

**BOARD OF DIRECTORS MEETING  
Jacksonville Port Authority  
2831 Talleyrand Avenue  
February 4, 2019**

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A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, February 4, 2019 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Vice Chairman Baker called the meeting to order at 9:17 a.m. and welcomed all attendees. Mr. Palmer Clarkson led the audience in the Pledge of Allegiance and moment of silence.

Board Members Attending:

Mr. John Baker, Vice Chairman  
Mr. Jamie Shelton Treasurer  
Ms. Wendy Hamilton, Secretary  
Mr. Ed Fleming, Member  
Mr. Palmer Clarkson, Member

Absent:

Mr. John Falconetti, Chairman  
Dr. John A. Newman, Member

Other Attendees:

Mr. Eric Green, CEO  
Mr. Fred Wong, COO  
Ms. Beth McCague, CFO  
Mr. James Bennett, Sr. Director, Facilities Development  
Mr. Mike McClung, Director of Finance  
Mr. Robert Peek, Director/GM of Business Development  
Mr. Gil Feltel, Chief Legal Officer  
Mr. Bill Gulliford, City Council Liaison  
Ms. Rebecca Dicks, Board Liaison

**Approval of Minutes**

Vice Chairman Baker called for approval of the November 5, 2018 Board of Directors Meeting Minutes. After a motion by Mr. Shelton and a second by Mr. Clarkson, the Board unanimously approved the minutes as submitted.

**Public Comments**

Vice Chairman Baker called for comments from the public. There being none, he moved on to Presentations.

## Presentations

Mr. Robert Peek, the Chair of JAXPORT's 2018 Charity Drive, spoke to the board about the success of JAXPORT'S United Way and Community Health Charities 2018 campaign. Mr. Peek, along with the CEO and Vice Chairman, presented a check in the amount of \$12,879 to Ms. Sharon Couture with Community Health Charities. A check was also presented to Ms. Veronica Session with United Way of NE Florida, in the amount of \$22,386.

Mr. Fred Wong recognized the following JAXPORT employees celebrating their employee milestones and thanked them for their service:

John Schnippert – Manager, Public Safety Operations – 10 years  
Steve Kapustka – Manger of Terminal Operations, BI – 30 years

## New Business

### **BD2019-02-01 Florida Seaport Transportation & Economic Development (FSTED) Grant Award**

Mr. Fred Wong presented this submission for Board approval of the acceptance of a FSTED grant in the amount of \$72,937.50 with an additional \$24,312.50 JAXPORT match. The funds will go toward multiple projects to enhance security across port facilities.

After a motion was made by Mr. Fleming and a second by Mr. Shelton, the Board voted to approve this submission.

### **BD2019-02-02 Sovereignty Submerged Lands Easement Renewal**

Mr. Fred Wong presented this submission for Board approval of the renewal of the State of Florida's submerged land easement for the property under the four-lane bridge at Blount Island covering a term of 50 years.

After a motion was made by Mr. Shelton and a second by Mr. Clarkson, the Board voted unanimously to approve this submission.

### **BD2019-02-03 FY2018 Audited Financial Statements**

Ms. Beth McCague presented this submission for Board approval to accept the FY2018 clean opinion of JAXPORT's audited financials prepared by RSM US, LLP.

After a motion was made by Mr. Clarkson and a second by Ms. Hamilton, the Board voted unanimously to approve this submission.

## CEO Report

Mr. Green stated that he ended the calendar year with some significant travel. He went to Washington, DC to meet with federal agencies and legislative members to prepare them for the port's request of funding for harbor deepening. Mr. Green stated that members of the marketing team also accompanied him to New York and New Jersey where the port held a reception for approximately 50 customers. This gave the port an opportunity to meet with ocean liners and other potential customers while there.

Mr. Green stated that one of the most important trips he made was to Seattle to wrap up negotiations with two of the terminal operators for the build-out of Blount Island. He stated that the negotiations were successful and that the Board should expect to hear more on this topic in the coming months.

Mr. Green stated one of his goals is to have better working relationships with our customers. We have started having individual workshops with our tenants and customers to assess their needs, and find best practices in the market so that we are on par with our port counterparts. In addition, the workshops give us an opportunity to do some forecasting on the financial side to help prepare us for the future.

Mr. Green informed the Board that the port has engaged Martin & Associates to prepare our economic update. This report should be completed by June 1, 2019.

The port will be hosting its very first Small Business Appreciation event on February 5, 2019. This event will be a collaboration with other city agencies joining the port in appreciation of small businesses that are already doing business with the port. It will also encourage other small businesses who may want to do business with the port. Mr. Green thanked Jackie Glass, Director of Procurement, and Brian Williams, Coordinator of SEB Programs, for setting up this event.

Mr. Green then asked Mr. Jeff Price, Manager of the newly formed marketing team, and his teammates to make a presentation to the Board regarding a new branding concept for JAXPORT.

## Reports

### **R2019-02-01 Engineering and Construction Update**

Mr. James Bennett provided an overview of the key capital and engineering projects.

### **R2019-02-02 Monthly Financials/Vital Statistics**

Mr. Mike McClung provided an overview of the monthly financials and vital statistics.

### **R2019-02-03 Commercial Highlights**

Mr. Robert Peek provided the commercial highlights for January 2019.

### **Other Business**

After a motion by Mr. Shelton and a second by Mr. Clarkson, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the months of January/February 2019.

### **Miscellaneous**

There were no emergency purchases or unbudgeted transactions.

There being no further business of the Board, the meeting adjourned at 10:32 a.m.