

**BOARD OF DIRECTORS MEETING
Jacksonville Port Authority
2831 Talleyrand Avenue
October 1, 2018**

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, October 1, 2018 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Vice Chairman Baker called the meeting to order at 9:00AM and welcomed all attendees. Dr. John Newman led the audience in the Pledge of Allegiance and moment of silence.

Board Members Attending:

Mr. John Baker, Vice Chairman
Mr. Jamie Shelton Treasurer
Ms. Wendy Hamilton, Secretary
Dr. John A. Newman, Member
Mr. Ed Fleming, Member
Mr. Palmer Clarkson, Member

Absent: Mr. John Falconetti, Chairman

Other Attendees:

Mr. Eric Green, CEO
Mr. Fred Wong, COO
Ms. Beth McCague, CFO
Ms. Kristen DeMarco, CCO
Mr. James Bennett, Sr. Director, Facilities Development
Mr. Mike McClung, Director, Finance
Mr. Bill Gulliford, City Council Liaison
Mr. Gil Feltel, Chief Legal Counsel
Ms. Rebecca Dicks, Board Liaison

Approval of Minutes

Vice Chairman Baker called for approval of the September 4, 2018 Board of Directors Meeting Minutes. After a motion by Mr. Shelton and a second by Dr. Newman, the Board unanimously approved the minutes as submitted.

Public Comments

Vice Chairman Baker called for comments from the public. There being none, he moved on to New Business.

New Business

AC2018-09-01 Security Guard Services – River City Security Services

Mr. Fred Wong presented this submission for Board approval of a Small and Emerging Business contract with River City Security Services, Inc. for security services at JAXPORT's main office and Security Operations Center.

After a motion was made by Mr. Clarkson and a second by Mr. Shelton, the Board voted unanimously to approve this submission.

AC2018-09-02 Security Guard Services – G4S Secure Solutions (USA), Inc.

Mr. Fred Wong presented this submission for Board approval of a contract with G4S Secure Solutions for security services at JAXPORT's cargo and cruise terminals, as well as Access Control.

After a motion was made by Dr. Newman and a second by Mr. Clarkson, the Board voted unanimously to approve this submission.

AC2018-09-03 Cruise Terminal Gangway – ACON Construction Co., Inc.

Mr. James Bennett presented this submission for Board approval of a contract with ACON Construction Co., Inc. for the construction of a covered cruise terminal gangway allowing passengers to enter Carnival Elation through the ship's promenade deck.

After a motion was made by Mr. Fleming and a second by Mr. Shelton, the Board voted unanimously to approve this submission.

CEO Update

Mr. Green thanked immediate past Board Chairman Ed Fleming for his leadership and service throughout the past year.

Mr. Green stated that the port had the best August on record for container volumes. This includes a 10% growth in Asian containers over the prior year, and a 34% growth in Puerto Rico over last year. This follows the best July ever.

The President of Zim Lines will be meeting with JAXPORT this week, and their first vessel should arrive by the end of the month. Zim is currently the 11th largest container shipping line in the world. Out of the top 11 container shipping lines, 10 of them call on JAXPORT.

Mr. Green informed the Board that he has made a few significant staffing changes. Beth McCague is now officially the port's Chief Financial Officer. He promoted Valerie Witt to be the Director of Human Resources. He also appointed Jackie Glass as the port's new Director of Procurement.

Mr. Green announced the closing of the St. Johns Property sale to St. Johns County. JAXPORT has been wired \$4.45 million dollars. He thanked Gil Feltel and David Stubbs for their efforts in this accomplishment.

He congratulated the team on the successful roll out of the new JAXPORT Vessel Scheduling and Billing System. The Board authorized the signing of this contract in December 2017 with a delivery date of October 1, 2018. Mr. Green is pleased to announce that the project is on time and budget. He thanked Kathy Seabrook for overseeing the delivery, and he also thanked Traci Henley-Stamps and Janet Bagley for the countless hours each of them put into making this project a huge success.

Mr. Green stated that he was honored to be on the list of Florida Trend's most influential business leaders and that this recognition was only a reflection of the hard work, success and leadership opportunity that the Board bestowed upon him. He stated that he is only the most visible representative of this dynamic JAXPORT family and thanked the staff for helping him achieve this honor.

Mr. Green made an official statement regarding a lawsuit filed against the port last week. Mr. Green emphasized his commitment to continue to provide JAXPORT's employees and contractors a work environment that is respectful, tolerant and free from discrimination.

Vice Chairman Baker stated that the lawyers are working to get more details together for the Board so they can discuss legal options. Mr. Baker made an official announcement that the JAXPORT Board of Directors will hold a shade meeting to begin immediately following the upcoming November 5 Board meeting.

Mr. Baker also echoed the CEO's comments about the past Chairman stating that Mr. Fleming was did an outstanding job and his attention to detail and understanding of port operations was an incredible benefit to the port.

Reports

R2018-10-01 Engineering and Construction Update

Mr. James Bennett provided an overview of the key capital and engineering projects.

R2018-10-02 CFO Report

Ms. Beth McCague provided an update regarding budget amendments that involved City Council approval on berth dredging and temporary part-time hours.

R2018-10-03 Monthly Financials/Vital Statistics

Mr. Mike McClung provided an overview of the monthly financials and vital statistics.

R2018-10-04 August 2018 Commercial Highlights

Ms. Kristen DeMarco provided the commercial highlights for August 2018.

Other Business

After a motion by Mr. Fleming and a second by Mr. Shelton, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the month of October 2018.

Miscellaneous

There were no emergency purchases or unbudgeted transactions.

There being no further business of the Board, the meeting adjourned at 10:02AM.