



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005
www.jaxport.com

September 4, 2024

ADDENDUM NO. 02
TO
SPECIFICATIONS AND CONTRACT DOCUMENTS FOR
INVITATION TO BID
GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS
JPA CONTRACT NO. ITB C-1770

The item(s) of this Addendum shall modify and become a part of the contractual documents for this project as of this date.
(Failure to acknowledge this addendum will be grounds for rejection of proposal.)

ATTACHMENTS TO CONTRACT SPECIFICATIONS

Attachment No. 1

Mandatory Pre-Bid Meeting Minutes & Site Visit Attendance List, held 08/19/24

Attachment No. 2

2nd Mandatory Pre-Bid Meeting Minutes & Site Visit Attendance List, held 08/23/24

Attachment No. 3

Response to Questions submitted by Email and in E-Builder

Acknowledgment of the following addenda is hereby made:

Addendum #2, Dated: _____ Initials _____

Company _____

NOTE: THIS ADDENDUM SHALL BE ACKNOWLEDGED IN YOUR BID SUBMISSION, FAILURE TO ACKNOWLEDGE ADDENDUM WILL BE GROUNDS FOR REJECTION OF BID.

PLEASE VISIT [HTTP://WWW.JAXPORT.COM/PROCUREMENT/ACTIVE-SOLICITATIONS](http://www.jaxport.com/procurement/active-solicitations) PRIOR TO THE BID OPENING TO DETERMINE IF ANY ADDENDA HAVE BEEN RELEASED ON THIS CONTRACT.

MANDATORY PRE-BID MEETING MINUTES
JPA Contract: ITB C-1770
GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS

Date: Monday, August 19, 2024

Time: 10:00 AM **(START RECORDING)**

Good morning! It is now **10:00 AM** on **Monday, August 19, 2024** and the Pre-Bid Meeting for JPA Contract No. **ITB C-1770 GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS** will now begin. My name is Jerrie Gunder, I am the Sr. Contract Specialist for this project.

This meeting is being held via “ZOOM” teleconference which allows interested persons to view and participate remotely.

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

Please type your name and the company you represent in the “Chat Box”.

We will begin the meeting by introducing JAXPORT Staff Members:

JAXPORT STAFF IN ATTENDANCE:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Name: Jerrie Gunder | Title: Sr. Contract Specialist |
| <input checked="" type="checkbox"/> Name: Sandra Platt | Title: Manager, Procurement Services |
| <input checked="" type="checkbox"/> Name: Terri Lemon-Scott | Title: Contract Specialist |
| <input checked="" type="checkbox"/> Name: Michael McCoy | Title: Coordinator, Vendor Mgmt & SEB Programs |
| <input checked="" type="checkbox"/> Name: Jose Vazquez | Title: Director, Project Management |
| <input checked="" type="checkbox"/> Name: Brandon Braziel | Title: Project Manager |
| <input checked="" type="checkbox"/> Name: Chris Good | Title: Manager, Terminal Operations |
| <input checked="" type="checkbox"/> Name: Wade “Chip” Taylor | Title: Assistant Manager, Facilities |
| <input checked="" type="checkbox"/> Name: Brian Capprotti | Title: Assistant Manager, Facilities |

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Because this is a **MANDATORY PRE-BID CONFERENCE** to ensure that all Bidders are fully informed of the requirements for this contract and **FOR YOUR BID TO BE CONSIDERED A REPRESENTATIVE FROM YOUR COMPANY MUST ATTEND THIS MEETING.**

FOR RECORDING PROPOSES, I WILL CALLED UPON EACH PERSON BY THEIR FIRST NAME TO ANNOUNCE THEIR FULL NAME AND THE COMPANY YOU ARE REPRESENTING. HOWEVER, TO AVOID ANY OMITTANCE, I ASK THAT YOU ALSO CONFIRM YOUR ATTENDANCE AT THIS MANDATORY MEETING, BY PLEASE TYPING YOUR NAME AND THE COMPANY YOU ARE REPRESENTING IN THE “CHAT BOX”. Please note, ONLY companies recorded/listed as attending this meeting will be allowed to submit a Bid.

