

INVITATION TO BID

ITB No. MC-1898R



INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

ITB DUE DATE: WEDNESDAY, APRIL 24, 2024

Jerrie Gunder, Sr. Contract Specialist

Jerrie.Gunder@jaxport.com

PROCUREMENT SERVICES

2831 Talleyrand Avenue, Jacksonville, Florida 32206

JAXPORT.com/procurement/active-solicitations



BID RELATED DOCUMENTS

FOR

**INSTALLATION OF NEW CRANE STOW PIN SOCKETS
(RE-BID)**

Contract No.: MC-1898R

TALLEYRAND MARINE TERMINAL

BID RELATED DOCUMENTS

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INVITATION TO BID
INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)
TALLEYRAND MARINE TERMINAL
JAXPORT PROJECT NO.: T2023.04
JAXPORT CONTRACT NO.: MC-1898R

March 28, 2024

Sealed bids will be received by JAXPORT up to **2:00 PM (EST)**, local time, **WEDNESDAY, APRIL 24, 2024**, at which time they shall be opened via "ZOOM" at <https://us02web.zoom.us/j/82301260240?pwd=V2M2TDZ0VmVVZmZnVG5yNEZ1O2hNZz09> MEETING ID **823 0126 0240**, PASSCODE **935588** for **INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)**.

All bids must be submitted in accordance with specifications and drawings for Contract No. **MC-1898R**.

IT IS MANDATORY THAT THE BIDDER SHALL ACKNOWLEDGE THE INCLUSION OF ALL ADDENDA ON THE BID FORM, FORM BF. ACKNOWLEDGEMENT SHALL BE MADE BY INITIALS AND DATE. FAILURE TO ACKNOWLEDGE ALL ADDENDA SHALL RESULT IN REJECTION OF THE BID.

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS/](https://www.jaxport.com/procurement/active-solicitations/) OR CALL PROCUREMENT SERVICES AT (904) 357-3455, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

A PRE-BID CONFERENCE WILL BE HELD ON **TUESDAY, APRIL 9, 2024, AT 10:00 AM**, ZOOM MEETING at <https://us02web.zoom.us/j/89748279285?pwd=WnVXUGozbG9NTHN3d0dmMXI6Zk15dz09> MEETING ID **897 4827 9285**, PASSCODE **315859**

ATTENDANCE BY A REPRESENTATIVE OF EACH PROSPECTIVE BIDDER IS ENCOURAGED.

Bid and contract bonding are required.

This project is funded by JAXPORT.

The JSEB Participation Goal established for this project is **ZERO (0%)**, however, JSEB participation is strongly encouraged.


Retta Rogers (Mar 28, 2024 08:36 EDT)

Retta Rogers
Director of Procurement Services
JAXPORT

BID CONTENTS AND FORMAT

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

Interested bidders shall prepare and electronically submit, a bid package consisting of bidder's REQUIREMENTS (a-g), signed FORM BF and any other technical information required in order to be considered for award of this project. JAXPORT no longer accepts any bid packages submitted by Mail or Hand-Deliveries. Please visit the JAXPORT's website at www.jaxport.com for more information and updates. Bids received via email, fax or hand delivery will be declared nonconforming and will not be read or accepted.

1. BIDDER REQUIREMENTS FOR CONTRACT NO.: **MC-1898R**

NAME OF FIRM: _____

The electronically submitted documents shall contain the following information:

- a. Bid bond, certified check or cashier's check for 5 percent of the amount of the bid (See Article 6 in Supplemental Instructions to Bidders).
 - b. Form COI, "Conflict of Interest Certificate" statement.
 - c. Form PEC, "Sworn Statement on Public Entity Crime."
 - d. Bidders Representation and Authorization – Written Statement (Only if necessary).
 - e. Form MR, "Bidders Minimum Requirements" (See Article 4 in Supplemental Instructions to Bidders).
 - f. Form CCRSC, "Contractor Certification Regarding Scrutinized Companies."
 - g. Form E-Verify, "Acknowledgement and Acceptance of E-Verify Compliance."
2. **Signed FORM BF, and any technical information required** to be submitted by the specifications.

Alternatively, the entire bid package must be submitted in **PDF format only** through E-Builder Electronic Bid Submission, in sufficient time to ensure receipt prior to the time specified in the "Invitation to Bid."

Bids must be submitted prior to 2:00 PM (EST), APRIL 24, 2024. The submit button will deactivate exactly at 2:00 PM and you will not be permitted to submit your bid regardless of where you are in the process. Please plan accordingly.

The PDF file name(s) should read "**MC-1898R**." "How to Submit Your Bid Response in E-Builder" is provided as "Attachment No. 1." Additional instructions on how to navigate in E-Builder, click the below link to access the "**Bidders Portal Instructional Training Video**":

<https://resources.e-builder.net/bidding/e-builder-bidders-portal-instructional-training-video>

It is the sole responsibility of the Bidder to have its bid submitted to JAXPORT as specified herein before the aforementioned date and time. For the purpose of the ITB, a Bid is considered delivered when confirmation of delivery is provided by E-Builder and all required documents have been uploaded. Bidders must ensure that its electronic submission in E-Builder can be assessed and viewed at the time of the Bid Opening. JAXPORT will consider any file that cannot be immediately accessed and viewed at the time of the Bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. Bidders will not be permitted to unencrypt files, remove password protections, or resubmit documents after Bid Opening to make a file viewable if those documents are required with Bid. All expenses for submitting Bids to JAXPORT are to be borne by the Bidder and will not be borne, charged to or reimbursed by JAXPORT in any manner or under any circumstance.

