bennett	Title: Sr. Director, Engineering & Construction
Name: Brian Williams	Title: Coordinator, SEB Programs
Name: Ellen Carmosino	Title: Construction Program Administrator
Name: John Schnippert	Title: Manager, Public Safety Operations
Name: Ronnie Booker	Title: Manager, Public Safety Operations

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Joe Volino	Underwater Mechanix Services (UMX)

Instructions for all participants/members of the public –

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.
- ii. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.
- iii. When called upon, please announce your name and the company you are representing.

- iv. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Key Dates:

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_C-1824** to my attention at sandra.platt@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Thursday, May 12, 2022 at 3:00 PM (EST)** After that time no questions will be answered concerning this ITB.
- **Bids Due: Tuesday, June 7, 2022, at 2:00PM (EST).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. Bids and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is not accepting any ITB packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- **Site Visit:** No scheduled Site Visit

The PDF file name should read "C-1824"

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/> If you should have any questions regarding the solicitation package, please submit them **by e-mail to Sandra Platt, Sr. Contract Specialist at: sandra.platt@jaxport.com or through E-Builder.**

- **Acknowledgment of Addenda** *(It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged).*
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Lump Sum Bid Amount**
- **Time for Completion – Refer to Special Conditions, page SC-2 Item 1 180 calendar days after issuance of Construction NTP to successful bidder.**
- **Liquidated Damages - \$1,694.00 per day**
- **This project is fully funded by JAXPORT**
- **SEB Participation is encouraged (Brian Williams)**
- **Scope of Services Overview – Marvin Grieve, Director, Project Management**

SEB Requirements: Brian Williams, Coordinator, SEB Programs, addressed the requirements for the DBE requirements.

Scope of Services: Marvin Grieve, Director, Project Management gave an overview of the Scope of Work as outlined in the specification documents.

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

QUESTIONS: Questions were addressed during the meeting, however, bidders were advised to submit all questions in writing via email to Sandra.platt@jaxport.com. Response to all questions will be answered via Addendum and submitted to all prospective bidders.

Questions posed by UMX:

1. To Mr. Williams: Clarify this is not a small business project and it does not have goals only encouraged to use small businesses.

ANSWER: Yes, that is correct.

2. To Mr. Grieve – We can assume there will be no outage or limit to a Berth, its just we will be working like are normally work?

ANSWER: Yes, you will start at one end and move slowly down as long as there is one Berth open you can work with unlimited hours.

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at 10:15 AM.

Prepared By: *Sandra Platt, Sr. Contract Specialist (JAXPORT)*