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. <i>Vince Niesen</i>	<i>Jenkins Roofing, Inc.</i>
2. <i>Keith Timmons</i>	<i>KBT Contracting</i>
3. <i>JD Brady</i>	<i>Simon Roofing</i>
4. <i>Kelly West</i>	<i>Simon Roofing</i>
5. <i>Reggie Ansley</i>	<i>The Rose Group, LLC</i>

Instructions for all participants/members of the public –

To avoid any microphones transmitting sounds that causes feedback, echoes or sounds what will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.

- i. Any individual who wishes to speak, should "*unmute*" their microphones and wait to be recognized by the host before speaking.
- ii. When called upon, please announce your name and the company you are representing.
- iii. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Key Dates:

- **Bids Due: TUESDAY, SEPTEMBER 10, 2024 before 2:00 PM (ET).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. **The PDF file name should read "C-1770" JAXPORT is *not* accepting any bid packages submitted by Email, Fax, Mail or Hand-Deliveries.** Bids and supplemental documents submitted other than through E-Builder will not be accepted or considered. **Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- **AGAIN, FOR YOUR BID TO BE CONSIDERED A REPRESENTATIVE FROM YOUR COMPANY MUST ATTEND THIS MEETING. PLEASE ENSURE YOUR NAME AND THE COMPANY YOUR ARE REPRESENTING IS LISTED IN THE CHAT BOX.**
- **Site Visit: MANDATORY SITE VISIT will be held at 2:00 PM (ET), MONDAY, AUGUST 19, 2024.** Attendees will meet in the parking lot of the Access Control Center (ACC) located at 9620 Dave Rawls Blvd., Jacksonville, FL 32226. Contact Person will be Brandon Braziel, Project Manager. Due to the secure area of the project, attendees will be transported by a JAXPORT Bus to the BIMT GITMO Container Building location. **PLEASE NOTE: No, potential bidders will not be allowed on the roof due to safety concerns. Roof integrity can be assessed from within the warehouse. NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT.**

- Prior to the scheduled SITE VISIT, please email jerrie.gunder@jaxport.com or call at (904) 357-3455 to have your name, company's name, driver's license number (or TWIC badge acknowledgment) added to the Bus Roster. The Bidder will be solely responsible to ensure the company's name is represented on the mandatory attendance list at the site. **Verification of a valid driver's license/TWIC badge must be presented prior to boarding the bus. All attendees must have a HARD HAT, SAFETY BOOTS AND VEST.**
- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_C-1770 or C-1770** to Jerrie.Gunder@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions by e-mail is: **4:00 PM (ET), WEDNESDAY, AUGUST 21, 2024**. After that time no questions will be answered concerning this ITB. **REMEMBER, NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT.**

ARE THERE ANY QUESTION REGARDING HOW TO SUBMIT YOUR BIDS?

SEB Requirements: The SEB Coordinator, Mr. Michael McCoy will give a brief overview of SEB Program.

Scope of Services: Brandon Braziel, Project Manager will give an overview of the Scope of Work as outlined in the specification documents.

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/>.

If you should have any questions regarding the solicitation package, please submit them **by e-mail to Jerrie Gunder, Sr. Contract Specialist at: Jerrie.Gunder@jaxport.com** or through E-Builder.

- **Acknowledgment of Addenda** *(It is mandatory that the bidder acknowledge all addenda, the system will not allow you to submit your Bid until the addenda is acknowledged).*
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is mandatory that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Total Bid Amount** *(Item 1-11)*
- **No SEB Goals, however, Participation is Encouraged,** please contact Michael McCoy at (904) 357-3003 for additional information

Question & Answers: Deadline for submitting questions is **WEDNESDAY, AUGUST 21, 2024 by 4:00 PM (ET)** and must be submitted either in E-Builder or sent via email to Jerrie.Gunder@jaxport.com to be properly addressed via Addendum.

Bids Must be Uploaded in E-Builder: prior to 2:00 PM (ET), TUESDAY, SEPT. 10, 2024.

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a Bid for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his Bid have received benefit of the minutes and any addenda that may be issued.