If your firm does not intend to submit a bid for this project, please complete Form NB and fax to (904) 357-3077 or e-mail to Jerrie.Gunder@jaxport.com

"NO BID" RESPONSE

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

PROJECT: **INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)**

CONTRACT NO. **MC-1898R**

BID OPENING DATE: **WEDNESDAY, APRIL 24, 2024** TIME: **2:00 PM (EST)**

If your firm does not intend to submit a bid for this project, please provide us with the information requested below and fax to (904) 357-3077 or e-mail to

Jerrie.Gunder@jaxport.com

NAME OF FIRM: _____

We are unable to submit a bid for this project for the following reasons:

SIGNATURE: _____

TITLE: _____

TELEPHONE: ()

We () are / () are not interested in bidding on similar JAXPORT projects in the future.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

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1.	Authentication of Bid Form	SIB-2
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6.	Bid Guaranty	SIB-4
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8.	Examination of Drawings, Specifications, and Site of Work	SIB-4
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11.	Familiarity with Laws	SIB-5
12.	Florida State Sales Tax	SIB-5
13.	Omissions, Discrepancies and Addenda	SIB-5
14.	Protest Procedures	SIB-6
15.	Public Meeting Requirements	SIB-6
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17.	Statements By Bidders	SIB-7
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SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

1. AUTHENTICATION OF BID FORM

All bids submitted for this project shall be signed as outlined below. **FAILURE ON THE PART OF THE INDIVIDUAL, PARTNERSHIP OR CORPORATION TO SIGN THE BID, FORM BF, WILL CONSTITUTE A MATERIAL IRREGULARITY AND SHALL RESULT IN THE REJECTION OF THE BID.**

- a. If made by an individual, Form BF shall show the name and business address of the individual or firm and shall be signed by the individual or authorized representative of the individual.
- b. If made by a partnership, Form BF shall show the name and business address of the partnership and shall be signed by a partner or authorized representative of the partnership.
- c. If made by a corporation, Form BF shall show the name and business address of the corporation and shall be signed by an officer or an authorized representative of the corporation.

2. AWARD OF CONTRACT

The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents. Nevertheless, JAXPORT reserves the right to waive informalities in any bid, to reject any or all bids, and to accept the bid which in its judgment will be in the best interest of JAXPORT. JAXPORT will be the sole judge of which proposal will be in its best interest and its decision will be final.

JAXPORT reserves the right to award this contract to the bidder offering the lowest price consistent with meeting all specifications, terms, conditions, delivery requirements set forth on this bid. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder and JAXPORT is satisfied that the lowest bidder met all the requirements, is qualified and has the necessary organization, capital and resources required to perform the work under the terms and conditions of the contract. JAXPORT reserves the right to accept or reject any or all proposals, in whole or in part.

3. BID AMENDMENTS

Bid price amendments are permissible if received by JAXPORT Procurement Services, via E-Builder electronic submission, prior to the bid opening time stated in the "Invitation to Bid."

Refer to **Attachment No. 1** "How to Submit Your Bid Response in E-Builder." For additional instructions on how to navigate in E-Builder, click the below link to access the **"Bidders Portal Instructional Training Video"**:

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

<https://resources.e-builder.net/bidding/e-builder-bidders-portal-instructional-training-video>

It is the responsibility of the individual, partnership, or corporation submitting the bid to ensure that any amendment, is made prior to the bid opening time stated in the "Invitation to Bid." JAXPORT accepts no responsibility for late amendments, and bidders shall not be permitted to modify their bids after the specified time for the bid opening. EMAIL, MAIL AND FACSIMILE TRANSMISSION OF AMENDMENTS TO JAXPORT WILL NOT BE ACCEPTED.

All amendments must be signed by an individual authorized to sign the bid. An unsigned amendment shall be considered nonconforming and will therefore cause the amendment to be rejected. No amendment shall be withdrawn after the time stated in the "Invitation to Bid" has been reached and the call for bids has been closed.

4. BIDDERS MINIMUM REQUIREMENTS

Contractors are required to upload via E-Builder Electronic Bid Submission FORM MR, "BIDDERS MINIMUM REQUIREMENTS," and include it as part of the "BIDDER REQUIREMENTS" (see section "Bid Contents and Format"). Before an award is made, Minimum Requirements of the apparent low conforming bidders will be examined to determine the Contractor's financial responsibility and work history, experience and current workload. Additional information may be requested if JAXPORT considers it necessary to make a proper evaluation. Based on the review of the Contractor's financial condition, previous experience, current workload or any other information included on BIDDERS MINIMUM REQUIREMENTS or subsequently requested from the Contractor, JAXPORT reserves the right to reject any Contractor's bid, should, in its judgment, the Contractor be deemed to be unqualified or incapable of successfully completing the project in a timely manner.

The Minimum Requirements requires a financial statement as outlined in Section 119.071, Florida Statutes, and provides:

"Any financial statement which an agency requires a prospective bidder to submit in order to pre-qualify for bidding or for responding to a proposal for a road or any other public works' project is exempt from s. 119.071 (1c) and s.24(a), Art. I of the State Constitution."

5. BID FORM

The bidder shall submit the bid on Bid Form BF furnished herein. If additional forms are required, they may be secured from JAXPORT or may be duplicated. The bidder shall state the price, typewritten or written in ink, in numerals, for which the bidder proposes to do each item of work. See "BID CONTENTS AND FORMAT" section for more details.

NOTE: IT IS MANDATORY THAT THE BIDDER SHALL ACKNOWLEDGE THE INCLUSION OF ALL ADDENDA ON THE BID FORM, FORM BF. ACKNOWLEDGEMENT SHALL BE MADE BY INITIALS AND DATE. FAILURE TO ACKNOWLEDGE ALL ADDENDA SHALL RESULT IN REJECTION OF THE BID.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

PLEASE VISIT [HTTPS://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS/](https://www.jaxport.com/procurement/active-solicitations/) OR CALL THE PROCUREMENT SERVICES DEPARTMENT AT (904) 357-3455, PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

6. BID GUARANTY

Each bidder shall furnish with the bid a bid bond in an amount not less than **5** percent of the total bid, as a guaranty that the bid will not be withdrawn for a period of **90** calendar days after opening of bids. As soon as practicable after opening of bids, any check submitted as guaranty by other than the three low conforming bidders will be returned. Any such checks submitted by the remaining three bidders will be returned after execution of the Agreement and submittal of a contract bond by the successful bidder.

If contract bond is not furnished within the time stated herein, the bid guaranty will be forfeited and the contract may be awarded the next low conforming bidder. **THE BID BOND MUST BE SECURED FROM AND EXECUTED BY AN AGENCY DULY-LICENSED TO DO BUSINESS IN THE STATE OF FLORIDA, PURSUANT TO CHAPTER 255 OF THE FLORIDA STATUTES, SECTION 255.05. FAILURE TO FURNISH THE BID GUARANTY, INCLUDING POWER OF ATTORNEY, IF REQUIRED, WILL CONSTITUTE A MATERIAL IRREGULARITY AND SHALL RESULT IN THE REJECTION OF THE BID.**

If a bid bond is used, it shall be written through a Surety bond agency and with a Surety company meeting the same specifications as those required for contract bonds.

