



**August 10, 2022**

**ADDENDUM NO. 01**  
**TO**  
**SPECIFICATIONS AND CONTRACT DOCUMENTS**  
**FOR**  
**INVITATION TO BID**  
**LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE**  
**JPA CONTRACT NO. MC-1840**

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date. (Failure to acknowledge this addendum will be grounds for rejection of proposal.)

**PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS**

**Item No. 01**

Reference to **Bid Form, Pages BF-1 to BF-3**, **DELETE** in its entirety and **REPLACE** with **REVISED Bid Form, Pages BF-1 to BF-3** referenced as "**Attachment No. 03**". (*Changes highlighted in "red" for ease of review*).

**Item No. 02**

**Clarification to Owner's Option - Bid Form:** During the Pre-bid meeting, it was stated that the dollar amount for the Owner's Option ("Item 4") would be a full substitution of "Item 2" of Bid Form. A decision has been made to change that statement as follows:

The dollar amount for the Owner's Option shall be only the price to upgrade the luminaries from "Type A" to "Type A1". This is, "Item 4" shall be ONLY the difference in price due to furnishing and installing luminaries "Type A1", instead of luminaries "Type A". If JAXPORT decides to execute the Owner's Option, the amount to be paid will be "Item 2" plus "Item 4". (*See Attachment No. 03*)

**ATTACHMENTS TO CONTRACT SPECIFICATIONS**

**Attachment No. 01**

Pre-Bid Meeting Minutes held on Thursday, August 4, 2022 at 10:00 AM.

**Attachment No. 02**

Response to Questions

**Attachment No. 03**

**"REVISED"** Bid Form, Pages BF-1 to BF-3

**Attachment No. 04**

Carnival Cruise Ship Schedule

**Acknowledgment of the following addenda is hereby made:**

Addendum #1, Dated: \_\_\_\_\_ Initials \_\_\_\_\_

Company \_\_\_\_\_

**NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED AND UPLOADED WITH YOUR BID SUBMISSION PACKAGE IN E-BUILDER, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF BID.**

**PLEASE VISIT <http://www.jaxport.com/procurement/active-solicitations> OR CALL PROCUREMENT SERVICES AT (904) 357-3017, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.**

**PRE-BID MEETING MEETINGS**  
**JPA Contract: ITB MC-1840**

**LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE**

**Date:** Thursday, August 4, 2022

**Time:** 10:00 AM

Good morning! It is now **10:00 AM** on **Thursday, August 4, 2022** and the Pre-Bid Meeting for JPA Contract No. **ITB MC-1840 LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE** will now begin. "In an effort to slow the spread of the Covid-19 virus and to encourage social distancing, in accordance with the CDC Guidelines, JAXPORT continues to take proactive measures to keep our workplace safe and prevent the spread of COVID 19. Therefore, this meeting is being held via "ZOOM Meeting" teleconference which allows interested persons to view and participate remotely."

**This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.**

We will begin the meeting by introducing JAXPORT Staff Members:

**JAXPORT STAFF IN ATTENDANCE:**

Name: Sandra Platt	Title: Sr. Contract Specialist
Name: Retta Rogers	Title: Manager, Procurement Services
Name: Lisa Gee	Title: Director, Procurement Services
Name: Jerrie Gunder	Title: Contract Specialist
Name: Jose Vazquez	Title: Director, Engineering & Construction Support
Name: Tripper Jones	Title: Project Manager
Name: Brian Williams	Title: Coordinator, SEB Programs
Name: Ellen Carmosino	Title: Construction Program Administrator

**IDENTIFY MEMBERS OF PUBLIC ATTENDEES**

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

<b>COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING</b>	
<b>REPRESENTING AGENT</b>	<b>COMPANY'S NAME</b>
<b>1. Jonny Barton</b>	CGC, Inc.
<b>2. Joseph Newkirk</b>	RZ Service Group
<b>3. Sean</b>	RZ Service Group
<b>4. April Campbell</b>	Pars Construction Services
<b>5. Kendall McCall</b>	Kendall Construction
<b>6. Kim Bochnia</b>	Hager Construction
<b>7. Kim DeBerry</b>	Kim's Electric
<b>8. Theron C. Colbert</b>	TRC Energy Engineering

**Instructions for all participants/members of the public –**

- i. To avoid any microphones transmitting sounds that causes feedback, echoes or sounds that will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when *not* speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.
- ii. Any individual who wishes to speak, should "unmute" their microphones and wait to be recognized by the host before speaking.
- iii. When called upon, please announce your name and the company you are representing.
- iv. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