ARE THERE ANY QUESTIONS? (as noted below)

- 1. How are we to survey the roof if we aren't allowed to access/inspect the area?*
 - a. The layout of the repairs needed on the roof is under "drawings" in the ITB.*
 - b. By request, arrangements can be made for the Contractor to use a "drome" for aerial inspection of the roof.*
- 2. Are there any minimum license requirements (i.e., roofing, etc.)?*
 - a. Please submit question by email so we can research and get you the proper answer*
- 3. When does the completion time start?*
 - a. Only after the NTP is sent to the awarded contractor.*
- 4. Does this require Federal Rates; Davis Bacon?*
 - a. Federal rates are not required.*





"Even if the questions were answered or stated during the meeting, please submit them in writing by the deadline date of **WEDNESDAY, AUGUST 21, 2024 by 4:00 PM (ET)** to be properly addressed via Addendum."

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at **10:23 AM**

Prepared By Jerrie Gunder, Sr. Contract Specialist

Mandatory Site Visit
JPA Contract No. C-1770
GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS
Monday, August 19, 2024 at 2:00 PM

Attended	Indiv. Name	FL	Company
	Vince Niesen	X	Jenkins Roofing, Inc.
	Keith Timmons	X	KBT Contracting
	John D. Brady	X	Simon Roofing
	Reginald Ansley	X	The Rose Group, LLC
JAXPORT STAFF			
Jerrie Gunder	Sr. Contract Specialist	JAXPORT / PCOB	
Brandon Braziel	Project Manager	JAXPORT / PCOB	
Elijah Wright	Storeroom Clerk/BIT-BUS	JAXPORT / BIMT	
Jose Vazquez	Director, Project Management	JAXPORT / PCOB	
Chris Good	Manager, Terminal Operations	JAXPORT / BIMT	
Brian Capprotti	Assistant Manager, Facilities	JAXPORT / BIMT	
Wade "Chip" Taylor	Assistant Manager, Facilities	JAXPORT / BIMT	

2ND MANDATORY PRE-BID MEETING MINUTES
JPA Contract: ITB C-1770
GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS

Date: Friday, August 23, 2024

Time: 10:00 AM **(START RECORDING)**

Good morning! It is now **10:00 AM** on **Friday, August 23, 2024** and the "Mandatory" Pre-Bid Meeting for JPA Contract No. **ITB C-1770 GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS** will now begin. I am Jerrie Gunder, the Sr. Contract Specialist for this project.

This meeting is being held via ZOOM teleconference which allows interested persons to view and participate remotely.

This meeting is subject to Florida Sunshine Laws and therefore, is being recorded.

We will begin the meeting by introducing JAXPORT Staff Members:

"while I am doing so, I ask that all outside companies please type your name and the company you represent in the "Chat Box".

JAXPORT STAFF IN ATTENDANCE:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Name: Jerrie Gunder | Title: Sr. Contract Specialist |
| <input checked="" type="checkbox"/> Name: Sandra Platt | Title: Manager, Procurement Services |
| <input checked="" type="checkbox"/> Name: Terri Lemon-Scott | Title: Contract Specialist |
| <input checked="" type="checkbox"/> Name: Jose Vazquez | Title: Director, Project Management |
| <input checked="" type="checkbox"/> Name: Brandon Braziel | Title: Project Manager |
| <input checked="" type="checkbox"/> Name: Ellen Carmosino | Title: Construction Program Administrator |

IDENTIFY MEMBERS OF PUBLIC ATTENDEES

Because this is a **2ND MANDATORY PRE-BID MEETING** to ensure that all Proposers are fully informed of the requirements for this contract and **FOR YOUR BID TO BE CONSIDERED A REPRESENTATIVE FROM YOUR COMPANY MUST ATTEND THIS MEETING.**

FOR RECORDING PROPOSES, I WILL CALLED UPON EACH PERSON BY THEIR FIRST NAME, WHEN DOING SO, PLEASE UNMUTE YOUR MIC AND ANNOUNCE YOUR FULL NAME AND THE COMPANY YOU ARE REPRESENTING. HOWEVER, TO AVOID ANY OMITTANCE, I ASK THAT YOU ALSO CONFIRM YOUR ATTENDANCE AT THIS 2ND MANDATORY MEETING, BY PLEASE TYPING YOUR NAME AND THE COMPANY YOU ARE REPRESENTING IN THE "CHAT BOX". Please note, ONLY companies recorded/listed as attending this meeting will be allowed to submit a bid.