The bid bond provided by the Owner of the Property/Contracting Public Entity may be utilized (see Form BBF). Surety's standard bond form for State of Florida is acceptable. Refer also to "Surety Bonds" of the "General Conditions."

7. BID OPENING – PROCEDURE

At the time and place stated in the "Invitation to Bid," JAXPORT's representative will announce the close of bidding and commence with the Bid Opening. Bidders are invited to attend the **ZOOM Meeting** proceedings.

The Bidder's name and the total amount used for basis of award will be the only information read aloud.

8. EXAMINATION OF DRAWINGS, SPECIFICATIONS, AND SITE OF WORK

The bidder is advised, before submitting a bid, to visit the site of the proposed work and become familiar with the nature and extent of the work and any local conditions that may in any manner affect the work to be done, and equipment, materials, and labor required. The bidder is required to examine carefully the drawings and specifications

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

and contract forms, and to be informed regarding any and all conditions and requirements contained herein that may in any manner affect the work to be performed. No allowances will be made for conditions overlooked or ignored by the bidder.

9. EXECUTION OF THE AGREEMENT

The individual, firm, or corporation to which the contract has been awarded shall sign the Agreement and return it within ten (10) calendar days after receipt from JAXPORT.

10. FAILURE TO EXECUTE THE AGREEMENT

Failure on the part of the successful bidder to execute the Agreement as required will be just cause for the annulment of the award, and in the event of the revocation of the award, the bidder shall forfeit the Bid Guaranty. This forfeiture shall not be construed as a penalty, but as reasonable, fixed and liquidated damages because of the bidder's failure to enter into contract with JAXPORT.

11. FAMILIARITY WITH LAWS

The bidder shall be familiar and comply with all Federal, State, and local laws, ordinances, rules and regulations that in any manner affect the work. Lack of such knowledge on the part of the bidder will in no way relieve the bidder from any responsibility.

12. FLORIDA STATE SALES TAX

It is the bidder's sole responsibility to incorporate any and all applicable taxes into the bid. However, Chapter 212 of the Florida Statutes provides JAXPORT with sales tax exemption for all procurements made directly by JAXPORT. After a contract has been awarded, certain items which have been included in this bid may be purchased directly by JAXPORT in order to benefit from this tax savings program (See Special Conditions, Section 10, Tax Savings Program, General for more information).

13. OMISSIONS, DISCREPANCIES AND ADDENDA

- a. Should an omission or discrepancy be found in the bidding documents, or if there is any doubt as to the meaning, the bidder shall notify JAXPORT Procurement Services Department, in writing, in sufficient time in order that an addendum might be issued to all prospective bidders, if necessary.
- b. Any addenda issued by JAXPORT for the purposes of changing the intent of the plans and specifications or clarifying the meaning of same shall be binding in the same way as if written in the specifications. All addenda will be issued by the Procurement Services Department prior to the bid opening. It is each bidder's sole responsibility to contact the Procurement Services

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

Department to insure that they have received all addenda and that they have obtained the addenda in sufficient time to properly evaluate the contents before submitting a bid. It is the usual practice for JAXPORT to email addenda to known prospective bidders, but JAXPORT does not guarantee that all bidders will receive addenda in this manner in due time before the bid opening.

- c. It is mandatory that the bidder shall acknowledge the inclusion of all addenda on the bid form, FORM BF. Acknowledgement shall be by initials and date. Failure to acknowledge all addenda shall result in rejection of the bid.

14. PROTEST PROCEDURES

Respondents shall file any protest regarding this RFP in writing, in accordance with JAXPORT's Protest Procedures promulgated on SOP- 1215 Procurement Code for the Jacksonville Port Authority, available at <https://www.jaxport.com/procurement/active-solicitations/>

15. PUBLIC MEETING REQUIREMENTS

JAXPORT complies with Section 286.011 of the Florida Statutes. Therefore certain types of staff meetings and meetings of JAXPORT Awards Committee, and Board of Directors are required to be held in public, with sufficient notice made of the time and date of the meeting(s). All notices of public meetings are posted in the lobby of JAXPORT, 2831 Talleyrand Avenue, Jacksonville, FL 32206 and on JAXPORT's website at www.jaxport.com. For information concerning when the project(s) will be submitted for award, contact JAXPORT Procurement Services Department at telephone (904) 357-3455, Monday through Friday.

16. REQUIREMENTS OF THE BIDDERS

The successful bidder shall hold a current Contractor's certificate for the type of work to be performed, if it is required by JAXPORT and under applicable law. Evidence of such certificate shall be presented before contract award, or it may be requested with the Bidder's REQUIREMENTS at the time of bid.

In addition, Plumbing and Electrical Contractors and Subcontractors shall be required to hold current certificates issued by the City of Jacksonville qualifying them to perform such work. Chapter 489.103, Florida Statutes, provides that Contractors involved in work on bridges, roads, highways, railroads, or utilities and services incidental thereto, and certain specialties are exempt from licensing by the State of Florida. The Department of Professional and Occupational Registration, State of Florida, advises that wharves, airfield pavements, and fences are included among the specialties which are exempt from licensing.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

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17. STATEMENTS BY BIDDERS

- a. **CONFLICT OF INTEREST** – Pursuant to Chapter 112 of the Florida Statutes, Bidders are required to complete and submit with their bids a “Conflict of Interest” statement. Form COI is provided in the bid documents for that purpose and must be included as part of the “BIDDER REQUIREMENTS” at the time bids are submitted.

Subcontractors, Vendors, and Suppliers selected by JAXPORT to participate in the Tax Savings Program will be required to submit Conflict of Interest statements prior to any Purchase Orders being issued. The Prime Contractor shall be responsible for obtaining those statements from Subcontractors, Vendors and Suppliers and providing same to JAXPORT in a timely manner. Refer to the “Special Conditions” entitled, “Tax Savings Program – General” of the contract documents for more details on the Tax Savings Program.

- b. **PUBLIC ENTITY CRIME** – Pursuant to Chapter 287 of the Florida Statutes, Bidders are required to complete and submit with their bids a Sworn Statement Pursuant to Section 287.133 (3) (a), Florida Statutes, on Public Entity Crimes. Form PEC is provided in the bid documents for that purpose and must be included as part of the “BIDDER REQUIREMENTS” at the time bids are submitted.

