



Post Office Box 3005
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October 14, 2022

ADDENDUM NO. 01

TO SPECIFICATIONS AND CONTRACT DOCUMENTS FOR REQUEST FOR PROPOSAL 22-09R OPERATION OF CRUISE SHIP PARKING FACILITIES (RE-BID) FOR THE JACKSONVILLE PORT AUTHORITY

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum may be grounds for rejection of proposal.)

PHYSICAL CHANGES TO CONTRACT SPECIFICATIONS

Item No. 01

SITE VISIT – An Optional Site Visit is being offered on **MONDAY, OCTOBER 17, 2022 at 9:30AM (EDT)**. **Attendees will meet in the front entrance parking lot (small building, immediately left of front entrance) at Dames Point Cruise Terminal (DPCT), 9810 August Drive, Jacksonville, FL 32226.** Transportation/Escort into the cruise terminal will be provided by JAXPORT, no more than two (2) representatives per company will be allowed to attend. **Please call Jerrie Gunder at (904) 357-3455 or Sandra Platt at (904) 357-3017 to have your name added to the Roster for access to the cruise terminal. To obtain an accurate count of attendees, the deadline to add names is 8:00AM the day of the event (10/17/22).** **Those interested in viewing BUCK ISLAND area located at 13298 Fort Caroline Road, Jacksonville, FL 32225 are welcome to do so at their convenience; it is open MON-FRI, 8:00AM-4:00PM.** Please note, no questions will be answered during or after the site visit.

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 01 – *Response to Question(s) submitted via E-mail and/or E-Builder*

Acknowledgment of the following addenda is hereby made:

Addendum #1, Dated: _____ Initials _____

Company: _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED ON THE PROPOSAL FORM OR UPLOADED WITH PROPOSAL PACKAGE IN E-BUILDER. FAILURE TO ACKNOWLEDGE ADDENDUM MAY BE GROUNDS FOR REJECTION OF PROPOSAL.

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/](https://www.jaxport.com/procurement/) OR CALL PROCUREMENT SERVICES AT (904) 357-3455, PRIOR TO THE PUBLIC OPENING TO DETERMINE IF ANY ADDITIONAL ADDENDA HAVE BEEN RELEASED ON THIS PROJECT.



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REQUEST FOR PROPOSAL 22-09R
OPERATION OF CRUISE SHIP PARKING FACILITIES (RE-BID)
FOR THE JACKSONVILLE PORT AUTHORITY

RESPONSE TO QUESTIONS

1. How much is the current hourly rate on the Buck Island Site?

ANSWER: The hourly rate is \$16.20.

2. Please identify the average monthly hours worked on the Buck Island Site?

ANSWER: Within a 6-month time period, the average monthly hours worked is 110.86.

3. Please confirm the average number of cars on each cruise?

ANSWER: The average number of cars is 425.

4. On average, how many vehicles pre-purchase parking?

ANSWER: The average number of pre-purchase parking is 200.

5. How much is the current annual management fee with the current contractor?

ANSWER: The current "per cruise" management fee is \$1,489.49 and the ship operates approximately seventy-eight (78) cruises a year.

6. Can JAXPORT hold a Cruise Parking Site Visit on a cruise day along with a Site Visit to Buck Island?

ANSWER: *Optional Site Visit of the CRUISE TERMINAL PARKING AREA will be held on Monday, October 17, 2022 at 9:30AM. BUCK ISLAND area can be view at your convenience (see addendum cover for more details).*

7. Please confirm that insurance coverage is necessary for any golf carts used as part of operating the cruise parking.

ANSWER: *Confirmed – Vendor is required to provide evidence of Business Auto Policy ISO Form Number CA 00 01 and endorsed for CA 04 45 Golf Carts and Low-Speed Vehicles with limits no less than \$1,000,000 per accident, bodily injury, and property damage. Policy must be primary and non-contributory. A waiver of subrogation is required for workers' compensation, commercial general liability, and auto liability.*

8. For the purposes of calculating insurance premiums, please confirm the space count to be insured.

ANSWER: *Cruise Terminal Parking has 607 paid striped parking spaces and the JAXPORT's Employees Parking Lot could be used for overflow, which is 173 additional striped parking spaces.*