Please clearly state your name and the company you are representing. *(Allow time for each person to speak, add their name to the Attendance list, and ask again at the conclusion of the meeting for verification).*

COMPANIES' ATTENDANCE RECORD OF PRE-BID MEETING	
REPRESENTING AGENT	COMPANY'S NAME
1. Keith Timmons	KBT Contracting
2. Rebecca Timmons	KBT Contracting
3. Georgette Backman	S&G Builders, Llc
4. James Gallerani	Tecta America Southeast
5. Tammy McMurphy	Tecta America Southeast

Instructions for all participants/members of the public –

To avoid any microphones transmitting sounds that causes feedback, echoes or sounds what will otherwise cause a disruption to this meeting, participants (regardless of how they are accessing this meeting) are asked to keep their microphones on "mute" at all times when not speaking. PLEASE TAKE A MOMENT AND "MUTE" YOUR MICs FOR THIS MEETING.

- i. Any individual who wishes to speak, should "unmute" their microphones and wait to be recognized by the host before speaking.
- ii. When called upon, please announce your name and the company you are representing.
- iii. Each person speaking should do so clearly and slowly to ensure they are heard and understood for recording purposes and by other participants and attendees.

Key Dates:

- **Bids Due: TUESDAY, SEPTEMBER 10, 2024 before 2:00 PM (ET).** Invitation to Bids and all required supplemental material listed in the bid documents, must be submitted in **PDF Format Only** through E-Builder. **The PDF file name should read "C-1770" JAXPORT is *not* accepting any bid packages submitted by Email, Fax, Mail or Hand-Deliveries.** Bids and supplemental documents submitted other than through E-Builder will not be accepted or considered. **Please visit JAXPORT's website at www.jaxport.com for more information and updates.**
- **AGAIN, FOR YOUR BID TO BE CONSIDERED A REPRESENTATIVE FROM YOUR COMPANY MUST ATTEND THIS MEETING. PLEASE ENSURE YOUR NAME AND THE COMPANY YOUR ARE REPRESENTING IS LISTED IN THE CHAT BOX.**
- **Site Visit: 2ND MANDATORY SITE VISIT will be held at 3:00 PM (ET), Monday, September 9, 2024.** Attendees will meet in the parking lot of the Access Control Center (ACC) located at 9620 Dave Rawls Blvd., Jacksonville, FL 32226. Contact Person will be Brandon Braziel, Project Manager. Due to the secure area of the project, attendees will be caravanned to the BIMT GITMO Container Building location. **PLEASE NOTE: No, potential bidders will not be allowed on the roof due to safety concerns. The Roof**

integrity can be assessed from within the warehouse. NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT.

- Prior to the scheduled SITE VISIT, please email jerrie.gunder@jaxport.com or call at (904) 357-3455 to have your name, company's name, driver's license number (or TWIC badge acknowledgment) added to the Bus Roster. The Bidder will be solely responsible to ensure the company's name is represented on the 2nd MANDATORY attendance list at the site. **Verification of a valid driver's license/TWIC badge must be presented at the site. All attendees must have a HARD HAT, SAFETY BOOTS AND VEST.**
- **Questions:** Any questions after the meeting must be e-mailed with the **SUBJECT: ITB_C-1770 or C-1770** to Jerrie.Gunder@jaxport.com. Please do not send questions to anyone else. The deadline to submit questions has been extended to **4:00 PM (ET), TUESDAY, AUGUST 27, 2024**. After that time no questions will be answered concerning this ITB. **REMEMBER, NO QUESTIONS WILL BE ANSWERED DURING THE SITE VISIT.**

ARE THERE ANY QUESTION REGARDING HOW TO SUBMIT YOUR BIDS?

- **No SEB Goals, however, Participation is Encouraged,** please contact Michael McCoy at (904) 357-3003 for additional information

Scope of Services: Brandon Braziel, Project Manager will give an overview of the Scope of Work as outlined in the specification documents.

INVITATION TO BID DOCUMENTS

The Invitation to Bid document can be obtained from our website: <https://www.jaxport.com/procurement/active-solicitations/>.

If you should have any questions regarding the solicitation package, please submit them **by e-mail to Jerrie Gunder, Sr. Contract Specialist at: Jerrie.Gunder@jaxport.com** or through E-Builder.