A person or affiliate placed on the convicted vendor list following a conviction for a public entity crime is prohibited from doing any of the following for a period of 36 months from the date of being placed on the convicted vendor list:

- Submitting a bid on a contract to provide any goods or services to a public entity;
 - Submitting a bid on a contract with a public entity for the construction or repair of a public building or public work;
 - Submitting bids on leases of real property to a public entity;
 - Being awarded or performing work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and
 - Transacting business with any public entity in excess of Category Two threshold amount (\$35,000) provided in section 287.017 of the Florida Statutes.
- c. **DISCRIMINATORY VENDOR LIST** – An entity or affiliate placed on the discriminatory vendor list pursuant to section 287.134 of the Florida Statutes may not:
- Submit a bid on a contract to provide any goods or services to a public entity;
 - Submit a bid on a contract with a public entity for the construction or

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

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repair of a public building or public work;

- Submit bids on leases of real property to a public entity;
- Be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; or
- Transact business with any public entity.
- To view a current list, visit:
http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists

d. **BIDDERS REPRESENTATION AND AUTHORIZATION** – In submitting a bid, each Bidder understands, represents, and acknowledges the following (if the Bidder cannot so certify to any of the following, the Bidder shall submit with its response a written explanation of why it cannot do so).

- The Bidder is not currently under suspension or debarment by the State or any other governmental authority.
- To the best of the knowledge of the person signing the bid documents, the Bidder, its affiliates, subsidiaries, directors, officers, and employees are not currently under investigation by any governmental authority and have not in the last ten (10) years been convicted or found liable for any act prohibited by law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
- Bidder currently has no delinquent obligations to the State, including a claim by the State for liquidated damages under any other contract.
- The bid submission is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive response.
- The prices and amounts have been arrived at independently and without consultation, communication, or agreement with any other respondent or potential respondent; neither the prices nor amounts, actual or approximate, have been disclosed to any Bidder or potential Bidder, and they will not be disclosed before the solicitation bid opening.
- The Bidder has fully informed the Buyer in writing of all convictions of the firm, its affiliates (as defined in section 287.133(1)(a) of the Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract for violation of any misrepresentation with

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respect to a public contract. This includes disclosure of the names of current employees who were convicted of contract crimes while in the employ of another company.

- The product(s) offered by the Bidder will conform to the specifications without exception.
 - The Bidder has read and understands the Contract terms and conditions, and the submission is made in conformance with those terms and conditions.
 - If an award is made to the Bidder, the Bidder agrees that it intends to be legally bound to the Contract that is formed with JAXPORT.
 - The Bidder has made a diligent inquiry of its employees and agents responsible for preparing, approving, or submitting the bid response, and has been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in the response.
 - The respondent shall indemnify, defend, and hold harmless the Buyer and its employees against any cost, damage, or expense which may be incurred or be caused by any error in the respondent's preparation of its bid.
 - All information provided by, and representations made by, the Bidder are material and important and will be relied upon by the Buyer in awarding the Contract. Any misstatement shall be treated as fraudulent concealment from the Buyer of the true facts relating to submission of the bid. A misrepresentation shall be punishable under law, including, but not limited to, Chapter 817 of the Florida Statutes.
 - That the Bidder has carefully examined the site of the work and that from his/her investigations has been satisfied as to the nature and location of the work, the kind and extent of the equipment and other facilities needed for the performance of the work, the general and local conditions, all difficulties to be encountered, and all other items which in any way affect the work or its performance.
 - That the Bidder is in full compliance with all federal, state, and local laws and regulations and intends to fully comply with same during the entire term of the contract.
- e. **SCRUTINIZED COMPANIES – ACTIVITIES IN SUDAN AND/OR IRAN**
Section 287.135 of the Florida Statutes prohibits agencies from contracting with a company on the Scrutinized Companies with Activities in Sudan List or

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

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on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, lists created pursuant to section 215.473, Florida Statutes, for goods or services over \$1,000,000.

Bidders are required to complete and submit with their bids a Contractor Certification Regarding Scrutinized Companies, Form CCRSC is provided in the bid documents for that purpose and must be included in the "BIDDER REQUIREMENTS" envelope at the time bids are submitted.

Bidder must certify that it is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes. Pursuant to section 287.135(5), F.S., Contractor agrees JAXPORT may terminate this contract immediately without penalty if the Contractor is found to have submitted a false certification or if Contractor is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

18. E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION

The successful bidder agrees to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the contractor during the term of this contract. Successful bidders must include in all subcontracts the requirement that subcontractors performing work or providing goods and services utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. The successful bidder further agrees to maintain records of its participation and compliance and its subcontractor's participation and compliance with the provisions of the E-Verify program, and to make such records available to JAXPORT upon request. Failure to comply with this requirement will be considered a material breach of the contract.

19. SMALL AND EMERGING BUSINESS (SEB) PARTICIPATION GOAL ZERO 0%.

The Authority has determined that the SEB participation is **Zero (0%)** percent JSEB/MBE/WBE for this project. SEB participation in the specified percentage must be met in order to satisfy this requirement, or good faith efforts submitted to demonstrate why the goal could not be achieved, in accordance with ARTICLE V, Section 5.10.

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Contractors will take all necessary affirmative steps to ensure that minority firms, women's business enterprises, and labor surplus area firms are used when possible.

- Small Business Firms – Designated by the Small Business Administration.
- Minority Business Firms – 51% Minority Owner/Operated.
- Women's Business Enterprises – Small business that is at least 51% owned by a woman or women.
- Labor Surplus Area Firms – Firms geographically located in distressed labor surplus areas designated by the Secretary of Labor

Contractors shall ensure the following actions are taken in dealing with the above listed firms:

1. Placement on Bidders List;
2. Ensuring that solicitations are mailed
3. Allocating requirements into smaller amounts, when feasible, to permit maximum participation;
4. Establishing delivery requirements, when feasible, for compatibility with capability of the above-listed firms;
5. Using the services of the Small Business Administration, and
6. When subcontracts are considered, the Contractors will take these steps (1-5) for subcontracts.

20. PUBLIC RECORDS

In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

- (a) Keep and maintain public records required by JAXPORT to perform the services; and
- (b) Upon request from JAXPORT's custodian of public records, provide JAXPORT with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to JAXPORT; and
- (d) Upon completion of this Contract, transfer to JAXPORT at no cost all public records in possession of Contractor or keep and maintain public

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

records required by JAXPORT to perform the service. If Contractor transfers all public records to JAXPORT upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to JAXPORT upon request from JAXPORT's custodian of public records in a format that is compatible with JAXPORT's information technology systems.

