AGENDA
BOARD OF DIRECTORS MEETING
September 25, 2017
9:00 A.M.

I. Pledge of Allegiance/Moment of Silence
   Mr. John Falconetti

II. Approval of Minutes
    Board of Directors Meeting Minutes
    August 28, 2017

III. Public Comments

IV. Reports
    R2017-09-01 Interim CEO report by Eric Green
    R2017-09-02 Engineering and Construction Update by Chris Kauffmann
    R2017-09-03 Monthly Financials/Vital Statistics by Mike Poole
    R2017-09-04 Business Development Report by Roy Schleicher
        As info

V. New Business
    AC2017-09-01 Retrofit Metal Roof System at AMPORTS B14 & B15
        Presented by Chris Kauffmann
        Korn Ferry Presentation - Mr. Ken Bloom & Mr. Zak Deming

VI. Other Business
    Approval of Travel – Chairman Citrano recommends approval of travel by one or more Board
    Members and/or employees of the Authority for business solicitation purposes or to attend any
    necessary conferences during the month of October, 2017.

VII. Miscellaneous
    Emergency Purchases – See Exhibit A attached
    Unbudgeted Transactions - None

VIII. Adjourn
PROCEDURES AND GUIDELINES

STATEMENT OF EMERGENCY
REQUEST FOR EMERGENCY PROCUREMENT

Date: September 12, 2017    Date / Time Emergency Occurred: During Hurricane Irma    Cost Center: 035-5830

General description of item/services required: The fueling canopies located at the Talleyrand Marine Terminal were badly damaged by the high winds of Hurricane Irma during September 11, 2017. These canopies were unsafe and presented a safety hazard for employees and a fire safety hazard for the fuel stations located directly below. Under an emergency order, JAXPORT contacted contractor Hal Jones to remove the fuel station canopies and secure fueling stations in order to allow Southeast Toyota to work in the area.

Suggested Sources: Hal Jones

What is maximum time available to obtain item/services? Hurricane Irma - Emergency

Justification for Emergency Purchase: See above explanation

Vendors contacted for quotes: Hal Jones was the closest contractor available and able to perform these services.

What action can be taken to prevent this emergency in the future? N/A (Irma Hurricane - Emergency)

Requested by: Paul Soares and Doug Menefee    Department Manager Approval: [Signature]

Next Level Director: [Signature]

Purchase Order Number: 3162    Amount: $12,000 (NTE)

Vendor Number: 9276    Vendor Name: Hal Jones Contractors, Inc.

Corrective action taken to prevent future emergencies: N/A (Irma Hurricane – Emergency)

Approved by: [Signature]    Date: 9/16/17

Director of Procurement Services

Approved by: [Signature]    Date: 9/18/17

Chief Executive Officer

ALL EMERGENCY PURCHASES WILL BE APPROVED IN ACCORDANCE WITH FORMAL -INFORMAL BID THRESHOLDS ESTABLISHED ON SECTION 3-104.12 OF PUR-224