- **Acknowledgment of Addenda** *(It is 2nd MANDATORY that the bidder acknowledge all addenda, the system will not allow you to submit your bid until the addenda is acknowledged).*
- **Bidder Requirements:** Page BCF-1 (list of documents required to be submitted with bid. It is 2nd MANDATORY that all required documents be uploaded in e-Builder when submitting your bids.)
- **Bid Form – Total Bid Amount (Item 1-24)**

Question & Answers: The deadline to submit questions has been extended to **4:00 PM (ET), TUESDAY, AUGUST 27, 2024** and must be submitted either in E-Builder or sent via email to Jerrie.Gunder@jaxport.com to be properly addressed by an Addendum.

Bids Must be Uploaded in E-Builder: prior to 2:00 PM (ET), TUESDAY, SEPTEMBER 10, 2024.

Note: These minutes shall become a part of the solicitation documents and contract agreement. Any corrections, additions or errors will be brought to the attention of the Project Manager within 5 days after receipt of the minutes. It shall be the responsibility of the contractor submitting a bid for this contract to ensure that all Subcontractors, Suppliers, and services that are incorporated into his bid have received benefit of the minutes and any addenda that may be issued.

ARE THERE ANY QUESTIONS?

Thank you for your participation and we look forward to your bid submission.

Meeting adjourned at **10:16 AM**

Prepared By *Jerrie Gunder, Sr. Contract Specialist*

2nd Mandatory Site Visit
JPA Contract No. C-1770
GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS
Friday, August 23, 2024 at 3:00 PM

Attended	Indiv. Name	FL	Company
<input checked="" type="checkbox"/>	Georgette Backman	X	S&G Builders,Llc
<input checked="" type="checkbox"/>	Steven Backman	X	S&G Builders,Llc
<input checked="" type="checkbox"/>	Keith Timmons	X	KBT Contracting
<input checked="" type="checkbox"/>	Christopher Mills	X	Tecta America Southeast
JAXPORT STAFF			
Jerrie Gunder	Sr. Contract Specialist	JAXPORT / PCOB	
Keith Sanders	Office Service Clerk/BIT-BUS	JAXPORT / PCOB	
Brandon Braziel	Project Manager	JAXPORT / PCOB	
Chris Good	Manager, Terminal Operations	JAXPORT / BIMT	
Wade "Chip" Taylor	Assistant Manager, Facilities	JAXPORT / BIMT	



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005

INVITATION TO BID

**GITMO CONTAINER BUILDING AT BIMT - ROOF & WALL REPAIRS
JPA CONTRACT NO. C-1770**

**ADDENDUM NO. 02
RESPONSE TO QUESTIONS**

1. Has asbestos & lead testing been performed? This is a requirement for permitting and OSHA regulations. If testing survey is not available, should bidder include cost for testing in the bid submission?

ANSWER: No, lead and asbestos testing has not been performed. If this is a requirement from any agency having jurisdiction, the Contractor shall include this testing.

2. The existing insulation is damaged in several areas. Is taping an acceptable method of repair? Please advise.

ANSWER: No, damaged insulation is to be removed. There is insulation in the roof system that will compensate for removed insulation.

3. The proposed construction time of 150 days, considering a 3-phased construction plan, is extremely aggressive and would require very large crews and overtime to achieve. A brief critical-path schedule for this project would be as follows: Perform roofing replacement = 2 months, 3 phases of siding replacement and painting at 2 months each = 6 months, Final punch-out/Close-out = 1 month. Total 9 months or 270 days. Would the Port Authority consider extending the time frame to make it more feasible?

ANSWER: This is a critical project for JAXPORT and the Tenant occupying this building. As such, the project construction time will remain as 150 calendar days from issuance of official construction NTP from JAXPORT. An Administrative NTP may be issued to allow the contractor to start working/providing submittals and to start ordering materials.

4. Has asbestos & lead testing been performed? This is a requirement for permitting and OSHA regulations. If testing survey is not available, should bidder include cost for testing in the bid submission?

ANSWER: No, lead and asbestos testing has not been performed. If this is a requirement from any agency having jurisdiction, the Contractor shall include this testing.

5. Will JAXPORT be providing a lift, ladder or means to get to the roof to do the work?

ANSWER: No. As stated in the Bid documents (see Scope of Work document), the Contractor is responsible to provide all equipment, labor and materials to complete this project.