The above requirements apply to a "Contractor" as defined in Section, 119.0701, Florida Statutes.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, IT IS THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT JAXPORT'S CUSTODIAN OF PUBLIC RECORDS AT (904) 357-3091 public.records@jaxport.com; JACKSONVILLE PORT AUTHORITY, PUBLIC RECORDS REQUEST, 2831 TALLEYRAND AVENUE, JACKSONVILLE, FLORIDA 32206.

21. SECURITY IMPLEMENTATION PROCEDURE

JAXPORT's rigid security standards include the Federal Transportation Worker Identification Credential (TWIC) program, which is administered by the Transportation Security Administration. The TWIC is required for unescorted access to all JAXPORT terminals. It is your responsibility as the Prime Contractor to ensure that all of your employees and sub-contract personnel working for your company have been properly screened and credentialed with the TWIC, and the JAXPORT Business Purpose Credential.

Transportation Worker Identification Credential (TWIC)

The TWIC is required for all Prime Contractor/Sub-Contractor employees working on the job site for this Contract. This credential is for all personnel requiring unescorted access to secure-restricted areas of Maritime Transportation Security Act (MTSA)-regulated facilities. TSA will issue a tamper-resistant "Smart Card" containing the person's biometric (fingerprint template) to allow for a positive link between the card and the individual.

The fee for obtaining each TWIC® is \$125.25, and the credential is valid for five years. The pre-enrollment process can be initiated online at <https://universalenroll.dhs.gov/> or at an IdentoGo TSA's Universal Enrollment Service Center.

TWIC: Universal Enrollment Centers

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

The Jacksonville Universal Enrollment Center is located at: 2121 Corporate Square Blvd. Building A, Suite 165, Jacksonville, FL 32216. The office hours are Monday-Friday: 09:00 AM –11:00AM / 12:00PM- 6:00 PM, For general information you can call the TWIC Call Center at 1-855-347-8371, Monday-Friday, 8 a.m. to 10 p.m. Eastern Time.

JAXPORT Business Purpose Credential

In addition to the TWIC, JAXPORT requires a JAXPORT Business Purpose Credential to be issued and registered at JAXPORT's Access Control Center located at the 9620 Dave Rawls Blvd. Jacksonville Fl. 32226 (Brick Building next to the Main Gate concourse). Hours of operation are Monday-Friday 7:30AM-4:30PM. The JAXPORT Business Purpose Credential is issued at no cost but expires at the end of the contract provisions.

The JAXPORT prime contractor is responsible for sponsoring all sub-contractors for the JAXPORT Business Purpose Credential.

Federal Training Requirement: (33CFR 105.215) Maritime Security Awareness Training

JAXPORT is a federally regulated facility under the Maritime Transportation Security Act of 2002 (MTSA) as codified under the US Code of Federal Regulation 33 CFR Chapter 1, Subchapter H Part 105.

33 CFR 105.215-Security training for all other facility personnel. All other facility personnel, including contractors, whether part-time, full-time, temporary, or permanent, must have knowledge of Maritime security measures and relevant aspects of the TWIC program, through training or equivalent job experience.

To meet the requirements of 33 CFR 105.215; the Prime Contractor/Sub-Contractor employees and all support personnel: Engineers, Suppliers, Truck Drivers, Laborers, Delivery persons etc. (NO EXCEPTIONS) are required to attend JAXPORT's Maritime Security Training given every Wednesday (10am, 2pm & 5pm) at JAXPORT's Access Control Building. Contact the JAXPORT Access Control Center to arrange for the training. JAXPORT will work with Contractors to conduct timely Maritime Security Training classes for larger groups.

All Prime Contractor/Sub-Contractor employees working on the job site for JAXPORT are required to attend JAXPORT's 33 CFR 105.215 (Security/Safety Training for All Other Facility Personnel) class at a cost of \$35.00 per person. Arraignments can be made by calling JAXPORT Access Control Phone# (904) 357-3344.

TWIC Escort Provisions

To ensure contractors can begin work after they receive a Notice to Proceed, JAXPORT

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

will allow prime contractors to have dedicated employee TWIC Escort(s) to handle those contractor employees who have not yet received their TWIC. Escorted employees must have a TWIC receipt validated by Access Control to receive a temporary JAXPORT Business Purpose credential.

Contractor deliveries from -TWIC vendors may be escorted by JAXPORT approved Prime Contractor escorts. The prime contractor will be required to submit a request for TWIC Escort privileges to accesscontrol@jaxport.com . Once approved, the contractor's employee(s) will attend a JAXPORT provided MTSA TWIC Escort Class in addition to the standard MTSA 33 CFR 105.215 Security Class at a combined cost of \$55.00. **These authorized individual(s) must have no collateral duties that will separate the escort from the escorted visitor while serving as escort.** Note - Limitations to the number of TWIC Escort authorizations will be set by the JAXPORT Public Safety Department.

Truck drivers, vendors, labor may not conduct escorts.

A Contractor authorized by JAXPORT to conduct an escort of a non-TWIC holder in a restricted area must have:

- Successfully completed MTSA 33 CFR 105.215 Security/ Escort Class at \$55.00
- Have a valid TWIC on their person
- Have an approved JAXPORT TWIC ESCORT credential on their person
- Have a tamper-resistant laminated government issued photo identification card on their person.

TWIC Escorts must complete the JAXPORT TWIC Escort Form daily before getting to the access gate. The form will be kept on file at the JAXPORT Security Operations Center (SOC).

The Prime Contractor assumes full liability for the escorted person(s) while on JAXPORT property. The person under escort must have a continuous side by side escort in a secure-restricted area. Federally (USCG / TSA) imposed fines and or consequential damages resulting from a failed TWIC Escort by the Prime or Sub-contractor will be the responsibility of the JAXPORT Prime Contractor regardless of whether it is a direct employee.

Federal regulation definition: 33.CFR 101.105

Escorting means: ensuring that the escorted individual is continuously accompanied while within a secure area in a manner sufficient to observe whether the escorted individual is engaged in activities other than those for which escorted access was granted. This may be accomplished via having side-by-side companion or monitoring, depending upon where the escorted individual will be granted access. Individuals without TWIC may not enter restricted areas without having an individual who holds a TWIC as a side-by-side companion.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

JAXPORT TWIC ESCORTS

JAXPORT may provide TWIC escorts at Tariff rate with advanced notice (Minimum 24 hours).

After review of the Contractors operation; JAXPORT will decide the number of escorts required to meet the federal regulation ratios of TWIC escort per non-TWIC worker. This will be based on operational requirements.