**Key Dates:**

- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB\_MC-1840** to my attention at [sandra.platt@jaxport.com](mailto:sandra.platt@jaxport.com). Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **Monday, August 8, 2022 at 3:00 PM (EST)** After that time no questions will be answered concerning this ITB.
- **Bids Due: Thursday, August 25, 2022, at 2:00PM (EST).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. Bids and supplemental documents submitted through Email or Fax will not be accepted or considered. **Until further notice, JAXPORT is not accepting any ITB packages submitted by Mail or Hand-Deliveries due to the current COVID-19 situation. Please visit JAXPORT's website at [www.jaxport.com](http://www.jaxport.com) for more information and updates.**
- **Site Visit:** No Site Visit

The PDF file name should read "MC-1840"

**INVITATION TO BID DOCUMENTS**

The Invitation to Bid document can be reviewed from our website: <https://www.jaxport.com/procurement/active-solicitations/> If you should have any questions regarding the solicitation package, please submit them **by e-mail to Sandra Platt, Sr. Contract Specialist at: [sandra.platt@jaxport.com](mailto:sandra.platt@jaxport.com) or through E-Builder.**

- **Acknowledgment of Addenda** (*It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your proposal until the addenda is acknowledged.*)
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Total Base Bid (Items 1 – 3) and Owner's Option (Item 4) for a Total Bid Amount of (Lines C + D) Items 1 – 4.**
- **Time for Completion – Refer to Special Conditions, page SC-2 Item 1 120 calendar days after issuance of Construction NTP to successful bidder.**
- **Liquidated Damages - \$ 884.00 per day**
- **JSEB Participation is Sheltered 100% Participation (Brian Williams)**
- **Scope of Services Overview – Jose Vazquez, Director, Engineering & Construction Support.**

**SEB Requirements:** Brian Williams, Coordinator, SEB Programs, addressed the requirements for the SEB 100% Sheltered Participation.

**Project Manager:** Jose Vazquez, Director, Engineering & Construction gave an overview of the Scope of Work as outlined in the specification documents.

An Addendum will be issued to include the Cruise Ship Schedule.

**Question & Answers:** Questions asked during the meeting were addressed, however, it was stated that **questions should be sent via email** to [Sandra.Platt@jaxport.com](mailto:Sandra.Platt@jaxport.com) to be properly addressed via Addendum.

Engineer's Estimate.

Is a City of Jax Right of Way Permit or FDOT ROW Permit required? Verify with the City of Jacksonville permit available

Is a DCPS Certification acceptable? Acceptable

**Note:** These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a proposal for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his proposal have received benefit of the minutes and any addenda that may be issued.

***QUESTIONS:***

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at 10:30 AM.

Prepared By *Sandra Platt, Sr. Contract Specialist.*



Post Office Box 3005  
2831 Talleyrand Avenue  
Jacksonville, Florida 32206-0005

## INVITATION TO BID

### JPA CONTRACT NO.: MC-1840 LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE

#### RESPONSE TO QUESTIONS

1. Can you confirm if the Cruise Terminal Entrance Enhancements project scopes will be awarded to the lowest SEB bidder or is there other criteria the SEB must meet other than the lowest price?

**ANSWER:** The project is Sheltered for 100% Participation of certified SEB companies JSEB/WBE/MBE/DBE/SBA. The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents.

2. Is the irrigation meter currently installed at the cruise terminal for the upcoming project, or will the contractor be required to obtain one from JEA?

**ANSWER:** Meter to be obtained / installed by Contractor (see last item of "Material Legend" on Sheet "IR-1", and note next to meter symbol on Sheet "IR-4" of project drawings).

3. Is a City of Jax ROW Permit or FDOT ROW permit required?

**ANSWER:** A COJ ROW Permit is not required. JAXPORT has obtained an FDOT Permit.

4. Is a DCPS Certification acceptable?

**ANSWER:** Yes, DCPS SBE, MBE, and M/WBE Certification are acceptable.

**"REVISED" BID FORM**  
**JAXPORT PROJECT NO.: D2022.03**  
**JAXPORT CONTRACT NO.: MC-1840**  
**LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE**  
**DAMES POINT MARINE TERMINAL**

**BIDDER'S NAME:** \_\_\_\_\_

The undersigned hereby proposes to furnish all materials, equipment, labor, and supervision for the above identified project, in accordance with the specifications and drawings for Contract No. **MC-1840**, at the following price:

**Scope of Work:** Project work shall be inclusive of yet not limited to all labor, materials, equipment, incidentals, testing and supervision necessary to furnish and install all landscaping components, irrigation system, and electrical works for LED lighting system at the JAXPORT Cruise Terminal, located at the Dames Point Marine Terminal, in accordance with contract documents as outlined in the Scope of Work and Drawings.