JAXPORT TWIC Escort Tariff Fees are published in JAXPORT's Tariff Schedule. Current rates are: **Mon.-Fri. 7:00 a.m. until 6:00 p.m.** Subject to two hour minimum \$125.00 first two hours; \$125.00 each additional two-hour block thereafter.

After 6:00 p.m. until 7:00 a.m. weekends, holidays Subject to two hours minimum \$250.00; \$125.00 each additional two-hour block thereafter.

Examples:

1. One TWIC Escort for an 8-hour day is \$501.00 (= 4 TWIC Credentials)
2. One TWIC Escort for 1 5-day work week is \$2505.00 (= 20 TWIC Credentials)

NOTE:

- All persons entering JAXPORT under TWIC Escort are required to have a tamper-resistant laminated government issued photo identification card on their person. The Identification Card must meet the USCG MTSA standards of 33 CFR 101.515. (State issued paper temporary drivers licenses are not acceptable identification).
- Any violations of the JAXPORT USCG approved Facility Security Plans will result in a Security Violation Hearing and be subject to temporary or permanent denial of access onto JAXPORT Terminals or ability to TWIC Escort.

Significant Designations on Terminals

- The terms "secure area" and "restricted area" do not mean the same thing. A **secure area** is defined as "the area over which an owner/operator has implemented security measures for access control." A **restricted area** is defined as "the infrastructure or locations identified in an area, vessel or facility security assessment or by the operator that require limited access and a higher degree of security protection."
- Entry through the main gates at Blount Island Terminal (BIT) constitutes entry into a secure area; tenant-controlled properties are designated as restricted areas per their individual FSPs.
- Entry into the main gates at Talleyrand Marine Terminal (TMT) and Mitsui/TraPac (MOL) Terminal constitutes entry into a restricted area.
- Entry into the cruise terminal provisions gate, crew gate or terminal doors constitutes entry into a restricted area.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

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Escorts

Truck drivers, vendors, labor may not conduct escorts. The only exception will be given to the ILA President, Vice President and Business Agent when escorting for purposes other than labor.

Truck Drivers: Truck drivers at the gate with no TWIC and/or no escort into a restricted area, will be turned around and will be assisted by security traffic control to safely park until such time as the escort arrives. Truck drivers are responsible for making contact with their approved escort; JAXPORT security is not responsible for arranging or providing escorts. Escort must assume written custody of the driver. For cargo trucks, escorts may be in a vehicle providing the escort is able to visually observe the escorted at all times. This policy DOES NOT apply to POVs.

Contractors: Contractors without a JAXPORT badge and TWIC to access the port will be under escort as defined in this policy.

Contract Security (performing security duties): Must have a JAXPORT credential and a TWIC badge and may not be escorted.

Hired Escorts: Hired escorts would be commercial companies providing escort services for tenants in restricted areas; they must be sponsored by a tenant and may be vetted and approved with additional training and an administrative fee.

Vendors: Vendors without a TWIC will be turned away unless they have a dedicated & approved TWIC escort.

Visitors: According to Florida State Law, visitors without JAXPORT credentials may only visit five times in a 90-day period; this policy will remain in effect. Visitors should be vetted at least 24-hours in advance and await escort at the gate where they are seeking access. **A person with a TWIC badge, but without a JAXPORT credential will be treated as a "5/90" visitor.**

Vessel Crewmembers: When a vessel visits a JAXPORT terminal, the vessel's crew commonly needs to work in the immediate vicinity of their vessel (handling lines, taking draft readings, etc.). Some vessel crew may not have a TWIC, or they may not be U.S. Merchant Mariners. Although the dock, pier, or platform the vessel is moored to, is defined as a restricted area. There is no requirement to escort any of the vessel crewmembers that do not have a TWIC while they work alongside their vessel. **The area of dock directly adjacent to the vessel and extending in shore 18 feet from the vessel shall be designated the Crewmember Confinement Area (CCA).**

Vessel crewmembers may be escorted by approved escorts provided they complete the *TWIC Escort form* and escort under no more than a 1 to 5 ratio (excluding labor, contractors, and vendors). Prior to and upon completion of the escort, they are to contact the JAXPORT SOC at 904.357.3360.

Vessels, in coordination with the calling facility, shall ensure all crewmembers do not access Restricted Areas without approved escort. Any crewmember found

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

INSTALLATION OF NEW CRANE STOW PIN SOCKETS (RE-BID)

outside the Crew Confinement Area (CCA) without a TWIC or approved escort may be considered a security breach under the JAXPORT FSP.

Seamen Center workers, ship's agents, etc who may pickup crewmembers outside the CCA must have TWIC Escort forms on hand and deliver them to the nearest facility gate once completed.

New Hire Provision: If a new hire moves from a secured to a restricted access area, they require side-by-side escort by a TWIC holder at all times. If an individual is a newly hired vessel or facility employee who has applied for but not yet received a TWIC, the owner/operator may grant the individual accompanied access to secure areas of the vessel or facility. This accompanied access may be granted for a period of up to 30 consecutive calendar days from the date of TWIC enrollment, after notification through Homeport that the individual has passed the name-based check. Accompanied access may be extended for an additional 30 days by the local COTP if TSA has not yet issued the new hire's TWIC.

Company/tenant/operator is responsible for reporting and verifying new hires via Homeport.

This provision *may not* be used to grant temporary accompanied access to an individual being hired as a CSO, VSO, or FSO or any individual being hired to perform security as a primary duty.

Rail Access

Rail Access: It is the Coast Guard's position that, due to the unique aspects of railroad operations that can impact security at MTSA facilities, all railroad crew servicing secure areas of a MTSA facility should possess a TWIC. The following applies at:

Blount Island Marine Terminal: CSX will contact JAXPORT SOC via e-mail in advance of train arrival on BIMT to report crew TWIC status; if a crewmember does not possess a TWIC, JAXPORT contract security will provide escort. At no time will JAXPORT contract security personnel board trains or cross train tracks.

Talleyrand Marine Terminal: All Railroad personnel entering TMT must be in possession of a TWIC.

Any violation of the JAXPORT TWIC rail policy will be treated as a security breach under the JAXPORT FSP.

Additional Comments:

The following standards must be met for escorting in the restricted areas of JAXPORT:

1. Escorts must have in their possession a valid TWIC and a permanent JAXPORT credential.
2. Visitors must have a verified reason to enter the restricted area.

SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

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3. Side by side escort requirement must be continual and uninterrupted.
4. The person escorting must be able to immediately contact JAXPORT Security Operations Center at (904.357.3360), as indicated on TWIC Escort Form.
5. JAXPORT Security must be notified if the side by side escort has been compromised or the non TWIC holder engages in unlawful or suspicious activity.
6. Non TWIC holders will not be allowed to occupy a privately-owned vehicle (POV) without a JAXPORT authorized escort.
7. TWIC Escort Form indicates Facility and FSO responsible for the action of the escorted & employees.

TWIC Helpdesk: 1-866-347-8942

How to Submit Your Bid Response in E-Builder




After reviewing the bid package invitation, use the Response Form tab to submit your bid response.

To submit your proposal:

1. Access the bid package using the “e-Builder Invitation”.
2. Click the **Response Form** tab.
3. On the **Step 1: Bid Form** tab, enter your pricing on the bid form line items.

Ensure that you provide pricing at the level of detail required by the bid manager (if applicable). Some line items may be lump sum, and others may require quantities and unit prices.

- If there are areas that do not pertain to your trade, enter a zero (0) value in that line.
- The Summary box at the top of the page maintains a running total of your entries for reference.

4. Click  (Save). Ensure that your work is saved periodically.
5. *Optional:* To export the bid items to a spreadsheet that you can customize or that you can share with your team, click  (Download). After updating the spreadsheet, click  (Upload) to re-import it.
6. On the **STEP 2: Response Documents** tab, click **Attach Documents**, and upload any supporting document needed to support your bid.
7. On the **STEP 3: Additional Required Info** tab, complete any additional questions or qualification statements that have been established by the bid manager. If any addenda have been issued, you are required to acknowledge receipt of the addenda on this page before submitting your bid.
8. Review the entire Response Form and click **Submit**.
9. When prompted, enter your e-Builder portal password and click **Submit Bid**.

The date and time that you submitted your bid is stamped on your Response Form. You will also receive an email confirmation.


Recall your Bid Response *(only if necessary)*

If you failed to submit all documents or see an error on a page **after submitting** your bid, you can make changes to your bid before the due date/time without any interaction from the bid manager. The bid manager has no record of your bid response until you click Submit again.

To recall your bid response

1. On the **Response Form** tab, click **Recall Bid**.
2. Optionally provide a reason for your recall and then click **Yes, I am sure**.
Your previous submission information is displayed on the Response Form tab.
3. Click **Submit** to resubmit your bid prior to the bid due date/time.

Additional Notes

- *After the bid due date/time has passed, the Submit button will be disabled. It is critical that you complete the entire process prior to the cut-off time. The system will not permit you to submit your proposal or bid after the deadline regardless of where you are in the process. As stated, the Submit button is systematically disabled promptly at the deadline and JAXPORT is unable to see anything you have uploaded prior to the bid due date/time. No late submissions will be permitted or accepted. Please plan accordingly.*
- If the bid manager adds or changes a bid item, or publishes an addendum, your bid will be set back to a Draft status. You will receive an email notification and will be required to reconfirm your bid and resubmit.
- When you need to step away from entering the quote, click  (Save). It is recommended that you save every 15 minutes. This will ensure that your changes are saved.
- If there are areas that do not pertain to your trade, enter a zero (0) value in that line item.
- If you have your qualifications in Word® or another program, copy and paste them into the qualifications.
- It is required that you acknowledge all the addenda, even if they do not pertain to your trade.
- It is recommended that you submit your quote at least 60 minutes before the due time so that you can rectify any errors. To submit the proposal, you must complete all the fields and acknowledge the addenda items.
- Failure to submit all information requested will result in a proposal or bid being considered “non-responsive,” and therefore will be rejected.



SCOPE OF WORK

FOR

**INSTALLATION OF NEW CRANE STOW PIN SOCKETS
(RE-BID)**

Project No.: T2023.04

Contract No.: MC-1898R

TALLEYRAND MARINE TERMINAL

**INSTALLATION OF NEW CRANE STOW PIN SOCKETS(Re-Bid)
TALLEYRAND MARINE TERMINAL
JAXPORT CONTRACT NO. MC-1898R
JAXPORT PROJECT NO. T2023-04**

STATEMENT OF WORK

1. PROJECT DESCRIPTION

The purpose of this project is to install one new set of stow pin sockets used for securing the dockside gantry cranes at the wharf location indicated on the contract drawings. All work is on the Talleyrand Marine Terminal (TMT) located at 2813 Talleyrand Avenue, Jacksonville, FL 32206. There will be an Owner's Option to install a second set of stow pin sockets if the Owner deems it advantageous.

2. SCOPE

2.1. Contractor shall provide labor, materials, equipment, incidentals, and supervision necessary to perform the proper fabrication and installation of the set of four (4) individual stow pin sockets as indicated in the contract drawings.

2.2. General Scope

2.2.1. All work to be performed shall comply with all applicable codes, standards, and regulations, including, but not limited to applicable sections of the following documents:

- ANSI A10.6, 6th Edition, 2016 - Safety & Health Program Requirements for Demolition Operations - American National Standard for Construction and Demolition Operations
- Occupational Safety and Health Administration (OSHA) Standards
- EPA (Environmental Protection Agency) - NESHAP
- FDEP (Florida Department of Environmental Protection).

2.2.2. A Transportation Worker Identification Credential TWIC® is required for all workers accessing or working on the site.

2.2.3. The contractor, its employees, and subcontractors shall become familiar with and obey all governing regulations. All personnel employed on the project shall keep within the limits of the work (and avenues of ingress and egress), and shall not enter other areas unless required to do so, and authorization is obtained for each entry. The Contractor shall use as working, staging, storage, and laydown areas, only those areas identified in the project drawings or assigned by JAXPORT. The contractor's equipment shall be marked for identification.