A. BASE BID LUMP SUM					
Item Number	Description	Total Item Amount			
1	Furnish and install Irrigation system, per drawings and specifications	\$			
2	Furnish and install electrical infrastructure and lighting system (Luminaries Type "A"), per drawings and specifications	\$			
3	Furnish and install all landscape components, per drawings and specifications	\$			
A. SUM OF ALL BASE BID LUMP SUM WORK (ITEMS 1 - 3)		\$			
B. OWNER'S OPTION (to provide Luminaries Type "A1" instead of Luminaries Type "A" - see Luminaries Schedule in electrical drawings, Sheet E-4)					
Item Number	Description	Estimated Quantity	Unit	Unit Price	Total Item Amount
4	<i>Furnish and install Luminaries Type "A1" instead of Luminaries Type A, per drawings and specifications (see note).</i>			\$	
B. SUM OF ALL OWNER'S OPTION ITEMIZED UNIT PRICE WORK (ITEM 4)		\$			
BID SUMMARY					
C. SUM OF ALL BASE BID LUMP SUM WORK (LINE A; Items 1 - 3)		\$			
D. SUM OF ALL OWNER'S OPTION LUMP SUM WORK (LINE B) Item 4		\$			
E. TOTAL BID AMOUNT (LINES C + D) Items 1 - 4		\$			
<i>Note: Dollar amount for Owner's Option shall be ONLY the difference in price to upgrade Luminaries to Type A1.</i>					

(Submission of more than one bid form for the same work by an individual, firm, partnership or corporation under the same or different names and/or any alterations, exceptions or comments contained within the bid form shall be grounds for rejection of the bid).

**"REVISED" BID FORM**

**JAXPORT PROJECT NO.: D2022.03**

**JAXPORT CONTRACT NO.: MC-1840**

**LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE  
DAMES POINT MARINE TERMINAL**

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**Basis of Award:** The Authority reserves the right to award this contract to the bidder whose price is the lowest, based on **Total Base Bid (Items 1 – 3) and Owner’s Option (Item 4) for a Total Bid Amount of (Lines C + D) Items 1 – 4**, subject to availability of appropriated funds.

The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents. Nevertheless, JAXPORT reserves the right to waive informalities in any bid, to reject any or all bids, and to accept the bid which in its judgment will be in the best interest of JAXPORT. JAXPORT will be the sole judge of which proposal will be in its best interest and its decision will be final.

JAXPORT reserves the right to award this contract to the bidder offering the lowest price consistent with meeting all specifications, terms, conditions, delivery requirements set forth on this bid. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder and JAXPORT is satisfied that the lowest bidder met all the requirements, is qualified and has the necessary organization, capital and resources required to perform the work under the terms and conditions of the contract. JAXPORT reserves the right to accept or reject any or all proposals, in whole or in part.

The required bid guaranty is attached hereto (see "Supplemental Instructions to Bidders") of the contract documents.

Acknowledgment of the following addenda is hereby made (see "Supplemental Instructions to Bidders"):

- Addendum No. 1, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_
- Addendum No. 2, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_
- Addendum No. 3, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_
- Addendum No. 4, Dated: \_\_\_\_\_ Initials: \_\_\_\_\_

See also "Bid Contents and Format" section of the "Supplemental Instructions to Bidders".

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Name of Contractor

AUTHENTICATION (see "Supplemental Instructions to Bidders")

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Firm



**"REVISED" BID FORM**  
**JAXPORT PROJECT NO.: D2022.03**  
**JAXPORT CONTRACT NO.: MC-1840**  
**LANDSCAPING, IRRIGATION & LIGHTING AT CRUISE TERMINAL ENTRANCE**  
**DAMES POINT MARINE TERMINAL**

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Business Address City State Zip Code

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Mailing Address, if different from above

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Authorized Signature Date Executed

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Typed Name Title

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Telephone Number Facsimile Number

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Company Federal Tax I.D. No. Company's Business License No.

# ATTACHMENT NO. 04

January 2022

S	M	T	W	T	F	S
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February 2022

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March 2022

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April 2022

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May 2022

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June 2022

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July 2022

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August 2022

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September 2022

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October 2022

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November 2022

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December 2022

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