2.2.4. Contractor personnel shall park their privately-owned vehicle (POV) in the parking lot adjacent to the 11th Street entrance to the Talleyrand Marine Terminal. The contractor shall provide a shuttle service for its personnel from this lot to the work

site. The Contractor shall access the work area, using only the access route identified in the project drawings, which is

- 2.2.5.** Contractor shall install temporary cones or barricades around the perimeter of the work areas, before beginning any demolition activities. At the end of the shift or during vessel operations the area shall be made safe for vessel and personnel conducting normal cargo operations by all means necessary. Secured steel plates or temporary backfill may be necessary and shall not affect operations or gantry crane movements.
 - 2.2.6.** Contractor shall provide all temporary facilities, locked toolboxes and containers, and temporary utilities. Should the Contractor require utility water, it shall coordinate with JAXPORT. JAXPORT will coordinate with the contractor at the Pre-Construction meeting to assign an appropriate-sized laydown area in the vicinity of the work area.
 - 2.2.7.** Contractor shall clean the project site and work areas daily and dispose of materials lawfully.
- 2.3.** Pre-Work Submittals - Do not begin any mobilization or onsite work until all Pre-Work Submittals specified in Section 3 below have been submitted to and approved by JAXPORT and JAXPORT issues a Notice to Proceed with the work.
- 2.4.** Vessel Schedule - Port and Tenant operations take precedence over the work included in the Scope of this project. No Work will be allowed while a vessel is docked in the proximity of the work area. In performing the Work, the Contractor shall accommodate and work around vessel schedules and vessel traffic, so as to not impede any vessel movements. A daily vessel master plat will be available from JAXPORT Vessel Planning Department. A "Compensable Delays" item has been included in the Bid Form. "Compensable Delay" is defined as: specific delays attributable to Owner or Tenant-responsible causes that result in a delay in completion of the overall project, and said delays were not concurrent with delays experienced by the contractor. In all cases, the Contractor is to exercise all reasonable efforts to remain productive and to accommodate JPA and Tenant operations. The unit price for "Compensable Delays" will be applied as sole compensation in those instances where compensable delays occur and result in Contractor's right for compensatory damages, in accordance with the definition above for "Compensable Delays".
- 2.5.** Coordination - All coordination shall be through JAXPORT's Project Manager, Tripper Jones the Talleyrand Marine Terminal Operations Manager, Ronald Alford, the Talleyrand Asset Manager, Brandon Blanton, and the Vessel Planning Manager, Barry Nelson.
- 2.6.** Precautions - Take necessary precautions to avoid damage to existing items to remain in place (if any), to be reused, or to remain the property of JAXPORT. Construct and maintain shoring, bracing, and supports as required. Ensure that structural elements are not overloaded. Increase structural supports or add new supports as may be required as a result of any cutting, removal, and dismantling work performed under this contract.

- 2.7. Dust/Slurry Control - Prevent the spread of dust, slurry and debris and avoid the creation of a nuisance or hazard in the surrounding area and prevent damage to cargo. Do not use water for dust suppression if it would result in the creation of hazardous substances or objectionable conditions such as, but not limited to, flooding, or pollution. The Contractor shall be responsible for any costs arising from a lack of proper dust control.
- 2.8. MOT Safety - Where pedestrian and driver safety are endangered in the area of removal work, use traffic barricades with flashing lights. Anchor barricades in a manner to prevent displacement by the wind.
- 2.9. Disposal of Debris - Dispose of debris, rubbish, scrap, and other non-salvageable materials resulting from demolition operations in accordance with all applicable federal, state and local statutes and regulations, and in rubbish dumpsters provided by the Contractor. JAXPORT will not supply dumpsters. The contractor shall not allow demolition debris to enter the water. If debris does enter the water, the Contractor shall be responsible for immediately retrieving the debris. Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with all applicable federal, state, and local waste disposal laws and regulations.

3. SUBMITTALS

JAXPORT shall have fourteen (14) calendar days to review and either approve or reject Pre-Work Submittals. Submit the following prior to any mobilization or onsite work:

3.1. Pre-Work

3.1.1. Performance and Payment Bonds

3.1.2. Certificate of Insurance

3.1.3. Demolition Plan - Prepare and submit a Demolition Plan discussing proposed procedures. Review and approval of the Demolition Plan shall not relieve the Contractor of its responsibilities or obligations for the work as specified in the contract documents or for compliance with all applicable laws, statutes, regulations, ordinances, or standards. At a minimum, the Plan shall address the following:

3.1.4. Procedures for careful removal and disposition of materials specified to be salvaged (if any),

3.1.5. A detailed description of methods and equipment to be used and the sequence of operations,

3.1.6. Procedures for the safe conduct of the work in accordance with the Contractor's corporate safety plan.

3.1.7. Details of stockpile areas, storage areas, and temporary barricades as may be necessary,

3.1.8. Details and description of any temporary structures (if needed) and all equipment to be used for the demolition and removal work for the disposal of waste and debris.

3.1.9. SWPPP - Submit a SWPPP (Storm Water Pollution Prevention Plan) identifying the best management practices that the Contractor will implement to prevent contamination of stormwater collection structures in the vicinity of the demolition work.

3.1.10. Maintenance of Traffic (MOT) plan

3.1.11. Safety Plan

3.1.12. Shop Drawings for Pin Sockets

3.1.13. Shop Drawings for Reinforcement & Mechanical Connectors

3.1.14. Others – as required in the Project General and Special Condition

3.2. Post-Work

Concrete Testing: The Contractor is responsible for concrete testing. Refer to the plans and specifications referenced for further requirements. The frequency of testing will be every 10-yard truck. The initial truck of the days batching will be sampled with 7, 14, and 28-day cylinders, subsequent trucks of the same batching will only require 28-day cylinders. The Contractor must use a reputable local testing agency that attains all required applicable certifications; the testing agency must not have any conflict of interest with the Contractor. These tests will be submitted as final records for the project.

4. WORK HOURS

Unless otherwise directed or approved by JAXPORT, work hours are 6 am – 7 pm, or as the vessel schedule allows. Port and tenant operations take precedence over the works included in the Scope of this project. In performing the Work, the Contractor shall accommodate and work around vessel schedules. The contractor must work around scheduled vessel traffic to not impede any vessel movements or tenant operation.

5. CONTRACT TIME

The Contractor shall complete all demolition and restoration work no later than 70 calendar days after JAXPORT issues a Notice to Proceed (NTP) with construction activities. An administrative NTP may be issued to allow the contractor to submit shop drawings and fabricate long lead time items.

6. EXHIBITS

6.1. Contract Drawings

6.1.1. TMT_INSTALLATION OF NEW CRANE STOW PIN_S-1 to S-5_2024-2-22

6.2. As-Built Reference Drawings

6.2.1. C-017 WHARF PHASE “A”

6.2.2. C-043 TRANSIT SHED AND WHARF PHASE “B”

6.2.3. C-756 TMT CRANE BEAM CAPACITY UPGRADE

6.2.4. C-1492 BERTH 7/8 REBILLITATION